

Annexure H to Circular 1 of 2004

(PERSAL NO.....)

DIRECTOR-GENERAL:.....

DECLARATION IN RESPECT OF PERSONNEL, WHO ARE CURRENTLY ON PERSONAL SALARY SCALES/FIXED PERSONAL SALARY NOTCHES ON THE SALARY KEY SCALE WHICH APPLIED ON 30 JUNE 1996 OR WHO WERE AWARDED A (PERSONAL) SALARY SCALE OR NOTCH SINCE 1 JULY 1996 THAT IS NOT REFLECTED ON THE SALARY GRADING SYSTEM KEY SCALE, FOR TRANSLATION TO THE SALARY GRADING SYSTEM

Note

This declaration must be completed with due regard to the Department for Public Service and Administration's circular minute 1/2/1/P of 11 January 1999.

(Personnel must choose either paragraph 1 or 2 below and delete the paragraph which is not applicable)

1. I(full name)
(ID Number:.....) hereby choose to be translated to the revised salary grading system with effect from 1 July 2004. I realise that this choice entails that I will be translated to the same salary range/level as other personnel holding the same rank in the same occupation as myself who are/were remunerated according to the standard salary range/level attached to the relevant post/rank, and that I will be treated similar to such personnel. I further renounce all claims that I might have for annual notch increments on the personal salary scale that applies/applied to me on 30 June 2004.

2. I(full name)
(ID Number:.....) hereby choose to retain my personal salary scale and incremental date, if any, which are/were applicable to me on 30 June 2004. I realise that this choice entails that I will receive no salary adjustment on 1 July 2004 (except an annual notch increment within the limits of my personal salary scale where the incremental date is 1 July).

Sign on this.....day of20.....at.....

SIGNATURE

WITNESSES:
