

**DEPARTMENT OF MINERAL RESOURCES AND ENERGY**

*The Department of Mineral Resources and Energy (DMRE) is an equal opportunity; affirmative action employer and it is the intention to promote representivity in the Public Sector through the filling of these post. Persons whose transfer/promotion/appointment will promote representivity will therefore receive preference. An indication in this regard will be vital in the processing of applications. People with disabilities and women are encouraged to apply.*

- APPLICATIONS** : Please forward your application, quoting reference, addressed to: The Director-General, Department of Mineral Resources and Energy, Private Bag X96, Pretoria, 0001. Application may also be hand delivered to Trevenna Campus, corner Meintjies and Francis Baard Street, (former Schoeman) alternatively to Matimba House Building 192 Visagie Street Corner Paul Kruger & Visagie Street Pretoria. General enquiries may be brought to the attention of Ms T Sibutha 012 444 3319 / Mr P Ndlovu 012 406 7506/ Mr Donald Mbhokota 012 406 7426
- CLOSING DATE** : 05 October 2021
- NOTE** : Applications must be submitted on the new Z83 form, obtainable online from [www.gov.za](http://www.gov.za) and [www.dpsa.gov.za](http://www.dpsa.gov.za). All sections of the Z83 must be completed (In full, accurately, legibly, honestly, signed and dated), accompanied by copies of qualification(s) including matric/grade 12 certificate, Identity Document, Proof of citizenship if not RSA citizen and a valid driver's licence (where required). The abovementioned copies need not be certified when applying for a post. Requirement for certified copies will only be limited to shortlisted candidates. Applicants are also expected to submit a comprehensive CV with three reference persons with the following information: name and contact numbers and indication of the capacity in which the reference is known to the candidate. Failure to provide accurate information on a job application will result in disqualification. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) on application. Failure to submit the copies mentioned above will result in the job application being disqualified. With regard to SMS positions, All shortlisted candidates for SMS posts will be subjected to a technical exercise(s) that intends to test relevant technical elements of the position, the logistics of which will be communicated by the Department. Following the interviews and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment. Note that correspondence will only be conducted with the short-listed candidates. If notification of an interview is not received within three (3) months after the closing date, please regard your application as unsuccessful. Requirements stated on the advertised posts are minimum inherent requirements; therefore, criterion for shortlisting will depend on the proficiency of the applications received. Applicants must note that personnel suitability checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes of these checks, which include security screening, security vetting, qualification verification, criminal records and financial records checks. Reference checks will also be done during the selection process. For SMS posts in the Public Service, no appointment shall be effected without the recommended candidate producing a Certificate of completion for the SMS Pre-Entry Programme (Nyukela) offered by the National School of government which can be accessed via this link: <https://www.thensg.gov.za>. Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered. If an applicant wishes to withdraw an application, He/ She must do so in writing. The Department reserves the right not to fill an advertised post at any stage of the recruitment process.

**MANAGEMENT ECHELON**

- POST 33/51** : **PRINCIPAL INSPECTOR OF MINES**
- SALARY** : R1 057 326 per annum (Level 13), (All-inclusive package)
- CENTRE** : Western Cape Regional Office, Cape Town
- REQUIREMENTS** : Bachelor's Degree in Mining/ Mechanical/ Electrical Engineering (NQF Level 7) PLUS Mine Manager's Certificate of Competency or Electrical or Mechanical Certificate of Competency with a valid driver's licence PLUS a minimum of 6-10 years' experience of which 5 years should be on a senior/middle

management level: Knowledge of: Mine Health & Safety Act, Extensive knowledge and experience of both underground and surface mining, Mine Health & safety hazards and risks practical and theoretical knowledge of mining, Legal knowledge, departmental directives. Personnel Code Directive, Public Service Act and Regulations. Skills: Good interpersonal relations, communication, verbal and oral, organizational ability control, interpretation and application of legal matters and policies, team work, Training, Management/ supervision of employees strategic planning & organising interpersonal relations conflict resolution & negotiation self-discipline, Thinking Demand: Receptive to suggestions and ideas, Quality control, Compliance with rules and regulations, Discipline work ethics, financial control, Self-confidence and acceptability, Tactfulness, Organisational ability, Intolerance to waste – money, Time, Honesty , ability to work under pressure, ability to analyse workload related challenges and continuous improve strategy. Recommendations/Note: No appointment shall be effected without the recommended candidate producing a Certificate of completion for the SMS Pre-Entry Programme (Nyukela) offered by the National School of government which can be accessed via this link: <https://www.thensg.gov.za>. Candidates will undergo a compulsory competency assessments and technical assessment. The Candidate will have to disclose her/ his financial Interest.

**DUTIES**

: Manage the Mine Health and Safety regional directorate. Ensure the conducting of and reporting on all underground, shaft and surface audits and inspections on matters relating to mine safety, mine equipment, occupational hygiene and medicine and to ensure that the necessary and appropriate enforcement action is taken where necessary. Ensuring the conducting of and reporting on all investigations into mine related accidents and diseases, contraventions and complaints as well as the analysis of mine accidents and trends to determine high risk mining operations and take appropriate action. Ensure the conducting, testing and licensing of equipment on mines i.e. winders, lifts, chairlifts, boilers and conduct statutory inspections. Ensure the holding of any necessary board of examiners. Provide the necessary reports on mine closures, prospecting rights, mining rights and permits, EMP's and township development. Provide regional reports, revision of mining legislation, guidelines and standard and applications of exemptions, permissions and approvals.

**ENQUIRIES**

: Mr T Ngwenya Tel No: (012) 4443756