

DEPARTMENT OF DEFENCE

NOTE : Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service department), which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience) and clear certified copies of original educational qualification certificates, ID document and Driver's license (where applicable). Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application it must be done in writing. Should an application be received where an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record, citizenship- & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Potential candidates, declared in excess must indicate their excess status on Z83, Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. Successful candidates will be appointed on probation for the period of twelve (12) months into the prescribed rules. The Department reserves the right not to make appointment(s) to the advertised post(s). Persons not employed by the DOD/Public Service may thus not apply for the vacancies advertised in this Circular

OTHER POSTS

POST 06/01 : **ASSISTANT DIRECTOR REF NO: CFO 17/1/1**
Finance Management Division, Chief of Finance SANDF, SA Air Force Budget Management Office

SALARY : R311 784 per annum, Level 09
CENTRE : Pretoria
REQUIREMENTS : Minimum Requirements: A three years Degree/National Diploma in Finance/Accounting. A minimum of five (5) years relevant experience in the budget management environment of which three (3) years must be at a level of Senior State Accountant (Level 8). Have knowledge and understanding of Public Finance Management Act (PFMA), Treasury Regulations (TRs) and related prescripts. Sound knowledge of estimating, budgeting and budget control in the Department of Defence (DOD) or Public Service. Exposure to and/or knowledge of the Air Defence Programme, hands-on experience and good working knowledge of Financial Management Systems (FMS) will be an added advantage. Information Centre (IC) qualified. Ability to analyse and interpret Policies, Instructions and Regulations. Ability to work under pressure and meet deadlines. Ability to work after hours at short notice. Ability to effectively function as part of a team. Proven managerial skills and knowledge of spreadsheets, word-processing and presentation packages (preferably MS Excel, Word and PowerPoint). Well-developed presentation skills, report writing skills and ability to present budget control reports to top management for decision making. Good reasoning, attention to details, innovative, strong mathematical, problem solving and statistical analysing ability. Possession of a valid driver's license/military driver's license to conduct official duties and attend meetings. In possession of or able to obtain a DOD confidential security clearance.

DUTIES : Executing of all SA Air Force budget control duties and responsibilities, as specified in the Public Finance Management Act (PFMA), the Treasury Regulations (TRs) as well as DOD Policies, Instructions and Regulations. Provision of expenditure trends, performance management reporting on expenditure of the Air Defence Programme through development of IC reports and graphic presentations. Prepare monthly Early Warning Reports (EWR's). Facilitate the Financial Authorisation (FA)

process in the SA Air Force. Assist in handling Audit Queries, Conduct Preliminary Investigations (PI's) in respect of potential irregularities and compilation of reports to the SA Air Force. Compile delegations with regard to the management of essential resources in the SA Air Force. Monitor the SA Air Force in-year expenditure trends and advise on methods to address deviations. Provision of Budget Control inputs to SA Air Force in preparations of the attendances to Councils and Committees. Attendance of the SA Air Force Budget Control Committee meetings and the DOD Budget Control workgroup meetings. Ensure the safekeeping of all transaction supporting documentation, files and data for audit purposes in accordance with prescripts. Provide training, guidance and development of subordinate personnel. Managing and supervising all resources resorting under control of this post.

ENQUIRIES : Mr S.R. Molekwa, Tel no: (012) 312 2209
APPLICATIONS : Department of Defence, Finance Management Division, DFSS, Career Management Section, Private Bag X137, Pretoria, 0001 or hand-delivered to: Poyntons building, 195 Bosman Street, Pretoria where it must be placed in wooden post box number 5 at Reception. Note: (Please use reference number not Post number)

CLOSING DATE : 24 February 2017 (Applications received after the closing date and faxed copies will not be considered).

