



**DEPARTMENT: PUBLIC SERVICE AND ADMINISTRATION
REPUBLIC OF SOUTH AFRICA**

Private Bag X916, Pretoria, 0001. Tel: (012) 314 7911, Fax (012) 323 2386 or (012) 324 5616
Private Bag X9148, Cape Town, 8000. Tel: (021) 467 5140, Fax: (021) 462 2299

Ms M Abbott

(012) 314 7067

1/6/2/1

3 May 2004

TO HEADS OF ALL DEPARTMENTS AND PROVINCIAL ADMINISTRATIONS

ANNUAL REVISION OF SUBSISTENCE AND CAMPING ALLOWANCES

- 1 The Minister for the Public Service and Administration has approved that, with effect from 1 April 2004, the maximum subsistence and camping allowances payable in terms of part XII and XIII of Resolution 3/99 be adjusted as follows:

Type of Allowance	Current Maximum Allowance	Maximum Allowance w.e.f 1 April 2004
Special daily allowance to compensate for incidental expenses where actual expenses are claimed	R 60,00	R59,50
Fixed daily subsistence allowance payable in circumstances where actual expenses are not claimed	R 196,00	R194,50
Daily allowances payable to camping personnel	R 73,00	R72,00

2. The National Treasury granted approval in terms of section 5 (3) of the Public Service Act, 1994, as amended, for the revised maximum tariffs. Expenditure incurred as a result of this approval will have to be financed from within departments/administrations medium expenditure framework.
3. This Department apologizes for the delay in finalizing the matter.


DIRECTOR-GENERAL

\\Fgp0030001\dpas\Home\melanica\ABBOTTMLocal Subsistence.Camping\Circular to HoD.s.doc