

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

OTHER POSTS

<u>POST 24/233</u>	:	<u>CLINICAL MANAGER: MEDICAL SERVICES REF NO: NKAH 17/ 2020)</u> Department: Medical Component
<u>SALARY</u>	:	R1 173 900 – R1 302 849 per annum (All-inclusive) Other Benefits: 18% In-hospitable Allowance, Commuted Overtime (subject for approval)
<u>CENTRE</u>	:	Nkandla District Hospital
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12. Tertiary qualification in the appropriate Health Science (MBCHB). Proof of initial and current registration with the HPCSA as a Medical Practitioner. At least three 3 years' experience after registration with HPCSA as a Medical Practitioner. Certificate of Service must be attached as proof of experience. Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. Applicants in possession of foreign qualification must attach Certificate of Evaluation from South African Qualifications Authority (SAQA). Knowledge, Skills, Attributes and Abilities Knowledge of Health legislation and policies at the public institution. Sound knowledge of clinical skills. Ability to develop policies and computer literacy. Basic financial management skills. Sound negotiation, planning, organizing, decision making and conflict management skills. Good team building and problem solving. Knowledge of medical disciplines and management skills.
<u>DUTIES</u>	:	Manage the provision of safe, ethical and high quality Medical and allied health care at Nkandla Hospital and associated PHC Facilities. Provide support and supervision to all Medical and Allied health staff (including pharmacy, radiology, rehabilitation, dietetics, Oral health, social work, optometry, and psychology). Actively participate in the institutional strategic and operational planning and monitoring and evaluation processes. Manage and facilitate the formulation of Medical and allied health service policies and procedures and ensure that these are in line with the current statutory guidelines, regulations and code of ethics. Ensure the provision and development of protocols and guidelines to Medical and allied health personnel by strengthening clinical governance in the institution; and ensuring cost effective and efficient use of resources-including human and financial resources and monitoring and control of blood product and laboratory investigations. Plan, manage and control of resources allocated to Medical and allied health. Manage performance of medical and allied health staff. Ensure regular skills audits and ensure staff development and training. Maintain discipline and deal with grievances and Labour related issues in terms of the laid down procedures, in medical and allied health section. Assist with information management and analysis. Ensure accurate records are maintained for all health records in accordance with legal and statutory regulations for the continuity of care. Monitor and control overtime in medical and allied health sections. Ensure HR policies and regulations are implemented. Assist with pro-active recruitment of medical and allied health professionals. Conduct clinical and record audits, morbidity and mortality and perinatal mortality reviews. Conduct service assessments and ensure medical and allied health sections participate in quality improvement projects and surveys to improve clinical quality and patient satisfaction. Assist with analyzing Adverse Events. Ensure compliance with National Core Standards and Ideal Clinic Realization Model. Provide leadership to clinical risk. Deal with medico-legal issues e.g. reports, clinical privileges, risk management. Full participation in management, financial and human resource committees of the institution. Develop Integrated Primary Health

Care Service in Nkandla Sub District. Assist with quarterly reviews of programmes. Be a member of management meetings e.g. Executive Management Committee (Exco), Extended Management meetings, Clinic and Hospital Cash Flow meetings, Institutional Health Technology, Quality, Infection Prevention and Control, Health and Safety and Disaster Management, etc.

**ENQUIRIES
APPLICATIONS**

: Dr. JN Ikwegbue Tel No: (035) 8335001
: Applications should be directed to: The Human Resource Manager – Nkandla District Hospital, Private Bag X 102, Nkandla, 3855 OR Hand Delivered to: Human Resource Department - Nkandla District Hospital, 491 Mbatha Lane, Nkandla 3855.

**FOR ATTENTION
NOTE**

: Mrs. SG Masikane
: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview. African males are encouraged to apply.

CLOSING DATE

: 30 October 2020

POST 24/234

: **MEDICAL SPECIALIST REF NO: MEDSPECCLINHAEM/1/2020**
Department: Clinical Haematology

SALARY

: Grade1: R1 106 040 per annum (all-inclusive salary package) excluding Commuted Overtime.
Grade 2: R1 264 623 per annum (all-inclusive salary package) excluding commuted overtime.
Grade 3: R1 467 651 per annum (all-inclusive salary package) excluding commuted overtime)

**CENTRE
REQUIREMENTS**

: IALCH
: MBChB, Registration with HPCSA as a Medical Specialist or Haematopathologist. Current Registration with HPCSA as a subspecialist with a Certificate in Clinical Haematology **Grade 1:** No experience required after registration with HPCSA as a sub-specialist in Clinical Haematology. **Grade 2:** Five (5) years appropriate experience as a Medical Specialist post registration with the HPCSA as a Sub-Specialist in Haematology. **Grade 3:** Ten (10) years appropriate experience as a Medical Specialist after registration with the HPCSA as a sub-specialist in Haematology. Knowledge, Skills, Training and Competencies Required: Appropriate specialist procedures and protocols with the field of expertise,

<u>DUTIES</u>	:	Management Skills, Computer skills, Ability to work with a team, Cross cultural awareness, HR Management skills.
	:	To efficiently execute duties which support the aims and objectives of Department of Clinical Haematology. Daily ward rounds, attendance at specialist clinics and assisting with elective and medical procedures, including the Stem Cell Transplantation Unit. Liaise with other Metropolitan Hospitals and Medical School as and when necessary in consultation with the Head of Department. To provide specialist care for in patients and out patients in the Department of Clinical Haematology. To supervise the training of registrars and medical officers. To participate in the administrative responsibilities of the Department of Clinical Haematology. To participate and contribute to the education, training, research and outreach activities of the Department of Clinical Haematology. Assist with the setting of protocols for management of adult haematology patients. Assist with the development of clinical audit programmes in the hospital. Develop measures to ensure quality assurance for the adult Clinical Haematology unit.
<u>ENQUIRIES</u>	:	Dr S Parasnath 031 2401904
<u>APPLICATIONS</u>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.
<u>CLOSING DATE</u>	:	30 October 2020
<u>POST 24/235</u>	:	<u>MEDICAL SPECIALIST – (GRADE 1, 2 AND 3) REF NO: GS 54/20</u> Component Obstetrics and Gynaecology
<u>SALARY</u>	:	Grade 1: R1 106 040 per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the Department .Employee must sign the commuted overtime contract form. Grade 2: R1 264 623 per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the Department Employee must sign the commuted overtime contract form. Grade 3: R1 467 651 per annum package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the Department Employee must sign the commuted overtime contract form.
<u>CENTRE</u>	:	Greys Hospital

<u>REQUIREMENTS</u>	:	Grade 12 Certificate. A qualification in Health Science: Plus Current registration with the Health Professions Council of South Africa as a Specialist Obstetrician and Gynaecologist Knowledge, Skills and Experience: Sound clinical knowledge and experience in Obstetrics and Gynaecology Specialist Obstetrics and Gynaecology surgical skills Colposcopy skills Possess adequate skills to be able to carry out minimally invasive surgery in Gynaecology Knowledge of Human Resource Management, Information Management and Quality Assurance Programmes Knowledge of current Health and Public Service Legislation, Regulations and Policies Knowledge of medical ethics, Knowledge of budget control, epidemiology and statistics Grade 1: Experience: Not applicable; Registration with the HPCSA as a Medical Specialist in Obstetrics and Gynaecology. Grade 2: Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in Obstetrics and Gynaecology. Grade 3: Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in Obstetrics and Gynaecology.
<u>DUTIES</u>	:	Participate in the delivery of 24-hour in and out- patient Obstetrics and Gynaecology service within the Pietermaritzburg Metropolitan Hospitals Complex Participate in the delivery, supervision and support of Obstetrics and Gynaecology services within all hospitals in the Pietermaritzburg tertiary drainage area. Participate in the development and ongoing provision of under-and post graduate teaching of Obstetrics and Gynaecology in Pietermaritzburg Assist Head of Department by providing administrative assistance and in the development of clinical protocols, and its implementation. Assist with staff development, evaluation and progress reporting. Assist with the maintenance of standards of care and implementation of quality improvement programmes within the department. Conduct self-directed study to acquire knowledge and skills
<u>ENQUIRIES</u>	:	Dr T.D Naidoo Tel No: (033) 8973292
<u>APPLICATIONS</u>	:	Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
<u>FOR ATTENTION</u>	:	Mrs M Chandulal
<u>NOTE</u>	:	Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 54/20. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.
<u>CLOSING DATE</u>	:	30 October 2020
<u>POST 24/236</u>	:	<u>MEDICAL SPECIALIST REF NO: MEDSPECANAESTH/1/2020 (X2 POSTS)</u> Department: Anaesthetics
<u>SALARY</u>	:	Grade 1: R1 106 040 per annum (all-inclusive Salary package) excluding commuted overtime Grade 2: R1 264 623 per annum (all-inclusive salary package) excluding commuted overtime Grade 3: R1 467 651 per annum (all-inclusive salary package) excluding commuted overtime.

**CENTRE
REQUIREMENTS**

: Inkosi Albert Luthuli Central Hospital
: Current Registration with the Health Professions Council of South Africa as a specialist. **Grade I:** requires appropriate qualification plus registration with the Health Professions Council of South Africa. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. **Grade II:** requires appropriate qualification, registration certificate plus 5 years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. **Grade III:** requires appropriate qualification, registration certificate plus 10 years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. Recommendations: Candidates who have successfully passed the FCA 2 examination and completed or submitted their MMED's for publication/examination, and are registrable with the CMSA within 6 months of the interviews, may also apply. For newly qualified applicants, performing duties as acting consultant will be considered an advantage. Experience and interest in Anaesthesia for Cardiothoracic and Neurosurgery anaesthesia will be an advantage. Knowledge, Skills, Training And Competencies Required: Knowledge and skills in Clinical Anaesthesia, including Paediatric Anaesthesia, Anaesthesia for High Risk Obstetrics, Perioperative Medicine, Emergency and Trauma Anaesthesia, Acute and Chronic Pain, Anaesthesia for Cardiothoracic Surgery, Neurosurgery Anaesthesia and Head and Neck Surgery and Specialized Surgery Services. Demonstrate the ability to supervise and teach junior staff. Demonstrate the ability to work as part of a multidisciplinary team, in a tertiary/ quaternary level setting, and the ability to triage emergencies. Behavioural attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationships. Management ability, sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills.

DUTIES

: Assist the Anaesthetic head of department and heads of clinical units with provision of Anaesthetic services at IALCH and the Durban metropolitan area, as required. Assist the head of department and heads of clinical units with the monitoring of these services to identify needs, and to advise as to the formulation and implementation of staffing and health care programmes in the areas related to Anaesthesia. Assist with the perioperative management of patients in the pre anaesthetic clinic, theatre and the Post Anaesthesia Care Unit. Assist with the management of acute and chronic pain in the Pain Clinic and the wards. Provide a consultative service on Anaesthesia related matters at IALCH within the staffing norms. Provide after-hours Anaesthetic consultative service for the theatres and units based at IALCH when on call (nights, weekends, public holidays), within the prescribed limits. Assist the head of department and heads of clinical units with the development, revision and implementation of guidelines, protocols and clinical audits, to optimise patient care in the theatres and wards with the resources available. Be part of the multidisciplinary team when deemed necessary. Optimise delegated use of Human and other resources. Assist with auditing the activity and outcomes of services of the Anaesthetic Department. Be actively involved in the Departmental undergraduate and post- graduate teaching programmes.

**ENQUIRIES
APPLICATIONS**

: Dr S Bechan Tel No: (031) 240 1762
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville 4058.

NOTE

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional

registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, there will be no payment of S&T claims.

CLOSING DATE

: 30 October 2020

POST 24/237

: **MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 53/20**
Component – Anaesthesia and Critical Care

SALARY

: Grade 1: R821 205 per annum
Grade 2: R938 964 per annum
Grade 3: R1 089 693 per annum
All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form. Rural Allowance is payable for periods of time working at Edendale Hospital only.

CENTRE
REQUIREMENTS

: Greys Hospital, Pietermaritzburg
: Grade 12 Certificate Appropriate qualification that allows registration with HPCSA as a Medical Practitioner Current registration with the Health Professions Council South Africa as a Medical Practitioner (2020-2021) (applicants who are currently CSOs may apply on the understanding that there CSO period is anticipated to end on the 31st December 2020. Appointment to a post will only be possible upon proof of receiving registration as a Medical Practitioner with the HPCSA) Priority will be applied to incumbent/s that are available on 1st January 2021 to maintain clinical services. NB Those candidates who are still in their community service year may apply for the post on the understanding that appointment to the post can only be made after they have received registration from the HPCSA as a medical practitioner NB Those candidates who hold a bursary that requires them to work outside of Pietermaritzburg must supply a letter from the Institution/District Office that holds their service obligation indicating that the bursary holder will be released to come to Pietermaritzburg for training. Bursary holders who are unable to supply this authority will not be shortlisted. NB: The intention of this advert is to recruit Medical Officers to commence on the 1st January 2020 Incumbents will be expected to work in the Department of Anaesthesia in Pietermaritzburg for at least one year. During which time they will receive appropriate training to pass the Diploma in Anaesthesia, (if this qualification is not already held). Anaesthetic Medical Officers will also be able to apply for a three month rotation through Intensive Care during this year. In subsequent years it is anticipated that appropriate candidates will either commence specialising in anaesthesia or proceed to work in district and other regional hospitals providing high quality Medical Officer Anaesthesia. **Grade 1:** Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. DA will be an advantage **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with

the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. At least one year of this time must have been in a department of anaesthesia recognized for DA training by the Colleges of Medicine of SA. DA will be an advantage Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. **Grade 3:** Experience: 10 years' experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa At least one year of this time must have been in a department of anaesthesia recognized for DA training by the Colleges of Medicine of SA. DA is essential Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa Recommendation: A Diploma in Anaesthesia (DA) is required for those candidates being appointed at Grade 3 level. Possession of the Fellowship of Anaesthesia Part 1 and or Part 2 examinations will be an advantage. Work experience in a major hospital and/or in a registrar program will be an advantage. ATLS, APLS, and ACLS will be an advantage. Knowledge Skills Training and Competencies Required Participation in the After Hours call system is essential Medical Practice as appropriate at post Community Service level Information management Current Health and Public service legislation, regulations and policy Medical ethics, epidemiology and statistics.

