



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

Private Bag X916, PRETORIA, 0001. Tel: (012) 336 1000, Fax: (012) 326 7802
Private Bag X9148, CAPE TOWN, 8000. Tel: (021) 467 5120, Fax: (021) 467 5484

Enquiries: Hlamalani Mavasa, e-mail: Hlamalani.Mavasa@dpsa.gov.za or Tel: 012 336 1292

CIRCULAR PSLM005/022020

TO ALL HEADS OF NATIONAL AND PROVINCIAL DEPARTMENTS

PAYMENT OF SERVICE PROVIDERS CONTRACTED TO PROVIDE COMPETENCY BASED ASSESSMENT SERVICE FOR APPOINTMENT OF SENIOR MANAGERS

The circular date 27 September 2017 has reference

In 2017, eleven (11) Service Providers were appointed to provide the competency based assessment service for SMS. The DPSA has received numerous complaints from these Service Providers with regard to non-payment of invoices for the competency based assessment service provided to departments.

Clause 4.7 of the Service Level Agreement (SLA) stipulates that payments of the fees shall be made per deliverable as outlined in the Terms of Reference and within 30 days after proof of satisfactory deliverables and certified correct invoice. This is in line with section 38(1)(f) of the Public Financial Management Act (PFMA), read with Treasury Regulation 8.2.3, which states that all payments due to creditors must be settled within 30 days from receipt of an invoice.

Departments are advised to comply with the provisions of these two pieces of legislation and clause 4.7 of the SLA, by paying the invoices within the prescribed timeframes.

Your continued efforts in complying with the provisions of the legislation are highly appreciated.

**MS LINDA DLUDLA
ACTING DIRECTOR-GENERAL**

DATE: 17/2/2020