POST 06/02 : **ASSISTANT DIRECTOR REF NO: CFO 17/1/2**
 Finance Management Division, Chief of Finance SANDF, SA Air Force Budget Management Office

SALARY : R311 784 per annum, Level 09
CENTRE : Pretoria
REQUIREMENTS : Minimum Requirements: A three years Degree/National Diploma in Finance/Accounting. A minimum of five (5) years relevant experience in the budget management environment of which three (3) years must be at a level of Senior State Accountant (Level 8). Sound Knowledge of estimating, Budgeting and budget control in the Department of Defence/Public Service. Proven managerial skills and computer literate in Excel, MS Word and Power Point. Well-developed presentation skills, report writing skills and ability to conduct effective briefings to senior management. Good reasoning, innovative thinking, strong mathematical, problem solving and statistical analysing ability. Well-developed verbal and written communication skills. Ability to analyse and interpret Policies, Instructions and Regulations. Ability to handle a variety of task execution, working under pressure and willing to work after hours at short notice. Ability to effectively function as part of a team. Possession of a valid driver's license/Military driver's license to conduct official duties and meetings. In possession of or able to obtain a DOD confidential security clearance. Exposure to and /knowledge of the Air Defence Programme, hands-n experience and good working knowledge of Finance Management System (FMS) will be an added advantage.

DUTIES : Executing of all budgeting and budget control duties and responsibilities, as specified in the public Finance Management Act (PFMA), the Treasury Regulations (TR'S) as well as the Manual on Financial Planning and Budgeting System of the state, for the SA Air command division. Rendering of an internal Finance support service (domestic budget).administering of telephone accounts of BMO to ensure that they have been finalized according to the required procedures of SAAF HQU (IT). Ensure sound administration of allocated logistical and human resources. Compiling and issuing of management directives to subordinate management staff. Ensure the execution of decisions that are taken during OHS forums. Compiling and executing and objective work program. Implementing budget management policy and assisting in formulating guidance for all budgeting and budget control responsibilities within the SA Air Force. Production strategic evaluation and dissemination of budgeting and budget control reports to the SA Air Command. Managing and supervising all resources resorting under control of this post.

ENQUIRIES : Mr S.R. Molekwa, Tel no: (012) 312 2209
APPLICATIONS : Department of Defence, Finance Management Division, DFSS, Career Management Section, Private Bag X137, Pretoria, 0001 or hand-delivered to: Poyntons building, 195 Bosman Street, Pretoria where it must be placed in wooden post box number 5 at Reception. NOTE: (Please use reference number not Post number)

CLOSING DATE : 24 February 2017 (Applications received after the closing date and faxed copies will not be considered).

- POST 06/03** : **FINANCE CLERK SUPERVISOR REF NO: CFO 17/1/3**
- SALARY CENTRE** : R211 194 per annum, Level 07
: Financial Management Division, Directorate Store, Services and Related Payments, Financial Accounting Service Centre, FASC Kroonstad, Free State Province.
- REQUIREMENTS** : Minimum requirements: B Degree/ three year National Diploma with finance related subjects with a minimum of two (02) years relevant experience or Grade 12 certificate with finance related subjects with a minimum of three (3) years relevant experience. In possession of a valid RSA/Military driver's licence. Knowledge of State Tender Board regulations, State contracts as well as the financial processes and core processes of the Department of Defence (DOD)/Public Service will be an added advantage. Knowledge of computer system and programs utilised in the DOD and Public Service, including PERSOL/ PERSAL, Financial Management System (FMS), MS Word and Excel. Skills: Sound reasoning, mathematical and problem solving ability. Ability to understand and interpret financial policy, especially in respect of State contracts. Well- developed verbal and written communication skills and able to compile effective reports. Personal attributes: Ability to function as part of a team, receptive to work related suggestions/ ideas, decisive/ persevering in respect of task finalisation and able to effectively function under pressure.
- DUTIES** : Timely payment of all invoices. Timely confirmation of all TELKOM and Freight Order accounts. Timely finalisation of all Central Advance System events and transactions. Successful monthly execution of Central Advance System cash counts. Quarterly confirmation of correctness of Face Value Document administration. Report investigates and follow up of all finance related irregularities. Manage the preparation of medical accounts as well as supplier accounts by verifying payment documents for anomalies verify payments on FMS and PERSOL, register and couple invoices for payment. Manage administration in respect of cash payments, advances purchases and PMG account deposits. Final approval of S&T claims for clients in area of responsibility. Manage/ supervise all personnel who resort under the post.
- ENQUIRIES APPLICATIONS** : Mr I. van der Walt, Tel no: (012) 392-2850
: Applications must be submitted to: Financial Management Division, DFSS, Career Management Section, Private Bag X 137, Pretoria, 0001 or applications may be hand-delivered to: Department of Defence, Poynton building, 195 Bosman Street, Pretoria where it must be placed in wooden post box 5 at Reception. Note: (Please use reference number not post number).
- CLOSING DATE** : 24 February 2017 (Applications received after the closing date and faxed copies will not be considered).
- POST 06/04** : **FINANCE CLERK REF NO: CFO 17/1/4**
- SALARY CENTRE** : R142 461 per annum, Level 05
: Financial Management Division, Chief Directorate Accounting, Directorate Personnel Payments (Acc&Distr), Pretoria.
- REQUIREMENTS** : Minimum requirements: Grade 12 Certificate with finance and/or Accounting related subjects. Knowledge of the calculation and processing of salaries and allowances, final payments when persons exit their work, registration of file and documents, data capturing on financial and salary systems will be an advantage. Sound reasoning, mathematical and problem solving abilities. Knowledge of Computer system as well as MS Word and Excel and MS Power Point will be a strong recommendation. Well-developed verbal and written communication skills in English. Very conscientious and motivated towards producing effective and correct work and aiming for zero defects environment. Ability to effectively function as part of a team, receptive to work related suggestions/ideas, decisive/persevering in regard to task finalization and able to effectively function under pressure. Added advantage: Post matric qualification in Finance and/or minimum of one year relevant experience.
- DUTIES** : Execution of the prescribed accounting processes related to payments of benefits, leave gratuity and prorated bonus due to DOD personnel that exit DOD, salaries and allowances to DOD personnel out of service. Executing of the constant collaboration and communication with supervisors, management of self-discipline, data capturing on DOD accounting and salary systems, administration of DOD payments files and related documents. Assisting in the coordination and execution of administrative related tasks.

