



the dpsa

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TO HEADS OF NATIONAL AND PROVINCIAL DEPARTMENTS AND PROVINCIAL ADMINISTRATIONS AND ALL EMPLOYEES

ANNOUNCEMENT: UPDATED ONLINE PILIR TRAINING COURSE NOW AVAILABLE

1. The National School of Government and the DPSA are excited to announce the release of the updated online training course on the Policy and Procedure on Incapacity Leave and Ill-health Retirement (PILIR). This comprehensive training is now available for all employees to access and complete at their own convenience.

Why This Training Matters:

2. The PILIR is a cornerstone of the commitment to effectively managing incapacity leave and ill-health retirement cases within the public service. Completing this course is not just a box to tick—it is a vital step in ensuring you are well-equipped to navigate and apply the PILIR. Here's why you should prioritize this training:
 - 2.1. **Enhanced Expertise:** Develop a thorough understanding of the PILIR and its applications.
 - 2.2. **Operational Efficiency:** Learn strategies to manage incapacity leave and ill-health retirement more effectively, leading to improved workflow and reduced administrative burden.
 - 2.3. **Professional Growth:** Gain valuable knowledge that will enhance your skillset and support your career advancement.

Benefits to You and Your Department:

3. By engaging with this training, you are investing in your own professional development while also contributing to the broader success of the department. The insights and skills you gain will help us:
 - 3.1. **Ensure Fairness and Compliance:** Apply the PILIR correctly to support fairness and adherence to regulations.
 - 3.2. **Support Colleagues:** Be better prepared to assist colleagues dealing with incapacity or ill-health, fostering a more supportive work environment.
 - 3.3. **Boost Departmental Performance:** Streamline processes and enhance collective efficiency.

- 3.4. **Enhanced Understanding:** Gain in-depth knowledge of the PILIR and procedures.
- 3.5. **Improved Efficiency:** Learn best practices for managing incapacity leave and ill-health retirement, leading to smoother operations.
- 3.6. **Professional Development:** Enhance skills and competencies in a crucial area of public service administration.

Challenge to Employees:

4. Every employee is encouraged to take on the challenge of completing this course. By doing so, you will not only improve your own understanding and skills but also contribute to the overall effectiveness of your department. Demonstrate your commitment to excellence and allow your department to lead by example. This is your chance to make a significant impact on the public service operations and to shine as a dedicated public service professional.

A Call to Action for Departments:

5. All heads of department and managers are challenged to actively champion this initiative. Encourage employees to engage with the training and highlight its importance during meetings. Your leadership is crucial in driving participation and ensuring our collective success. Your support is crucial in motivating employees to undertake this important professional development opportunity. Let's aim for 100% participation and set a benchmark for excellence in our service delivery.

Accessing the Training:

6. To enrol in the training course, follow these steps:
 - 6.1. Visit the National School of Government (NSG) website at <https://www.thensg.gov.za>.
 - 6.2. Hover over the 'eLearning' tab and select 'Explore free Open Distance eLearning courses and resources'.
 - 6.3. Look for the 'Policy and Procedure on Incapacity Leave and Ill-health Retirement (PILIR)' course and click the 'Course Info' button.
 - 6.4. On the new page, click the 'Apply now' button.
 - 6.5. Follow the online prompts to complete your enrolment.
 - 6.6. If you encounter any technical issues, the NSG support team is ready to assist you. Contact their helpdesk at eLearning@thensg.gov.za.
7. Thank you for your dedication to continuous improvement and for your commitment to upholding the highest standards in public service.

Signed by: Yoliswa Makhasi
Signed at: 2024-07-24 15:13:02 +02:00
Reason: I approve this document



Ms Yoliswa Makhasi
Director-General
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