



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

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**TO : ALL HEADS OF DEPARTMENTS, PROVINCIAL
ADMINISTRATION AND GOVERNMENT
COMPONENTS**

**SUBJECT : COMMEMORATION OF THE 2023 INTEGRATED
PUBLIC SERVICE MONTH (IPSM)
CIRCULAR NO. 38 of 2023**

1. INTRODUCTION

- 1.1 This circular contains information on the 2023 annual Integrated Public Service Month (IPSM) commemoration that will be held from 01-30 September across the public service.
- 1.2 The IPSM is a Service Delivery Improvement Mechanism that annually reflects on the work of the Public Service and celebrates the unwavering commitment of public servants throughout the country.
- 1.3 The 2023 IPSM will reflect on the work of the Public Service in line with the values and principles for public administration as enshrined in Section 195 of the Constitution (1996) and the aspirations of the National Development plan 2030. The program is implemented through Batho Pele by taking the public service to the people and assessing whether the service delivery machinery supports the implementation of the transformation agenda.

The IPSM is hosted under the theme: "***Building A Professional Public Service for inclusive Quality Service Delivery***".

1.4 The theme is in recognition of the essential role played by Public Service Administration towards the country's ability to realise it's strategic development plans to build a capable and developmental state.

2. REQUEST FOR PARTICIPATION

2.1 The DPSA is responsible for leading and coordinating the commemoration of the IPSM, which done through the concept document that provides a blueprint and guidelines for the planning and implementation of the activities at the national and provincial sphere.

2.2 To strengthen alignment and integrated planning, the national, provincial, and local sphere stakeholders are requested to coordinate and share their implementation reports for the IPSM celebrations. **You are requested to submit the departmental implementation reports for the celebration of the IPSM by 30 November 2023.**

2.3 Your Department/Province is requested to nominate officials comprising of senior managers, youth, and frontline officials, to participate and support the national IPSM celebrations.

The following are the main national events for the 2023 IPSM:

| Date | Events | Approach | Registration Links |
|---------------|--|---|---------------------------|
| 31 Aug. 2023 | Launch of the IPSM | Hybrid Event to be held at Eastern Cape Province. | |
| 04 Sept. 2023 | Building a Capable and Effective State: Towards Citizen-Centeredness in Public Health Service Delivery | Webinar | |
| 05 Sept. 2023 | Advancing Digitization and Innovation in the Public Service | Webinar | |

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| 05 Sept. 2023 | Public Service Commission: Constitutional Values and Principles | Webinar | Registration links available in the attached IPSM Calendar |
| 07 - 08 Sept. 2023 | Back Office Support: Management practices-OFA, Productivity Management, Business Process Management | Webinar | |
| 11 Sept. 2023 | Employee engagement: Personal finances: SARS, Retirement funds, Wills | Webinar | |
| 12 - 13 Sept. 2023 | Public Service Framework & Code of Conduct | Webinar | |
| 14 Sept. 2023 | Employee engagement: Information Session on Employee Benefits (GEMS, GEPF, GEHS) | Webinar | |
| 15 Sept. 2023 | Dialogue on the 'Service Charter' | Webinar | |
| 26 Sept. 2023 | Dialogue: Economic development, Growth Agenda, and the accelerated implementation of AfCFTA. | Webinar | |
| 27-28 Sept. 2023 | Health and Wellness Indaba | Hybrid | |
| 29 Sept. 2023 | Batho Pele Walkie Talkie | Physical event to be held in Mpumalanga | |
| 29 Sept. 2023 | PSM Closing Event | Hybrid | |

3. COMMUNICATION

- 3.1 To achieve the desired impact, you are kindly requested to actively participate and support the awareness creation through popularising both the build-up and national events of the IPSM during departmental and provincial events. The Communication strategy that will be shared will contain standardised key messages and toolkits to ensure streamlined messaging.
4. For further information, including accessing documentation and any logistical arrangements may be sourced from the DPSA at (012) 336 1000.



MS. YOLISWA MAKHASI

DIRECTOR-GENERAL

DATE: 14/08/23