- ENQUIRIES APPLICATIONS** : Mr Grove, Tel no: (012) 392 2325.
: Applications must be submitted to: Financial Management Division, DFSS, Career Management Section, Privet Bag X137,Pretoria, 0001 or applications may be hand-delivered to: Department of Defence, Poynton building, 195 Bosman Street, Pretoria where it must be placed in wooden post box 5 at Reception. Note: (Please use reference number not post number).
- CLOSING DATE** : 24 February 2017 (Applications received after the closing date and faxed copies will not be considered).
- POST 06/05** : **FINANCE CLERK REF NO: CFO 17/1/5**
Financial Management Division, Chief Directorate Accounting, Directorate Stores, Services and Related Payments (DSSRP), FASC
- SALARY CENTRE REQUIREMENTS** : R142 461 per annum, Level 05
: Kroonstad (Free State Province).
: Minimum requirements: Grade 12 certificate with Finance/Accounting-related subjects. Proven ability in understanding, interpreting and correctly applying of financial policy and prescripts. Basic knowledge of financial and accounting processes. Basic knowledge of contract management or State Tender Board regulations and supply chain management process. Sound knowledge of the Public Finance Management Act and Treasury Regulations as well as knowledge of financial management mainframe, Computer literate in MS Office software packages will serve as strong recommendation. Ability to effectively liaise and communicate with clients. Decisive and persevering in regard of task finalisation. Permanent RSA citizen with no criminal record. Willing to be detached to Satellite Offices across geographical boundaries. The successful candidate will be required to complete all relevant courses. Added advantage: Post Matric qualifications in Finance, a minimum of one year relevant experience in the relevant field and a valid driver's licence.
- DUTIES** : Scrutinize, verify, register and couple medical and supplier invoices for payment. Strictly apply policy, prescriptions and regulations. Detect and report on all irregularities. Safekeeping of payment and other accounting documentation for audit purposes. Utilize the Financial Management System (FMS) to regularly record all accounting transactions and do enquiries. Performing of cashier duties by paying out of cash advances, administering of claims on the Central Advance System and capturing of all related accounting transactions on the FMS. Recording, safekeeping and issuing of Face Value Documents (FVD) and updating the FVD System. Confirmation of TELKOM accounts. Administering of Paymaster General (PMG) account deposits and assisting with general administration and accounting functions at the FASC.
- ENQUIRIES APPLICATIONS** : Mr. I van der Walt, Tel no: (012) 392-2850
: Applications must be submitted to: Financial Management Division, DFSS, Career Management Section, Private Bag X 137,Pretoria, 0001 or applications may be hand-delivered to: Department of Defence, Poynton building, 195 Bosman Street, Pretoria where it must be placed in wooden post box 5 at Reception. Note: (Please use reference number not post number).
- CLOSING DATE** : 24 February 2017 (Applications received after the closing date and faxed copies will not be considered).
- POST 06/06** : **GENERAL STORE ASSISTANT 2 POSTS REF NO: ARMY/29/16/03**
These posts are advertised in the DOD, broader Public Service and Media (Flyers). SA Army Support Formation, MOD
- SALARY CENTRE REQUIREMENTS** : R84 096 per annum, Level 02
: Wallmansdal.
: An ABET Level 1–4 (or Grade 12 / NQF Level 4). General working experience will be an advantage. Special requirements (skills needed): Communication-, Planning and organizing skills. Good interpersonal skills. Must be physically fit to perform duties.
- DUTIES** : Assist in stocktaking. Clean the warehouse and area around the warehouse. Loading and off-loading of ammo containers on the vehicles. Check and report any defaults with regards to containers.
- ENQUIRIES APPLICATIONS** : WO2 S.N. Mauwane, Tel no: (012) 529 1511
: Department of Defence, Main Ordinance Sub Depot Wallmandal, Private Bag X04, Pyramid 0120.
- CLOSING DATE** : 10 March 2017 (Applications received after the closing date and faxed copies will not be considered).

