



**the dpsa**

**Department:  
Public Service and Administration  
REPUBLIC OF SOUTH AFRICA**

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**TO: ALL NATIONAL AND PROVINCIAL HEADS OF DEPARTMENT**

Dear Colleagues,

**APPROVAL OF A GUIDE ON MANAGING GIFTS IN THE PUBLIC SERVICE**

The purpose of this letter is to inform you that a *Guide on Managing Gifts in the Public Service* (the "Guide") was approved by the Minister for the Public Service and Administration. The intention of the Guide is to improve the implementation of Regulation 13(h) of the Public Service Regulations, 2016, which regulates the receiving and accepting of gifts by Public Service employees.

Please ensure the distribution of this Guide and that awareness raising thereon in your respective departments, is conducted.

Regards,

**Prof Richard Levin**

**DIRECTOR-GENERAL: DEPARTMENT OF PUBLIC SERVICE AND ADMINISTRATION**

2019/05/16  
Ditirelo tsa Puso le Tsamaiso . Ditshebeltso tsa Mmuso le Tsamaiso . uMnyango wemiSebenzi kaHulumeni nokuPhata

Muhasho wa Tshumelo ya Muvuso' na Vhulanguli . Kgoro ya Ditirelo tša Mmušo . Ndzawulo ya Vutirela-Mfumo na Valawuri

LiTiko le Tebasebenti baHulumende nekuPhatsa . ISebe leNkonzo kaRhulumente noLawulo . UmNyango wemiSebenzi kaRhumende nokuPhata