

**PROVINCIAL ADMINISTRATION: FREE STATE  
DEPARTMENT OF HEALTH**

**CLOSING DATE** : 04 October 2021

**NOTE** : Applications must be submitted on new Z83 form. "Applicants are advised that until 31 December 2020 the current application for employment (Z83) form will be applicable, however from 1 January 2021, a new application for employment (Z83) form will be effective. Should an individual wish to apply for a post on or after 1 January 2021, he/she will be required to submit the new application for employment form which can be downloaded at [www.dpsa.gov.za/vacancies](http://www.dpsa.gov.za/vacancies). From 1 January 2021 should an application be received using the incorrect application for employment (Z83), it will not be considered." The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as all qualification(s), academic records including a Senior certificate and ID-document (Driver's license where applicable). Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representatively in line with the numerical targets as contained in our Employment Equity Plan. Advertisement and accompanying notes must clearly capture the requirements for certification to reflect that applicants must submit copies of qualifications, Identify document and drivers licence (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.

**OTHER POSTS**

**POST 33/71** : **OPERATIONAL MANAGER NURSING: (OPERATING THEATRE/ ADULT CATHLAB) PNB3: REF NO: H/O/44 (X2 POSTS)**

**SALARY** : R562 800 per annum

**CENTRE** : Universitas Academic Hospital: Bloemfontein

**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification in Operating Theatre/ Adult Cathlab with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Current registration with the South African Nursing Council (SANC). Proof of current registration with SANC (2021/2022). Attach proof of working experience Endorsed By Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage.

Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

**DUTIES** : Provision of safe Patient Care. Maintenance of accurate patient's records. Management of stock and equipment in accordance with clinical and economical imperative. A concern for the continuing development of own clinical skills and those co-workers, ensure clients satisfaction.

**ENQUIRIES** : Me BE Molisapoli Tel No: (051) 405 3415/7

**APPLICATIONS** : TO: The Chief Executive Officer, Universitas Academic Hospital, Private Bag X 20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**FOR ATTENTION** : Ms DA Duiker

**POST 33/72** : **OPERATIONAL MANAGER NURSING: (PAEDS CARDIOLOGY/ HIGH CARE): PNB3: REF NO: H/O/45**

**SALARY** : R562 800 per annum

**CENTRE** : Universitas Academic Hospital: Bloemfontein

**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification in Paeds Cardiology/ High Care with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Current registration with the South African Nursing Council (SANC). Proof of current registration with SANC (2021/2022). Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

**DUTIES** : Provision of safe Patient Care. Maintenance of accurate patient's records. Management of stock and equipment in accordance with clinical and economical imperative. A concern for the continuing development of own clinical skills and those co-workers, ensure clients satisfaction.

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**FOR ATTENTION** : Ms DA Duiker

**POST 33/73** : **OPERATIONAL MANAGER NURSING: (CARDIOTHORACIC ICU) PNB3: REF NO: H/O/46**

**SALARY** : R562 800 per annum

**CENTRE** : Universitas Academic Hospital: Bloemfontein

**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification in Cardiothoracic ICU with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Current registration with the South African Nursing Council (SANC). Proof of current registration with SANC (2021/2022). Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the

requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

**DUTIES** : Provision of safe Patient Care. Maintenance of accurate patient's records. Management of stock and equipment in accordance with clinical and economical imperative. A concern for the continuing development of own clinical skills and those co-workers, ensure clients satisfaction.

**ENQUIRIES** : Me BE Molisapoli, Tel No: (051) 405 3415/7

**APPLICATIONS** : To The Chief Executive Officer, Universitas Academic Hospital, (Attention: Ms DA Duiker), Private Bag X 20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**POST 33/74** : **OPERATIONAL MANAGER NURSING: (ONCOLOGY) PNB3: REF NO: H/O/47**

**SALARY** : R562 800 per annum

**CENTRE** : Universitas Academic Hospital: Bloemfontein

**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification in Oncology with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Current registration with the South African Nursing Council (SANC). Proof of current registration with SANC (2021/2022). Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

**DUTIES** : Provision of safe Patient Care. Maintenance of accurate patient's records. Management of stock and equipment in accordance with clinical and economical imperative. A concern for the continuing development of own clinical skills and those co-workers, ensure clients satisfaction.