POST 06/07 : **FOOD SERVICE AID II 2 POSTS REF NO: ARMY/29/16/04**
These posts are advertised in the DOD, broader Public Service and Media (Flyers).
SA Army Training Formation, SA Army Gym

SALARY : R84 096 per annum, Level 02
CENTRE : Heidelberg
REQUIREMENTS : A minimum of Grade 10 or ABET Level 1 – 4. Special requirements/ skills needed:
Knowledge of a limited range of work procedures such as planning and organizing,
equipment use, training, food preparation, etc. Must be physically fit to perform
duties.

DUTIES : Rendering assistance with the preparation and serving of food/drinks in all its forms
by: Hygienically preparation (i.e. wash, cut and cook) and serving of food.
Preparing and serving tea, coffee and drinks. Supplying water on dining tables.
Keeping kitchen, dining hall and food storage areas clean and tidy. Removing all
kitchen waste. Packing supplies received in the food storage areas. Washing and
cleaning up after meals. Setting tables (including decoration thereof). Waiting on
tables. Ensure only authorised personnel have access to the kitchen and/or
consume meals. Ensure serviceability of equipment and report any defects or
shortages. Apply a high standard of hygiene as well as safety measures in work
environment.

ENQUIRIES : Maj J.N. Arends, Tel no: (016) 340 2272
WO1 V.F. Thomas, Tel no: (016) 340 2054

APPLICATIONS : Department of Defence, SA Army Gymnasium, Private Bag X613, Heidelberg
1438.

CLOSING DATE : 10 March 2017 (Applications received after the closing date and faxed copies will
not be considered).

POST 06/08 : **CLEANER II 3 POSTS REF NO: ARMY/29/16/05**
These posts are advertised in the DOD, broader Public Service and Media (Flyers).

SALARY : R84 096 per annum, Level 02
CENTRE : ASB Kimberley, Northern Cape.
REQUIREMENTS : A minimum of NQF Level 1 (ABET Level 1-4/Grade 3 – 9/Standard 1 - 7). Special
requirements (skills needed): Knowledge of cleaning equipment. Planning-,
negotiation, interpersonal and organizing skills. Communicate effectively. Must be
physically fit to perform duties.

DUTIES : Clean the interior of buildings, dust and polish furniture, pick up rubbish, empty
garbage containers and take content to waste arrears for removal, vacuum and
clean carpets, curtains and floors, wash windows, wash ablution facilities, remove
dust and dirt from ceilings, walls overhead pipes and fixtures sweep floors.

ENQUIRIES : WO2 D.D. Arries, Tel no: (053) 830 3287
WO2 A.T. Makame, Tel no: (053) 830 3190

APPLICATIONS : Department of Defence, SA Army Support Formation, ASB Kimberley, Private Bag
X5056, Diskobolos 8325.

CLOSING DATE : 10 March 2017 (Applications received after the closing date and faxed copies will
not be considered).

