

DEPARTMENT OF TRANSPORT

Department of Transport is an equal opportunity, affirmative action employer with clear employment equity targets. Preference will be given to candidates whose appointment will assist the department in achieving its Employment Equity targets at these specific levels in terms of the Department's Employment Equity Plan, therefore Coloured male/ female, Indian male / female and people with disabilities are encouraged to apply.

- APPLICATIONS** : Department of Transport, Private Bag X193, Pretoria, 0001 or hand deliver at the 159 Forum Building, Cnr Struben and Bosman Street, Pretoria for attention Recruitment Unit. Room 4034 or email to: Recruitment@dot.gov.za. Note: email applications must be sent as one attachment to avoid non-delivery of the email and only quotes the name of the post you applying for on the Subject Line.
- CLOSING DATE** : 18 October 2021
- NOTE** : Applications must be accompanied by new Z83 form, obtainable from any Public Service Department, (or obtainable at www.gov.za) and a recent updated comprehensive CV (previous experience must be comprehensively detailed, i.e. positions held and dates), as well as copies of all qualifications, ID document and license (these copies need not be certified), only shortlisted candidates will be required to submit certified documents on or before the day of the interviews following communication from the department. Failure to submit the requested documents/information will result in your application not being considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the post. All shortlisted candidates for will be subjected to undertake a technical exercise that intends to test relevant technical elements of the job; the logistics will be communicated to candidates prior to the interviews. Recommended candidates will also be required to attend a generic managerial competency assessment after the interviews also take a note that National School of Governance (NGS) has introduce compulsory SMS pre-entry certificate with effect from 01 April 2020 as Minimum Entry Requirements for Senior Management Services and can be accessed through the following link: <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate must disclose to the Director-General particulars of all registrable financial interests, sign a performance agreement and employment contract with the Director-General within three months from the date of assumption of duty. The successful candidate must be willing to sign an oath of secrecy with the Department. Applicants will be expected to be available for selection interviews and assessments at a time, date and place as determined by the Department. An offer letter will only be issued to the successful candidate once the following has been verified educational qualifications, previous experience, citizenship, reference checks and security vetting. Please Note: Correspondence will only be entered into with short-listed candidates.

MANAGEMENT ECHELON

- POST 34/118** : **DIRECTOR: RAIL INFRASTRUCTURE REF NO: DOT/HRM/2021/71**
(Branch: Rail Transport)
(Chief Directorate: Rail Infrastructure and Industry Development)
(Directorate: Rail Infrastructure)
- SALARY** : R1 057 326 per annum (Level 13), (All-inclusive salary package) of which 30% may be structured according to individual needs.
- CENTRE** : Pretoria (Head Office)
- REQUIREMENTS** : A recognised NQF level 7/8 (degree) or equivalent in Engineering, Transport Planning or Transport Economics as recognised by SAQA and an SMS pre-entry certificate, plus 6 -10 years' experience, of which 5 years must be on middle management level. Proficiency in one or more of the following competencies will also be considered: the development and or coordination of an integrated rail revitalisation programme, the development and or management of rail infrastructure projects, the establishing of governance frameworks within which stakeholders, provincial and local governments, can

act within a coordinated an integrated planning environment, the development of planning guidelines to promote inter-modalism, the identification of key strategy areas with key performance indicators, project managing and feasibility studies in compliance with applicable Treasury Regulations, and facilitation and compilation of feasibility reports and the preparation/presentation of the outcome of feasibility studies to key stakeholders. Note: The following will serve as strong recommendation: Knowledge and skills in compilation of management reports, communication skills (verbal and written English must be above average), computer literacy, Financial Management, Strategic Capability and Leadership, People Management and Empowerment, Project/Programme Management, Client Orientation, Customer Focus and Change Management.

DUTIES : The successful candidate will: Provide leadership on institutional arrangements, governance structures and rail infrastructure planning, coordinate information and data pertaining to rail planning and infrastructure, facilitate integrated transport planning, land use and urban planning, oversee and report on the PRASA Capital Programme and project manage feasibility studies on the viability of rail projects. Manage and control the Directorate. Ensure compliance with all administrative requirements, regulations, rules and instructions pertaining to the Branch. Establish and maintain governance, administrative and financial system's continuity within the work of the Directorate. Prepare and submit implementation plans. Evaluate projected spending plans. Monitor quality control of work. Manage the compilation of the annual report and strategic plan and annual performance plan of the Directorate. Monitor the planning, organising and delegation of work.

ENQUIRIES : Mr. JD de Villiers Tel No: (012) 309 3642
NOTE : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Director Rail Infrastructure"

POST 34/119 : **DIRECTOR: RAIL SAFETY REGULATION REF NO: DOT/HRM/2021/72**
 (Branch: Rail Transport)
 (Chief Directorate: Rail Regulation)
 (Directorate: Rail Safety Regulation)
 (Sub-Directorate: Rail Safety Regulation)

SALARY : R1 057 326 per annum (Level 13), (All-inclusive salary package) of which 30% may be structured according to individual needs.

CENTRE : Pretoria
REQUIREMENTS : A recognised NQF level 7 qualification in Transport Economics, Transport Management, Transport logistics or Planning, Engineering or Legal qualification as recognised by SAQA and an SMS pre-entry certificate, plus 6 - 10 years' experience in Rail Safety Regulatory environment of which 5 years should be at middle management level. Note: The following will serve as strong recommendation: Exposure to legislative drafting and understanding of Government legislative processes, knowledge of Public finance Management Act (PFMA), Knowledge and understanding of legislative framework governing railway safety, understanding of intergovernmental relations, analytical and problem-solving skills, Project management skills and understanding of procurement legislation and processes.