**ENQUIRIES** : Me BE Molisapoli Tel No: (051) 405 3415/7

**APPLICATIONS** : To The Chief Executive Officer, Universitas Academic Hospital, Private Bag X 20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**FOR ATTENTION** : Ms DA Duiker

**POST 33/75** : **OPERATIONAL MANAGER NURSING: (OPHTHALMOLOGY) PNB3: REF NO: H/O/48**

**SALARY** : R562 800 per annum

**CENTRE** : Universitas Academic Hospital: Bloemfontein

**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification in Ophthalmology with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Current registration with the South African Nursing Council (SANC). Proof of current registration with SANC (2021/2022). Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

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**FOR ATTENTION** : Ms DA Duiker

**POST 33/76** : **OPERATIONAL MANAGER NURSING: (RENAL UNIT) PNB3: REF NO: H/O/49**

**SALARY CENTRE REQUIREMENTS** : R562 800 per annum  
: Universitas Academic Hospital: Bloemfontein  
: Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification in Renal Unit with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Current registration with the South African Nursing Council (SANC). Proof of current registration with SANC (2021/2022). Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

**DUTIES** : Provision of safe Patient Care. Maintenance of accurate patient's records. Management of stock and equipment in accordance with clinical and economical imperative. A concern for the continuing development of own clinical skills and those co-workers, ensure clients satisfaction.

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**FOR ATTENTION** : Ms DA Duiker

**POST 33/77** : **OPERATIONAL MANAGER NURSING: (ANTE AND POST-NATAL CARE) PNB3: REF NO: H/O/50**

**SALARY CENTRE REQUIREMENTS** : R562 800 per annum  
: Universitas Academic Hospital: Bloemfontein  
: Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification in Ante and Post-natal care with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Current registration with the South African Nursing Council (SANC). Proof of current registration with SANC (2021/2022). Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

**DUTIES** : Provision of safe Patient Care. Maintenance of accurate patient's records. Management of stock and equipment in accordance with clinical and

economical imperative. A concern for the continuing development of own clinical skills and those co-workers, ensure clients satisfaction.

**ENQUIRIES** : Me BE Molisapoli Tel No: (051) 405 3415/7

**APPLICATIONS** : To The Chief Executive Officer, Universitas Academic Hospital, Private Bag X 20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**FOR ATTENTION** : Ms DA Duiker

**POST 33/78** : **OPERATIONAL MANAGER: PNB-3 REF NO: H/O/56 (X7 POSTS)**  
Re-Advertisement (Those who previously applied are encouraged to apply)

**SALARY** : R562 800 per annum, (OSD)

**CENTRE** : Free State Psychiatric Complex, Bloemfontein

**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1-year in Advanced Child/Adult Psychiatry, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification Knowledge and Skills: Knowledge of Public Service Act and Regulations and Public Finance Management Act (PFMA). Knowledge of OSD for Nurses. Driver's license. Nursing Administration will be an added advantage.

**DUTIES** : Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Ensure that a comprehensive nursing treatment and care service is delivered to patients in a cost effective, efficient and equitable manner by the specialty unit. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and financial policies and practices.

**ENQUIRIES** : Mr. NA Mnyakama Tel No: (051) 407 9207

**APPLICATIONS** : To The Chief Executive Officer, FSPC Private Bag X20607, Bloemfontein, 9300

**FOR ATTENTION** : Me N V Mokopanele

**POST 33/79** : **CHIEF RADIOGRAPHER REF NO: H/C/59**  
Re-Advertisement (Those who previously applied are encouraged to apply)

**SALARY** : R466 119 – R517 326 per annum

**CENTRE** : Bongani Regional Hospital: Welkom

**REQUIREMENTS** : Diploma/Degree in Diagnostic Radiography. Registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer. A minimum of 3 year's appropriate experience in the relevant profession after registration with HPCSA. Proof of registration with HPCSA for the year 2021/2022. Attach proof of working experience endorsed by Human Resource Knowledge and Skills: Good communication skills, computer literacy.

**DUTIES** : Exercise clinical responsibility to ensure optimal service delivery. Ensure patient care during imaging diagnostic of more advanced or specialized nature. Apply the correct protocols to obtain optimal imaging. Practice radiation protection to minimize radiation dose to staff, patients and general public. Develop and implement quality system in line with national and international standards. Implement quality assurance programs for quality service delivery. Formulate, implement and monitor the execution of policies and protocols at institution level. Management of resources to ensure optimal service delivery at institution level. Management of resources to ensure optimal service delivery at institution level. Supervision and evaluation of subordinates for effective and efficient workflow in the department. Organization of staff to provide efficient and effective service delivery. Training of a more advanced nature of subordinates. Identify skills development needs. Monitor proper utilization of equipment, store and expenditure.

