



the dpsa

Department:
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REPUBLIC OF SOUTH AFRICA

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**TO HEADS OF ALL NATIONAL DEPARTMENTS, PROVINCIAL ADMINISTRATIONS,
PROVINCIAL DEPARTMENTS AND GOVERNMENT COMPONENTS.**

**QUESTIONNAIRE ON THE ADVERTISING OF VACANCIES IN THE PUBLIC
SERVICE AND THE UTILISATION AND CONTENTS OF THE APPLICATION FOR
EMPLOYMENT FORM (FORM Z83)**

1. Attached is a questionnaire on recruitment advertising intended for research in the above mentioned areas. The questionnaire forms part of an initiative by the dpsa to obtain information and inputs on-
 - 1.1 the advertising costs and methods used by departments as contemplated in the Public Service Regulations 2001, Chapter 1, Part VII C.2; and
 - 1.2 the usability of the "Application for employment" form (form Z83).
2. The study emanates from various inputs and suggestions received from departments.
3. The information acquired will be used as an information base on how departments view the usability of the application form as well as on the recruitment methodologies applied by departments.
4. The questionnaire should as far as possible be completed by officials and/or components who are specifically responsible for recruitment advertising in departments.
5. The completed questionnaire must be returned within one month from date of this letter, please. Further details in this regard appear on page 2 of the questionnaire. Your co-operation will be highly appreciated.

[Handwritten Signature]
pp **DIRECTOR-GENERAL**
DATE: 7/4/2009