

**PROVINCIAL ADMINISTRATION: NORTH WEST
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

- APPLICATIONS** : quoting the relevant reference, should be forwarded as follows: The Director – Human Resource Management, Department of Agriculture and Rural Development, Private Bag X2039, Mmabatho, 2735 or delivered at the Agricentre Building, corner Dr James Moroka and Stadium Road, Mmabatho
- FOR ATTENTION** : Ms. D.M. Malebadi
- CLOSING DATE** : 04 October 2021
- NOTE** : This Department is an equal opportunity and affirmative action employer. It is our intention to promote representatively (race, gender and disability) in the Department through the filling of these posts and candidates whose transfer/ promotion/ appointment will promote representativity will receive preference. Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The completed and signed form Z83 should be accompanied by a comprehensive CV as well as copies of all academic qualification(s) including the matric certificate and ID-document. Such copies need not be certified when applying for the post. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interviews. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. No faxed, copied or e-mailed application will be considered. Where a driver's license is essential, such a license should be attached. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. The successful candidate must disclose to the Head of Department particulars of all registrable financial interests, sign a performance agreement and employment contract with the Head of Department within three months from the date of assumption of duty and obtain a top secret security clearance. All appointments are subject subjected to personnel suitability checks (criminal record check, citizenship verification, financial/ asset record checks, qualification/study verification and previous employment verification, reference checks and security vetting. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competency assessment. The Department reserves the right not to make appointment for the above advertised posts. The successful candidates will enter into an employment contract with the Department that will be reviewed based on performance NB: It is mandatory for candidates to attach Public Service SMS Pre-Entry certificate. For further details, please click on the following link: <https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme/> For more information regarding the course please visit the NSG website: www.thensg.gov.za.

MANAGEMENT ECHELON

- POST 33/194** : **CHIEF FINANCIAL OFFICER REF NO: NWDARD 01/08/21**
The purpose of this position is to provide strategic leadership and direction on budgeting, financial, accounting and supply chain management practises in line with National Treasury Regulations Support and advise the Head of Department (Accounting Officer) pertaining on all matters that have strategic and financial implications Provide strategic leadership and direction to the Chief Directorate whilst ensuring compliance of the Department to the Treasury Regulations, the PFMA and other relevant prescripts.
- SALARY CENTRE REQUIREMENTS** : R1 251 183 per annum (Level 14), (All-inclusive remuneration package)
: Mahikeng - Head Office
: A Bachelor's degree in Financial Management/Accounting (10) years' experience in a financial management environment, of which 5 years should have been at Senior Management level from Public Service and equivalent level from Private Sector coupled with five (5) years appropriate experience at senior management level; A pre-entry certificate for SMS must be completed before an appointment can be considered; Extensive experience in managing

complex budgets; Working knowledge of the Constitution, Public Service Act and Regulations; Working knowledge of the PFMA, Treasury Regulations and Guidelines, SCM and Procurement procedures and associated practice notes; Knowledge of GRAP, Public Service Anti-corruption and Fraud Prevention measures. Knowledge of Government's accounting and financial systems and Public Service legislative frameworks; Strong problem-solving abilities together with an innovative and pro-active approach; A high degree of computer literacy (Microsoft Word, Excel, e-mail and PowerPoint); In depth knowledge of accounting systems, e.g. BAS, Persal and WALKER; Understanding of Good Corporate Governance principles (King IV); Knowledge of financial risk management practices; Experience and ability to work in cross-functional projects / teams; Excellent coordination and project management skills; Extensive generic management competencies, including strategic capability and leadership, programme and project management, people management, empowerment and financial management; Planning and stakeholder relationship management and organisational skills, including the ability to liaise and operate within intergovernmental context. Policy formulation and analysis skills. A valid code 08 driver's licence.

DUTIES : Provide financial and supply chain management technical advice and strategic support to Senior and Line Managers to ensure the effective utilisation of resources in line with the strategic objectives of the Department. Management of financial services in the Department i.e. Revenue, Expenditure, Assets, Liability, Supply Chain Management and Internal Control and ensure that policies and processes are developed and managed. Ensure adequate financial control arrangements and systems for accountable delegation of financial powers, asset management, monitoring, evaluation, early warning and timeous corrective action. Oversee the departmental budget preparation process, provide advice and support to stakeholders and review the final draft budget before submission to relevant authorities. Exercise budgetary control and provide at a strategic level early warning arrangements. Develop and facilitate the implementation of Supply Chain Management system consistent with legislative and other good governance arrangements. Oversee the preparation and submission of the quarterly and annual financial statements including other financial reports. Formulate creative solutions to enhance effectiveness and efficiency in the delivery of the services and the administration of the Department Liaise with the relevant role-players in the financial environment regarding transversal financial matters including the management of engaging with the Office of the Auditor-General. Establish and maintain financial management structures and utilise applicable systems for monitoring and reporting on procurement, expenditure, assets and liabilities. Ensure the effective and efficient, economical and transparent use of financial and other departmental resources including assets.

ENQUIRIES : Ms. Y. Modubu Tel No: (018) 389 - 5775/5638

POST 33/195 : **DIRECTOR: AGRICULTURAL DEVELOPMENT SERVICES REF NO: NWDARD 02/08/21**

SALARY : R1 057 326 per annum (Level 13), (All-inclusive remuneration salary package)
CENTRE : Dr Kenneth Kaunda District Office (Potchefstroom)
REQUIREMENTS : An appropriate recognized 4 years Bachelor's degree or equivalent qualification in Agricultural Extension with at least 8 years' relevant post-qualification experience. Registration with SACNASP will be an added Advantage. A minimum of 5 years' experience at Middle/Senior Management level. A pre-entry certificate for SMS must be completed before an appointment can be considered. Extensive knowledge of the agriculture and rural development sector. A good understanding of the farming systems dominant in the Province. Technical knowledge in fields of crops, horticulture, livestock production, land care and project management. Advanced knowledge of economic and social agricultural issues with a good understanding of the Department and service delivery imperatives Full understanding of Public Finance Management Act (PFMA), Treasury Regulations and Public Service Regulatory Framework. Proven experience in financial, people management, project and programme management skills. Good written and verbal communication, presentation skills and conflict management skills. Good Leadership, monitoring and evaluation, problem solving skills. Computer literacy. Policy analysis and interpretation skills. The ability to communicate

across all sectors. Willingness to travel and work irregular hours. A valid driver's licence.

DUTIES

: Management of the extension and advisory services to farmers within a district. Manage the development and implementation of agricultural related projects. Support, advice and coordinate the implementation of Integrated Food Security Strategy of South Africa (IFSS) programmes, Land Care program, farmers settlement and support, infrastructure development, extension services, crop production, livestock development and Extension Recovery Plan (ERP). Establish and maintain partnerships with other departments, municipalities NGO's and farmer organizations. Facilitate the integration of the departmental projects with municipal IDPs to promote intergraded planning and development within the district. Develop and implement systems and processes that will ensure departmental goals are achieved in an effective and efficient manner. Provide overall leadership and management in the District. Ensure the implementation of Departmental priorities within the set Service Delivery Plans. Manage the district's financial and human resources.

ENQUIRIES

: Ms. B. Pule Tel No: (018) 389 - 5698