**ENQUIRIES** : Me SN Landman Tel No: (057) 916 8000

**APPLICATIONS** : To: The Chief Executive Officer, Bongani Regional Hospital, Private Bag X 29, Welkom.

**FOR ATTENTION** : T Tsoho

**POST 33/80** : **OPERATIONAL MANAGER GENERAL (DIABETIC): (PNA5) REF NO: H/O/51**

**SALARY** : R444 276 per annum  
**CENTRE** : Universitas Academic Hospital: Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working Experience Endorsed by Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

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**FOR ATTENTION** : Ms DA Duiker

**POST 33/81** : **OPERATIONAL MANAGER GENERAL (VASCULAR): (PNA5) REF NO: H/O/52**

**SALARY** : R444 276 per annum  
**CENTRE** : Universitas Academic Hospital: Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

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**FOR ATTENTION** : Ms DA Duiker

**POST 33/82** : **OPERATIONAL MANAGER GENERAL (CARDIOTHORACIC): (PNA5) REF NO: H/O/53**

**SALARY** : R444 276 per annum  
**CENTRE** : Universitas Academic Hospital: Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as

Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

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**FOR ATTENTION** : Ms DA Duiker

**POST 33/83** : **OPERATIONAL MANAGER GENERAL (NIGHT DUTY): (PNA5) REF NO: H/O/54**

**SALARY** : R444 276 per annum  
**CENTRE** : Universitas Academic Hospital: Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: A qualification in Health Care Management is added advantage. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Communication effectively with stakeholders. Implement and manage change, willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Demonstrate basic understanding of HR, Financial Policies, nursing, legal and ethical practices. Good interpersonal relations skills and computer literacy.

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: To The Chief Executive Officer, Universitas Academic Hospital, Private Bag X 20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301.

**FOR ATTENTION** : Ms DA Duiker

**POST 33/84** : **PROGRAMME COORDINATOR CLINICAL PROGRAM COORDINATOR (PNA5) QUALITY ASSURANCE REF NO: H/P/72**

**SALARY** : R444 276 per annum  
**CENTRE** : Universitas Academic Hospital: Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working Experience Endorsed by Human Resource. Knowledge and Skills: A post basic qualification in Health Care Management and Quality Assurance or equivalent will be an added advantage. Computer literacy and statistics. Knowledge of the relevant Health Legislation and policies. Ability to collect and analyse data. Leadership in planning, organizing, co-ordination and communication skills.

		Ability to take charge and make appropriate independent decisions. Research skills to advise Hospital Management.
<b><u>DUTIES</u></b>	:	Responsible for management and administration of Outreach, In Reach programs and Interprovincial transfers. Clinical governance matters including but not limited to Morbidity and Mortalities. Management and Coordination of Medico legal cases and clinical audit systems. Manage and Coordination of clinical risks, adverse events and high level complaints. Maintain constructive working relationships with outreach and in reach managers and other stakeholders (i.e. inter-professional, inter-sectorial, multi-disciplinary team work and interprovincial stakeholders) Management of the clinical and therapeutic & medical support services Health Standard Compliance matters, including Mental Health Review Standards. Event management for clinical and therapeutic management services. Develop a Training Programme to encourage compliance with the Provincial and National norms and standards clinical and therapeutic & medical support services. Report writing, presentation and timeous submission thereof. Detailed key performance areas can be obtained from the contract person.
<b><u>ENQUIRIES</u></b>	:	Dr R Nathan Tel No: (051) 405 3498
<b><u>APPLICATIONS</u></b>	:	To The Chief Executive Officer, Universitas Academic Hospital, Private Bag X 20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301.
<b><u>FOR ATTENTION</u></b>	:	Ms DA Duiker
<b><u>POST 33/85</u></b>	:	<b><u>OCCUPATIONAL HEALTH AND SAFETY PRACTITIONER (PNA5) REF NO: H/O/55</u></b>
<b><u>SALARY</u></b>	:	R444 276 per annum
<b><u>CENTRE</u></b>	:	Dihlabeng Regional Hospital: Bethlehem
<b><u>REQUIREMENTS</u></b>	:	Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: Post basic qualifications in Occupational Health and Safety. Ability to provide holistic care. Nursing Administration. N additional post basic qualification of one-year duration. Knowledge of the management of people, financial and conflict management. Computer Literacy.
<b><u>DUTIES</u></b>	:	Manage and coordinate the activities of Occupational Health and Safety. Develop, facilitate, analyses and identify hazards and potential risks. Conduct and coordinate the implementation and maintenance of a comprehensive occupational health and safety program. Review Health and Safety measures in the workplace accordance to the policy. Conduct post-accident investigations. Plan, monitor and coordinate the implementation measures for disaster management.
<b><u>ENQUIRIES</u></b>	:	Me DE Masheane Tel No: (058) 307 1053
<b><u>APPLICATIONS</u></b>	:	To The Chief Executive Officer, Dihlabeng Regional Hospital, PO Box X3, Bethlehem, 9700 or hand delivered Dihlabeng Regional Hospital, Bethlehem, 9700.
<b><u>FOR ATTENTION</u></b>	:	Me S Mpanza
<b><u>POST 33/86</u></b>	:	<b><u>CLINICAL PROGRAM COORDINATOR: PNA-5: TRAINING REF NO: H/C/60</u></b>
<b><u>SALARY</u></b>	:	R444 276 per annum, (OSD)
<b><u>CENTRE</u></b>	:	Free State Psychiatric Complex, Bloemfontein
<b><u>REQUIREMENTS</u></b>	:	Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. Qualification in Nursing Education and Psychiatry Nursing Science. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Knowledge And Skills: Ability to work independently under pressure. Knowledge of Information Management systems. Knowledge of legislation pertaining to Skills Development and training procedures. Knowledge of Infection Control procedures.
<b><u>DUTIES</u></b>	:	Coordinate and promote implementation of Training and Development. Facilitate and oversee the development of operational or business plans to give



