

DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT

- APPLICATIONS** : Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria. Attention: Human Resource Management
Applications for Eastern Cape, KwaZulu Natal, must be submitted to the Director-General, Department of Forestry, Fisheries and the Environment, For Attention: Private Bag X4390, Cape Town, 8000 or hand-deliver to 14 Loop Street Cape Town
- CLOSING DATE** : 27 September 2021
- NOTE** : Application must be submitted on a New signed Z83 form obtainable from any Public Service Department and must be completed in full, also accompanied by copies of all relevant qualifications (Matric Certificate must also be attached), ID document, a valid Driver's License (attached documentation need not be certified, certification will be requested when required) together with the recent Curriculum Vitae in order to be considered. Please note that should you not use the newly amended Z83 and completed, initialled and signed in full, the department reserves the rights to disqualify your application. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the Department's equity plan. Persons with disabilities are encouraged to apply. Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit worthiness; Previous employment (reference checks); and Qualification verification. Short-listed candidates will be expected to avail themselves at the Department's convenience. Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days & Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link:<https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/> The successful candidate will be required to provide proof of completion of the NSG Public Service Senior Management Leadership Programme Certificate for entry into the SMS. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments. The person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract. The department reserves the right not to make an appointment. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.
- ERRATUM:** Kindly note that the following post that was advertised in Public Service Vacancy Circular 26 dated 30 July 2021, (1) Chief Financial Officer with reference number DT 12/2021 is withdrawn. We apologise for the inconvenience.

OTHER POSTS

- POST 32/19** : **DEPUTY DIRECTOR: FOREST ENTERPRISE DEVELOPMENT REF NO: FOM12/2021**
- SALARY CENTRE** : R869 007 per annum, (all-inclusive remuneration package)
 : Pretoria

REQUIREMENTS : A recognized Bachelor's Degree or National Diploma in Forestry Management or an equivalent 3-year qualification plus three–five (3-5) years relevant experience in related field. Ability to interpret and apply related legislation and policies, including National Forest Act, National Veld and Forest Fire Act, NEMA, NEMBA, Public Service Act, National Water Act, PFMA and Labour Relations Act, BBBEE Act and Forest Sector Transformation Code. Extensive knowledge and understanding of international laws and agreements relating to forest management. Proven knowledge of Forest Economics, Enterprise Development. Community Development. And SME development and support. Knowledge of the Forestry Masterplan with regard to Forest Enterprise Development. Knowledge of project management. Skills: Planning and organizing skills. Policy development and analysis. Leadership skills. Facilitation, negotiations skills and problem solving skills (verbal, presentation and report writing skills). The incumbent must be able to work efficiently with limited supervision. The applicant must have valid driver's license and a willingness to travel extensively and work extended hours.

DUTIES : The successful candidate will perform the following duties: Implement initiatives that create conditions for the development of enterprises in the forest sector: Develops and implement forestry SME support programme. Ensure effective development of policies and strategies: Develops policies and strategies for the use of forestry resources for enterprise development. Ensure the development and implementation of forest enterprise development guidelines to support SME's. Coordinate the implementation of the New Afforestation Programme. Conducts strategic and business planning: Liaise with agencies that support financial and non-financial support to SMEs. Participate in the development and implementation of the Branch: Forestry Management: Small Scale Forestry Strategic plan. Monitor the impact of FED initiatives

ENQUIRIES : Mr Tebogo Mathiane Tel No: 012 309 5712

POST 32/20 : **ASSISTANT DIRECTOR: VELT FIRES REF NO: FOM13/2021**

SALARY : R470 040 per annum
CENTRE : Pretoria

REQUIREMENTS : A Degree/ National Diploma in Forestry or Social Sciences or Natural Resources Management, Environmental Sciences and Disaster Management or equivalent qualification. A minimum of 3-5 years' experience in the related field. Knowledge National Forests Act, 1998; National Veld and Fire Act, 1998; Disaster Management Act, 2002 and Fire Brigade Service Act, 1987. Ability to Facilitate and organise. Knowledge of Public Service Act, Public Service Regulation and Public Finance Management Act. Skills required: Communication, Technical writing and Computer literacy. Ability to work individually and in a team.

DUTIES : Develop, implement, monitor and review veldfire policies and guidelines. Initiate and lead legislative process in the Forestry Regions through consultation with all veldfire stakeholders. Develop policies, strategies and guidelines regarding the management of veldfires (Capacity Building, Compliance and Enforcement, Fire Protection Associations (FPA) Financial Support, Fire Protection Association boundary policy). Coordinate and manage Veldfire Risk Assessments. Ensure Veldfire Risk Assessment and risk reduction planning. Analyse and evaluate veldfire risks. Monitor veldfire risk reduction measures. Implement, manage and monitor early warning systems and other related systems. Develop, manage and maintain the National Fire Danger Rating Systems (NFDRS). Manage and maintain the National Veldfire Information System (NVIS). Manage and maintain the FPA Regulatory Management System (FPARMS). Manage and Implement integrated veldfire management plans through FPAs. Develop policy, strategy and processes for FPA registration and administration. Draft annual report on the state and performance of FPAs.

