



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

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**TO HEADS OF ALL NATIONAL DEPARTMENTS, PROVINCIAL DEPARTMENTS AND
GOVERNMENT COMPONENTS**

DPSA CIRCULAR NO.08 OF 2024

**DETERMINATION AND DIRECTIVE ON THE IMPLEMENTATION OF KNOWLEDGE AND DATA
MANAGEMENT IN THE PUBLIC SERVICE**

1. The above matter herein refers.
2. The Minister for the Public Service and Administration (MPSA) approved the Determination and Directive on the implementation of knowledge and data management in the public service (**Annexure A**) on 14 February 2024 in line with sections 3(1)(f) and (g) of the Public Service Act, 1994 to implement in your department. This is a legal instrument to give effect to the mainstreaming of knowledge management and data management in the Public Service.
3. The Determination and Directive is informed by the Knowledge Management Maturity Assessment (KMMA) and Data Management Association: Data Management Body of Knowledge Framework (DAMA: DMBOK) which assesses and guides the implementation of knowledge management and data management practices.
4. The key aspects of the Determination and the Directive seek to ensure the following:
 - a. Knowledge Management and Data Management governance implementation in the Public Service
 - b. Formalise implementation Knowledge Processes
 - c. Implementation of KM-enabling technology platforms
 - d. Improved data quality: data accuracy, consistent with all requirements and business rules, and appropriate for usage.
 - e. Development and implementation of metadata standards.
 - f. Development and implementation of Data Security and privacy standards

5. The Department of Public Service and Administration (DPSA) will have an outreach program as an integral component of MPSA initiatives. Departments and government components are encouraged to participate in workshops to ensure widespread engagement and alignment with the Determination and Directive. Additionally, a list of Frequently Asked Questions (FAQs) is attached for ease of reference (**Annexure B**).
6. The DPSA will monitor implementation progress 12 months after approval and publication to determine levels of implementation of the Determination and Directive.
7. The Determination and Directive takes effect on 29 April 2024. Departments must ensure that the provisions contained in the Determination and Directive are complied with.
8. For Knowledge Management enquires kindly contact Ms. Vuyokazi Jezile on (012) 336 1214 / 082 569 3722 / Vuyokazi.Jezile@dpsa.gov.za, for Data Management kindly contact Ms Lerato Mahlangu on (012) 336 1410 or Lerato.Mahlangu@dpsa.gov.za.

Signed by: Yoliswa Makhasi
Signed at: 2024-04-17 09:38:39 +02:00
Reason: I approve this document



MS YOLISWA MAKHASI
DIRECTOR-GENERAL
DATE: 17/04/24