POST 06/09 : **CLEANER II 3 POSTS REF NO: ARMY/29/16/06**
These posts are advertised in the DOD, broader Public Service and Media (Flyers).
SA Army Training Formation, SA Army Gym

SALARY : R84 096 per annum, Level 02
CENTRE : Heidelberg
REQUIREMENTS : A minimum of NQF Level 1 (ABET Level 1-4/Grade 3 – 9/Standard 1 - 7). Special
requirements (skills needed): Knowledge of cleaning equipment. Planning-,
negotiation, interpersonal and organizing skills. Communicate effectively. Must be
physically fit to perform duties.

DUTIES : Clean, shine, wipe, dust, scrub and polish floors of offices, entertainment areas,
accommodation, kitchen and mess areas. Wash windows, walls and carpets.
Vacuum carpets. Remove refuse on a daily basis.

ENQUIRIES : Maj J.N. Arends, Tel no: (016) 340 2272
WO1 V.F. Thomas, Tel no: (016) 340 2054

APPLICATIONS : Department of Defence, SA Army Gymnasium, Private Bag X613, Heidelberg
1438.

CLOSING DATE : 10 March 2017 (Applications received after the closing date and faxed copies will
not be considered).

- POST 06/10** : **GROUNDSMAN GR II 2 POSTS REF NO: ARMY/29/16/07**
 These posts are advertised in the DOD, broader Public Service and Media (Flyers).
- SALARY** : R84 096 per annum, Level 02
CENTRE : ASB Kimberley, Northern Cape.
REQUIREMENTS : A minimum of ABET Level 1 - 4 (or Grade 10 – 12). Special requirements (skills needed): Interpersonal and organising skills. Ability to communicate effectively (verbally) in English. Basic knowledge of Health and Safety procedures. Physical strength and fitness. Must be able to operate a lawnmower and weed eater.
- DUTIES** : Render basic gardening services. Cultivation, pruning and weed control. Remove all refuse. Maintain grounds alongside the tar roads. Prepare areas for functions. Help with the base maintenance related tasks.
- ENQUIRIES** : WO2 D.D. Arries, Tel no: (053) 830 3287
 WO2 A.T. Makame, Tel no: (053) 830 3190
- APPLICATIONS** : Department of Defence, SA Army Support Formation, ASB Kimberley, Private Bag X5056, Diskobolos 8325.
- CLOSING DATE** : 10 March 2017 (Applications received after the closing date and faxed copies will not be considered).
- POST 06/11** : **GROUNDSMAN GR II 2 POSTS REF NO: ARMY/29/16/08**
 These posts are advertised in the DOD, broader Public Service and Media (Flyers).
- SALARY** : R84 096 per annum, Level 02
CENTRE : SA Army Training Formation, SA Army Gym, Heidelberg.
REQUIREMENTS : A minimum of ABET Level 1 - 4 (or Grade 10 – 12). Special requirements (skills needed): Interpersonal and organising skills. Ability to communicate effectively (verbally) in English. Basic knowledge of Health and Safety procedures. Physical strength and fitness. Must be able to operate a lawnmower and weed eater.
- DUTIES** : Render basic gardening services. Cultivation, pruning and weed control. Remove all refuse. Maintain grounds alongside the tar roads. Prepare areas for functions. Help with the base maintenance related tasks.
- ENQUIRIES** : Maj J.N. Arends, Tel no: (016) 340 2272
 WO1 V.F. Thomas, Tel no: (016) 340 2054
- APPLICATIONS** : Department of Defence, SA Army Gymnasium, Private Bag X613, Heidelberg 1438.
- CLOSING DATE** : 10 March 2017 (Applications received after the closing date and faxed copies will not be considered).
- POST 06/12** : **INTERNSHIP: GRADUATE VOLUNTARY INTERNSHIP PROGRAMME (VIP): 2017/2018**
 Duration: 12 months
- CLOSING DATE** : 10 March 2017 (No late applications will be considered).
SALARY : Stipend: Will vary as per qualification
NOTE : Procedures: Applications must be submitted on a prescribed Z83, obtainable from any Government Department and should be accompanied by a comprehensive CV as well as certified copies of all qualification(s) [Matric certificate must also be attached] and ID-document. Applicants are advised to attach SAPS Clearance Certificate/ a receipt as proof which is obtained at SAPS. In a case where the internship is not only in Pretoria, applicant must specify the area which they are applying for. Failure to comply with the above instructions will result in applications being disqualified. Under no circumstances will photo copies of certified documents or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record). Due to the large volume of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. If applicants are not contacted within a month after the closing date, they should consider that their application was unsuccessful. General Enquiry: Ms A.S. Marsh Tel no: 012 355 6081 or Mr M. Rasehloka Tel: 012 355 5124. Graduates with disabilities are encourage to apply.
- POST 06/13** : **SOUTH AFRICAN ARMY 30 INTERNS**
 Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in HR Management, Public Management, Public Administration, Internal Auditing, Cost and Accounting, Financial Management,