ENQUIRIES : Mr Avhashoni Renny Madula Tel No: 012 309 5709

POST 32/21 : **ASSISTANT DIRECTOR: FORESTRY SECTOR ANALYST REF NO: FOM14/2021**

SALARY : R470 040 per annum
CENTRE : Pretoria

REQUIREMENTS

: Applicants must possess a Bachelor's degree in one of the following fields: forestry, environmental management or social sciences (with strong analytical and writing skills). 3 - 5 years knowledge and experience in the natural resources/environmental management or commercial sphere and exposure to monitoring and evaluation environment. Knowledge of the forestry sector in South Africa; Knowledge of relevant forestry and environment/ natural resources management legislation, policies and strategies in forestry and the environmental field; Knowledge of legislation relating to information management; Knowledge and understanding of international agreements, conventions, processes and organizations applicable to forestry and natural resources management; Relevant computer platforms; Departmental policies and instructions. The candidate should also possess the following skills: written and verbal communication, report writing, presentation and facilitation, data analysis, ability to use statistical packages as well as the ability to use various computer packages applicable to the writing of different kinds of reports. The candidate should have a valid driver's licence. Good planning, creativity, innovation and people management skills are also a prerequisite.

DUTIES

: Assessment and analysis of various forestry industry information, thereby interrogating data (raw and processed) and identifying challenges and opportunities within the forest sector and its associated value chain industries to promote and support sustainable forestry management and development of the sector; assessing opportunities and challenges for growth and development in the forestry sector and its value chains; compilation of forestry reports and assessment of the forestry sector; presenting facts and trends about the forestry sector; identifying and analysing sector driving forces and trends in national, regional and global spheres including the market forces influencing forestry and related sectors; make recommendations on the findings of the state of the forests report and other specifically-commissioned studies relating to socio-economic and ecological/ environmental dimensions of the forestry sector; performing total economic evaluation of sector resources; producing any other specific or commissioned reports; compiling reports required to meet the obligations of regional and international agreements, conventions and protocols; provision of inputs to other national, regional and international reporting requirements within and outside the Department; establish and manage an effective and efficient knowledge and information management programme which seeks to promote the growth and sustainable management of forests and related value chain industries including awareness raising as well as managing the Forestry Resource Centre for the Forestry Management Branch; maintaining sound relationships with key stakeholders and commissioning of projects relevant to the work for the Forestry Management Branch.

ENQUIRIES

: Mr Avhashoni Renny Madula Tel No: 012 309 5709

POST 32/22

: **ASSISTANT DIRECTOR: COMMERCIAL FORESTRY REF NO: FOM15/2021**

SALARY CENTRE REQUIREMENTS

: R470 040 per annum
: Pretoria
: A Degree/National Diploma in Forestry/ Environmental/ Natural Sciences or relevant qualification. A minimum of 3 years' relevant experience in related field. Knowledge of National Forestry Act, National Veld and Forest Fire Act, Public Service Act and Public Service Regulations. Knowledge of policy development and Intergovernmental and stakeholder relations. Ability to develop and apply policies. Excellent communication skills (verbal, presentation and report writing), planning and organizing, facilitation and coordination and computer skills. Knowledge of project planning and management. Ability to work under pressure.

DUTIES

: Coordinate and facilitate the establishment of liaison forums. Provide secretariat duties for different forums responsible for forestry development and transformation. Liaise with stakeholders on different issues affecting the sector. Facilitate the Implementation of the Cabinet decision to re-commission exited forestry areas. Engage communities/ stakeholders that should be beneficiaries of forestry areas to be re-commissioned and facilitate the development of community legal structures. Develop and monitor the implementation and review of Management models of DFFE category B and C plantations. Facilitate the implementation of Community Forestry Agreement and Public

Private Partnership. Co-ordinate reporting on Forestry Charter Undertakings within the Forestry Branch. Provide support in the implementation of the Annual Performance Plan (APP).