DUTIES

: Clinical responsibility including examine, investigate diagnose and oversee treatment of patients The incumbent will be part of the Pietermaritzburg Metropolitan Group of hospitals and will be expected to rotate through all hospitals in Pietermaritzburg To perform appropriate preoperative examination and optimisation of patients for planned surgery To provide safe and appropriate anaesthesia during surgery To participate in post-operative care of patients. Anaesthetists must be prepared for early starts to the working day (07:15) and late, unpredictable finishes to the normal working day. The nature of anaesthesia means that frequent weekend shifts are required inside the commuted overtime package The incumbent will be part of the Pietermaritzburg Metropolitan Group of hospitals and will be expected to rotate through all hospitals in Pietermaritzburg (Greys, Northdale and Edendale Hospitals) Assist with human resource development for medical staff Conduct Orientation and Induction Programme for new Medical staff Provide guidance and advice to junior medical staff (interns/CSOs) Assist with the development of training programmes Participate in relevant training programmes Maintain accurate and appropriate health records in accordance with the legal/ethical considerations and continuity of patient care Undertake continuing medical education and professional development and study professional literature e.g. Medical journals To identify health care needs and communicate these to seniors so that new ideas could be developed on policies/methods/techniques and procedures. To participate in audit and quality control programs to improve the standard of patient care. To participate in departmental administration by ensuring compliance with all departmental rules and regulations with regard to leave, call rosters and rotations To participate in Outreach services in the drainage area of Edendale hospital as appropriate to their grade of qualification and experience To maintain a logbook of clinical duties To maintain a logbook of clinical duties.

ENQUIRIES

: Dr Z Farina Tel No: (033) – 8973412/Dr C Rajah Tel No: (033) 897 3768

APPLICATIONS : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.

FOR ATTENTION NOTE : Mrs M Chandulal

: Directions to Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department or website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 53/20. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply. NB -Only SA Citizens and applicants with permanent residency may apply for the post.

CLOSING DATE : 30 October 2020

POST 24/238 : **MEDICAL OFFICER GRADE 1, 2, 3 REF NO: NGWE 56/2020**
Anaesthetic & Critical Care

SALARY : Grade 1: R821 205 per annum (All inclusive salary packages)
Grade 2: R938 964 per annum (All inclusive salary packages)
Grade 3: R1 089 693 per annum (All inclusive salary packages)
(This inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospital Allowance Plus Commuted Overtime which is determined by service delivery needs of the department

CENTRE REQUIREMENTS : Ngwelezana Tertiary Hospital
: Tertiary qualification in the Health Science (MBCHB), Current registration with the Health Professions Council of South Africa as a Medical Practitioner, **Grade 1:** No working experience, **Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Sound clinical skills, Certificates in BLS and ATLS/ACLS/PALS/APLS is recommended, Knowledge of acts, policies and regulations of the department of health and Concern for excellence

DUTIES : Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after-hours services to care for emergency cases in a form of commuted overtime. Observe and comply with all departmental policies and guidelines regulating employment relationship and clinical functioning

ENQUIRIES APPLICATIONS : Dr S Sewpersad Tel No: (084) 418 3496
: Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

FOR ATTENTION NOTE : Mr M.P Zungu
: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on

the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. NB: - Please note that due to a large number of applications received, applications will not be acknowledged, however, successful applicants will be advised of the outcome of their application. Due to financial constraints S&T Claims and Resettlement / Relocation will not be considered. Accommodation will only be allocated when it is available otherwise successful candidates must arrange their private accommodation prior to assumption of duty. No interim accommodation in a form of Bed and Breakfast or Hotel Accommodation. 06 November 2020 (Late applications will not be accepted)

CLOSING DATE

:

POST 24/239

:

MEDICAL OFFICER GRADE 1, 2, 3 REF NO: NGWE 57/2020
General Surgery

SALARY

:

Grade 1: R821 205 per annum (All inclusive salary packages)
Grade 2: R938 964 per annum (All inclusive salary packages)
Grade 3: R1 089 693 per annum (All inclusive salary packages)
(This inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) plus 18% Inhospital Allowance plus Commuted Overtime which is determined by service delivery needs of the department.

CENTRE

:

Ngwelezana Tertiary Hospital

REQUIREMENTS

:

Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Practitioner. Preference will be given to candidates with ATLS certificate and FCS Primary Exam. **Grade 1:** No working experience, **Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Sound clinical skills, Knowledge of acts, policies and regulations of the department of health and Concern for excellence.

DUTIES

:

Provide medical services in urology unit. Active participation in quality improvement. Provision of outreach programmes and acceptance of referrals from our catchment areas. Undertake regular ward rounds, clinic and after hours duties as per the rooster. Attend to patients requiring emergency urology procedures. Provide advice to District/Regional Hospitals. Attend to meetings and workshops. Adhere to correct channels of communication.

ENQUIRIES

:

Dr G. Oosthuizen Tel No: (076) 4875998

APPLICATIONS

:

Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**FOR ATTENTION
NOTE**

: Mr M.P Zungu
: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. NB: - Please note that due to a large number of applications received, applications will not be acknowledged, however, successful applicants will be advised of the outcome of their application. Due to financial constraints S&T Claims and Resettlement / Relocation will not be considered. Accommodation will only be allocated when it is available otherwise successful candidates must arrange their private accommodation prior to assumption of duty. No interim accommodation in a form of Bed and Breakfast or Hotel Accommodation. 06 November 2020 (Late applications will not be accepted)

CLOSING DATE

:

POST 24/240

:

MEDICAL OFFICER GRADE. 1, 2 or 3 REF NO: EGUM 12/2020 (X4 POSTS)

SALARY

:

Grade 1: R821 205 – R884 670 per annum (All- Inclusive Packages)
Grade 2: R938 964 – R1 026 693 per annum (All- Inclusive Packages)
Grade 3: R1 089 693 – R1 362 366 per annum (All- Inclusive Packages)
Other Allowances: Rural allowance (18%), Commuted overtime (subject to prior approval)

CENTRE

:

E G & Usher Memorial Hospital
Casualty and OPD (X2 Posts)
Medical and Surgical
Obstetrics and Gynaecology

REQUIREMENTS

:

Matric or senior certificate. A tertiary Medical qualification: MBCHB. Proof of Current registration with the Health Professional Council of South Africa as an Independent Medical Practitioner - In addition: **Grade 1:** One (1) year relevant experience after registration as a Medical Practitioner with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years post registration experience as a Medical Practitioner. Six (6) years relevant experience after registration as a Medical Practitioner with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Ten (10) years post registration experience as a Medical Practitioner. Eleven (11) years relevant experience after registration as a Medical Practitioner with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. NB: Proof of experience endorsed and stamped by Human Resource (Service Certificate). Knowledge, Skills, Training and

Competencies Required: Ability to diagnose and manage common medical problems including emergencies in all disciplines of medicine. Clinical knowledge and surgical skills as a generalist. Experience in Outpatients, Casualty and ward areas of a District Hospital. Good communication skills, leadership and decision making qualities. Management and organizational skills.

DUTIES : Manage patients presenting to district level OPD, In-patients services and Acute medical Emergencies. Ensure the provision of safe, ethical and high quality medical care. Manage and handle medicine and surgical emergencies, gynaecological and obstetrics, PHC coverage. Provide after hour's medical service as per on call roster, including obstetric services. Manage and facilitate the formulation of medical service policies and procedures of the institution and ensure that these are in line with the current statutory regulations and code of ethics. Assist with the development, maintaining and updating of clinical protocols. Ensure that Clinical audits, Standard Treatment Guidelines and quality assurance initiatives are implemented. Participate in National Core Standards assessments, Infection Control, Ideal Clinic Realization and etc. Participate in Perinatal, Pippchip, information sharing meetings adverse events, complaints management, specimen gatekeeping and etc.

ENQUIRIES : Ms. N. Binase Tel No: (039) 797 8100
APPLICATIONS : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

FOR ATTENTION : Human Resource Department
NOTE : The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months. Curriculum Vitae. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 05/2017.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due To Financial Constraints, No S&T will be paid to candidates when attending the interviews.

CLOSING DATE : 30 October 2020 @ 16H00 afternoon

<u>POST 24/241</u>	:	<u>MEDICAL OFFICER GRADE 1, 2 AND 3 REF NO: PHO 07/2020</u>
<u>SALARY</u>	:	Grade 1: R821 205 per annum (all inclusive salary package) Grade 2: R938 964 per annum (all inclusive salary packages) Grade 3: R1 089 693 per annum (all inclusive salary packages)
<u>CENTRE REQUIREMENTS</u>	:	Pholela CHC Senior certificate/ matric or equivalent. MBCHB degree or equivalent qualification Plus. Proof of current registration with HPCSA as a Medical Practitioner. Certificate of service from current/ previous employers stamped by HR must be attached Grade 1: no experience required. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with recognized foreign health professional council, of who is not required to perform Community Service, a required in South Africa. Grade 2: 5 years' experience after registration with HPCSA as a Medical Practitioner. Foreign candidates required 6 years relevant experience after registration as a Medical Practitioner with the recognized foreign health professional council, of whom is not required to perform Community Service, a required in South Africa. Grade 3: 10 year's relevant experience after registration with HPCSA as a Medical Practitioner. Foreign candidates' require 11 year's relevant experience after registration as a Medical Practitioner with recognized foreign health professional council, of whom is not required to perform Community Service, as required South Africa. Knowledge, Sound knowledge of clinical and surgical skills necessary at a CHC level. Skills in male medical circumcision, management of trauma, emergency management of mental Health Care users before referral, management of sexual assault/rape survivors and PEP policies/protocols. Knowledge of skills in internal medicine, paediatrics, gynaecology, obstetric, national Tb and ARV programs including PMTCT. Management of HIV/AIDS, sexually transmitted infections, TB (tuberculosis) and HCT programme. Good communication, interpersonal and leadership skills. Computer literacy. Knowledge and understanding of Batho Pele principles, patient's Right Charter, Priority National programmes, Medical/medico-legal and ethics principles and all applicable legislations.
<u>DUTIES</u>	:	Interview, examine, investigate, diagnose oversee the treatment of patients, including chronic medical ailments/conditions, medical, surgical, obstetric and gynaecological emergencies, HIV and TB patients, sick children, antenatal, intra-partum and postnatal patients, mental health care users. Provision of good quality, patient-centred and community-orientated care for all patients. Promote and ensure good continuity of care. Work as a consulting Doctor at the CHC and for the clinics as part of the PHC team, doctors, nurses, paramedical staff, pharmacy and allied health professionals. Participation in multidisciplinary teams and joint programme with all stakeholders including NGO'S, other governmental departments. Flexibility in performing other clinical duties in other units in the CHC, as may be necessary including participating and supporting community outreach programme. Diagnosing and facilitating patient's referrals to higher levels of care, in the line with established referral path ways. Participation in commuted overtime duties. Instill confidence in public service and also the medical profession through exemplary behavior. Support PHC clinics linked to the CHC that refer to the CHC. Provide medical support to the PHC clinical (all categories). Participation in patient satisfaction surveys and reducing waiting times. Maintain and continuously improve professional and ethical standards. Handle disability grant processing. Provide preventive health interventions and measures to promote health. Perform duties as delegated by the supervisor / Centre Manager. Participation in male medical circumcision as a part of strategies for prevention and reduction of HIV/AIDS.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr. N Zuma-Gwala Tel No: (039) 832 9491 Direct your application quoting the relevant reference number to: The Human resources officer, Pholela CHC, Private Bag x502, Bulwer 3244

**FOR ATTENTION
NOTE**

hand delivered application at Human Resource Department on or before the closing date 16:00.

: Human Resources section
: An Application for Employment form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref PHO/07/2020. Please note that Failure to comply with the above instructions will disqualify applicants. Please note that the selected candidates will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be knowledge. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to final constraints, there will be no payment of S&T claims.

CLOSING DATE

: 30 October 2020

POST 24/242

: **MEDICAL OFFICER REF NO: MO BURNS/1/2020 (X1 POSTS)**
Department: Burns

SALARY

: Grade 1: R821 205 per annum (All Inclusive Salary Package) excluding commuted overtime
Grade 2: R938 964 per annum (All-inclusive Salary Package) excluding commuted overtime
Grade 3: R1 089 693 per annum (All-inclusive Salary Package) excluding commuted overtime

**CENTRE
REQUIREMENTS**

: IALCH
: Registration with the Health Professions Council of South Africa as Medical Practitioner. Current registration as Medical Practitioner with HPCSA. Completion of Community Service. Completed or booked for ATLS course. Completion of ACLS and PALS/APLS course. – Experience required- **Grade 1** No experience required. The appointment to grade 1 requires 1 year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer **Grade 2:** requires 5 years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. The appointment to Grade 2 requires a minimum of six years (6) relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer **Grade 3** – requires 10 years registration experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. The appointment to Grade 3 requires a minimum of eleven Years (11) relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge, Skills, Training And Competencies Required: Sound knowledge of medicine, trauma, surgery and paediatrics including the recognition and management of emergencies in both adults and children. The principles of peri-operative care, and supportive management of the critically ill.

DUTIES

: The resuscitation, ongoing ward management and perioperative care of the acute and chronic burn patient. Assisting with the operative

management of the burn patient. Participation in the audit, academic and research programs of the burns and trauma unit. Calls will be done in the trauma unit and during the call the successful candidate will be responsible for both burns and trauma patients. Calls are done on-site (NB after a minimum of 12 months the experience may be signed off as required ICU-time for the surgical intermediate exam). Participation in the burn care and trauma team.

ENQUIRIES : Dr. D Hollander Tel No: (031)-2402247/Prof TC Hardcastle Tel No: (031) 240-2389

APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There will be no payment of S&T Claims.

CLOSING DATE : 30 October 2020

POST 24/243 : **MEDICAL OFFICER GR 1 REF NO: CJMH 06/2020**

SALARY : R821 205 - R 884 670 per annum. This inclusive package consist of 70% basic salary and 30% flexible Portion (That can be structured in terms of applicable rules). Other Benefits: 13TH Cheque, Commuted overtime plus 22% rural allowance is compulsory.

CENTRE REQUIREMENTS : Charles Johnson Memorial Hospital
: Senior Certificate (Grade 12) MBCHB or Equivalent. Proof of Current registration with HPCSA as a Medical Practitioner. One year experience after registration as a medical practitioner Knowledge, Skills and Competencies Required Knowledge of health legislation and policies at public institution. Excellent human, communication and leadership skills. Sound knowledge and clinical skills. Knowledge and understanding of Batho Pele. Good team building and problem solver. Good research and presentation skills. Problem solving skills.

DUTIES : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients. Provision of after-hours services to care for emergency cases. Provide medicine related information to clinical staff as may be required. Participate in communicable health programme and ensure the relevant patient statistics are maintained to facilitate proper decision making. Undertake on going care of individuals patient to allow for continuity of care. Maintain accurate health records in accordance with legal ethical considerations, train and guide staff and health associated professionals. Liaise with emotional, social and physical aspects of disease. Provide preventive health interventions and measures to promote health.

