

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

Department of Health is an equal opportunity, affirmative action employer, whose aim is to promote representativeness in all occupational categories in the department.

ERRATUM: Clairwood Hospital: Kindly note that the following X1 post that was advertised in Public Service Vacancy Circular 29 dated 20 August 2021, Finance Clerk (Clairwood Hospital) with Ref No: CL 03/2021, the post has been withdrawn. Kindly note that the following X1 post was advertised in Public Service Vacancy Circular 30 dated 27 August 2021 (**ST CHADS CHC**), The number of posts to be advertised have been amended as follows: X2 Posts Professional Nurse-Specialty (ADM): Grade 1 & 2: Centre: St Chads CHC with Ref No: STC06/2021; The closing date has been extended to 17 September 2021

OTHER POSTS

- POST 31/190** : **HEAD CLINICAL UNIT (FAMILY MEDICINE) REF NO: HGHD 13/2021**
Component: District Specialist Team
- SALARY** : R1 728 807 per annum (TCE Package). Other Benefits: Rural allowance on a claim basis.
- CENTRE** : Harry Gwala District Health Office
- REQUIREMENTS** : Appropriate specialist Qualification (i.e. MBChB plus a Master's Degree in Family Medicine registrable with the Health Professions Council of South Africa (HPCSA); Plus, current proof of registration with the relevant professional statutory body; PLUS, at least 3 years' experience as a specialist. Unendorsed valid Code B driver's license (code 08). Knowledge, Skills, Behavioural Attributes and Competencies Required: Own clinical discipline. Relevant legislation, regulations and policies. Quality assurance and improvement programmes. Programme planning, and evaluation. Information management, Human resources and financial management. Leadership. Communication, Problem solving, Computer literacy, Stress tolerance. Self-confidence. Objective. Ethical. Emphatic.
- DUTIES** : Represent own specialist discipline as a member of district clinical specialist team responsible for the delivery of quality health care at all levels within Harry Gwala health district. Promote equitable access to an appropriate level of care through coordination of quality, regular and reliable medical services in the PHC clinics and Community Health Centre for Harry Gwala Health District. Provide supervision and support to Medical officers, sessional doctors, community service doctors and PHC nurse practitioners. Provide technical advice and support to District Director and District Management team. Conduct quality improvement and Audit programs. Contribute to training and development programs in the district especially IMCI and PHC etc. Ensure maintenance of optimal referral patterns, clinical protocols and medical processes within the District, based on epidemiological research, disease profiles and community needs. Ensures effective and active participation in Clinical Governance meetings in the District. Consult personally as a Family Physician in the PHC clinics and Community Health Centre. Working with Multidisciplinary District Health management and Health Care team. Foster effective teamwork and collaborate within the district specialist team. Enable engagement with the local community and relevant non-government organisations. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant as well as the provincial Department of Health. Present regular reports on activities, health services and programmes. Assist with strategic and operational planning of services in the district and/ or catchment area of the regional. Assist with the co-ordination and supervision of discipline related services within the district. Assist with the recruitment and management of relevant human resources.
- ENQUIRIES** : Mrs. G.L.L Zuma Tel No: (039) 834 8281
- APPLICATIONS** : Applications must be directed, Harry Gwala Health District Office, Private Bag x502, Ixopo, 3276 OR Hand delivers to: 111 Main Street, Ixopo under KFC building, Room 99, District office.

**FOR ATTENTION
NOTE**

: Mr. ZN Dotyeni: Assistant Director: HRM
: An application for employment Form (Z83) must be completed and forwarded which is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Copies of ID documents, Standard 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate previous work experience related to the requirements and recommendations of the advert. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representativity at all occupational categories in the department. People with disabilities are encouraged to apply. The reference number must be indicated in the column provided on the form Z83, e.g. ref HGHD 13/2021. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, there will be no acknowledgement of applications. Should you not hear from us within 60 days of the closing date, kindly consider your application as unsuccessful. And only shortlisted candidates will be advised of the outcome of interview. Please Note that Due To Financial Constraints, There will be no payment of S&T Claims covering transport fees to the interview venue.

CLOSING DATE

: 17 September 2021

POST 31/191

: **MEDICAL SPECIALIST (INTERNAL MEDICINE) GRADE1- 3 REF NO: SPEC/INTEMED 02/2021 (X1 POST)**

SALARY

: Grade 1: R1 106 040 - R1 173 900 per annum, (all-inclusive package)
Grade 2: R1 264 623 - R1 342 230 per annum (all-inclusive package)
Grade 3: R1 467 651 - R1 834 890 per annum, (all-inclusive package)
All-inclusive package consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules Other Benefits In-Hospitable Area Allowance (18% of basic salary) Commuted overtime (conditions apply) / the incumbent in the post would be required to enter into performance contract for commuted overtime.

