



**DEPARTMENT OF PUBLIC SERVICE AND ADMINISTRATION
REPUBLIC OF SOUTH AFRICA**

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1/6/6/3

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**TO:- THE HEADS OF ALL DEPARTMENTS/PROVINCIAL
ADMINISTRATIONS**

**TRANSPORT BETWEEN RESIDENCE AND WORK: COLLECTIVE
AGREEMENT ON REMUNERATIVE ALLOWANCES AND BENEFITS,
RESOLUTION 3 OF 1999, ITEM X**

1. The provisions regarding transport between residence and work were, prior to 1 July 1994, regulated in terms of the Public Service Staff Code, Chapter D.XI. In terms thereof it was the responsibility of an employee to provide his/her transport between his/her residence and work. Government transport, to be paid for according to prescribed tariffs, may be provided only in certain exceptional circumstances. The tariffs levied for such transport was determined by the Minister for the Public Service and Administration.
2. With the introduction of the new Regulatory Framework with effect from 1 July 1999, the Public Service Staff Codes were repealed and replaced by the Public Service Regulations, 1999, and PSCBC Resolution 3 of 1999, i.e. the collective agreement on remunerative allowances and benefits. The provision of transport between residence and work is contained in the said Resolution. The authority for the maintenance of the tariffs payable in respect of transport between residence and work, has shifted to the

executing authorities of departments. Please refer to part X, subparagraph 3.4 of the said PSCBC Resolution 3 of 1999 in this regard.

3. Heads of Departments/provincial administrations are therefore reminded of the revision of the said tariffs on October 1 of each year.
4. To assist departments with the revision of the tariffs a guideline on the methodology to be used was developed and is attached. However, in order to assist Departments further, this Department has calculated the tariffs, on behalf of departments and it is set out in paragraphs 5 and 6 below. Departments therefore only need to submit the revised tariffs as indicated below to their respective executing authority for approval.
5. The CPI for transport according to the Transport Consumer Price Index for July 2002 represents an increase of 10%. The percentage salary increase with effect from 1 July 2002 for most Public Servants was 9%. The latter increase is thus less than the increase in the CPI for transport. In view of the stipulations of Resolution 3 of 1999 the tariffs for transport between residence and place of work should therefore be based on a 9% increase.
6. The tariffs applicable to transport between residence and place of work after calculation amounted to:

Option 1:

Stage	Existing Monthly Tariffs	Revised Monthly Tariffs with effect from 1 October 2002
For a round trip journey of –		
0 – 10 km	R16,00	R17,50
over 10 – 20 km	R20,00	R21,50
over 20 – 30 km	R29,00	R32,50
over 30 – 40 km	R39,00	R43,00
over 40 km	R48,00	R52,50

Option 2:

Uniform Tariff	
Existing Monthly Tariff	Revised Monthly Tariff with effect from 1 October 2002
R32,00	R35,50

7. It is trusted that the above will be of assistance.


DIRECTOR-GENERAL
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