

**PROVINCIAL ADMINISTRATION: MPUMALANGA  
DEPARTMENT OF HEALTH**

*The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.*

**NOTE** : Applications should be submitted on the online application system of the Department of Health (Mpumalanga Province) and applicants must submit copies of qualifications, identity documents and drivers licence (where appropriate) and any other relevant documents. Such copies need not be certified when applying for the post. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following communication from HR. Please quote the CORRECT references when applying and where possible the station / centre where the post is. [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za) Only Online Applications will be accepted. NB: Candidates who are not contacted within 6 months after the closing date must consider their applications as having been unsuccessful. N.B. Applicants are advised to apply as early as possible to avoid disappointments. Please Note: Candidates shortlisted for SMS positions will be subjected to a Technical Exercise as part of the interview. Recommended candidates for MMS and SMS posts will need to undergo a Competency Assessment. Candidate recommended for SMS positions must be in possession of Certificate of Entry into SMS within the Public Service obtained from the NSG before they are appointed. Security clearance will be conducted before appointment is made in all positions. Those who have previously applied for the re-advertised posts may re-apply. The Department reserves the right to amend / review / withdraw the advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are also requested to apply and indicate such in their applications)

**ERRATUM:** Kindly note that the following posts were advertised in Public Service Vacancy Circular 28 dated 13 August 2021, the posts of Senior Administrative Officer: Auxiliary Services (Embhuleni Hospital: Gert Sibande District) with Ref. No. MPDoH/Aug/21/14 and Circular 31 dated 03 September 2021 the posts of Clinical Manager (Medical) Grade 1 (Mmamethlake Hospital) with Ref. No.: MPDoH/Sep/21/01 and Senior State Accountant (Mapulaneng Hospital, Bushbuckridge) with Ref No: MPDoH/Sep/21/10 has been withdrawn.

**OTHER POSTS**

**POST 33/181** **HEAD CLINICAL UNIT GRADE 1 – 2: EMERGENCY MEDICINE REF NO: MPDOH/SEP/21/13**  
(Replacement)

**SALARY** : R1 728 807 – R2 066 988 per annum (Depending of years of experience in terms of OSD).

**CENTRE** : Rob Ferreira Hospital, Ehlanzeni District.

**REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA 2021) as a Medical Specialist in Emergency Medicine, Appropriate Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Specialist in Emergency Medicine, A minimum of 3 years' appropriate experience as a Medical Specialist in Emergency Medicine after registration with the HPCSA as a Medical Specialist in Emergency Medicine.

**DUTIES** : Overall in-charge of Emergency department. Coordinate and supervise clinical care and treatment of patients in Oncology department. Participation in commuted overtime. Participation in emergency department teaching of clinician. Administrate and coordinate all emergency department activities. Construct rosters for the provision of 24-hour medical care. Assist with Clinical governance and quality assurance according to National Core Standards within the emergency department. Advance protocol development, policy implementation, and norms and standards for emergency department. Conduct research and clinical audits including adverse events reporting. Evaluate staff performance according to the hospital's PMDS processes. Cooperation and

liaison with other departments within the hospital. Conflict management. Participation in management committees of Rob Ferreira Hospital. Cost containment within emergency department in accordance with the hospital's cost saving plan. Spearhead projects in accordance with the operational plan of the Clinical Services Management unit. Management of Other Remunerative Work (ORW) for self and other clinical staff. Performance of research within the department. Develop and enhance training and development of healthcare workers in the emergency department. Training and supervision of Medical Officers and Medical Interns and Medical Students. Provide medical support and guidance to Nursing and emergency department staff. Good interpersonal skills, general management skills, excellent communication skills, good professional judgment, integrity and professional dependability, leadership experience, coaching and mentoring experience of clinical staff. **NB:** Any previous experience must be covered by the attachment of certified certificate of services.

**ENQUIRIES** : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Michael Mlangeni Tel No: (013) 766 3753 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339 and IT related queries: Mr. Sydney Nkosi Tel No: (013) 766 3077 / 3004.

**APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

**POST 33/182** : **SENIOR CLINICAL MANAGER GRADE 1 REF NO: MPDOH/SEP/21/14**  
(Replacement)

**SALARY** : R1 362 366 – R1 467 651 per annum (Depending of years of experience in terms of OSD).

**CENTRE** : Tintswalo Hospital, Ehlanzeni District

**REQUIREMENTS** : Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner and proof of current HPCSA registration (2021). A minimum of ten (10) years appropriate experience after registration with HPCSA as a Medical Practitioner. Postgraduate management qualification will be an added advantage. Computer literacy in Microsoft Package (Word, Excel and Power Point) and a valid driver's license. Knowledge in Administration, Finance and Supply Chain Management. Strong communication, customer management, leadership, interpersonal skills and strategic management. Problem solving, good analytical and decision-making skills. The prospective incumbent should have knowledge of good administration procedures relating to specific working environment including norms and standards. Good Planning and organizing skills. Sound knowledge and ability to implement policies and Public Service Legislative framework (such as National Health Act, PFMA, PSA and its regulations, Mental Health Act, and other relevant statutes). Must be able to work under pressure, cope with high workload and be willing to manage the hospital after hours.

**DUTIES** : Responsible for the leadership and management of the delivery of clinical services to patients referred to Rob Ferreira Hospital. Participate actively in administrative duties of the Departments. See to it that quality assurance, including clinical audit, is conducted in the Department in line with Ideal Hospital Framework and lead the department. Serve as the senior member of the hospital executive management team. Actively contribute to the formulation and implementation of the hospital operational plans. Support the hospital Executive and General Management with the day-to-day running of the department. Assist the EXCO in the discharge of any responsibilities, which have been delegated. Participate in the management of activities of Rob Ferreira Hospital as a whole and attend all applicable management meetings. Ensure the employment of previously disadvantaged individuals in terms of race, gender and disability to enhance equity. Management of personnel performance and review thereof, (Contracting, review and final assessment). Report to the Office of the CEO. Perform any other duties delegated by the supervisor. Ability to work with people. **NB:** Any previous experience must be covered by the attachment of certified certificate of services.

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- APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).
- POST 33/183** : **MEDICAL OFFICER GRADE 2 REF NO: MPDOH/SEP/21/15 (X2 POSTS)**  
(Replacements)
- SALARY** : R1 089 693 – R1 362 366 per annum (Depending of years of experience in terms of OSD).
- CENTRE** : Barberton Hospital, Ehlanzeni District
- REQUIREMENTS** : Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner and proof of current HPCSA registration (2021). A minimum of five (5) years appropriate experience after registration with HPCSA as a Medical Practitioner (Independent Practice) with the HPCSA (Internship and Community Service excluded). Post-graduate medical qualification will be an added advantage. A valid work permit will be required from non-South Africans. Sound clinical knowledge and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. The prospective incumbent should have knowledge of good administration procedures relating to specific working environment including norms and standards. Good Planning and organizing skills. Sound knowledge and ability to implement policies and Public Service Legislative framework (such as National Health Act, PFMA, PSA and its regulations, Mental Health Act, and other relevant statutes). Must be able to work under pressure and cope with high workload. Computer literacy. Valid driver's licence.
- DUTIES** : Providing a holistic patient care, inclusive of preventive measures, treatment and rehabilitation. Manage resources, including human resources. Co-ordinate and supervise the teaching of community servers and junior doctors in the hospital. Provide guidance, training, evaluation and mentorship of junior medical staff. Organize CPD sessions in the unit. Manage the out-patient clinic in the unit. Participate in quality improvement plans in the hospital. Provision of quality patient care for all patients. Examine, investigate, diagnose, and treat patients and provide sound medical records at all times. Monitor the cost effectiveness of medical examinations with due regard of effective patient care, and ethical decision making. Manage transfer /referral of appropriate patients to higher level facility. Be rotated through different clinical units of the hospital according to the hospital needs. Provision of after hour services to care for emergency cases in a form of commuted overtime. Supervision and training of Clinical Associates and Community Services doctors. Observe and comply with the departmental policies and guidelines regulating employment relationship and clinical functioning. Ensure that medical staff also comply with PMDS and are evaluated. **NB:** Any previous experience must be covered by the attachment of certified certificate of services.
- ENQUIRIES** : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Michael Mlangeni Tel No: (013) 766 3753 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339 and IT related queries: Mr. Sydney Nkosi Tel No: (013) 766 3077 / 3004.
- APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).
- POST 33/184** : **DENTIST GRADE 1 – 3 REF NO: MPDOH/SEP/21/16**  
(Replacement)
- SALARY** : R797 109 – R1 362 366 per annum (Depending of years of experience in terms of OSD).
- CENTRE** : Rob Ferreira Hospital, Ehlanzeni District.
- REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA 2021). **Grade 1:** Registration as Dentist with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified 157 employees. One (1) year relevant experience after registration as Dentist with recognized a Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** South African qualification employee-minimum of seven (7) years relevant experience after registration with the HPCSA as a Dentist (Independent Practice). Foreign Qualified employees-Minimum of eight (8) years relevant experience after registration with a recognized foreign HPCSA as a Dentist (Independent Practice) for foreign qualified employees of whom it is not expected to perform