ENQUIRIES : Dr. T. I. W. Khumalo Tel No: (034) 271 6404

APPLICATIONS : All application should be forwarded to: Chief Executive Officer 92 Hlubi Street C. J. M. Hospital Nqutu, 3135 Private Bag X5503, Nqutu, 3135.

FOR ATTENTION : Human Resource Manager

NOTE : Applications should be submitted on form Z83 from any Public Service Department Human. Resource Department OR from the website www.kznhealth.gov.za. Certified copies of ID, Matric, highest educational qualifications and HPCSA registration – not copies of certified Copies. Current registration with HPCSA 2020. Updated Curriculum Vitae. Certified copy of certificates and service endorsed by Human Resource. The reference number must be indicated in the column provided on form Z83 e.g. CJM 06/2020. Faxed documents will not be accepted. NB Failure to comply with the above instructions with the above instructions will result in disqualification. Please note that if you are not contacted within three months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPS (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews. NB. All candidates who had applied for this advertised post should re-apply.

CLOSING DATE : 30 October 2020

POST 24/244 : **PHARMACIST GRADE 1/2/3: PHARMACY DEPARTMENT REF NO: NGWE 58 /2020**

SALARY : Grade 1: R693 372 per annum
Grade 2: R751 026 per annum
Grade 3: R821 205 per annum, plus 12% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)

CENTRE : Ngwelezana Tertiary Hospital

REQUIREMENTS : **Grade 1:** Senior Certificate and a Degree in Bachelor of Pharmacy. An appropriate qualification that allow registration with S.A Pharmacy Council as a Pharmacist. Current registration with the S.A Pharmacy Council as a Pharmacist General Nursing, **Grade 2:** Senior Certificate and a Degree in Bachelor of Pharmacy. An appropriate qualification that allow registration with S.A Pharmacy Council as a Pharmacist. Current registration with the S.A Pharmacy Council as a Pharmacist. Minimum of 5 years relevant working experience after registration with S.A Pharmacy Council in respect of South African qualified employees who performed Community Service. Certificate of service or proof of working experience endorsed by HR Department or Employer. **Grade 3:** Senior Certificate and a Degree in Bachelor of Pharmacy. An appropriate qualification that allow registration with S.A Pharmacy Council as a Pharmacist. Current registration with the S.A Pharmacy Council as a Pharmacist. Minimum of 13 years relevant working experience after registration with S.A Pharmacy Council in respect of South African qualified employees who performed Community Service. Certificate of service or proof of working experience endorsed by HR Department or Employer. Appropriate Specialist procedures and protocols within field of expertise. Understanding of basic HR matters including Labour Relations. Control of budget, monitoring expenditure and project management. Knowledge of legislative prescripts governing the public service. Assessment, diagnosis and management of patient within the field of expertise. Inherent Requirement For This Post: Valid Driver's License. 1-2 years' experience working as a Pharmacist. Report writing abilities. Knowledge of the District Health System. Ability to work under pressure and meet deadlines. Understanding of relevant Legislations, Acts, Policies, Procedures and delegations pertaining to Pharmacy including Essential Drug Lists (EDL) and Standard Treatment Guidelines (STG'S). District Health Systems and National Core Standards.

DUTIES

: Provide Pharmaceutical Care, including prescription evaluation, dispensing of medication and provision of information to ensure patient compliance and therapeutic success. Ensure the safe and reliable procurement, storage, control and distribution of quality pharmaceuticals. Organize and control the manufacturing, compounding and packaging of pharmaceutical products. Monitor and report on pharmaceutical expenditure, implementation of budgetary control measures and promotions of rational drug use. Professional advisory service, including the training, education and development of pharmacy staff and other health workers, and promotion of public health. Provide high quality pharmaceutical services that are compliant with current legislation. Assist in the development, revision & implementation of departmental Standard Operating Procedures. Supervise and train staff in accordance with department policies and procedures. Assist the assistant manager in the co-ordination of activities of the Hospital Pharmacy and Therapeutics Committee, Antibiotic Stewardship Committee and any other committees that is of benefit in improving and managing pharmaceutical services. Assist the manager and assistant managers with relevant audits and recording of statistics. Collate and analyse statistics and compile reports for Pharmacy management. Ensure stock control and security of pharmaceutical stock. Assist with implementation of quality improvement plans. Attend to performance management, discipline and counselling of staff. Perform ward checks, clinical ward rounds and clinic visits. Perform overtime and standby duty. Deputize for assistant manager or supervisor and other pharmacists, when required.

**ENQUIRIES
APPLICATIONS**

: Mr D.Govender Tel No: (035) 901 7278
: Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block.

**FOR ATTENTION
NOTE**

: Mr M.P Zungu
: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result in your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. NB: - Please note that due to a large number of applications received, applications will not be acknowledged, however, successful applicants will be advised of the outcome of their application. Due to financial constraints S&T Claims and Resettlement / Relocation will not be considered. Accommodation will only be allocated when it is available otherwise successful candidates must arrange their private accommodation prior to assumption of duty. No interim accommodation in a form of Bed and Breakfast or Hotel Accommodation.

CLOSING DATE

: 06 November 2020 (Late applications will not be accepted)

POST 24/245 : **OPERATIONAL MANAGER (MPILOYETHU) REF NO: EMS/29/2020**
Re- Advertised Post

SALARY : R562 800 - R633 432 per annum (other benefits: Medical optional) 8% inhospitable allowance, 13th cheque, Medical Aid (Optional). Home owners allowance (employee must meet prescribed requirements).

CENTRE : Emmaus District Hospital

REQUIREMENTS : Standard 10 certificate/Grad 1 (Senior Certificate) .Degree/ National Diploma in nursing that allow registration with SANC as professional Nurse and Midwife. A post basic Nursing qualification with a duration of at least one (1) year accredited with SANC IN Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. A Minimum of 9 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in general of which at least 5 years must be appropriate experience after obtaining the one year post basic qualification in Primary Health Care. Proof of current registration with SANC. Proof of previous and current work experience /Certificate of Service endorsed and stamped by Human Resource Department. Valid Driver's license EB (Code8) or C1 (Code 10).Knowledge & Skills Leadership, organizational, decision-making, supervisory and problem solving abilities within the limit of public sector and institutional policy framework. Knowledge on nursing care processes and procedure, nursing statutes and other relevant legal framework. Ability to formulate patient care related policies, vision, mission and objective of the clinic. Communication and interpersonal skills including public relations, negotiating, coaching, conflict handling and counselling skills. Insight into procedure and policies pertaining nursing care, computer skills in basic programmes. Knowledge of TB/HIV AIDS, MCWH and other Communication and Non- Communication Disease Programmes. Financial and budgetary knowledge and skills pertaining to the relevant resource under management.

DUTIES : Responsible for overall supervision in the provision of an integrated quality and comprehensive Primary Health Care service delivery to the community .Ensure improved outcome by promoting health, prevention of diseases, curative and rehabilitative services to the client and community. Ensure PICT and adherence counselling is being provided to all clients in the facility. Promote advocacy, disclosure and adherence to treatment and care, thus, ensuring that facilities comply with the Batho Pele principles. Ensure the provision of primary prevention strategies and management of TB / HIV / AIDS, MCWH and other communicable and non-communication diseases. Ensure the availability of medication, essential equipment and supplies and proper utilization thereof. Participate in the monitoring HR performance through EPMDs .Support the realization and maintenance of Ideal Clinic programme (ICRM) and National Core Standards (NCS) in the facilities and ensure that facilities targets are met. Ensure data management is implemented and monitored. Support Operation Sukuma Sakhe activities. Maintain inter-sectoral collaboration with other government structures.

ENQUIRIES : Ms.P.P.Van Der Plank Tel No: (036) 488 1570 EXT 8204

APPLICATIONS : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry (Ms. A.N Ngubane) Emmaus Hospital.

FOR ATTENTION : Human Resource Manager

NOTE : Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive detailed CV and certified copies of qualification certificates, service certificate including ID and (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national

certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful.

CLOSING DATE : 30 October 2020 at 16:00

POST 24/246 : **OPERATIONAL MANAGER SPECIALTY REF NO: SAH06/2020 (X1 POST)**

SALARY : R562 800 per annum. Other Benefits: 13th cheque, 12 % rural allowance, home owners allowance (employee must meet prescribed requirements)

CENTRE : ST Andrews Hospital – Paediatric Ward

REQUIREMENTS : Diploma/Degree in Nursing Current registration with SANC as a General Nurse and Midwifery Plus 1 year post basic qualification in Child Nursing Science. A minimum of 9 years appropriate / recognisable experience in nursing after registration as a Professional Nurse with the SANC in general nursing of which at least 5 years must be appropriate/ recognisable experience after obtaining the one year post basic qualification in Child Nursing Science. Knowledge, Skills and Competencies: Knowledge of Nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework, Interpersonal skills including public relations, negotiating, conflict handling and counselling skills, Financial and budgetary knowledge pertaining to the relevant resources under management ,Insight into procedures and policies pertaining to nursing care, Computer skills in basic programmes

DUTIES : To plan, organize and monitor the objectives of the unit in consultation with subordinates. Provision of Quality Nursing Care through the implementation of National core standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilization and supervision of resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self-development. Coordinate optimal, holistic, specialised nursing care with set standards and within a professional/legal framework. Implementation and management of Infection Control and Prevention Protocols. Maintain accurate and complete patient records according to legal requirements. To participate in quality improvement programmes and Clinical Audits. Participate in staff, student and patient training. Monitor the implementation of EPMDS. Exercise control over discipline, grievance and labour relation issues according to the laid down policies and procedures. Identify, develop and control Risk Management systems within the unit. Uphold the Batho Pele and Patients' Rights Principles. Implementation of programmes for prevention. Detection and treatment on non-communicable diseases and illnesses. Develop policies and protocols to improve triaging and resuscitation techniques. Monitor and improve emergency services rendered in the department.

ENQUIRIES : Mrs MR Singh Tel No: (039) 433 1955 EXT 211

APPLICATIONS : Should Be Forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag X1010 Harding, 4680. Or Hand Delivery: 14 Moodie Street, Harding 4680.

FOR ATTENTION : Human Resource Manager

NOTE : People with Disabilities and African Male are encouraged to apply

CLOSING DATE : 30 October 2020

POST 24/247 : **OPERATIONAL MANAGER PHC SPECIALTY REF NO: SAHPISGAH 08/2020 (X1 POST)**

SALARY : R562 800 per annum. Other Benefits: 13th cheque plus 12 % rural allowance, home owners allowance (employee must meet prescribed requirements)

CENTRE REQUIREMENTS : ST Andrews Hospital – Pisgah Clinic
: Diploma / Degree in General Nursing and Midwifery Plus 1 year post basic qualification in Primary Health Care as per R212 SANC Regulations. Current registration with SANC as a General Nurse, Midwife and Primary Health Care Nurse. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in general nursing of which at least 5 years must be appropriate / recognisable experience after obtaining the one year post basic qualification in Primary Health Care. Knowledge, Skills and Competencies: Knowledge of Nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework, Interpersonal skills including public relations, negotiating, conflict handling and counselling skills, Financial and budgetary knowledge pertaining to the relevant resources under management ,Insight into procedures and policies pertaining to nursing care, Computer skills in basic programs.

DUTIES : To plan, organize and monitor the objectives of the unit in consultation with subordinates. Provision of Quality Nursing Care through the implementation of National core standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilization and supervision of resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self-development. Coordinate optimal, hostilic, specialised nursing care with set standards and within a professional / legal framework. Implementation and management of Infection Control and Prevention Protocols. Maintain accurate and complete patient records according to legal requirements. To participate in quality improvement programmes and Clinical Audits. Participate in staff, student and patient training. Monitor the implementation of EPMDs. Exercise control over discipline, grievance and labour relation issues according to the laid down policies and procedures. Identify, develop and control Risk Management systems within the unit. Uphold the Batho Pele and Patients' Rights Principles. Implementation of programmes for prevention. Detection and treatment on non-communicable diseases and illnesses. Develop policies and protocols to improve triaging and resuscitation techniques. Monitor and improve emergency services rendered in the department.

ENQUIRIES APPLICATIONS : Mrs VV Ncume Tel No: (039) 433 1955 EXT 286
: Should Be Forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag X1010 Harding, 4680. Or Hand Delivery: 14 Moodie Street, Harding 4680.

FOR ATTENTION NOTE CLOSING DATE : Human Resource Manager
: People with Disabilities and African Male Are Encouraged To Apply
: 30 October 2020

POST 24/248 : **OPERATIONAL MANAGER NURSING (PHC) REF NO: MONT 13/2020 (X1 POST)**

SALARY : R562 800 per annum (OSD)
CENTRE : Kwanyuswa Clinic
REQUIREMENTS : Senior Certificate or Equivalent Qualification. Degree/ Diploma in General nursing. Post basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC. Registration with SANC as General Nurse and Primary Health Care

Nurse. A minimum of 09 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General nursing of which at least 05 years must be appropriate/ recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Current annual practicing certificate (2018 SANC Receipt). Valid Driver's Licence. Certificates of service must be attached as proof of experience.

DUTIES

: Supervise and develop all practices and systems to enable facility to deliver comprehensive, integrated Primary Health Care for sectors of the community e.g. Implementation of Ideal Clinic and National Core Standards requirements. Ensure the development and review community profile to ensure focused emphasis on the health promotion and prevention of diseases through the teams to provide activities for health promotion and disease prevention. Monitor and evaluate the performance of Primary Health Care services and systems within the designated service area in line with public health indicators, set norms, standards and targets with a view to report thereon and to initiate corrective action timeously. Analyze health policy and Programme imperatives with view to develop customized implementation strategies to guide the PHC service provider towards complying with stated norms, standards and targets. Ensure and monitor that PHC services within the designated service area are provided with adequate support by multidisciplinary teams attached to the clinic. Ensure an integrated approach with the implementation of various Primary Health Care programmes to provide a seamless service delivery platform, including the prioritizing of needs within the service area and the allocation of resources accordingly. Ensure the effective and efficient utilization of allocated resources, including the staff development, budgetary, procurement planning input and maintenance of prescribed information management systems. Identify transversal Primary Health Care and systems barriers (including emerging health trends in the service area) with a view to ensure corrective actions at an appropriate level.

