



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

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TO: HEADS OF DEPARTMENTS AND PROVINCIAL ADMINISTRATIONS

IMPLEMENTATION OF THE INDIAN TECHNICAL AND ECONOMIC COOPERATION/ SPECIAL COMMONWEALTH AFRICA ASSISTANCE PROGRAMME (ITEC/ SCAAP).

1. In 2008 the Minister of the Public Service and Administration signed a Memorandum of Understanding with the Minister of Personnel, Public Grievances and Pensions to, amongst other things facilitate the development of skills and the promotion of cooperation in the field of governance public administration and other related activities designed to promote relationship between the Ministries of the two Countries.
2. Subsequently, the Minister for International Affairs and Co-operations, Honourable Ms. Maite Nkoana-Mashabane, with a delegation that included the Deputy Minister for the Public Service and Administration Honourable Roy Padayachee visited India, where among other things, the issues of skills development and exchange programmes offered by India were discussed and deliberated upon. It was then agreed that the Department of Public Service and Administration (**dpsa**), was the right custodian of the Programme and was tasked to ensure better co-ordination of the Programmes offered by the Indian Government which included Indian Technical and Economic Cooperation/ Special Commonwealth Africa Assistance Programme (ITEC/ SCAAP).
3. Departments are therefore required to nominate suitable officials to attend courses offered by India in order to build capacity in their respective departments and provincial administrations and thus improving service delivery.

4. The names of the nominated candidates should be forwarded to **dpsa** for central co-ordination. The 2010/11 ITEC/ SCAAP Programme including relevant application forms can be found at www.dpsa.gov.za under HRD documents. For more information about the Programme contact Mr. Dick Bvuma at 012 336 1384/ dick@dpsa.gov.za.
5. In terms of the allowances given to participants the Government of India pays for travel; accommodation and meals, while departments will be expected to pay a reduced amount of the subsistence and travel allowance. All prospective applicants to be informed and the formal contract acceptance will also include a clause to this effect.
6. Upon returning from India each official is expected to write and further fill in an evaluation form and submit all the documents to **dpsa** for the assessment of the Programme.


Kenny Govender

Acting Director-General

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