Community Service, as required in South Africa. **Grade 3:** South African qualified employee-minimum of twelve (12) years relevant experience after registration with the HPCSA as a Dentist (Independent Practice). Foreign Qualified employee-Minimum thirteen (13) years relevant experience after HPCSA as a Dentist (Independent Practice) for foreign qualified employees, of whom it is not expected to perform Community Service as required in South Africa. Registration with the HPCSA as Dentist. Knowledge and Skills: Ability to work under pressure. Good communication skills. Computer literacy. Valid driver's licence.

**DUTIES** : Render clinical dental services at all health facilities in the District, including travelling to the community (clinics) Ensure appropriate management and treatment of dental patients. Render quality oral health care to patients (whole spectrum, i.e. extractions under general anaesthetics, infection control, waste management, etc.). Ensure appropriate referral of patients. Provide and assure quality health care and information management including generation, collection, collation and analysis of data. Implement policies. Ensure oral health promotion and patient education: Conduct oral health education to patients and identified groups (e.g. elderly at old age homes, school children, etc.). Participate in oral health preventative programs. Participate in oral health month activities (i.e. screening, health talks, etc.). Conduct service need index screening at schools (i.e. cleaning of teeth, extractions, etc.). Supervision of subordinates: Quality of work, Development and PDMS. **NB:** Any previous experience must be covered by the attachment of certified certificate of services.

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**APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

**POST 33/185** : **ASSISTANT MANAGER NURSING (PN-B4): SPECIALTY REF NO: MPDOH/SEP/21/17**  
(Replacement)

**SALARY** : R614 991 – R692 166 per annum (Depending of years of experience in terms of OSD).

**CENTRE** : Tintswalo Hospital, Ehlanzeni District

**REQUIREMENTS** : Senior Certificate / Grade 12 plus Basic R425 Qualification i.e. (Diploma/ Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse (2021). A minimum of ten (10) years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognisable experience in the relevant specialty after obtaining the 1-year post-basic qualification in the specific specialty. At least 3 years of the period referred to above must be appropriate / recognisable experience at management level. Knowledge, skills and competencies required: Knowledge of nursing care processes and procedures nursing statutes and other relevant legal framework such as Nursing Act. Occupational health and safety Act Patients' rights charter Batho Pele Principles. Disciplinary procedure leadership. Leadership organizational, decision making and problem solving abilities within the limits of the public sector and institutional policy framework. Interpersonal skills including negotiating conflict handling and counselling skills. Knowledge of financial and budgetary prescripts and process pertaining to the relevant resources under management. Insight into the procedure and policies pertaining to nursing care.

**DUTIES** : Provide effective management and professional leadership in the specialized units. Effective management utilization and supervision of all resources. Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Display a concern for patients promoting advocating and facilitating proper treatment and care ensuring that the units adheres to principles of Batho Pele Principles. Execute disciplinary code and grievance procedures. **NB:** Any previous experience must be covered by the attachment of certified certificate of services.

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Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339 and IT related queries: Mr. Sydney Nkosi Tel No: (013) 766 3077 / 3004.

- APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).
- POST 33/186** : **OPERATIONAL MANAGER (PN-B3): SPECIALTY REF NO: MPDOH/SEP/21/18**  
(Replacement)
- SALARY** : R562 205 – R633 432 per annum (Depending of years of experience in terms of OSD).
- CENTRE REQUIREMENTS** : Themba Hospital, Ehlanzeni District  
Senior Certificate / Grade 12 qualification or equivalent plus Basic qualifications accredited with the SANC in terms of Government Notice R425 (Diploma / Degree in General Nursing or equivalent qualification that allows registration with the SANC as Professional Nurse (2021). Minimum of nine (9) years appropriate / recognisable experience in Nursing after registration as Professional Nurse with the SANC in general nursing, at least five (5) years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post basic qualification in the relevant speciality. One (1) year Post Basic Qualification either, (Diploma in Ophthalmology or Trauma & Emergency or Critical Care Nursing Science) accredited with SANC in terms of Government notice R212 as a speciality. Proof of service records to be attached. Annual receipt with SANC to practice for 2021 (proof of registration to be attached). Submission of certified copies of qualifications (certification should not be older than 6 months). Demonstrate a basic understanding of HR and Financial policies and practices. Recommendation ability to function independently and to prioritize work. Must have the following skills: good interpersonal skills, planning and organizational skills, good supervisory skills teaching skills and computer literacy.
- DUTIES** : Supervise and co-ordinate the provision of an effective and efficient patient care through adequate nursing care. Manage the activities of the surgical unit according to National and Provincial Guidelines. Demonstrate in depth understanding of nursing legislations and related ethical nursing practices. Participate in the development and analysis of nursing guidelines, procedures and practices. Manage work place discipline. Implement and monitor staff performance in terms of PMDS. Ensure effective, efficient and economical use of allocated resources. Supervise training and development of learners and staff. Maintain professional development of self and staff. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to the Batho Pele Principles and Patient Right Charter. **NB:** Any previous experience must be covered by the attachment of certified certificate of services.
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- APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).
- POST 33/187** : **CLINICAL PROGRAMME CO-ORDINATOR GRADE 1 (PN-A5): QUALITY ASSURANCE REF NO: MPDOH/SEP/21/19**  
(Re-Advertisement)
- SALARY** : R444 276 – R579 696 per annum (Depending of years of experience in terms of OSD).
- CENTRE REQUIREMENTS** : Middelburg Hospital, Nkangala District  
Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2021) and trained as an Infection Control Nurse. Minimum of seven (7) years appropriate / recognisable experience in nursing after registration as a Professional nurse with SANC in General Nursing. Ability to work in a team as well as independently. Knowledge, Skills, Training and Competencies Required: Strong interpersonal, communication and presentation skills. Sound project management skills. Ability to make independent decisions. A strong policing / auditing aptitude. An understanding of the challenges facing the public health sector. High level of accuracy. Proven

**DUTIES**

23 initiative, decisiveness and acquire new knowledge swiftly. Report writing skills. Financial Management skills. Empathy and counselling skills and knowledge. Ability to translate transformation objective into practical plans. Ability to prioritize issues and other work related matters. Valid drivers licence. Conduct inspection to ensure that Quality Assurance plans are implemented and that practices are according to specified policy. Preform training and guidance activities to instil a culture of service delivery in all service areas within the district. Monitor Quality Assurance indicators and report thereon to assist in the improvement of service delivery at all district health institutions. Ensure that Quality Assurance committees are established; that these have quality improvement project and that significant change is recognized and rewarded. Identify best practice and implement this continuously advance Quality Assurance in the District. Implement ideal hospital framework to enhance Quality Assurance procedures of practices. Perform quality improvement audits and survey monthly and report to senior management. Identify, facilitate and co-ordinate all Quality Improvement Plans. Ensure implementation of National Core Standard and Provincial initiatives (Patients Right Charter, Batho Pele programmes etc). Ensure that all facilities conduct Patients Experience of Care and Waiting Time Surveys. Ensure planning, co-ordination, implementation, monitoring and evaluation of the Quality Assurance programmes within the District. Co-ordinate all aspects of National Core Standards. Programme including assessments and activities to achieve National Core Standards accreditation. Co-ordinate peer review assessments. Visit facilities maintain reports of such visits. Ensure all facilities develop Quality Improvement Plans, actions plans and submit monthly quarterly and annual reports. Conduct district quality assurance meetings and attend provincial quality meetings. Provide training and update clinical and non-clinical staffs on quality issues. Ensure clinical and nursing audits are conducted to evaluate patient care. Participate in adverse events, complaints and various other related committees to improve quality. Ensure all facilities conduct Patient Experience of Care and Waiting Times surveys. Co-ordinate Batho Pele and good governance programmes. **NB**: Any previous experience must be covered by the attachment of certified certificate of services.

**ENQUIRIES**

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**APPLICATIONS**

Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

**POST 33/188**

**CLINICAL PROGRAMME CO-ORDINATOR GRADE 1 (PN-A5): MENTAL HEALTH REF NO: MPDOH/SEP/21/20**  
(Replacement)

**SALARY**

R444 276 – R579 696 per annum (Depending of years of experience in terms of OSD).