ENQUIRIES

: Ms JJ Mchunu Tel No: (033) 506 7000

APPLICATIONS

: All Applications Should Be Forwarded To: The Chief Executive Officer: Montebello Hospital, P/Bag x506, Dalton, 3236.

**FOR ATTENTION
NOTE**

: Human Resource Manager)
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE : 30 October 2020

POST 24/249 : **OPERATIONAL MANAGER: PRIMARY HEALTH CARE STREAM (X2 POSTS)**

SALARY : R562 800 – R633 432 per annum Plus 8% Rural allowance Benefits: 13th Cheque, home owner's allowance, and Medical aid optional (Employee must meet prescribed conditions)

CENTRE : Umgungundlovu District Office
Component: Mahlutshini Clinic: Ref No: UMG01/51/20, Mbuthisweni Clinic Ref No: UMG01/52/20

REQUIREMENTS : Diploma/Degree in General Nursing and Midwifery plus one year diploma in PHC Current Registration with SANC as general Nurse and Primary Health Care Nurse A minimum of 9 years recognizable nursing experience after registration as professional nurse with SANC in General Nursing of which 5 Years must be recognizable experience after obtaining one year post basic qualification in primary Health Care. Computer literacy with a proficiency in MS Office Software applications Code 8 Drivers licence. Proof of current and previous work experience endorsed by the employer must be attached. Knowledge, Skills, Training and Competencies Required: Demonstrate understanding of Nursing legislation and related legal and ethical nursing practices within Primary Health Care environment, demonstrate a basic understanding of HR and financial policies and practice. Good communication skills. Good interpersonal skills. Team building and supervisory skills.

DUTIES : Assist in planning, organising and monitoring of objectives of the specialised unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including. Monitor Provision of quality comprehensive service delivery at emergency unit. Participate actively in Operation Sukuma Sakhe Programme. Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, community and multidisciplinary team. Monitor safe patient service and improve client satisfaction. Participate in the attainment of National Core Standards. Contribute to the realization of Ideal Clinic (ICRM) status. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate an understanding of Human Resource and Financial Management Policies and procedures. Monitor and evaluate the care and management of all patients through clinical audits. Ability to supervise Medical and Surgical emergencies and refer appropriately. Monitor implementation of PHC Re-Engineering. Monitor implementation and performance on indicators on daily, weekly and monthly basis; provide feedback to management, analyse data and draw up quality improvement plan and implementation plan. Exercise control of discipline and any other Labour Related issues in terms of laid down procedures. Ensure compliant management is functional in the Clinic. Ensure functionality of the Clinic committee programme so that community involvement and participation is achieved.

ENQUIRIES : Mrs NA Mbana Tel No: (033) 395 4340

APPLICATIONS : All applications should be forwarded to: The District Director Umgungundlovu Health District, Private Bag X 9124, Pietermaritzburg 3200 or Hand Deliver to: 171 Hoosen Haffejee Street (Burg street) Pietermaritzburg

FOR ATTENTION : Human Resource Department

NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number

must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications. Preference will be given to African Males.

- CLOSING DATE** : 30 October 2020
- POST 24/250** : **OPERATIONAL MANAGER NURSING (PHC) GR1 REF NO: KDC 05/2020 (X1 POSTS)**
Component: Kwadukuza Clinic
- SALARY** : R562 800 per annum Plus 8% rural allowance. Benefits 13th Cheque, home owner's allowance, and Medical aid optional (Employee must meet prescribed conditions)
- CENTRE** : Ilembe Health District Office
- REQUIREMENTS** : Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate), Degree / Diploma in General Nursing Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus current registration with SANC as General Nurse and Primary Health Care plus a minimum of 9 years appropriate/recognizable nursing experience after registration as General Nurse of which 5 years must be appropriate/recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Good report writing and time management skills, understanding of nursing legislation, ethical nursing practices and how these impacts on service delivery. Ability to provide mentorship, team building, supervisory skills and coaching to his/her subordinates. Good communication, interpersonal relations, counseling, conflict management skills and decision making. Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures and Finance policies etc. Leadership, organizational, decision making and problem solving skills, conflict handling and counseling. Co-ordination and planning skills, Ability to assist in formulation of patient care related policies. Proof of previous and current work experience (certificate/s of service) endorsed and stamped by HR Office must be attached. Recommendation Valid Code EB Driver's license (Code8).
- DUTIES** : Implementation of Quality Improvement Plan. Conduct patient satisfaction survey and waiting times for the clinics. Ensure adequate control and allocation of Human and Material resources. Facilitate that the clinic has functional clinic committee and ensures community participation. Plan and monitor utilization of budget to ensure that the clinic functions within the allocated budget. Supervise and monitor staff performance according to EPMDS. Deal with disciplinary and grievance matters including monitoring and managing absenteeism. Facilitate provision of clinical services, educational services and be involved in medical research. Evaluate and monitor compliance with clinical protocols norms and standards within the clinic. Analyze and interpret statistic including PHC Programme indicators. Participate in Operation Sukuma Sakhe Programme. Facilitate the realization and maintenance of Ideal Clinic Programme and National Core Standards in the facility. Support PHC re-engineering by ensuring that outreach teams are functional. Coordinate and manage the provision of the services to manage COVID 19 pandemic.

ENQUIRIES : Mrs R. Bhagwandin (Operational Manager Nursing: PHC Supervisor) Tel No: (032) 437 3600

APPLICATIONS : To be forwarded to: The District Director Human Resources Department, ILembe Health District Office, Private Bag X 10620, Stanger 4450.

FOR ATTENTION NOTE : Human Resource Section
 : Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. SHAK 01/2019.NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post

CLOSING DATE : 30 October 2020

POST 24/251 : **OPERATIONAL MANAGER NURSING (SPECIALTY) REF NO: MONT 14/2020 (X1 POST)**

SALARY : R562 800 per annum (OSD)

CENTRE : Maternity Department

REQUIREMENTS : Senior Certificate or Equivalent qualification. Degree/Diploma in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. A Post Basic qualification in Advanced Midwifery and Neonatal Nursing Science. Registration with SANC as General Nurse and Midwife. A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General nursing. At least five (5) years of the period referred to above must be appropriate/ recognizable experience in O&G after obtaining 1 year Post Basic qualification in Advanced Midwifery and Neonatal Nursing Science. Current annual practicing certificate (SANC Receipt). Proof of current and previous experience endorsed by the Human Resource Department must be attached.

DUTIES : Provision of an efficient, professional nursing management service within the scope of practice as laid down by the nursing act and applicable legislation. Coordination of optical, holistic specialized nursing care provided within set standards and professional/legal framework. Perform multi-skilled and complex nursing care duties requiring frequent interpretation of information. Monitor and control Human Resource needs, utilization and development. Monitor and supervise staff performance in Maternity wards. Manage discipline, grievances and other HR related issues including monitoring and managing absenteeism. Manage effectively and efficiently the utilization and supervision of all resources. Participate in the analysis, formulation, and implementation of policies, practices and procedures. Establish and maintain constructive working relationships with nursing and other stakeholders. Ensure that a healthy and safe working environment is maintained. Monitor and control the quality of patient care. Maintain accreditation standard by knowledge of

policies and procedures, implementation of all programmes, BANC, PMTCT, BFHI etc. Ensure implementation of priority programs. Compile monthly and quarterly report. Will be required to relieve in the Matrons office after hours and during the weekends.

**ENQUIRIES
APPLICATIONS**

: Ms N Ngceza Tel No: (033) 506 7000
: All Applications Should Be Forwarded To: The Chief Executive Officer:
Montebello Hospital, P/Bag x506, Dalton, 3236.

**FOR ATTENTION
NOTE**

: Human Resource Manager)
: Applications must be submitted on the prescribed Application for
Employment form (Z83) which must be originally signed and dated. The
application form (Z83) must be accompanied by a detailed Curriculum
Vitae, certified copies of certificates, Identity Document and Driver's
License (not copies of previously certified copies). The Reference Number
must be indicated in the column (Part A) provided thereof on the Z83 form.
NB: Failure to comply with the above instructions will disqualify applicants.
Faxed and e-mailed applications will not be accepted. Persons with
disabilities should feel free to apply for the post. The appointments are
subject to positive outcomes obtained from the State Security Agency
(SSA) to the following checks (security clearance (vetting), criminal
clearance, credit records, citizenship), verification of Educational
Qualifications by SAQA, verification of previous experience from
Employers and verification from the Company Intellectual Property
Commission (CIPC). Applicants are respectfully informed that, if no
notification of appointment is received within 3 months after the closing
date, they must accept that their applications were unsuccessful.
Applicants in possession of a foreign qualification must attach an
evaluation certificate from the South African Qualifications Authority
(SAQA) to their applications. Non- RSA Citizens/Permanent Residents/
Work Permit holders must submit documentary proof together with their
applications. All employees in the Public Service that are presently on the
same salary level but on a notch/package above of the advertised post
are free to apply.

CLOSING DATE

: 30 October 2020

POST 24/252

: **OPERATIONAL MANAGER NURSING REF NO: ELANDOMN-01/2020,
REF NO: DOUGOMN-02/2020 (X2 POSTS)**

SALARY

: R562 800 - R633 800 per annum Plus 12% Inhospitable Allowance, 13th
cheque, medical Aid (Optional) and housing allowance (employee must
meet prescribed requirements).

**CENTRE
REQUIREMENTS**

: Elandskraal Clinic/Douglas Clinic
: Standard 10/Grade 12 Senior Certificates. Degree/ National Diploma in
nursing that allow registration with SANC as a Professional Nurse and a
Midwife. A post basic nursing qualification with a duration of at least one
(1) year accredited with SANC in Clinical Nursing Science, Assessment,
Diagnosis, Treatment and Care. A minimum of 9 years appropriate/
recognizable nursing experience after registration as a professional nurse
with SANC in general nursing of which at least 5 years must be
appropriate experience after obtaining the one year post basic
qualification in Primary Health Care. Proof of current registration with
SANC (2020). Proof of work experience /Certificate of Service endorsed
by Human Resource Department. Valid Driver's license EB (Code 8) or
C1 (Code 10). Knowledge, Skills and Competencies Required:
Leadership, organizational, decision-making, supervisory and problem
solving abilities within the limit of public sector and institutional policy
framework. Knowledge on nursing care processes and procedures,
nursing statutes and other relevant legal framework. Ability to formulate
patient care related policies, vision, mission and objectives of the clinic.
Communication and Interpersonal skills including public relations,
negotiating, coaching, conflict handling and counseling skills. Financial
and budgetary knowledge and skills pertaining to the relevant resources

<u>DUTIES</u>	:	under management. Insight into procedures and policies pertaining nursing care, computer skills in basic programmes.
	:	Responsible for overall supervision in the provision of an integrated quality and comprehensive Primary Health Care service delivery to the community. Improve outcomes by focusing on health prevention, health promotion; curative and rehabilitative approach through the implementation of policies, guidelines and SOPs. Ensure PICT and adherence counselling is being provided to all clients in the facility. Promote advocacy, disclosure and adherence to treatment and care, thus, ensuring that facilities comply with the Batho Pele principles. Ensure the provision of primary prevention strategies and management of TB, HIV/AIDS, COVID-19, and other communicable and non-communicable diseases. Ensure the availability of medication, essential equipment and supplies as well as proper utilization thereof. Support the realization and maintenance of Ideal Clinic programme (ICRM) and National Core Standards (NCS) in the facilities and ensure that facilities targets are met. Ensure data management is implemented and monitored. Ensure communication with other stakeholders is being improved through the support of OSS interventions. Maintain inter-sectoral collaboration with other government structures. Participate in the monitoring HR performance through EPMDS.
<u>ENQUIRIES</u>	:	Mrs I.D Khumalo Tel No: (034) 2121111 ext 259
<u>APPLICATIONS</u>	:	Applications should be delivered to: KwaZulu-Natal Department of Health, Dundee Provincial Hospital, 121 McKenzie Street, Dundee, 3000 Postal Address Dundee Provincial Hospital, Private Bag X2011, Dundee, 3000.
<u>NOTE</u>	:	Employment Equity Plan: African Male
<u>CLOSING DATE</u>	:	30 October 2020
<u>POST 24/253</u>	:	<u>OPERATIONAL MANAGER NURSING: GENERAL STREAM (SPECIALISED-SURGERY INPATIENT UNIT) REF NO: OPMAN (GEN NURS) SPEC SURG /1/2020</u>
<u>SALARY</u>	:	Grade 1: R444 276 per annum plus 13th Cheque, Housing Allowance: employee to meet prescribed requirements and Medical Aid: Optional.
<u>CENTRE</u>	:	Inkosi Albert Luthuli Central Hospital
<u>REQUIREMENTS</u>	:	Degree/Diploma in General Nursing (R425 qualification or equivalent). Current registration with SANC as General Nurse and Midwife. A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing is required. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patients' needs, requirements and expectations. . Demonstrate ability to provide support and guidance within the unit. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate working knowledge of the hospital information system to enhance quality in the service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.
<u>DUTIES</u>	:	Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. .Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined legislative framework and national Core Standards and Office of Health Standard Compliance. Perform duties within the ambits of legal framework as required. Ensure compliance to professional and ethical practice. Work effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or

		religious differences. Perform duties as delegated by the supervisor and relief duties of the assistant nurse manager's office as required .Ensures implementation of programs relevant to the area of speciality. Serves in quality improvement, IPC and Health and Safety committees.
<u>ENQUIRIES</u>	:	Miss NO Mkhize Tel No: (031) 241063
<u>APPLICATIONS</u>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment of S&T Claims.Provincial Administration KwaZulu-Natal Department of Health
<u>CLOSING DATE</u>	:	30 October 2020
<u>POST 24/254</u>	:	<u>CLINICAL PROGRAMME COORDINATOR (HIV / AIDS) REF NO: ETH 18/2020 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R444 276 per annum. 13th Cheque, home owner's allowance, employer's contribution to pension and Medical aid optional (Employee must meet prescribed conditions)
<u>CENTRE</u>	:	EThekweni District Office
<u>REQUIREMENTS</u>	:	Grade 12 (senior certificate) Standard 10 or (Vocational National Certificate). Degree/Diploma in General Nursing & Midwifery. Current registration with SANC as General Nurse. A minimum of 7 years appropriate/ recognizable nursing experience as a General Nurse. Valid Driver's License (code EB). Certificate of Service for previous and current work experience endorsed and stamped by HR Office must be attached. Recommendations: Supervision or management experience in a HAST unit. NIMART Training and Proof of Computer literacy. Knowledge, Skills, Training and Competence required: Report writing abilities. Financial management skills. Knowledge of District health system. Strong interpersonal, communication and presentation skills. Project management skills. Ability to make independent decisions. Ability to work under pressure and meet tight deadlines. Understanding of the challenges facing the public health sector. Ability to translate transformation objectives into practical plans. Ability to prioritize issues and other work related matters and to comply with time frames. Proven initiative, decisiveness and the ability to acquire new knowledge swiftly. Computer literacy with a proficiency in MS Office Software applications.
<u>DUTIES</u>	:	Ensure that clinical audits are conducted at a Sub-District level. Provide support, guidance and mentoring to health facilities with an aim of improving quality of patient care. Ensure Programme integration into Sukuma Sakhe Objectives. Compile monthly, quarterly and annual reports and forward to Supervisor and respective Provincial Managers; Ensure HAST programmes implementation (ART/ CCMT/ HTS and HIV

integration in the district. Analyze emerging health practices and trends and introduce remedial action in conjunction with health care specialists. Plan, organize and conduct community rallies and events that convey health messages and practices which support health programme strategies. Participate in the formulation of the District HAST operational and business plans. Monitor resources allocated for ART/CCMT/ HTS. Participate in activities aimed at fully integrating HIV and AIDS programmes to the main stream of PHC services. Facilitate and hold district HAST quarterly meetings. Support facility and sub- district HAST meetings. Facilitate and conduct regular meetings with NGOs supporting the programme with the assistance of the HIV and AIDS trainer Coordinating trainings and updates for NGOs and Health Care Workers. Promote preventive and promotive health services through community structures and organizations. Work in close collaboration with other stakeholders to implement the HAST programme. Ensure implementation and monitoring of integrated TB and HIV information systems in the district. Support implementation of COVID 19 activities.

