



**MINISTRY
PUBLIC SERVICE AND ADMINISTRATION
REPUBLIC OF SOUTH AFRICA**

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TO: ALL EXECUTIVE AUTHORITIES

Dear Colleagues,

**DIRECTIVE ON OTHER REMUNERATIVE WORK OUTSIDE THE EMPLOYEE'S
EMPLOYMENT IN THE RELEVANT DEPARTMENT, AS CONTEMPLATED IN SECTION
30 OF THE PUBLIC SERVICE ACT, 1994**

In terms of Regulation 24 of the Public Service Regulations, 2016 an application by an employee to perform remunerative work outside his or her department shall be in accordance with the process determined by, and in the form issued by the Minister for Public Service and Administration.

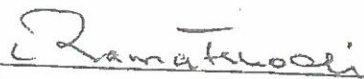
The provisions under Regulation 24 is given effect to, through the *Directive on Other Remunerative Work Outside the Employee's Employment in the Relevant Department as Contemplated in Section 30 of the Public Service Act, 1994*, herewith attached for easy reference and distribution to your respective departments.

The purpose of the Directive is to give effect to Regulation 24, by setting out the application process for public service employees requesting to perform other remunerative work. The prescribed form is to be used by employees to apply for permission to undertake other remunerative work. The Directive also prescribes transitional measures that will facilitate the implementation thereof. The Directive forms part of a broader strategy within the Department of Public Service and Administration to promote ethical behaviour among Public Service Employees and to reduce possible, perceived and potential conflicts of interest.

The Directive is issued with effect from 1 November 2016. You are respectfully encouraged to put measures in place, including issuing appropriate delegations, to ensure that the 30 days period for approval is adhered to and to take note of the reporting obligation placed on Heads of Departments regarding this matter.

Further, please note that the DPSA will be conducting advocacy workshops, both at National and Provincial levels, to ensure effective implementation of the Directive.

Regards,



ADV. N. RAMATLHODI (DR), MP

MINISTER FOR PUBLIC SERVICE AND ADMINISTRATION

DATE: 30/09/2016