**CENTRE REQUIREMENTS**

Mbombela South Sub-District (Umjindi), Ehlanzeni District.  
Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2021) and trained as an Infection Control Nurse. Minimum of seven (7) years appropriate / recognisable experience in nursing after registration as a Professional nurse with SANC in General Nursing. Ability to work in a team as well as independently. Knowledge, Skills, Training and Competencies Required: Strong interpersonal, communication and presentation skills. Sound project management skills. Ability to make independent decisions. A strong policing / auditing aptitude. An understanding of the challenges facing the public health sector. High level of accuracy. Proven 23 initiative, decisiveness and acquire new knowledge swiftly. Report writing skills. Financial Management skills. Empathy and counselling skills and knowledge. Ability to translate transformation objective into practical plans. Ability to prioritize issues and other work related matters. Valid driver's licence.

**DUTIES**

Ensure the implementation of the Mental Health Care Act no 17 of 2002 and Mental Health policies at the sub district level. Coordinate and manage mental health and Substance programme. Monitor and Evaluate Mental Health programme in Sub-District. Conduct home visits to support families and mental health care users including forensic psychiatry. Facilitate establishment of community based mental health services. Intersectoral collaboration. Training

and facilitation on mental health. Advocacy, mental health promotion and prevention of mental illness and substance abuse. Ensure community involvement and participation by forming support groups and working with stakeholders. Plan and organize own work and support personnel to ensure proper nursing care. Implementation quality assurance processes. Do awareness campaigns on mental health and Substance abuse. Assist in preparation of strategic plans and operational plans for the programme. Liaise with other departments and ability to work with NGOs. **NB:** Any previous experience must be covered by the attachment of certified certificate of services.

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**APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

**POST 33/189** : **PROFESSIONAL NURSE GRADE 1 (PN-B1): (SPECIALTY) ADVANCED MIDWIFERY & NEONATOLOGY REF NO: MPDOH/SEP/21/21**  
(Replacement)

**SALARY** : R383 226 – R444 276 per annum (Depending of years of experience in terms of OSD).

**CENTRE REQUIREMENTS** : Themba Hospital, Ehlanzeni District  
: Senior Certificate / Grade 12 qualification or equivalent plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing and Midwifery) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwife (2021), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty, (Diploma in Advanced Midwifery and Neonatal Nursing Science). Minimum of four (4) years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC. Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills. Problem solving and decision making skills. Good supervisory and teaching skills.

**DUTIES** : Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Implement and co-ordinate clinical nursing and support services within the Maternity unit. Ensure effective and efficient management systems. Establish and implement quality assurance within the unit. Develop and implement comprehensive nursing care plans for the section. Ensure that the nursing and health care is practiced in accordance with the relevant prescripts. Diagnose and manage obstetric emergencies and work with the multidisciplinary to manage these emergencies e.g. Eclampsia, APH, and PPH etc. Participate in quality teams, education and training. Gather health related data to ensure optimal future planning. Manage KRA's of subordinates. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to the Batho Pele Principles and Patient Right Charter. **NB:** Any previous experience must be covered by the attachment of certified certificate of services.

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**APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

**POST 33/190** : **PROFESSIONAL NURSE GRADE 1 (PN-B1): (SPECIALTY) ORTHOPAEDICS REF NO: MPDOH/SEP/21/22**  
(Replacement)

**SALARY** : R383 226 – R444 276 per annum (Depending of years of experience in terms of OSD).

**CENTRE REQUIREMENTS** : Themba Hospital, Ehlanzeni District  
: Senior Certificate / Grade 12 qualification or equivalent plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing and Midwifery) or equivalent qualification that