ENQUIRIES : Ms ES Mbambo Deputy Director Clinical & Programmes Tel No: (031) 2405313

APPLICATIONS : Direct your application quoting the relevant reference number to: The Human Resource Manager Ethekwini District Office, 83 King Cetshwayo Highway, Mayville, Durban, 4000 or be posted to: The Human Resource Manager, Ethekwini District Office, Private Bag X 54138, Durban, 4000.

NOTE The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity document and Driving License – not copies of certified copies. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered.

CLOSING DATE : 30 October 2020

POST 24/255 : **CLINICAL PROGRAMME CO-ORDINATOR (IPC) GR 1 REF NO: OTH CHC 16/2020 (X1 POST)**

SALARY : Grade 1: R444 276 per annum. (OSD). Other Benefits: 13TH Cheque, 12 % rural allowance, Medical aid (optional), Housing Allowance (employee to meet prescribed requirements)

CENTRE : Othobothini Community Health Centre

REQUIREMENTS : Senior Certificate / STD 10/ Grade12. Diploma/ Degree in nursing. Proof of current registration with SANC (2020). Registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable in nursing after registration as professional nurse with SANC in General Nursing. Proof of previous and current work experience endorsed and stamped by Human Resource Department. Proof of current and previous work experience endorsed and stamped by Human Resource (Certificate of service record) must be attached. Knowledge, Skills, Attributes and Abilities: Knowledge of Infection Prevention & Control (IPC) policies and guidelines. Legal prescript, SANC regulation, Occupation Health and

Safety Act (OHSA) and other related acts. Leadership, organizational, decision making and problem solving skills. Good communication, interpersonal relations. Financial Management Skills. Ability to work under pressure to meet the deadlines.

DUTIES

: To provide support to hospital management team to meet the patient care needs. To execute to the best of his/her ability the duties that may be reasonably assigned by the management. To develop a written mission, objectives and quality improvement programme for IPC unit. To provide Infection Prevention & Control guidelines that protect employees from occupational risk and hazards and to ensure that environment is infection free. To coordinate the activities of IPC committee and ensure that it is functional and all members are knowledgeable. To ensure that written policies and procedures for activities of the IPC services are in line with current standards of practice, regulations and the objectives of the service. To implement and monitor the programme at feeder clinics and hospital. To provide training and updates on IPC matters to all staff, facilitate and monitor its implementation thereof. To monitor and evaluate IPC practices through audits. Submit to District Office all IPC related information & stats as and when required. Conduct Communication Disease surveillance in hospital and clinics. Ensure compliance to NCS and Ideal Hospital Realization & Maintenance (IHRM) and ICRM. Participate in various multidisciplinary health team meetings.

**ENQUIRIES
APPLICATIONS**

: Mr. R.S.M Ngcobo Tel No: (066) 383 0886
: Please forward applications quoting reference number to: The Human Resources Manager, Othobothini CHC, Private Bag X 012, Jozini, 3969 or hand deliver to Othobothini CHC HR Department.

NOTE

: Applications must be submitted on the Application for Employment Form (Z83), which is obtainable at any Government Department or from website- www.kzhealth.gov.za . Certified copies of ID, Std 10 certificate, educational qualifications, where experience is required a confirmation letter of relevant experience from the employer on an official letterhead (not certificate of service) must be submitted together with your CV. People with disabilities should feel free to apply. Applicants in possession of foreign qualifications must attach an evaluation/ verification certificate from the South African Qualifications Authority (SAQA). Reference numbers must be indicated on the space provided. Please note that appointment will be subject to positive outcome obtained from NIA on the following checks: security clearance, credit record, qualifications, citizenship, and previous experience verification. Should you not hear from us three months after the closing date, please accept that your application was not successful.

CLOSING DATE

: 30 October 2020

POST 24/256

: **RADIATION ONCOLOGY RADIOGRAPHER GRADE 1: (SPECIALTY)**
RADIATION ONCOLOGY DEPARTMENT: REF NO:
RORAD/RADONC/2020

**SALARY
CENTRE
REQUIREMENTS**

: R395 703 per annum
: Addington Hospital: KwaZulu-Natal
: National Diploma/B Tech in Radiography (Therapy), Registration certificate with the Health Professions Council as a Radiographer (Therapy) .Current annual fees registration renewal with HPCSA 2020/2021, In-Service applicants are required to obtain proof of SAQA verification from their Human Resource Department. Updated Curriculum Vitae. Experience: Four (4) years appropriate experience after registration with the Health Profession Council of SA as a Radiographer In Radiation Oncology Department. Recommendation: Competencies in IMRT and Rapid Arc would be an advantage. Knowledge, Skills Training and Competencies Required: Knowledge of radiotherapy treatment and planning principles of basic and advanced techniques. Operation, monitoring of maintenance, record keeping, and care of all equipment and accessories. Application of radiology principles in the treatment of cancer.

<u>DUTIES</u>	:	Knowledge of Radiation Control and safety Regulation. Pattern recognition of cancer pathology relevant to the treatment field plans and placements. Knowledge of departmental protocols, design and implementation of new protocols. Technical problem solving skill. Demonstration and teaching skills. Sound knowledge of Occupational Health and Safety Act, Infection Control and other relevant Acts.
<u>ENQUIRIES</u>	:	Undertake all arears of basic radiation treatment planning and advanced planning, preparation, graphic planning, radiation dose calculation and treatment accessory production. Ensure that all planned directives in the delivery of the radiation of patient are undertaken. Undertake overall responsibility for the operation, care and maintenance of all major equipment and accessories used in radiation planning and treatment. Ensure there is maintenance of patient care standards in the division. Undertakes and ensure that all administrative duties related to the management of the division in the department, and that radiation record keeping is maintained. Perform quality control procedures. Ensure that client's right and patient's right as per National Patient's Right charter are respected and to implement the "Batho-Pele" Principles.
<u>APPLICATIONS</u>	:	MR P Mazibuko Tel No: (031) 327 2200
<u>NOTE</u>	:	All applications should be forwarded to: Attention: The Human Resource Department, Addington Hospital, P O Box 977, Durban, 4000 OR dropped off in Room 9, Human Resource Department, 1 st Floor, and Addington Hospital.
<u>NOTE</u>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. <u>NB:</u> Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will Not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview.
<u>CLOSING DATE</u>	:	30 October 2020
<u>POST 24/257</u>	:	<u>RADIATION ONCOLOGY RADIOGRAPHER (RADIOTHERAPIST) REF NO: RADIOONCO RAD/2/2020 (X1 POST)</u> Department: Radiation Oncology
<u>SALARY</u>	:	Grade 1: R395 703 per annum, Plus 13 th cheque, Medical Aid - Optional & Housing Allowance: Employee must meet prescribed requirements. Grade 2: R466 119 per annum Plus 13 th Cheque, Medical Aid optional and Housing Allowance- Employee must meet prescribed requirements Grade 3: R549 066 per annum Plus 13 th Cheque, Medical Aid optional and Housing Allowance- Employee must meet prescribed requirements.
<u>CENTRE</u>	:	EThekweni Oncology complex (Inkosi Albert Luthuli Central Hospital and Addington Hospital)
<u>REQUIREMENTS</u>	:	Diploma or Bachelor degree in Radiography. Current registration with the Health Professions Council of South Africa as a Radiographer (Radiotherapy Oncology). Four (4) years 'appropriate experience after registration with Health Profession Council of South Africa (HPCSA) as Diagnostic Radiographer. Experience: Grade 1: Four (4) years 'appropriate experience after registration with Health Profession Council of South Africa (HPCSA) as Diagnostic Radiographer. Applicants with a

four (4) year Radiography specialty qualification (not in possession of Diagnostic Radiography qualification) who do not have experience as Diagnostic Radiographer may apply and will be appointed as Diagnostic Radiographer and will be paid a Diagnostic Radiographer salary. Current Community Service workers can apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa as Radiation Oncology Radiographer. **Grade 2:** Minimum 14 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer of which 10 years must be after registration as a Radiation Oncology Radiographer. **Grade 3:** Minimum 24 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer of which 20yrs must be after registration as a Radiation Oncology Radiographer. Knowledge, Skills, Training and Competences Required: Knowledge of radiotherapy standard techniques, dose protocols, equipment and accessories associated with relevant techniques and including specialised techniques. Knowledge of basic quality assurance in Radiotherapy, radiation effects & Radiation protection on patients. Anatomy vs. tumor treatment vs. effects on physiology care patterns for patients. Taking and evaluating of Portal images / C.T. scans and MRI scans for treatment planning purposes. Knowledge of Radiotherapy Planning. Good interpersonal skills and basic supervisory skills. Must have the ability to perform effectively in a team. Knowledge of basic patient care.

DUTIES : Undertake all basic radiation planning and treatment preparation including the tumor localisation, graphic planning, radiation dose calculation and the necessary data preparation needed for treatment accessory construction. Undertake Brachytherapy Planning and treatment procedure. Liase with the Physicist, Oncologist, Oncology nurses, relatives and the patient. Safely operate, care and construct accessories and immobilization devices used in the planning and treatment of the patient. Dosimetry checks done before delivery of treatment. Ensure accurate records kept of the course of Radiotherapy treatment delivered. Serve as Health and Safety Representative. Provide afterhours duties and rotate between Inkosi Albert Luthuli Central Hospital Radiotherapy department and Addington Hospital Radiotherapy department when needed.

ENQUIRIES : Ms. T.Hlengwa Tel No: (031) 2401857
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 30 October 2020

<u>POST 24/258</u>	:	<u>PROFESSIONAL NURSE-SPECIALTY STREAM-THEATRE REF NO: MURCH 03/20120 (X1 POST)</u>
<u>SALARY</u>	:	R383 226 per annum R471 333 per annum Other Benefits 13 th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance
<u>CENTRE REQUIREMENTS</u>	:	Murchison Hospital Senior Certificate, Degree/Diploma in General nursing and Midwifery plus 1 year post basic qualification in Operating Theatre Technique, Current Registration with SANC as General Nurse and Operating Theatre. Current SANC receipt, previous work experience/Certificate of service endorsed by your Human Resource Department (to be attached to application) Knowledge, Skills And Competencies: Knowledge of nursing care and processes and procedures Knowledge of Public service regulations Disciplinary code, human resource policies, hospital generic and specific policies Leadership, supervisory and good communication skills Team building and cross cultural awareness Knowledge of SANC rules and regulations Knowledge of Batho Pele Principles and patients' rights charter Grade 1: Experience: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional with SANC in general nursing and Operating Theatre Technique Grade 2: Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing and Operating Theatre Technique, of which at least 10 years must be appropriate / recognizable experience, after obtaining the one year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Must be able to handle operating and emergencies and high risk conditions to execute duties and functions with proficiency within prescript of applicable legislation Provision of quality patient care through setting of standards, policies and procedures To participate in quality improvement programmes and clinical audits Uphold Batho Pele and patients' rights principles Provide a safe, therapeutic environment as laid down by the Nursing act. Maintain accurate and complete patient records according to legal requirements Exercise control over discipline, grievance and labour relations issues Manage and supervise effective utilization of all resources e.g. Human, Financial, material etc. Implementation and management of infection control and prevention protocols Assist with performance reviews i.e. EPMDs as well as student progress reports Maintain a plan to improve the quality of Nursing and health care in operating theatre Formulation of theatre policies to ensure good practice Ensuring the availability of the necessary basic equipment.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs CN Mkhwanazi Tel No: (039) 6877311 ext 127 All Applications Should Be Forwarded To: Chief Executive Officer P/Bag X701 Portshepstone 4240 Or Hand Delivered To: Human Resources Department Murchison Hospital.
<u>NOTE</u>	:	The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za . Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months Curriculum Vitae and Identity document Faxed applications will not be accepted The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/03/2020 NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC) Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications

Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution) If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.

