



## VACANCY ANNOUNCEMENT

The African Peer Review Mechanism (APRM) is a unique and innovative programme of the New Partnership for Africa's development. It is an instrument voluntarily acceded to by member states of the African Union as an African-based monitoring mechanism. The primary purpose of the APRM is to foster the adoption of policies, standards and practices that lead to human security and political stability, high economic growth, sustainable development, and accelerated sub-regional and continental economic integration.

In seeking to achieve its objectives, the African Peer Review Mechanism intends to strengthen its capacity to deliver, by amongst others, the implementation of its organization structure and the filling of all vacant posts.

The APRM invites applicants who are citizens of AU Member States for the following post:

### 1. POST

|               |   |
|---------------|---|
| Job Title:    | <b>Senior Coordinator: Thematic Coordination &amp; Research</b> |
| Level:        | P6  |
| Supervisor:   | Chief Executive Officer   |
| Directorate:  | Office of Chief Executive Officer                               |
| Duty Station: | Johannesburg, South Africa                                      |

### 2. JOB PURPOSE:

Under the supervision of the Chief Executive Officer of the APRM, the Senior Coordinator: Thematic Coordination & Research is responsible for the overall coordination of information gathering and analysis on all African Union member states on the four APRM Thematic Areas, viz. Corporate Governance; Economic Governance and Management; Democracy and Political Governance; and Socio-Economic Development.

### 3. MAJOR DUTIES AND RESPONSIBILITIES:

The Senior Coordinator: Coordination & Research will be specifically responsible for:

- Coordinating research activities on individual countries on the APRM thematic as well as related development areas;
- In cooperation with the HOD: Knowledge Management, Monitoring and Evaluation, and Coordinators for thematic areas, organizing the preparation of individual countries data bases including, in particular, data and information related to thematic areas;
- Ensuring provision of necessary inputs to the preparatory process of country reviews, on four thematic areas, including supervising the drafting of relevant documents;
- Ensuring provision of necessary inputs to the preparation of country reports on the

implementation the National Programmes of Action (NPOAs) of individual participating countries;

- Facilitating the preparation of papers and background documents for both the review and evaluation processes and also for advocacy towards non-participating African countries as well as external bilateral and multilateral partners;
- Providing national focal points with necessary information and training , if required, for the preparation of their CSAR;
- Facilitate the development of indicators related to the four thematic areas;
- Facilitating the organisation of workshops to be attended by government officials, the academia and private sector with a view to sharing experiences.

The Senior Coordinator: Coordination & Research will be supported by, coordinate and supervise Research Analysts and Thematic Coordinators.

#### **4. QUALIFICATIONS REQUIRED**

- Hold a minimum Masters' degree in Social Sciences.

#### **5. PROFESSIONAL EXPERIENCE REQUIRED:**

- Have at least 8 years' experience in dealing with African development issues;
- 8 to 15 years' experience in managing complex departments/functions and leading teams of senior professionals.

#### **6. OTHER RELEVANT SKILLS:**

- Have an extensive knowledge of the objectives of the APRM in the thematic areas and their interactions, as well as their impacts on the overall development process at country, regional and continental levels;
- Have proven leadership and experience in interacting with country and international officials;
- Demonstrate the ability to interact with people with various expertise and consolidate their inputs,
- Have excellent drafting ability in one of the African Union working languages.

#### **7. LANGUAGE REQUIREMENT:**

Proficiency in one of the African Union working languages.

#### **8. AGE REQUIREMENT:**

Candidates must preferably be between 35 and 55 years old.

#### **9. TENURE OF APPOINTMENT:**

The appointment will be made on fixed term of five years, comprising the first three years one of which is probation period, after which the contract can be renewed once.

#### **10. GENDER MAINSTREAMING:**

The APRM is an equal opportunity employer and women candidates are strongly encouraged to apply.

#### **11. REMUNERATION:**

Indicative basic salary of US\$ 57,515.00 per annum plus other related entitlements for internationally recruited staff of the African Union.

## **12. APPLICATION PROCESS**

Interested parties must submit the following:

- A motivation letter stating reasons for seeking employment with the African Peer Review Mechanism.
- Comprehensive Curriculum Vitae indicating your nationality, age, and gender.
- Three (3) contactable referees who have good knowledge of the candidate's work.
- Certified copies of all academic qualifications

Applications must be sent to: **[recruitment@aprm-au.org](mailto:recruitment@aprm-au.org)**, quoting the job title on the email subject line. OR post the application to **APRM Recruitment Office, Private Bag X09, Halfway House, 1685**

***Closing Date:***

*Please note, should you not hear from us within six (6) weeks after the closing date, kindly consider your application to be unsuccessful.*