



**the dpsa**

Department:  
Public Service and Administration  
REPUBLIC OF SOUTH AFRICA

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TO ALL HEADS OF DEPARTMENTS

**LR CIRCULAR 36 OF 2019**

**CIRCULAR ON THE CAPTURING OF INFORMATION ON PRECAUTIONARY SUSPENSIONS ON PERSAL**

The MPSA Directive on the capturing of Labour Relation related cases on the PERSAL system dated 5 July 2017, refers.

This Circular serves to inform you that as from 1 October 2019, it is no longer compulsory to capture an end date on precautionary suspension.

Departments are therefore directed to capture all their precautionary suspension on PERSAL in line with the above, as DPSA will only use the PERSAL system as a mandatory tool for reporting.

Departments that are in need of assistance kindly contact Ms. Dorothy Ngqolombe at (012) 336 1047 ([Dorothy@dpsa.gov.za](mailto:Dorothy@dpsa.gov.za)) or Nathi Dlamini at (012) 336 1888 ([Nkosinathid@dpsa.gov.za](mailto:Nkosinathid@dpsa.gov.za)).

Yours faithfully

**PROF RICHARD LEVIN  
DIRECTOR-GENERAL**

**DATE:** 14/10/19