- CLOSING DATE** : 30 October 2020
- POST 24/259** : **CLINICAL NURSE PRACTITIONER: VARIOUS CLINICS (PHC) OR ADVANCED MIDWIFERY REF NO: NGWE 59 /2020**
- SALARY** : Grade 1: R383 226 per annum
Grade 2: R471 333 per annum
Plus 8% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)
- CENTRE** : Ngwelezana Tertiary Hospital
- REQUIREMENTS** : Grade 1: Diploma/Degree in General Nursing that allows registration with South African Nursing Council as a Profession Nurse in General Nursing. One year post basic qualification in Primary Health Care Nursing. Current registration with the SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing, Grade 2: Diploma/ Degree in General Nursing. A 1 year post basic qualification in Primary Health Care Nursing / recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the referred above must be appropriate/ recognizable experience in Primary Health Care / Maternity after obtaining post basic qualification in Primary Health Care / Advanced Midwifery. Proof of working experience (certificate of service) endorsed by Human Resource. Appropriate Specialist procedures and protocols within field of expertise. Understanding of basic HR matters including Labour Relations. Control of budget, monitoring expenditure and project management. Knowledge of legislative prescripts governing the public service. Assessment, diagnosis and management of patient within the field of expertise. Managerial and financial management skills. Computer skills. Problem solving and project management. Concerns of excellence, courtesy and interpersonal skills. Stress tolerance skills and innovation and drive. Awareness of cross-cultural differences.
- DUTIES** : Provide effective and professional leadership within clinic. Oversee a provide a safe therapeutic environment in the allocated clinic that allows for the practice of safe nursing care as laid by the Nursing Act, Occupational Health and Safety Act and all other applicable. Conduct compliance audits regularly. Establish effective communication between clinic and hospital, other health professionals and relevant stakeholders. Compile reports as means of reporting regularly. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Assist in development and implementation of quality assurance programs, policies, operational plan, standard operating procedures and guidelines for the clinic. Oversee the improve quality care through reduction of patient complaints. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution and other regulating bodies. Develop/establish and maintain constructive working relationship with nursing and other stakeholders. Ensure that infection control and prevention policies are implemented by clinics. Manage and supervise effective utilization of all the resources e.g. human, financial material. Develop, monitor and evaluate staff in terms of

EPMDS. Exercise control over discipline, grievance and all labour relations issues. Attend to meetings and workshops as directed. Adhere to correct channels of communication as per the hospital organogram. Perform other duties as assigned by the supervisor and hospital management. Ensure implementation of NCS, Ideal Clinic and other departmental initiatives including provincial priorities. Design operational plan on implementation of CBM within given population. Ensure implementation of DHMIS and SOP in order to produce quality data.

**ENQUIRIES
APPLICATIONS**

: Mrs B.J Kubheka Tel No: (035) 901 7224
 : Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**FOR ATTENTION
NOTE**

: Mr M.P Zungu
 : Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed . Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.NB: - Please note that due to a large number of applications received, applications will not be acknowledged, however, successful applicants will be advised of the outcome of their application. Due to financial constraints S&T Claims and Resettlement / Relocation will not be considered. Accommodation will only be allocated when it is available otherwise successful candidates must arrange their private accommodation prior to assumption of duty. No interim accommodation in a form of Bed and Breakfast or Hotel Accommodation.
 : 06 November 2020 (Late applications will not be accepted)

CLOSING DATE

POST 24/260

PROFESSIONAL NURSE-SPECIALTY STREAM-EMERGENCY AND TRAUMA/ORTHOPAEDIC REF NO: MURCH 04/2020 (X1 POST)

SALARY

: Grade 1: R383 226 per annum
 : Grade 2: R471 333 per annum
 : Other Benefits 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

**CENTRE
REQUIREMENTS**

: Murchison Hospital
 : Senior Certificate, Degree/Diploma in General nursing and Midwifery plus 1 year post basic qualification in Emergency and Trauma/Orthopaedic, Current Registration with SANC as General Nurse and Emergency and Trauma / Orthopaedic. Current SANC receipt, previous work experience / Certificate of service endorsed by your Human Resource Department (to be attached to application) Knowledge, Skills And Competencies Knowledge of nursing care and processes and procedures Knowledge of Public service regulations Disciplinary code, human resource policies,

hospital generic and specific policies Leadership, supervisory and good communication skills Team building and cross cultural awareness Knowledge of SANC rules and regulations Knowledge of Batho Pele Principles and patients' rights charter **Grade 1:** Experience: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional with SANC in general nursing and Emergency and Trauma/Orthopaedic Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing and Emergency and Trauma/Orthopaedic, of which at least 10 years must be appropriate/recognizable experience, after obtaining the one year post basic qualification in the relevant specialty.

DUTIES : Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework Effective utilization of resources: Human, material and financial resources Assist in orientation, induction and mentoring of all nursing staff and orientation of other staff Assist in the planning coordination of training and promote learning opportunities for all nursing categories i.e. on the job training. Complete patient related data and partake in research. Assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift Partake in overall specialized unit function, i.e. team building Maintain professional growth/ethical standards and self-development.

ENQUIRIES : Mrs. C Mkhwanazi Tel No: (039)-6877311 ext. 127
APPLICATIONS : All Applications Should Be Forwarded To: Chief Executive Officer P/Bag X701 Portshepstone 4240 or Hand Delivered To: Human Resources Department Murchison Hospital.

NOTE : The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months Curriculum Vitae and Identity document Faxed applications will not be accepted The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/14/2019 NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC) Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course.(This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution) If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.

CLOSING DATE : 30 October 2020

POST 24/261 : **PROFESSIONAL NURSE-SPECIALTY STREAM-OPHTHALMOLOGY**
REF NO: MURCH 05/2020 (X1 POST)

SALARY : Grade 1: R383 226 per annum
Grade 2: R471 333 per annum
Other Benefits: 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

- CENTRE REQUIREMENTS** :
- Murchison Hospital
- Senior Certificate, Degree/Diploma in General nursing and Midwifery plus 1 year post basic qualification in Ophthalmology, Current Registration with SANC as General Nurse and Ophthalmology. Current SANC receipt, previous work experience/Certificate of service endorsed by your Human Resource Department (to be attached to application) Knowledge, Skills And Competencies: Knowledge of nursing care and processes and procedures Knowledge of Public service regulations Disciplinary code, human resource policies, hospital generic and specific policies Leadership, supervisory and good communication skills Team building and cross cultural awareness Knowledge of SANC rules and regulations Knowledge of Batho Pele Principles and patients' rights charter **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in general nursing and Ophthalmology **Grade 2:** Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing and Ophthalmology, of which at least 10 years must be appropriate/recognizable experience, after obtaining the one year post basic qualification in the relevant specialty.
- DUTIES** :
- Provide optimal, holistically specialized care with standards and within a professional/legal framework Utilize human, material resources and physical resources efficiently and effectively. Participate in training and research. Maintain professional growth/ethical standard and self-development. Provide support to nursing service. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by hospital. Partake in overall specialized unit function, i.e. team building.
- ENQUIRIES APPLICATIONS** :
- Mrs CN Mkhwanazi Tel No: (039)-6877311 ext. 127
- All Applications Should Be Forwarded To: Chief Executive Officer P/Bag X701 Portshepstone 4240 or Hand Delivered To: Human Resources Department Murchison Hospital
- NOTE** :
- The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months Curriculum Vitae and Identity document Faxed applications will not be accepted The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/05/2020 NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC) Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course.(This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution) If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.
- CLOSING DATE** :
- 30 October 2020

POST 24/262 : **CLINICAL NURSE PRACTITIONER REF NO: MONT 15/2020 (X1 POST)**

SALARY : Grade 1: R383 226 per annum (OSD)
Grade 2: R471 333 per annum (OSD)

CENTRE : Esidumbini Clinic

REQUIREMENTS : Senior Certificate or Equivalent qualification. Degree/Diploma in General Nursing and Midwifery. A Post Basic qualification with a duration of at least one year accredited with SANC in Primary Health Care. Current registration with SANC as a General Nurse and Midwife. 2020 SANC Annual practicing certificate (2020 receipt or proof thereof). Proof of current and previous experience endorsed by Human Resource Department. **Grade 1:** A minimum of 04 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least ten years of the period referred to above must be appropriate/recognizable experience in the Maternity after obtaining the 1-year post basic qualification in Primary Health Care. Certificates of service must be attached as proof of experience.

DUTIES : Perform a clinical nursing science in accordance with the scope of practice and nursing standards as determined for a primary health care facility. To execute duties and functions with proficiency in support of the aims and strategic objectives of the institution and to perform duties/functions within the prescripts of all applicable legislation. To provide quality comprehensive primary health care. Maintain client satisfaction through quality service, innovation and professional nursing care by upholding the principles of Batho Pele and the standards set by the accreditation process. Ensure provision of educational services to clients. Ensure proper utilization of resources and exercise care of the Government Property. Plan and organize services to ensure cost effective use of resources. Assess staff requirements based on workload. Identify area for improvement, problems etc and communicate these to sister in charge. Compile and analyze monthly statistics and use the information for future planning. Maintain clients' satisfaction through quality services. Maintain clinical competence by ensuring that specific principles of nursing care are within the legal requirements. Appropriate medication and treatment is created and maintained to ensure safe nursing care within the legal requirement.

ENQUIRIES : Ms SG Ndlovu Tel No: (033) 506 7000

APPLICATIONS : All Applications Should Be Forwarded To: The Chief Executive Officer: Montebello Hospital, P/Bag x506, Dalton, 3236.

FOR ATTENTION : Human Resource Manager

NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an

evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

CLOSING DATE

: 30 October 2020

POST 24/263

: **CLINICAL NURSE PRACTITIONER REF NO: MONT 16/2020 (X1 POST)**

SALARY

: Grade 1: R383 226 per annum (OSD)

Grade 2: R471 333 per annum (OSD)

CENTRE

: Chibini Clinic

REQUIREMENTS

: Senior Certificate or Equivalent qualification. Degree/Diploma in General Nursing and Midwifery. A Post Basic qualification with a duration of at least one year accredited with SANC in Primary Health Care. Current registration with SANC as a General Nurse and Midwife. 2020 SANC Annual practicing certificate (2020 receipt or proof thereof). Proof of current and previous experience endorsed by Human Resource Department. **Grade 1:** A minimum of 04 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least ten years of the period referred to above must be appropriate/recognizable experience in the Maternity after obtaining the 1-year post basic qualification in Primary Health Care. Certificates of service must be attached as proof of experience.

DUTIES

: Perform a clinical nursing science in accordance with the scope of practice and nursing standards as determined for a primary health care facility. To execute duties and functions with proficiency in support of the aims and strategic objectives of the institution and to perform duties/functions within the prescripts of all applicable legislation. To provide quality comprehensive primary health care. Maintain client satisfaction through quality service, innovation and professional nursing care by upholding the principles of Batho Pele and the standards set by the accreditation process. Ensure provision of educational services to clients. Ensure proper utilization of resources and exercise care of the Government Property. Plan and organize services to ensure cost effective use of resources. Assess staff requirements based on workload. Identify area for improvement, problems etc and communicate these to sister in charge. Compile and analyze monthly statistics and use the information for future planning. Maintain clients' satisfaction through quality services. Maintain clinical competence by ensuring that specific principles of nursing care are within the legal requirements. Appropriate medication and treatment is created and maintained to ensure safe nursing care within the legal requirement.

ENQUIRIES

: Ms SG Ndlovu Tel No: (033) 506 7000

APPLICATIONS

: All Applications Should Be Forwarded To: The Chief Executive Officer: Montebello Hospital, P/Bag x506, Dalton, 3236.

FOR ATTENTION

: Human Resource Manager

NOTE

: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency

(SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

<u>CLOSING DATE</u>	:	30 October 2020
<u>POST 24/264</u>	:	<u>CLINICAL NURSE PRACTITIONER (SCHOOL HEALTH SERVICES)</u> <u>REF NO: DOUGCNP-02/2020</u>
<u>SALARY</u>	:	Grade 1: R383 226 per annum Grade 2: R471 333 per annum Plus 12% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements).
<u>CENTRE REQUIREMENTS</u>	:	Dundee Hospital-Douglas Clinic Standard 10/Grade 12 Senior Certificate. Degree/National Diploma in nursing that allow registration with SANC as a Professional Nurse and a Midwife. A post basic nursing qualification with a duration of at least one (1) year accredited with SANC in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. Proof of registration with SANC (2020).Proof of previous and current work experience /Certificate of Service endorsed by Human Resource Department. Grade 1: A minimum of 4 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in general nursing plus a one (1) year post basic qualification accredited by SANC in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. Grade 2: A minimum of 14 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in general nursing of which at least 10 years must be appropriate experience after obtaining the one year post basic qualification in Primary Health Care. Valid Driver's license EB (Code 8) or C1 (Code 10).Knowledge, Skills and Competencies Required: Leadership, organizational, decision-making, supervisory and problem solving abilities within the limit of public sector and institutional policy framework. Knowledge on nursing care processes and procedures, nursing statutes and other relevant legal framework .Ability to formulate patient care related policies, vision, mission and objectives of the clinic. Communication and Interpersonal skills including public relations, negotiating, coaching, conflict handling and counselling skills. Insight into procedures and policies pertaining nursing care, computer skills in basic programmes. Knowledge of TB/ HIV/AIDS, MCWH and other Communicable and Non- Communicable Disease programmes.
<u>DUTIES</u>	:	Provide nursing care including primary prevention strategies and management of communicable and non-communicable diseases through screening at school level according to Integrated School Health Package. Provide immunization and identify missed opportunities and catch- up on immunization. Conduct physical, psycho-social and emotional assessment at school level. Implement Health Promotion (HP) programmes at schools, PHC facility and at household level, i.e. Health Promoting Schools, Health Promoting Clinics and Health Promoting Homes. Implement health promotion and support Operation Sukuma Sakhe (OSS) activities. Ensure data management is being implemented and monitored. Maintain inter-sectoral collaboration with other government structures.

ENQUIRIES APPLICATIONS : Mrs I.D Khumalo Tel No: (034) 2121111 ext 259
: Applications should be delivered to: KwaZulu-Natal Department of Health, Dundee Provincial Hospital, 121 McKenzie Street, Dundee, 3000 Postal Address Dundee Provincial Hospital, Private Bag X2011, Dundee, 3000

NOTE CLOSING DATE : Employment Equity Plan: African Male
: 30 October 2020

POST 24/265 : **CLINICAL NURSE PRACTITIONER REF NO: WASCNP-03/2020, REF NO: GATCNP-04/2020 (X2 POSTS)**

Grade 1: R383 226 per annum
Grade 2: R471 333 per annum
Plus 12% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements).

CENTRE : Dundee Hospital:
Wasbank Clinic
Gateway Clinic

REQUIREMENTS : Standard 10/ Grade 12 Senior Certificate. Degree/ National Diploma in nursing that allow registration with SANC as a Professional Nurse and a Midwife. A post basic nursing qualification with a duration of at least one (1) year accredited with SANC in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. Proof of registration with SANC (2020). Proof of previous and current work experience/Certificate of Service endorsed by Human Resource Department. **Grade 1:** A minimum of 4 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in general nursing plus a one (1) year post basic qualification accredited by SANC in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. **Grade 2:** A minimum of 14 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in general nursing of which at least 10 years must be appropriate experience after obtaining the one year post basic qualification in Primary Health Care. Valid Driver's license EB (Code 8) or C1 (Code 10). Knowledge, Skills and Competencies Required: Leadership, organizational, decision-making, supervisory and problem solving abilities within the limit of public sector and institutional policy framework. Knowledge on nursing care processes and procedures, nursing statutes and other relevant legal framework. Ability to formulate patient care related policies, vision, mission and objectives of the clinic. Communication and Interpersonal skills including public relations, negotiating, coaching, conflict handling and counselling skills. Insight into procedures and policies pertaining nursing care, computer skills in basic programmes. Knowledge of TB/ HIV/AIDS, MCWH and other Communicable and Non- Communicable Disease programmes.