strategic guidelines. Provide professional and technical support for the provision of quality patient care through proper management of relevant programmes. Maintain standards and norms of nursing practices to promote the healthcare status of healthcare use. Develop and implement quality assurance programmes, guidelines, protocols, norms and standards. Utilise Information Technology (IT) and other management information systems to manage information for the enhancement of service delivery. Establish, maintain and participate in inter professional and multi – disciplinary teamwork that promotes effective and efficient healthcare. Manage and utilize resources in accordance with relevant directives and legislations.

**ENQUIRIES** : Me JM Seboko Tel No: (051) 051 409230 /236  
**APPLICATIONS** : To be send to: The Chief Executive Officer, FSPC, Private Bag X20607, Bloemfontein, 9300  
**FOR ATTENTION** : Me N V Mokopanele

**POST 33/87** : **PROFESSIONAL NURSE SPECIALTY PNB1-PNB-2: (OPERATING THEATRE AND CATHLABS) GRADE 1-2: REF NO: H/P/73 (X11 POSTS)**

**SALARY** : Grade 1: R383 226 – R444 276.per annum  
 Grade 2: R471 333 - R579 696.per annum

**CENTRE** : Universitas Academic Hospital: Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse plus a post-basic nursing qualification in Operating Theatre and Cathlabs with a duration of at least 1 year, accredited with SANC. Current registration with the South African Nursing Council. Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Current registration with the South African Nursing Council (SANC) as Professional Nurse. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification of the period referred to above. Attach proof of working experience endorsed by Human Resource Department/ Employer. Knowledge And Skills: Good communication and interpersonal skills, knowledge of key priority health programs, computer literacy.

**DUTIES** : Provide quality elementary peri operative nursing care services to all surgical patients. Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care in the ward/unit. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Maintain constructive relationships with Nursing and other stakeholders. Participate in the analysis, formulation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients.

**ENQUIRIES** : Me BE Molisapoli Tel No: (051) 405 3415/7  
**APPLICATIONS** : To The Chief Executive Officer, Universitas Academic Hospital, Private Bag X 20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**FOR ATTENTION** : Ms DA Duiker

**POST 33/88** : **PROFESSIONAL NURSE SPECIALTY PNB1-PNB-2: GRADE 1-2 REF NO: H/P/74 (X2 POSTS)**

**SALARY** : Grade 1: R383 226 – R444 276 per annum  
 Grade 2: R471 333 - R579 696 per annum

**CENTRE** : Parys District Hospital: Parys  
**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse plus a post-basic nursing qualification in Advanced Maternity Technics with a duration of at least 1 year, accredited with SANC. Current registration with the South African Nursing Council. Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. Must be willing to work shifts **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as

a Prof Current registration with the South African Nursing Council (SANC) as Professional Nurse. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification of the period referred to above. Knowledge And Skills: Ability to communicate issues in a tactful manner. Problem solving skills. Numeracy skills. Communication. Professionalism. Loyal and confident. Computer skills, ability to take charge and make appropriate independent decisions.

