



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

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Reference no: ODJGMO/1/6/2020
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TO: ALL HEADS OF NATIONAL DEPARTMENTS, PROVINCIAL DEPARTMENTS AND GOVERNMENT COMPONENTS

INFORMATION TO BE PROVIDED TO THE DPSA FOR THE ASSESSMENT OF COMPLIANCE IN TERMS OF THE DIRECTIVE ON PUBLIC ADMINISTRATION AND MANAGEMENT DELEGATIONS, 2014

1. DPSA Circular No. 25 of 2020, dated 2 July 2020 informed departments that the Minister for the Public Service and Administration approved that the new due date for submitting compulsory compliance reports, be by 31 August 2020.
2. Implementing the national and provincial **macro-organisation** of government, in 2019, requires the re-signing of delegation registers by Executive Authorities and Heads of Department / Components.
3. Following the closure of the Management Performance Assessment Tool (MPAT) of the Department of Planning, Monitoring and Evaluation in 2019, the DPSA will continue to assess compliance with the Directive and render support to departments on implementation.
4. Compliance criteria and ratings continue from the MPAT as set out below, until amended.
 - 4.1 **Non-Compliance:**
 - (a) Rating 1 - No evidence of delegations or delegations withdrawn.
 - (b) Rating 2 - Delegations are in place in any format but do not comply with the Directive.

4.2 Compliance:

(a) Rating 3 - Fully compliant -

- i. All four delegation registers (D1 to D4) are in the prescribed format, duly authorised, signed and initialled on every page.
- ii. Registers are updated with the latest legislative amendments.
- iii. Evidence of discretionary delegation of sections 9 and 13 of the PSA (appointments) by the Executive authority the Head of Department / Component (HoD) and delegation by the HoD to lower performer levels.
- iv. Minimum levels of delegation approved by Cabinet in 2013 have not been implemented.

(b) Rating 4 - Best Practice - Delegations comply with the performance standards of a 3 rating including delegation in accordance with the Cabinet approved minimum levels of delegation.

5. It will be appreciated if departments can provide the DPSA with the information set out in paragraph 8.2 of the Directive in a pdf format no later than 31 October 2020.
6. Due to the size of the documents it is not practical for the DPSA to receive a large number of documents from departments by email. It will be appreciated if departments can request their Information Technology Units to upload the documents in a folder and email the link to vanessan@dpsa.gov.za to download the documents.
7. It is also suggested that the Offices of the Premier in the provincial administrations coordinate the uploading of documents by provincial departments.



MS YOLISWA MAKHASI
DIRECTOR-GENERAL PUBLIC SERVICE AND ADMINISTRATION

DATE: 7/10/2020