- Public Relations Management, Communication Studies, Media Studies, Journalism.
- ENQUIRIES** : Lieutenant Colonel B.C. van Wyk, Tel no: (012) 355 1304
- APPLICATIONS** : Department of Defence, SA Army Headquarters, Directorate Army Human Resources, Private Bag X 172, Pretoria, 0001 or hand delivery at South African Army, Dequar Road, Pretoria.
- NOTE** : Kindly take note that the internship programme under SA Army will be available only in Pretoria.
- POST 06/14** : **SOUTH AFRICAN AIR FORCE 10 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in HR Management, Industrial Psychology, Labour Law, International Relations, Communication Studies, Public Relation Management, Media Studies, Journalism, Marketing, Graphic Designs.
- ENQUIRIES** : Lieutenant Colonel P.M. Simanga, Tel no: (012) 312 2487/ Mr E.M. Rabapane, (012) 312 1038
- APPLICATIONS** : Department of Defence, SA Air Force Headquarters, Air Command - Directorate ETD, Private Bag X199, Pretoria, 0001 or hand delivery at South African Air Force, Dequar Road, Pretoria.
- NOTE** : Kindly take note that the internship programme under SA Air Force will be available only in Pretoria.
- POST 06/15** : **COMMAND AND MANAGEMENT INFORMATION SYSTEM 10 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in Information Technology, Computer Science, Computer Studies, Security Studies and Research, Human Resources Management.
- ENQUIRIES** : Major S.M.P. Maloka, Tel no: (012) 355 5116
- APPLICATIONS** : Department of Defence, CMIS Division, Private Bag X161, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr. Boeing & Nossob Str, Erasmuskloof, Pretoria.
- NOTE** : Kindly take note that the internship programme under CMIS will be available only in Pretoria.
- POST 06/16** : **INTERNAL AUDIT DIVISION 40 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in Internal Auditing or any financial qualification.
- ENQUIRIES** : Ms S. Nkosi/ Ms N. Bhese, Tel no: (012) 355 6212
- APPLICATIONS** : Department of Defence, Internal Audit Division, Private Bag X 910, Pretoria, 0001 or hand delivery at Armscor Building, Cnr. Boeing & Nossob Str, Erasmuskloof, Pretoria.
- NOTE** : Kindly take note that the internship programme under Internal Audit will be available only in Pretoria.
- POST 06/17** : **DEFENCE MATERIÉL DIVISION 2 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in Supply Chain Management, Logistic Management.
- ENQUIRIES** : Ms J.M.C. Morley, Tel no: (012) 355 5137
- APPLICATIONS** : Department of Defence, Defence Materiel Division, Private Bag X 910, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr. Boeing & Nossob Str, Erasmuskloof, Pretoria.
- NOTE** : Kindly take note that the internship programme under Defence Materiel will be available only in Pretoria.
- POST 06/18** : **DEFENCE LEGAL SERVICES DIVISION 12 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in LLB, Para-legal, Supply Chain Management, Logistic Management, Human Resource Management, Public Administration.
- ENQUIRIES** : Lieutenant Colonel E.T. Segoa, Tel no: (012) 355 5334