**DUTIES** : Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care in the Maternity ward. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Maintain constructive relationships with Nursing and other stakeholders (i.e. Interprofessional, Inter-sectoral and Multi-disciplinary teamwork).

**ENQUIRIES APPLICATIONS** : Mr MJ Molete Tel No: (056) 8162114/5  
: To The Chief Executive Officer, Parys District Hospital, Private Bag X5, Parys, 9585 or hand delivered

**FOR ATTENTION** : Mr MJ Molete

**POST 33/89** : **PROFESSIONAL NURSE; SPECIALITY PNB1-PNB2: (NEONATAL, ICU, TRAUMA, ADVANCED MIDWIFERY, PAEDETRICS, NEPHROLOGY & THEATER): GRADE 1-2 REF NO: H/P/75 (X8 POSTS)**  
Re-Advertisement (Those who previously applied are encouraged to apply)

**SALARY** : Grade 1: R383 226 – R444 276 per annum  
Grade 2: R471 333 - R579 696 per annum

**CENTRE REQUIREMENTS** : Bongani Regional Hospital: Welkom  
: Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse plus a post-basic nursing qualification in Neonatal, ICU, Trauma, Advanced Midwifery, Paediatrics, Nephrology & Theater with a duration of at least 1 year, accredited with SANC. Current registration with the South African Nursing Council. Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Professional Nurse. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification of the period referred to above. Attach proof of working experience endorsed by Human Resource Department/ Employer. Knowledge And Skills: Good communication and interpersonal skills. Knowledge of key priority health programs. Computer literacy.

**DUTIES** : Provide comprehensive nursing treatment and care to patients in a specialty unit in a cost effective, efficient and equitable manner. Be able to plan and organize own work and that of support personnel to ensure proper nursing care. Demonstrate effective communication with patients, supervisor and other clinicians. Be able to provide report in writing when required. Work as part of the multi- disciplinary team to ensure good nursing care. Display concern for patients, promote and advocate proper treatment and care including awareness to respond to patient's needs, requirements and expectations.

**ENQUIRIES APPLICATIONS** : Mr T Tsoho Tel No: (057)9168000  
: To The Chief Executive Officer, Bongani Regional Hospital, Private Bag X 29, Welkom

**FOR ATTENTION** : Mr T Tsoho

**POST 33/90** : **PROFESSIONAL NURSE: PNB-1: OCCUPATIONAL HEALTH REF NO: H/P/76**

**SALARY** : R383 226 per annum, (OSD)  
**CENTRE** : Free State Psychiatric Complex, Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. A minimum of 4 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing and Midwifery. Registration with the

- South African Nursing Council (SANC) as Professional Nurse. 1 Year post basic qualification in Occupational Health Nursing Science. Knowledge And Skills Ability to work independently under pressure. Knowledge of Occupational health nursing science. Knowledge of legislation pertaining to Occupational Health & Safety Act and COIDA. Dispensing certificate.
- DUTIES** : Conducts physical assessments to diagnose common medical conditions and chronic ill health presented at the occupational health facility. Conducts a health surveillance to identify and evaluate health needs of workers in the workplace. Identifies and analyses hazards and evaluates their effects on workers and the workplace. Facilitate and oversee the development of occupational health programs. Provide professional and technical support for the provision of quality client care through proper management of relevant programmes. Maintain standards and norms of Nursing practices to promote the healthcare status of healthcare workers. Plans and manages healthcare within the occupational health environment to provide care within ethical norms. Promotes health communication and health literacy for behaviour change. Designs programmes that support a positive lifestyle and individual efforts to lower the risk of disease and injury. Plans, implements and evaluates health promotion campaigns within a team approach. Compiles/Conducts Occupational Risk Exposure Profiles (OREP) at pre-employment, periodic and exit levels of interventions. Manages occupational injuries and diseases in order to minimise residual deficit. Utilise Information Technology (IT) and other management information systems to manage information for the enhancement of service delivery. Identifies the need for EAP for the following health related issues: HIV, STI, alcoholism, substance abuse, chronic diseases, psychosocial conditions, shift work, vulnerable groups such as healthcare workers, violence and executive health management and advises on or refers employees to EAP. Manage and utilize resources in accordance with relevant directives and legislations
- ENQUIRIES** : Mr. NA Mnyakama Tel No: (051) 407 9207
- APPLICATIONS** : To be send to: The Chief Executive Officer, FSPC, Private Bag X20607, Bloemfontein, 9300
- FOR ATTENTION** : Me N V Mokopanele