DUTIES : Provision of an integrated quality and comprehensive Primary Health Care services by promoting health, prevention of diseases, curative and rehabilitative services to the clients and community. Provide PICT and adherence counselling to all clients. Promote advocacy, disclosure and adherence to treatment and care, thus, ensuring that facilities comply with the Batho Pele principles. Provide primary prevention strategies and management of TB/ HIV/AIDS, MCWH and other communicable and non-communicable diseases. Support Operation Sukuma Sakhe Activities. Ensure data management is implemented and monitored. Maintain inter-sectoral collaboration with other government structures.

ENQUIRIES APPLICATIONS : Mrs I.D Khumalo Tel No: (034) 2121111 ext 259
: Applications should be delivered to: KwaZulu-Natal Department of Health, Dundee Provincial Hospital, 121 McKenzie Street, Dundee, 3000 Postal Address Dundee Provincial Hospital, Private Bag X2011, Dundee, 3000.

NOTE CLOSING DATE : Employment Equity Plan: African Male
: 30 October 2020

<u>POST 24/266</u>	:	<p><u>PROFESSIONAL NURSE (SPECIALITY) OPERATING THEATRE REF NO: PNS3IOT/2020 (X1 POST)</u></p> <p>Re-advertised and candidates who had previously applied may re-apply</p>
<u>SALARY</u>	:	<p>Grade 1: R383 226 per annum Grade 2: R471 333 per annum Plus 13th Cheque, Medical Aid: Optional, Housing Allowance (Employee must meet minimum requirements)</p>
<u>CENTRE REQUIREMENTS</u>	:	<p>Addington Hospital: KwaZulu-Natal</p> <p>Degree/Diploma in General Nursing and Midwifery. Registration Certificate with SANC as a General Nurse and Midwife. Degree/Diploma – Post Basic qualification – Operating Theatre Nursing Science. Post Basic registration certificate accredited by SANC in the relevant Speciality: Operating Theatre Nursing Science. Current registration receipt with SANC(2020). In-Service applicants to produce SAQA verification if available may be requested from your Human Resource Dept. Certified copies of certificates of service stating relevant experience as a Professional Nurse AND Professional Nurse (Speciality) experience in Operating Theatre. Updated Curriculum Vitae with email address indicated. Experience Grade 1: A minimum of 4 years appropriate recognizable experience in Nursing after registration as a Professional Nurse and Midwife with the South African Nursing Council. A post-basic Qualification with duration of at least 1 year in the relevant Speciality. Experience Grade 2: A minimum of 14 years appropriate recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/Recognisable experience in the specific speciality after obtaining the 1 year post-basic qualification in the relevant speciality. Recommendation: At least 1 – 2 years' experience in Operating Theatre Nursing would be an advantage. Knowledge, Skills, Training and Competence Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Good verbal and written communication and report writing skills. Decision making and problem solving skills. Conflict management and negotiation skills. Project Management skills. Basic Computer skills.</p>
<u>DUTIES</u>	:	<p>Provide comprehensive, quality nursing care to patients/clients in a speciality unit in a cost-effective, efficient manner. Assist in planning, organizing and monitoring of objectives of the specialised unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele). Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Ensure compliance with all National, Provincial and Professional prescripts in order to render a safe patient service and improve client satisfaction. Participate in the analysis and formulation of nursing policies and procedures. Assist in EPMDS evaluation of staff within the unit and participate in monitoring the training need of staff. Provide direct and indirect supervision of all staff within the unit and give guidance. Order appropriate level of consumables and monitor utilization. Ensure that equipment in the unit is adequate and is checked and functional. Provide for a safe, therapeutic and hygienic environment. Work effectively and amicably, at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate an understanding of Human Resource and Financial Management Policies and Procedures. Monitor and evaluate the care and Management of all patients and ensure the maintenance of accurate and complete patient records. Hours Of Duty: 40 Hours per week. Shift work – Day and Night duty. Note: Employment Equity: Preference will be given to the following candidates</p>

		as per Employment Equity target: African Male. Any person with disability regardless of race and gender.
<u>ENQUIRIES</u>	:	Matron B N Ndhlovu Tel No: (031) 327 2000
<u>APPLICATIONS</u>	:	All applications to be posted to: The Human Resource Dept, Addington Hospital, P O Box 977 Durban, 4000 Or dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban.
<u>NOTE</u>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. <u>NB:</u> Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will Not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview.
<u>CLOSING DATE</u>	:	30 October 2020
<u>POST 24/267</u>	:	<u>PROFESSIONAL NURSE (SPECIALITY) MEDICAL AND SURGICAL NURSING SCIENCE: CRITICAL CARE NURSING REF NO: PNS1\CCU/2020 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R383 226 per annum Grade 2: R 471 333 per annum Plus 13th Cheque, Medical Aid: Optional, Housing Allowance (Employee must meet minimum requirements)
<u>CENTRE</u>	:	Addington Hospital: KwaZulu-Natal
<u>REQUIREMENTS</u>	:	Degree/Diploma in General Nursing and Midwifery. Registration Certificate with SANC as a General Nurse and Midwife. Degree/Diploma – Post Basic qualification – Critical Care Nursing Science. Post Basic registration certificate accredited by SANC in the relevant Speciality: Critical Care Nursing Science. Current registration receipt with SANC (2020). In-Service applicants to produce SAQA verification if available may be requested from your Human Resource Dept. Certified copies of certificates of service stating relevant experience as a Professional Nurse AND Professional Nurse (Speciality) experience in Critical Care. Updated Curriculum Vitae with email address indicated. Experience Grade 1: A minimum of 4 years appropriate recognizable experience in Nursing after registration as a Professional Nurse and Midwife with the South African Nursing Council. A post-basic Qualification with duration of at least 1 year in the relevant Speciality. Experience Grade 2: A minimum of 14 years appropriate recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/Recognisable experience in the specific speciality after obtaining the 1 year post-basic qualification in the relevant speciality. Knowledge, Skills, Training and Competence Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Good verbal and written communication and report writing skills. Decision making and problem solving skills. Conflict management and negotiation skills. Project Management skills. Basic Computer skills.
<u>DUTIES</u>	:	Provide comprehensive, quality nursing care to patients/clients in a Critical Care unit in a cost-effective, efficient manner. Assist in planning, organising and monitoring of objectives of the specialised unit. Manage all

resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and organise own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele). Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Ensure compliance with all National, Provincial and Professional prescripts in order to render a safe patient service and improve client satisfaction. Participate in the analysis and formulation of nursing policy & procedures.) Assist in EPMDS evaluation of staff, within the unit and participate in the monitoring of training and development of staff. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give guidance. Order appropriate level of consumables and monitor utilization. Ensure that all equipment in the unit is adequate and is checked and in working order. Provide for a safe, therapeutic and hygienic environment. Work effectively and amicably, at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate an understanding of Human Resource and Financial Management Policies and Procedures. Monitor and evaluate the care and management of all Patients and ensure the maintenance of accurate and complete patient records. Hours Of Duty: 40 Hours per week. Shift work – Day and Night duty.

**ENQUIRIES
APPLICATIONS**

: Matron B N Ndhlovu Tel No: (031) 327 2000
 : All applications to be posted to: The Human Resource Dept, Addington Hospital, P O Box 977 Durban, 4000 Or dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban.

NOTE

: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will Not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview. **NB:** Employment Equity: Preference will be given to the following candidates as per Employment Equity target: African Male. Any person with disability regardless of race and gender.

CLOSING DATE

: 30 October 2020

POST 24/268

: **ULTRASOUND RADIOGRAPHER GRADE 1/2/3 REF NO: IMBALCHC 02/2020 (X1 POST)**

SALARY

: Grade 1: R374 364 per annum
 Grade 2: R440 982 per annum
 Grade 3: R519 456 per annum
 Benefits: Plus 13th cheque, Housing Allowance (provided the incumbent meets the requirements) - Employee must meet prescribed requirements and Medical Aid – Optional

CENTRE

: Imbalenhle Community Health Centre, Pietermaritzburg

<u>REQUIREMENTS</u>	:	Senior certificate/Grade 12; National Diploma/Degree in Ultrasound PLUS Original registration with Health Professions Council of South Africa (HPCSA) in the Category Independent Practice: Ultrasound Current registration with Health Professions Council of South Africa for 2020-2021 in the category Independent Practice: Ultrasound Grade 1 - Four (4) years appropriate experience after registration with Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer Grade 2 - Minimum of 14 years relevant experience after registration with HPCSA of which 10 years must be after registration in Ultrasound Grade 3 - Minimum of 24 years relevant experience after registration with HPCSA of which 20 years must be after registration in Ultrasound Proof of current and previous experience endorsed and stamped by your HR (Certificate of service) . Knowledge, Skills, Training & Competencies Required: Sound knowledge of Obstetrics and Gynaecology ultrasound, Sound knowledge of General ultrasound scans, Sound knowledge of Ultrasound procedures and protocols, Sound report writing and administrative skills, Computer literacy, Knowledge of relevant Health and Safety Policies, Regulations and Acts, Able to work autonomously, Sound communication, problem solving, teaching and training skills, Good interpersonal relations and ability to perform well within a team.
<u>DUTIES</u>	:	Provision of high quality ultrasound services according to patient's needs; execute all ultrasound procedures competently to prevent complications; Perform general administrative, reception and clerical duties as required; Provide guidance and supervision to junior staff and students; Promote Batho Pele in execution of all duties for effective service delivery; Inspect and utilize equipment professionally to ensure that they comply with safety regulations; Give factual information to patients and clients on ultrasound; Promote good health practices and ensure optimal patient care; Compile report and memos as required in the working environment Participate in Ultrasound quality improvement programs and compliance with National Core Standards; Participate in developing protocols to ensure that sonographic services comply with the required prescripts; Participate in continued professional development (CPD).
<u>ENQUIRIES APPLICATIONS</u>	:	Dr. ZYNL Nzimande Tel No: (033) – 398 9100 EXT: 9124
<u>NOTE</u>	:	Must Be Forwarded To: Human Resources Department Imbalenhle Community Health Centre, Private Bag X 9104, Pietermaritzburg 3200 or Hand delivered at Imbalenhle Community Health Centre- HR, Unit 3, Thwala Road, IMBALI, Pietermaritzburg.
<u>NOTE</u>	:	NB: Imbalenhle Community Health Centre is guided by the principle of Employment Equity Act; therefore, all the appointments will be made in accordance with the Employment Equity target of the institution. Preference will be given to African male and People with disability.
<u>CLOSING DATE</u>	:	30 October 2020
<u>POST 24/269</u>	:	<u>ULTRA – SONOGRAPHER REF NO: UMP 13/2020</u>
<u>SALARY</u>	:	Grade 1: R317 916 – R361 872 per annum Grade 2: R372 810 – R426 291 per annum Grade 3: R439 164 – R532 959 per annum
<u>CENTRE REQUIREMENTS</u>	:	Umphumulo Hospital
<u>REQUIREMENTS</u>	:	Diploma/Degree in in Ultrasound. Registration with the Health Professionals Council as a Ultra-sonographer. Current registration (2020). Proof of current and previous work experience endorsed and stamped by Human Resources Grade 1: Experience – Nil for South African Ultra-sonographers that have completed community service and 1 year relevant experience, after registration as a Ultra-sonographer with recognized Health Professional Council in respect of foreign qualified ultra-sonographer. Grade 2: Experience – 10 years appropriate experience after registration with HPCSA as a Ultra-sonographer and 11 years relevant experience, after registration as a Ultra-sonographer with recognized Health Professional Council in respect of foreign qualified ultra-sonographer. Grade 3: Experience – 20 years appropriate

experience after registration with HPCSA as a Ultra-sonographer and 21 years relevant experience, after registration as a Ultra-sonographer with recognized Health Professional Council in respect of foreign qualified ultra-sonographer. Sound knowledge of diagnostic sonography practice and ethos. Knowledge of relevant Health and Safety Acts. Planning and organization skills. Good communication and Interpersonal skills. Ability to perform quality assurance tests.

DUTIES

: Provide patient services consistent with the Scope of Practice and Clinical Standards for the Diagnostic Sonographer. Prepare exam room and ultrasound equipment to conduct sonography examinations in accordance with infectious disease, sterilization, and patient safety protocols, policies, and procedures. Ensure that the sonography examination request form is complete, contains relevant information, and meets the standard of "medical necessity." Evaluate if patient preparation is adequate before examination. Evaluate patient's inability or unwillingness to tolerate the examination and associated procedures. Apply independent, professional, ethical judgment, and critical thinking to safely perform diagnostic sonography procedures. Review patient medical history and supporting clinical information. Identify and document any limitations to the sonography examination. Promote good health practices and ensure optimal care of patients. Educate patients on their conditions whilst ensuring that patient's rights are upheld. Perform quality control procedures to ensure that the ultrasound equipment operates at optimal levels. Exercise responsibility to ensure that the ultrasound equipment is functioning accurately. Assist in developing and updating all written policies and procedures in line with applicable legislation. Promote Batho Pele principles in the execution of duties for effective service delivery. Contribute to the overall work process in the component. Participate in quality assurance and quality improvement projects. Participate in the implementation of the National Core Standards.

**ENQUIRIES
APPLICATIONS**

: T. Zintonga Tel No: (032) 4814195
: Please forward application quoting the reference number to The Human Resource Department, Umphumulo Hospital, Private Bag X9219, Maphumulo 4470 or hand delivered to Umphumulo Hospital, Human Resource Department.