- APPLICATIONS** : Department of Defence, Defence Legal Services Division, Private Bag X 161, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr. Boeing & Nossob Str, Erasmuskloof, Pretoria.
- NOTE** : Kindly take note that the internship programme under Legal Services will be available only in Pretoria.
- POST 06/19** : **DEFENCE RESERVES DIVISION 2 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in Marketing, Communication Studies, Human Resource Management.
- ENQUIRIES APPLICATIONS** : Warrant Officer G.G. Potts , Tel no: (012) 355 5317
Department of Defence, Defence Reserves Division, Private Bag X161, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr. Boeing & Nossob Str, Erasmuskloof, Pretoria.
- NOTE** : Kindly take note that the internship programme under Reserve Force Division will be available only in Pretoria.
- POST 06/20** : **LOGISTICS DIVISION 10 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma/ N6 Certificate in Project Management, Architect, Regional and Town Planning, Environmental Science, Ecological Science, Animal and Botanical Science, Photography, Graphic Design, Public Relations, Supply Chain Management, Logistic Management, Transport Management.
- ENQUIRIES APPLICATIONS** : Colonel K. Achary, Tel no: (012) 402 2713
Department of Defence, Directorate Logistics Resource Management, Private Bag X319, Pretoria, 0001 or hand delivery at Department of Defence, Peterson Bothongo Building, Visage Str, 4th Floor, Pretoria.
- NOTE** : Kindly take note that the internship programme under Logistics Division will be available only in Pretoria.
- POST 06/21** : **MILITARY POLICE DIVISION 15 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in Public Administration, Office Administration, Human Resources Management, Policing, Criminology, Supply Chain Management, Logistic Management, Transport Management.
- ENQUIRIES APPLICATIONS** : Lieutenant Colonel M.V. Mokhachele, Tel no: (012) 686 4072/4085
Department of Defence, Military Police Division, Private Bag X161, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr. Boeing & Nossob Str, Erasmuskloof, Pretoria.
- NOTE** : Kindly take note that the internship programme under Military Police Division will be available in Pretoria, Johannesburg, Potchefstroom, Makhado, Bloemfontein, Cape Town.
- POST 06/22** : **DEFENCE CORPORATE COMMUNICATION 10 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in Communication Studies, Theatre Technology Entertainment, Media Studies, Photography, Graphic Design, Public Relations, Sound Engineering, Fine Art, Layout Design.
- ENQUIRIES APPLICATIONS** : FSgt S L L Mafanya, Tel no: (012) 355 6322
Department of Defence, Directorate Corporate Communications, Private Bag X 161, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr. Boeing & Nossob Str, Erasmuskloof, Pretoria.
- NOTE** : Kindly take note that the internship programme under Corporate Communications will be available only in Pretoria.
- POST 06/23** : **DEFENCE INTERNATIONAL AFFAIRS 4 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in International Relations, Political Science, Office Management, Management Assistant.
- ENQUIRIES** : Mr K. Davhana, Tel no: (012) 355 5859

- APPLICATIONS** : Department of Defence, Directorate International Affairs, Private Bag X161, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr. Boeing & Nossob Str, Erasmuskloof, Pretoria.
- NOTE** : Kindly take note that the internship programme under International Affairs will be available only in Pretoria.
- POST 06/24** : **FINANCIAL MANAGEMENT DIVISION 35 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in Financial Accounting, Cost and Accounting, Internal Auditing or any financial qualification.
- ENQUIRIES** : Ms M. Wehl, Te no: (012) 674 4740
- APPLICATIONS** : Department of Defence, Financial ETD Division, Private Bag X 1024, Thaba Tshwane, Pretoria, 0143 or hand delivery at Personnel Services School, Andries Pretorius Street, Thaba Tshwane Pretoria.
- NOTE** : Kindly take note that the internship programme under Financial Management Division will be available in Pretoria, Lenasia, Potchefstroom, Bloemfontein, Lohatla, Durban, Kimberley, Kroonstand, Cape Town.
- POST 06/25** : **HUMAN RESOURCES DIVISION 20 INTERNS**
Fields of Internship Programme/Specific Qualifications
- REQUIREMENTS** : B-Tech/ Degree/ National Diploma in Management of Training, Public or Office Management, Human Resource Management, Carpenter, Chef/ Hospitality, Public Administration, Sport Management (Coaching), Economics, Social Worker, Development Studies, Monitoring & Evaluation, Security Management.
- ENQUIRIES** : Warrant Officer M.M. Londt, Tel no: (012) 355 6903
- APPLICATIONS** : Department of Defence, Human Resources Division, Private Bag X 159, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr. Boeing & Nossob Str, Erasmuskloof, Pretoria.
- NOTE** : Kindly take note that the internship programme under Human Resources Division will be available only in Pretoria.