**OFFICE OF THE PREMIER**

***Free State Office of the Premier is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Department through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.***

- APPLICATIONS** : Posted to: Mr. Mokgosi Jonas, Office of the Premier, Human Resources Advice, Co-ordination and Management Directorate, PO Box 517, Bloemfontein, 9300 or Hand delivered to: Mokgosi Jonas, Room 10, Ground floor, OR Tambo House, Bloemfontein or e-mail [Mokgosi.jonas@fspremier.gov.za](mailto:Mokgosi.jonas@fspremier.gov.za). Kindly note that applicants needs to verify @ 051 4054754 whether application is received due to problems experience with our e-mails)
- CLOSING DATE** : 04 October 2021
- NOTE** : Applications must be submitted on form Z83, obtainable from any Public Service Department and must be accompanied by copies of qualifications; driver's license, identity document and a C.V. Such copies need not be certified when applying for the post. The communication from the HR of the department regarding the requirements for certified document will be limited to shortlisted candidates. Applicants are requested to complete the Z83 form properly and in full. If a Z83 could not be obtained, a comprehensive CV should be submitted as application. The following information should be included in the CV: Personal information – Surname, Name, ID number, Driver's License, Race, Gender, Disability, Nationality and an indication of criminal offences; Contact details; Language Proficiency; Qualifications; Work experience and References. (Separate application for every vacancy should be submitted). Applications without a reference number or a clear indication of the post for which you apply will not be considered. Applications received after the closing date and those that do not comply with these requirements will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to the verification of

qualifications, employee reference checks, criminal record check as well as vetting where necessary. Applicants are respectfully informed that if no notification on appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Applications from people with disabilities are welcomed

#### **OTHER POST**

- POST 33/91** : **DEPUTY DIRECTOR: FINANCIAL MANAGEMENT REF NO: 02/2021**
- SALARY** : R733 257 per annum (Level 11), (An all-inclusive salary package). The remuneration package includes a basic salary, Annual Service Bonus, the Employer's contribution to the Government Employee Pension Fund and a flexible portion which may be structured in terms of the rules for the structuring of the flexible portion; and may include Medical Aid contribution, 13<sup>th</sup> cheque, motor car allowance, housing allowance and non-pensionable cash allowance.
- CENTRE REQUIREMENTS** : Bloemfontein  
: An undergraduate qualification (NQF Level 7), as recognized by SAQA in Finance or Management. 3 years relevant experience in Financial Accounting at supervisory/management (ASD) level.
- DUTIES** : It will be expected of the successful candidate to perform the following duties: Manage the financial revenue, expenditure management and accounting sub directorate. This entails inter alia the following: Monitor the policy and legislative framework to ensure that cognizance is taken of new developments. Develop and maintain policies and processes; Monitor revenue collected and expenditure incurred and submit reports and plans as required; Monitor compliance with financial prescripts; Provide advice and guidance to role players on revenue and expenditure procedures. Undertake revenue, expenditure management and accounting work as required. This entails inter alia the following: Revenue management - Ensure that cashier, banking, debt management, monitoring and reporting services are rendered. Expenditure management – Ensure that payment for compensation of employees, goods and services, transfers, subsidies and reporting are efficiently and effectively performed.; Accounting – To provide financial administration and accounting services (legers/journals, accounting and reporting (interim and annual financial statements).Manage the sub-directorate revenue, expenditure management and accounting This entails inter alia the following: aintenance of discipline; Management of performance and development; Undertake Human Resource and other related administrative functions.; Establish implement and maintain efficient and effective communication arrangements; Develop and manage the operational plan of the sub-directorate and report on progress as required; Develop implement and maintain processes to ensure proper control of work. Compile and submit all required administrative reports; Serve on transverse task teams as required; Procurement and asset management for the sub directorate; Planning and allocate work; Quality control of work delivered by employees; and Functional technical advice and guidance.
- ENQUIRIES** : Mr. S. Tsunke Tel No: (051) 4054202