



**the dpsa**

Department:  
Public Service and Administration  
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**TO: ACCOUNTING OFFICERS OF ALL NATIONAL AND PROVINCIAL DEPARTMENTS**

## **ICT SECURITY GUIDELINES AWARENESS**

### **1. PURPOSE**

- 1.1 The purpose of this letter is to inform Heads of Department (National and Provincial) about the ICT Security Guidelines as issued by the Department of Public Service and Administration.

### **2. BACKGROUND**

- 2.1 When technology is used to create faster, friendlier and easier service offerings for our citizens, it requires the handling and processing of sensitive information. Rapid technological development, extensive use of Information and Communication Technology (ICT) equipment and networking has brought new information related risks and threats. This requires those mandated with protection of information and information assets to proactively derive measures that will assist in addressing these threats and risks
- 2.2 DPSA took an initiative and committed to assist departments with developing guidelines to reduce ICT security risks. These guidelines are not legally prescriptive but a mechanism to assist departments to develop their own ICT security policies.
- 2.3 These ICT Security guidelines were developed in collaboration with the Government Information Technology Officer Council (GITOC) and the Standing Committee on Information Systems Security (SCISS) which represent the Information Security community in government.

### **3. DISSEMINATION OF INFORMATION CONTAINED IN THIS LETTER**

- 3.1 Heads of department are requested to disseminate these guidelines to the persons responsible for ICT Security within their departments.

#### 4. INFORMATION

Enquiries related to these guidelines may be directed to:

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MR MASHWAHLE DIPHOFA

DIRECTOR-GENERAL: DEPARTMENT OF PUBLIC SERVICE AND ADMINISTRATION

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