**CENTRE
REQUIREMENTS**

: Prince Mshiyeni Memorial Hospital – Psychiatry
: MBCHB degree or equivalent qualification plus appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) in a normal specialty (Internal Medicine). Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in a normal specialty (Internal Medicine). Proof of current registration as a Medical Specialist with HPCSA (2021 / 2022). Copies of identity/ passport documents; all educational qualifications, professional registration certificates where applicable and certificate/s of service from previous employer/s must be attached and only the shortlisted candidates will be requested to submit the certified copies of their certificates and qualifications. Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Experience: Medical Specialist **Grade 1**: No experience required Medical Specialist **Grade 2**: Further to the minimum requirements mentioned herein, the appointment to a Grade 2 requires 5 years appropriate experience after registration with HPCSA as Medical Specialist in a normal specialty. Medical Specialist **Grade 3**: Further to the minimum requirements mentioned herein, the appointment to a Grade 3 requires 10 years appropriate experience after registration with HPCSA as Medical Specialist in a normal specialty. Knowledge, Skills, Training and Competencies Sound knowledge and skills associated with the practice of Internal Medicine. Ability to diagnose and manage common medical problems including emergencies. Demonstrate the ability to work as a part of a multidisciplinary team. Good communication, leadership, interpersonal and decision making qualities. Knowledge of current Health Legislation and policies at Public Institutions.

DUTIES

: Run specialty clinic. Provide in-patient and out-patient clinical services .Assist with undergraduate and post-graduate training. Maintain clinical, professional and ethical conduct. Administrative responsibilities. Provide effective and

efficient specialist consultant care at a regional level within the scope of acceptance and current practices in order to facilitate optimal health care provision. Training staff and promote on-going staff development in accordance with individual and departmental needs. Maintain satisfactory clinical, professional and ethical standards in the department. Performance of overtime duties is a requirement (after hours and weekends).

- ENQUIRIES** : Dr M Aung Tel No: 031 907 8317
- APPLICATIONS** : should be posted to: The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060
- FOR ATTENTION** : Mrs TZ Makanya
- NOTE** : Persons with disabilities, the African Male, Coloured Male and White Male / Female are encouraged to apply for the post. Please note that due to financial constraints, there will be no payment of S&T Claims.
- CLOSING DATE** : 27 September 2021
- POST 31/192** : **MEDICAL SPECIALIST REF NO: GJGM 48 /2021 (X1 POST)**
Component: Accident and Emergency
- SALARY** : Grade 1: R1 106 040 per annum all-inclusive package + a fixed commuted overtime & 18% Inhospitable Allowance.
Grade 2: R1 264 623 per annum all-inclusive package + a fixed commuted overtime & 18% Inhospitable Allowance.
Grade 3: R1 467 651 per annum all-inclusive package + a fixed commuted overtime & 18% Inhospitable Allowance.
- CENTRE** : General Justice Gizenga Mpanza Regional Hospital (Stanger Hospital)
- REQUIREMENTS** : **Grade 1:** A tertiary qualification (MBCHB or equivalent), plus Current registration with the Health Professions Council of South Africa as a Specialist in Emergency Medicine. One (1) year relevant experience after registration as a Medical Specialist with a recognized Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A tertiary qualification (MBCHB or equivalent) plus, Current registration with the Health Professionals Council of South Africa as a Specialist plus, Five (5) years post registration experience as a Medical Specialist in Emergency Medicine. Six (6) years relevant experience after registration as a Medical Specialist with a recognized Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A tertiary qualification (MBCHB or equivalent) plus, A valid registration with the Health Professionals Council of South Africa in Specialist plus, Ten (10) years post registration experience as a Medical Specialist in Emergency Medicine. Eleven (11) year relevant experience after registration as a Medical Specialist with a recognized Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to Perform Community Service as required in South Africa. Recommendation Research and management experience is desirable. Knowledge, Skills and Competencies: Good interpersonal relationships. Good communication, team building and motivational skills. Clinical knowledge of general practice at a District /Regional Hospital level. Experience with Pre-Hospital EMRS systems and clinical management of trauma patients. Experience with Disaster Medicine and Practices. Knowledge of current Health and Public Service Legislation, Regulations and Policy including Medical Ethics, Epidemiology and statistics. Information management and quality assurance experience.
- DUTIES** : Assist Head: Clinical unit, Emergency medicine, to: Provide high quality emergency medicine and trauma services at a regional hospital. Integrate services to provide a multidisciplinary approach and efficient utilization of available resources in the emergency medicine and trauma department. Ensure maintenance of standards of care and ensure adherence to quality improvement programs within the Department. Achieve and maintain acceptable waiting times in line with existing norms and standards for emergency units. Provide supervision and support of interns, community services officers and all junior staff. Co-ordinate and participate in on-going training, formal and shop floor teaching in the department and the hospital. Provide structure and training for a functional internal and external disaster/major incident plan. Maintain relationships with academic institutions and assist in the training of registrars and undergraduates as part of the UKZN

Emergency Medicine training program. Develop and promote local emergency ultrasound protocols and training at nationally accepted Standards. Conduct and promote operational research. To perform commuted overtime in line with hospital needs. Conduct clinical audits.NB. Performance of Commuted Overtime is compulsory and will be worked in the discipline based on the needs of the institution.