DUTIES : The successful candidate will: Perform and ensure regulatory oversight of the Railway Safety Regulator. Manage the development of the Railway Safety Regulatory Framework. Develop and amend the Railway Safety Regulator Act. Develop railway safety regulations to ensure the implementation of legislation. Ensure effective implementation of Railway Safety Regulator Act, 2002 by relevant Entities. Facilitate the development of standards for the rail industry. Ensure the develop a safety permit fee regime model. Develop and implement rail incidents and investigations framework in line with legislative prescripts. Co-ordinate rail safety initiatives between relevant stakeholders. Benchmark the performance of rail entities and strategies with other Regulators. Ensure annual reporting of railway safety performance. Represent the Department in regional and international structures on rail safety. Provide project management support to railway safety projects and initiatives. Ensure the compilation of the annual report and strategic plan of the Directorate. Efficient management of the Directorate budget and process.

ENQUIRIES : Mr. Ngwako Makaepa Tel No: (012) 309 3541
NOTE : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Director: Rail Safety Regulation"

OTHER POSTS

- POST 34/120** : **DEPUTY DIRECTOR: MULTILATERALS AFRICA REF NO: DOT/HRM/2021/73**
Branch: Civil Aviation
Chief Directorate: Aviation Policy and Regulation
Directorate: Multilaterals Affairs
Sub-Directorate: Africa
- SALARY CENTRE REQUIREMENTS** : R869 007 per annum (Level 12), All salary inclusive package
: Pretoria
: A Recognised NQF level 6/7 (Diploma/ Bachelor-Degree) in Aviation related Disciplines, Administration, Transport Management, International Relations, Law (as recognised by SAQA with applicable experience of at least five (5) years of which three (3) years must be at Assistant Director Level. Experience in international civil aviation. Note: The following will serve as strong recommendations: Sound knowledge of the South African civil aviation sector; Knowledge and understanding of the Department's roles in multilateral forums dealing with civil aviation issues. In-depth knowledge and understanding of South Africa's role in facilitating air transport, safety, security and environmental matters on civil aviation within the multilateral context. Sound understanding and knowledge of national, regional and international civil aviation institutional frameworks and initiatives; Excellent Management skills; Exposure to representing South Africa at international forums; Good skills in: presentation communication (verbal and written); report writing, negotiation in multi-disciplinary environment; project and process management, stakeholder management, conflict management; financial and budgeting ; Knowledge of legal matters on civil aviation; Experience in engaging with all levels of Government and private stakeholders.
- DUTIES** : The successful candidate will establish effective communication with multilateral organizations in Africa; Manage the State Letters from the multilateral organizations; facilitate quality and timeous responses; Manage the relationship between the Department of Transport and multilateral civil aviation Organisation within the Region and the Continent; Facilitate South Africa's fulfilment of its civil aviation regional and continental obligations. Manage regional agreements and Protocols relating to civil aviation; Coordinate the Preparatory Meetings for all regional and African meetings with relevant stakeholders; Ensure that South Africa actions all the commitments made at international meetings; Coordinate the inputs from stakeholders and transmit to the multilateral organizations in line with the country's position; Manage all other multilateral agreements and MOUs relating to civil aviation in the region; Manage regional agreements and Protocols relating to civil aviation; Promote the development of South Africa's interest relating to civil aviation in Africa. Manage the Sub-directorate: Africa.
- ENQUIRIES NOTE** : Ms Elizabeth Mpye Tel No: (012) 309 3446
: Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Deputy Director Multilateral Africa"
- POST 34/121** : **DEPUTY DIRECTOR: APPLICATIONS DEVELOPMENT REF NO: DOT/HRM/2021/74**
(Branch: Integrated Transport Planning)
(Chief Directorate: Office of the CIO)
(Directorate: Business Systems)
(Sub-directorate – Applications development)
- SALARY CENTRE REQUIREMENTS** : R733 257 per annum (Level 11), All salary inclusive package
: Pretoria
: Applicants must be in possession of a Grade 12, and recognized NQF level 7 Bachelor's Degree) in Information Technology, Computer Science or equivalent qualification within ICT related field. Project management certification and Business Analysis certification or equivalent is advantageous. 5 year's relevant experience in the IT field of system development (SDLC) of which 3 years must be on business analysis and at Assistant Director Level and as a Supervisor. Competencies: Extensive knowledge of different methodologies and tools applicable within Business analysis field. Analytical skills, proven quality focus in providing customer driven products, services and solutions. Strong business writing skills,

communication and presentation skills. Conflict resolution and problem-solving skills. Must be willing to work overtime and do business travels. Must have driver's License.

DUTIES

: Conduct business analysis activities and research in order to ensure that systems and solutions are developed and implemented to meet user specifications. Improve business processes. Manage IT projects and IT contracts. Manage and control the sub directorate. Systems implementation. Participate in all system testing activities and oversee all change control procedures. Defining priorities and efficiency. Keep all work documentation updated. Provide regular feedback on task signed, both written and verbal feedback.

ENQUIRIES
NOTE

: Ms. Seipati Lottering Tel No: 012 309 3908

: Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Deputy Director: Applications Development". Shortlisted candidates will be required to write a competency assessment exercise.