		allows registration with the SANC as Professional Nurse and Midwife (2021), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty, (Diploma in Orthopaedic Nursing Science). Current registration with the SANC as a Professional Nurse. Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC. Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills. Problem solving and decision making skills. Good supervisory and teaching skills.
<b><u>DUTIES</u></b>	:	Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Participate in quality improvement programs. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and expectations. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to the Batho Pele Principles and Patient Right Charter. <b><u>NB:</u></b> Any previous experience must be covered by the attachment of certified certificate of services.
<b><u>ENQUIRIES</u></b>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Michael Mlangeni Tel No: (013) 766 3753 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339 and IT related queries: Mr. Sydney Nkosi Tel No: (013) 766 3077 / 3004.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 33/191</u></b>	:	<b><u>PROFESSIONAL NURSE GRADE 1 (PN-B1): (SPECIALTY) PAEDIATRICS REF NO: MPDOH/SEP/21/23</u></b> (Replacement)
<b><u>SALARY</u></b>	:	R383 226 – R444 276 per annum (Depending of years of experience in terms of OSD).
<b><u>CENTRE REQUIREMENTS</u></b>	:	Themba Hospital, Ehlanzeni District
	:	Senior Certificate / Grade 12 qualification or equivalent plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing and Midwifery) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwife (2021), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty, (Diploma in Pediatrics /Child Nursing Science). Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills. Problem solving and decision making skills. Good supervisory and teaching skills.
<b><u>DUTIES</u></b>	:	Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Provide comprehensive health care services in a Paediatric ward. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stake holders. Implement and supervision of Basic Nursing Care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter. <b><u>NB:</u></b> Any previous experience must be covered by the attachment of certified certificate of services.
<b><u>ENQUIRIES</u></b>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Michael Mlangeni Tel No: (013) 766 3753 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu



Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339 and IT related queries: Mr. Sydney Nkosi Tel No: (013) 766 3077 / 3004.

- APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).
- POST 33/192** : **PROFESSIONAL NURSE GRADE 1 (PN-B1): (SPECIALTY) CRITICAL CARE REF NO: MPDOH/SEP/21/24**  
(Replacement)
- SALARY** : R383 226 – R444 276 per annum (Depending of years of experience in terms of OSD).
- CENTRE REQUIREMENTS** : Themba Hospital, Ehlanzeni District  
Senior Certificate / Grade 12 qualification or equivalent plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing and Midwifery) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwife (2021), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty, (Diploma in Critical Care Nursing Science). Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision making skills. Good supervisory and teaching skills.
- DUTIES** : Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Provide comprehensive health care services in the Critical Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stake holders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment are functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter. **NB:** Any previous experience must be covered by the attachment of certified certificate of services.
- ENQUIRIES** : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Michael Mlangeni Tel No: (013) 766 3753 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339 and IT related queries: Mr. Sydney Nkosi Tel No: (013) 766 3077 / 3004.
- APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).
- POST 33/193** : **SENIOR STATE ACCOUNTANT: REVENUE REF NO: MPDOH/SEP/21/25**  
(Replacement)
- SALARY** : R383 226 – R444 276 per annum (Depending of years of experience in terms of OSD).
- CENTRE REQUIREMENTS** : Mapulaneng Hospital, Ehlanzeni District  
Senior Certificate/Grade 12 plus six (6) years relevant experience or Diploma / Degree in Finance plus three (3) years relevant experience Finance / Revenue / Debtors / Bookkeeping Management Unit. Knowledge and skills: Knowledge and practical experience of BAS and PEIS. Knowledge and understanding of PFMA, DORA, Treasury regulations and other related prescripts. A valid driver's licence. Sound and practical knowledge of UPFS and its application in the Department of Health. Communication and interpersonal relations skills, problem solving skills, report writing skills, planning and organising skills. Knowledge: PFMA/Division of Revenue Act / Treasury Regulations / Practice Notes / Instructions / Circulars, Procedures and Delegations. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Asset Management Act of 2007. Health

Act and Regulations, Act 61 of 2003. National Archives and Records Service Act of 1996. Public Service Act of 1994 and Regulations. A valid driver's licence.

**DUTIES**

: Management of all private accounts and ensure that private accounts i.e. RAF, SAPS, COIDA and Medical Aids are billed and forwarded to service providers. Ensure that correct ICD10 codes are used and assist with correct classification of patients. Management of internal and external debtors and ensure that debtors are correctly registered for the purpose of follow ups. Administration of cash deposits i.e. daily banking, capturing and authorizing receipts after banking. Conduct daily reconciliation of revenue collected. Attend to queries with internal and external stakeholders. Attend to audit queries and implement remedial measures. Management of face value forms. Compile relevant reports. Work together with Patient Admin Section. Manage PMDS in the unit and Financial risks. **NB:** Any previous experience must be covered by the attachment of certified certificate of services.

**ENQUIRIES**

: Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Michael Mlangeni Tel No: (013) 766 3753 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339 and IT related queries: Mr. Sydney Nkosi Tel No: (013) 766 3077 / 3004.

**APPLICATIONS**

: Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).