



**the dpsa**

Department:  
Public Service and Administration  
**REPUBLIC OF SOUTH AFRICA**

Private Bag X916, PRETORIA, 0001 Tel: (012) 336 1000, Fax: (012) 326 7802  
Private Bag X9148, Cape Town, 8000. Tel: (021) 467 5120, Fax: (021) 465 5484

Enq: Ms. Gwen Maeko  
Tel (012) 336 1178  
Email: [GwendolineM@dpsa.gov.za](mailto:GwendolineM@dpsa.gov.za)

**TO: ALL HEADS OF NATIONAL DEPARTMENTS**

**RE: NOMINATION OF WOMEN SENIOR MANAGEMENT AWARDS RECEIPENTS**

The Department of Public Service and Administration will be hosting the 1<sup>st</sup> **Public Service Gender Indaba** scheduled to take place from 18<sup>th</sup> to 19<sup>th</sup> August 2008, which includes an Award Ceremony to reward outstanding women senior managers in the Public Service as a token of appreciation for the day-to-day productivity and service delivery. The objective of the Public Service Gender Indaba is to create a platform and an opportunity for ensuring that gender equality is achieved through the promotion of gender sensitivity and responsive policies in the Public Service and to network. Attached is a nomination process for the Women Senior Management Awards by national departments. (**Annexure 1**)

Kindly submit your department nomination by no later than 12<sup>th</sup> August 2008 to Ms. Gwen Maeko, Deputy Director: Gender at fax: (086) 518 7228 or email to [GwendolineM@dpsa.gov.za](mailto:GwendolineM@dpsa.gov.za).

Your co-operation in this strategic development is greatly appreciated.

**Best Regards**

**Director-General**

Date: 16/7/08



## **WOMEN SENIOR MANAGEMENT AWARDS 2008**

---

### **NOMINATION PROCESS**

---

This is a pilot process for the Women Senior Management Awards, to be awarded during the inaugural Public Service Gender Indaba, 18<sup>th</sup> August 2008. All national departments are eligible to select a recipient for the awards.

The DPSA is looking for a woman senior manager whom it can honour, who is a hard worker, an achiever and is making a difference in the Public Service.

The entry process and ceremony:

- Each department is expected to nominate one Woman Senior Manager who deserves to receive the award.
- A motivation regarding an account of the accomplishments (within the performance cycle) of the nominated person needs to be illustrated – a short essay (3/4 to 1 page) will be adequate.
- The name, designation and department of the nominated person must be sent to the DPSA by the 12<sup>th</sup> August 2008.
- The Minister of Public Service and Administration, Ms G.J Fraser-Moleketi will present the awards during the night of the Gala Dinner at the Gender Indaba.



the dpsa

Department:  
Public Service and Administration  
REPUBLIC OF SOUTH AFRICA

## **WOMEN SENIOR MANAGEMENT AWARDS 2008**

---

### **NOMINATION PROCESS**

---

**ALL NOMINATIONS TO BE E-MAILED:**

Ms Gwen Maeko: [GwendolineM@dpsa.gov.za](mailto:GwendolineM@dpsa.gov.za)

***FOR ANY FURTHER CLARITY/QUESTIONS RELEVANT TO THE AWARDS PLEASE LIAISE WITH***

***Ms. Gwen Maeko***

***Deputy Director: Gender***

***Tel: 012 336 1178***

***Fax: 086 518 7228***

***Cell: 084 648 5991***