**FOR ATTENTION
NOTE**

: Mr S. M. Naidoo
: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates – not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE

: 30 October 2020

<u>POST 24/270</u>	:	<u>RADIOGRAPHER DIAGNOSTIC REF NO: RADDIAG/2/2020 (X1 POST)</u> Department: Diagnostic Imaging
<u>SALARY</u>	:	Grade 1: R317 976 per annum, Plus 13th Cheque, Medical Aid - Optional & Housing Allowance: Employee must meet prescribed requirements. Grade 2: R372 810 per annum Plus 13th Cheque, Medical Aid optional and Housing Allowance- Employee must meet prescribed requirement Grade 3: R439 164 per annum Plus 13th Cheque, Medical Aid optional and Housing Allowance- Employee must meet prescribed requirement.
<u>CENTRE REQUIREMENTS</u>	:	IALCH An appropriate three year National Diploma/Degree in Diagnostic Radiography. Current registration with the Health Professions Council of South Africa as a Diagnostic Radiographer (Independent practice). Grade 1: No experience after registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer in respect of RSA qualified employees who performed Community Service as required in South Africa. One year relevant experience after registration with the Health Professional Council of South Africa as a Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum 10 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum 11 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa. Grade 3: Minimum 20 year relevant experience after registration with the HPCSA as a Radiographer – Diagnostic Imaging in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum 21 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa. Knowledge, Skills Training and Competencies Required: Working knowledge of radiography principals, systems and procedures. Sound knowledge of radiation safety regulations. Sound knowledge of diagnostic radiography equipment and protocols. Knowledge of relevant public service policies, acts and regulations. Knowledge of HR related policies and procedures. Knowledge of relevant Health and Safety regulations. Good communication and sound interpersonal skills.
<u>DUTIES</u>	:	Perform clinical radiographic duties in a completely digital radiology department that offers a 24 hour radiology service whilst adhering to the departmental policies & procedures. Perform imaging examinations whilst adhering to radiography protocols, practices, and techniques. Participate in the radiation protection and quality assurance program while adhering to the safety protocols and quality standards in compliance with the Department of Health policies and procedures. Required to produce good quality images in all diagnostic modalities which include CT scanning. Perform overtime duties as required.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs B V Mfeka Tel No: (031) 240 1950 All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the

advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

- CLOSING DATE** : 30 October 2020
- POST 24/271** : **PROFESSIONAL NURSE (GENERAL) REF NO: MONT 17/2020 (X1 POST)**
- SALARY** : Grade 1: R256 905 per annum (OSD)
Grade 2: R315 963 per annum (OSD)
Grade 3: R383 226 per annum (OSD)
- CENTRE** : Esidumbini Clinic
- REQUIREMENTS** : Grade 12 or equivalent qualification. Degree/Diploma in General Nursing and Midwifery. Current registration with SANC as a General Nurse and Midwife. 2020 SANC Annual practicing certificate (2020 receipt). Valid code 08 driver's license. Experience: **Grade 1:** No experience, **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Certificates of service must be attached as proof of experience.
- DUTIES** : To serve as the OTL for WBOT services that falls under the clinic. To execute duties and functions with proficiency in support of the aims and strategic objectives of the institution and to perform duties/functions within the prescripts of all applicable legislation. Provide nursing care that ensures effective service. Demonstrate responsibility by taking care of dangerous and potentially harmful drugs when ordering, safe keeping and during administration. Maintain the appropriate stock levels and excess equipment transferred to equipment pool. Maintain clinical competence by ensuring the scientific principles of nursing are maintained. Create and maintain a safe, hygienic therapeutic environment to ensure safe nursing care within the legal requirements. Provide emergency intervention and ensure the emergency trolley with equipment is in accordance to policy and procedure manuals. Ensure correct documentation of all records and registers. Compile and analyze daily, weekly, monthly and quarterly statistics and use the information for future planning. Ensure universal precautions are practiced; infection control policy and occupational health and safety act are complied with. Co-ordinate the implementation of patients' right charter, Batho Pele and clinical governance. Ensure the proper utilization of resources and motivate human resource development in the unit.
- ENQUIRIES** : Ms SG Ndlovu Tel No: (033) 506 7000
- APPLICATIONS** : All Applications Should Be Forwarded To: The Chief Executive Officer: Montebello Hospital, P/Bag x506, Dalton, 3236
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are

subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

- CLOSING DATE** : 30 October 2020
- POST 24/272** : **PROFESSIONAL NURSE (GENERAL) REF NO: MONT 18/2020 (X1 POST)**
- SALARY** : Grade 1: R256 905 per annum (OSD)
Grade 2: R315 963 per annum (OSD)
Grade 3: R383 226 per annum (OSD)
- CENTRE REQUIREMENTS** : Kwanyuswa Clinic
Grade 12 or equivalent qualification. Degree/Diploma in General Nursing and Midwifery. Current registration with SANC as a General Nurse and Midwife. 2020 SANC Annual practicing certificate (2020 receipt). Valid code 08 driver's license. **Grade 1:** No experience, **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Certificates of service must be attached as proof of experience.
- DUTIES** : To serve as the OTL for WBOT services that falls under the clinic. To execute duties and functions with proficiency in support of the aims and strategic objectives of the institution and to perform duties/functions within the prescripts of all applicable legislation. Provide nursing care that ensures effective service. Demonstrate responsibility by taking care of dangerous and potentially harmful drugs when ordering, safe keeping and during administration. Maintain the appropriate stock levels and excess equipment transferred to equipment pool. Maintain clinical competence by ensuring the scientific principles of nursing are maintained. Create and maintain a safe, hygienic therapeutic environment to ensure safe nursing care within the legal requirements. Provide emergency intervention and ensure the emergency trolley with equipment is in accordance to policy and procedure manuals. Ensure correct documentation of all records and registers. Compile and analyze daily, weekly, monthly and quarterly statistics and use the information for future planning. Ensure universal precautions are practiced; infection control policy and occupational health and safety act are complied with. Co-ordinate the implementation of patients' right charter, Batho Pele and clinical governance. Ensure the proper utilization of resources and motivate human resource development in the unit.
- ENQUIRIES APPLICATIONS** : Ms SG Ndlovu Tel No: (033) 506 7000
All Applications Should Be Forwarded To: The Chief Executive Officer: Montebello Hospital, P/Bag x506, Dalton, 3236.
- FOR ATTENTION NOTE** : Human Resource Manager
Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number

must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will Not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

- CLOSING DATE** : 30 October 2020
- POST 24/273** : **PARAMEDIC REF NO: EMS UGU 03/2020**
- SALARY** : Grade 1: R254 382 per annum
Grade 2: R318 042 per annum
Grade 3: R392 151 per annum
Grade 4: R461 940 per annum
- CENTRE** : EMS Ugu District – Various Bases
- REQUIREMENTS** : Grade 12 Certificate; Critical Care Advanced Certificate (CCA); Code 10 drivers license with PRDS for goods and passengers; Registration with HPCSA as paramedic; Proof of current registration with the HPCSA (Valid card will be accepted, deposit slip will not be accepted). Knowledge, Skills, Training And Competencies Required: The incumbents of these posts will report to the EMS Station Manager: Emergency Medical Services, and will be responsible to provide pre-hospital treatment within the scope of practice and transport emergencies to an appropriate health facility in order to minimize the loss of lives, and as such the ideal candidates must:- Possess knowledge of Advanced Life Support Protocols; Have understanding of EMS and its line of business; Possess knowledge of Rules and Regulations of Road Traffic Ordinance; Have the ability to implement emergency procedures; Possess good communication skills and interpersonal relations. Have Practical Patient Management skills. **Grade 1:** No experience required **Grade 2:** Requires a CCA qualification and registration with HPCSA as a paramedic plus Seven (7) years' experience after registration with the HPCSA as a paramedic (CCA). **Grade 3:** Requires a CCA qualification and registration with HPCSA as a paramedic plus Fourteen (14) years' experience after registration with the HPCSA as a paramedic (CCA). **Grade 4** Requires a CCA qualification and registration with HPCSA as a paramedic plus Twenty four (24) years' experience after registration with the HPCSA as a paramedic (CCA).
- DUTIES** : Maintain vehicle and medical equipment check the allocated vehicle and equipment and complete the check list; Wash, clean and disinfect the interior/exterior of the vehicle; Treat and transport patients to hospital from scene in accordance with the Advanced life support protocols; Change and replenish surgical sundries and medical-gases and ensure that all items are used before expiry date; Maintain the vehicle in a clean condition and good working order all times; Use all equipment and government property as per laid down policies and procedures; Maintain best clinical practices in accordance with quality standards and maintaining Continuous Professional Development (CPD); Assistant in maintaining a clean and tidy base; Complete and submit all appropriate paperwork to the shift leader before the termination of the shift; Hand over the vehicle

and equipment to the next shift/relevant authority fully replenished, clean and in good working order; Abide by the Standing Operational Procedures of EMS; Maintain accurate and reliable records at all times; Perform overtime duties in accordance with EMS Policy when required; Provide orientation and supervised training with regard to ALS. Actively participate in training and quality assurance programs.

ENQUIRIES : Mr S.P. Gumede Tel No: (039) – 688 3619
APPLICATIONS : Application to be forward to: The Human Resource Manager, Ugu Health District Office, Private Bag X735, Port Shepstone, 4240.
FOR ATTENTION : Human Resource Manager
CLOSING DATE : 30 October 2020

POST 24/274 : **EMERGENCY CARE OFFICER GRADE 3 REF NO: EMS UGU 02/2020**

SALARY : R169 176 per annum
CENTRE : EMS Ugu District – Various Bases
REQUIREMENTS :

Grade 12 Certificate with science subjects; Intermediate Life Support Certificate (AEA); Registration with the health Professions Council of South Africa (HPCSA) as an Ambulance Emergency Assistant; Proof of current registration with the HPCSA (Valid card will be accepted, deposit slip will not be accepted); Unendorsed drivers license (C1) with professional driving permit (receipt of renewal not accepted). Knowledge, Skills, Training And Competencies Required: The incumbents of these posts will report to the EMS Station Manager: Emergency Medical Services, and will be responsible to provide pre-hospital treatment within the scope of Intermediate Life support and transport patients to an appropriate health facility in order to minimize the loss of lives. The ideal candidates must:- Possess knowledge of Intermediate Life Support Protocols; Have understanding of EMS and its line of business; Possess knowledge of basic Medical Rescue; Possess knowledge of Rules and Regulations of Road Traffic Ordinance; Possess good communication skills; Have Practical Patient Management skills; Have the ability to implement emergency procedures; Have the ability to work under pressure; Be able to operate in any EMS environment i.e Emergency Ambulances, Obstetrics ambulance, inter-facility; Ambulances, communication centres, Rescue or Patient Transport Services as per the allocation or deployment by the management of EMS; Be flexible to be deployed to any shift as per the service delivery needs; Be available for disaster relief emergency deployments nationally and /or internationally.

DUTIES : Treat, stabilize and transport patients according to the scope of practice of the intermediate Life Support as per the HPCSA Protocols; Respond to all calls as dispatched by the Communication center or requested by other medical professionals to assist with intermediate Life Support of treatment; Maintain best clinical practices in accordance with quality standards and maintaining Continuous Professional Development (CPD); Maintain vehicle and medical equipment check the allocated vehicle and equipment and complete the check list, report all losses, damages discrepancies, deficiencies to the Shift Leader; Wash, Clean and disinfect the interior/exterior of the emergency vehicles and maintain the vehicle in a clean condition and good working order at all times; Change and replenish surgical sundries and medical-gases and ensure that all items are used before expiry date; Assistant in maintaining a clean and tidy base; Use all government property i.e. medical equipment, other equipment, Vehicle and building as per government policies and procedures; Complete and submit all appropriate paperwork to the shift leader before the termination of the shift or as required; Hand over the vehicle and equipment to the next shift/relevant authority fully replenished, clean and in good working order; Abide by the Standing Operational Procedures of EMS; Maintain accurate and reliable records at all times; Perform overtime duties in accordance with EMS Policy; Actively participate in training and quality assurance programs.

ENQUIRIES : Mr S.P. Gumede Tel No: (039) 688 3619

APPLICATIONS : Application to be forward to: The Human Resource Manager, Ugu Health District Office, Private Bag X735, Port Shepstone, 4240.

FOR ATTENTION : Human Resource Manager

CLOSING DATE : 30 October 2020

POST 24/275 : **EMERGENCY CARE OFFICER GRADE 1 – REF NO: EMS UGU 01/2020**

SALARY : R143 613 per annum

CENTRE : EMS UGU District – Various Bases

REQUIREMENTS : Grade 12 Certificate; Basic Ambulance Assistant Certificate (BAA); Registration with the health Professions Council of South Africa (HPCSA) as a Basic Ambulance assistant; Proof of current registration with the HPCSA (Valid card will be accepted, deposit slip will not be accepted); Unendorsed drivers license (C1) with professional driving permit (receipt of renewal not accepted). Recommendation: Grade 12 certificate with Science subject/s. Knowledge, Skills, Training And Competencies Required: The incumbents of these posts will report to the EMS Station Manager: Emergency Medical Services, and will be responsible to provide pre-hospital treatment within the scope of Basic Life support and transport patients to an appropriate health facility in order to minimize the loss of lives. The ideal candidate must:- Possess knowledge of Basic Life Support Protocols; Have understanding of EMS and its line of business; Possess knowledge of Basic medical rescue; Possess knowledge of Rules and Regulations of Road Traffic Ordinance; Possess good communication skills; Have Practical Patient Management skills; Have the ability to implement emergency procedures; Have the ability to work under pressure; Be able to operate in any EMS environment i.e. Emergency Ambulances, Obstetric Ambulance, inter-facility ambulances, communication centres, Rescue or Patient, Transport Services as per the allocation or deployment by the management of EMS; Be flexible to be deployed to any shift as per service delivery needs.; Be available for Disaster Relief Emergency deployments nationally and/or internationally.

DUTIES : Treat, stabilize and transport patients according to the scope of practice of the Basic Ambulance Assistant as per the HPCSA protocols; Respond to all calls as dispatched by the communication centre or requested by other medical professionals to assist with Ambulance duties; Maintain best clinical practices in accordance with quality standards and maintaining Continuous Professional Development; Maintain vehicle and medical equipment, check the allocated vehicle and equipment and complete the checklist, report all losses, damages discrepancies, deficiencies to the shift leader; Wash, clean and disinfect the interior/exterior of the emergency vehicle and maintain the vehicle in a clean condition and good working order at all times; Change and replenish surgical sundries and medical-gases and ensure that all items are used before expiry date; Assistant in maintaining a clean and tidy base; Use all government property i.e medical equipment, other equipment, vehicles and buildings as per government policies and procedures; Complete and submit all appropriate paperwork to the shift leader before the termination of the shift or as required; Hand over the vehicle and equipment to the next shift/relevant authority fully replenished, clean and in good working order; Abide by the Standing Operational Procedures of EMS; Maintain accurate and reliable records at all times; Perform over time duties in accordance with EMS Policy; Actively participate in training and quality assurance programs.

ENQUIRIES : Mr S.P. Gumede Tel No: (039) 688 3619

APPLICATIONS : Application to be forward to: The Human Resource Manager, Ugu Health District Office, Private Bag X735, Port Shepstone, 4240

FOR ATTENTION : Human Resource Manager

CLOSING DATE : 30 October 2020