ENQUIRIES : Ms O Zikhali Tel No: 012 309 1201

POST 32/23 : **ENVIRONMENTAL OFFICER SPECIALISED PRODUCTION: ENVIRONMENTAL IMPACT ASSESSMENT (EIA) REF NO: OC22/2021**

SALARY : R402 045 per annum, (all-inclusive total package of R563 693 per annum)
CENTRE : Cape Town
REQUIREMENTS : Appropriate Honours Degree in Natural or Environmental Management/Sciences or equivalent qualification and 3-5 years' experience in related field. Knowledge and understanding of institutional arrangements and the legal regime pertaining to coastal management. Knowledge of the EIA Regulations in terms of the National Environmental Management Act (Act No. 107 of 1998) and its administration. Knowledge on integrated environmental management and the National Environmental Management: Integrated Coastal Management Act (Act No. 24 of 2008). Knowledge and understanding of coastal management processes and principles. Knowledge and understanding of the functioning of coastal ecosystems and the impact of human activity on those systems. Knowledge of successive of the Integrated Coastal Development Act. Knowledge of the Off-road vehicle regulations, their guidelines, historical context and implementation. Knowledge of government administration and financial procedures, Public Service and Departmental Procedures and Prescripts. Advanced computer literacy skills and relevant experience. Good communication skills. Good organising and planning, problem solving skills. Ability to work individually and in a team. Ability to work under pressure and with minimum supervision. A valid driver's licence. All short-listed candidates will be subject to a written evaluation in addition to an interview.

DUTIES : Coordinate and facilitate Oceans and Coasts comments, inputs and advice on the draft and final Environmental Impact Assessment Reports for all developments along the coast. Establish a mechanism to deal with developments "regulated and unregulated" along the entire South Africa's coastline and engage with compliance and enforcement. Facilitate engagements with competent authorities of coastal provinces for statistics on the Environmental Impact Assessment reports approved and produce quarterly and annual reports. Facilitate necessary site inspections, attendance of stakeholder meetings, working groups, and implementation workshops that have a bearing on Environmental Impact Assessment. Provide support to general Integrated Coastal Management projects, strategies, policies, plans and programs that have coastal environmental impact assessment implications.

ENQUIRIES : Mr. Sibusiso Mbethe Tel No: 081 208 1400)

POST 32/24 : **ESTATE MANAGER: WOODLANDS & INDIGENEOUS FOREST MANAGEMENT**

SALARY : R376 596 per annum, (Total salary package of R532 814 per annum/conditions apply)

CENTRE : Eastern Cape Ref No: Fom16/2021
Kwazulu Natal Ref No: Fom17/2021

REQUIREMENTS : Applicants must be in possession of an appropriate three year National Diploma or Bachelor Degree in Forestry or relevant equivalent qualification within related field with 3-5 years' experience Woodlands & Indigenous forest management. Knowledge and understanding of policy management and regulatory processes, legal interpretation in terms of both National Forest Act (Act No. 84 of 1998) and National Veld and Forest Fire Act (Act No.101 of 1998). Understanding of policy and legislation framework, sectorial legislator framework of forestry and labour in South Africa. Best Management Practices for Forestry. Environmental Management Systems. Good presentation skills, excellent verbal and written communication, analytical and problem solving skills, programme and project management, good interpersonal relations, negotiation skills Analytical skills, Ability to work under pressure, Planning and organizing skills. Computer skills in MS Office Software, a valid driver's licence and must be willing to travel.

- DUTIES** : The successful incumbent will be responsible for preserving the biodiversity of the estate to ensure the continued livelihood within the forest estate. Management and rehabilitation of degraded forest areas, wetlands, and riparian zones. Manage the infrastructure to ensure the functional utilisation, maintenance, and development within the forest estate. Promote Environmental Awareness and manage internal and external relationships with all interested and affected stakeholders to the estate. Manage risk and security aspects on the estate & administrative and related function. Develop and implement resource security plan for the estate. Enforce regulations and legislation applicable on the estate. Co-ordinate and conduct regular forest patrols.
- ENQUIRIES** : Mr W Yako Tel No: 082 805 4182(Eastern Cape)
Ms B Mzulwini Tel No: 033 392 7741 (KwaZulu-Natal)
- POST 32/25** : **OFFICE ADMINISTRATOR II: OCEANS & COASTAL RESEARCH REF NO: OC23/2021**
- SALARY** : R257 508 per annum, Total package R399 435 per annum
CENTRE : Cape Town
REQUIREMENTS : An Appropriate National Diploma in Office Management/Administration or relevant qualification with one to two years relevant experience. Knowledge of administration procedures, financial procedures, project management, computer literacy, especially a good command of word processing, presentation, spreadsheet and email programs. A basic understanding of public service and government's procurement procedures. Experience in document management systems (electronic and manual). A clearly demonstrable ability to compile meeting outcomes, basic correspondence and other documents independently. Excellent writing skills with experience in drafting reports, etc. Applicants should be able to compile formatted documents and demonstrate basic numeracy. The office requires a person who has initiative, sound organizing and planning skills. Good interpersonal and communication skills are essential.
- DUTIES** : The appointed candidate shall render secretarial, administrative, logistical support and financial administration, including budget and procurement to the Office of the Chief Director: Oceans & Coastal Research. Duties will include compilation of meeting outcomes and actions, diary management, maintaining Departmental electronic document management system, arrangement of unit's travel arrangements, and compiling business and performance reports.
- ENQUIRIES** : Dr A Naidoo Tel No: 0827847131