ENQUIRIES : Dr J Govender (Head of Department) Tel No: 032 437 6076
APPLICATIONS : Applications to be forwarded to: Human Resources Department, The Human resource manager, GJG Mpanza Regional Hospital, Private Bag x10609, Stanger, 4450.

FOR ATTENTION : Mr. S. Govender
NOTE : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV I.D Copy, Updated Curriculum Vitae. Please note that Shortlisted candidates will be advised to bring certified copies on the date of the interview. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. GJGM 48/2021.NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s).This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.

CLOSING DATE : 17 September 2021

POST 31/193 : **CHIEF EXECUTIVE OFFICER REF NO: G118/2021**
Cluster: District Health Services
Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes.

SALARY : R869 007 per annum (Level 12), (An all inclusive MMS salary package)
CENTRE : Nkonjeni Hospital
REQUIREMENTS : A degree/advanced diploma in a health related field, registration with relevant professional council; A degree/diploma in health management OR a degree/advanced diploma in a management field. At least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's license (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Recommendations: Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PMFA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

DUTIES : Strategic Planning: Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the Hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation, asset and risk

management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health outcomes.

**ENQUIRIES
APPLICATIONS**

: Mrs B Zulu Tel No: 035- 874 0644
 : All applications should be forwarded to: The District Manager: Human Resource Management Services KZN Department of Health Private Bag X81, Ulundi, 3838, OR Hand Deliver to: King Dinuzulu Highway, Ulundi, 3838

**FOR ATTENTION
NOTE**

: Mrs B Zulu Tel No: 035 874 0644
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's License. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

CLOSING DATE

: 17 September 2021

POST 31/194

: **MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: ITSH 15/2021 (X3 POSTS)**

SALARY

: Grade1: R821 205 per annum other benefit: 22% rural allowance of basic salary and Commuted Overtime.
 Grade 2: R938 964 per annum other benefit 22% rural allowance of basic salary and Commuted. Overtime.
 Grade 3: R1 089 693 per annum other benefit 22% rural allowance of basic salary and Commuted Overtime.

**CENTRE
REQUIREMENTS**

: Itshelejuba Hospital
 : **Grade1:** Matric certificate (grade 12), MBCHB Degree or equivalent qualification PLUS, Registration certificate with the HPCSA as an independent Medical Practitioner, Current registration / proof of payment with HPCSA must be attached. **Grade 2:** five (5) years appropriate experience as a Medical Officer after registration with HPCSA as Medical Practitioner OR six (6) years relevant experience after registration as Medical Practitioner with recognised foreign health professional council in respect of foreign employees who is not performing community service as required in South Africa. **Grade 3:** ten (10) years appropriate experience as Medical Officer after registration with HPCSA as a Medical Practitioner OR eleven (11) years relevant experience after registration as Medical Practitioner with a recognised foreign health

professional council in respect of foreign qualified employees of who is not performing Community service as required in South Africa. Knowledge, Skills, Training and Competencies Required: Sound clinical supervisory skills, Ability to deal with all medical emergencies, Ability to access, diagnose and manage patience, Ability to work with multi-disciplinary team setting. Excellent communication skills, Knowledge of currently Health Legislation and policies at Public services, Knowledge of national quality standards relating to primary health care, Information management and quality assurance programmes, Good team building, problem solver and effective decision maker, Ability to perform safe caesarean/obstetric emergencies.

DUTIES : Ensure that cost effective service delivery is maintained within the respective department. To participate in and contribute to the research and outreach activities of the Department of Medicine. Undertake on-going care individual's patients to allow for continuity of care. Diagnose and evaluate patient's state of health. Provision of quality patient centered care for all patients i.e. inpatient and outpatients. Examine, investigate, diagnose and oversee the treatment of patients. Hand over critically ill patients to the doctors on call after hours and on weekends. Provide medicine related information to clinical staff as may be required. Provide counselling for clients and family members. Provide community orientated Clinical Service and support Primary Health Care Facilities. Maintain accurate health records in accordance with legal ethical considerations including filling / completion of relevant registers. Maintain a high quality clinical service by providing regular in-service training for Nurses and other Clinical Personnel. Train and guide staff and health associated professionals. Actively participate in morbidity and mortality reviews. Attendance, participate and presentation in academic programme of the department. Participate in quality improvement programmes, clinical audits, peer review meetings and development of SOPS .Attend to administrative matters as required. Candidate must be prepared to perform after hour duties (commuted overtime)

ENQUIRIES : All enquiries should be directed to Dr SF Simelane Tel No: 034-4134000
APPLICATIONS : All applications must be addressed to Itshelejuba Hospital, Private Bag X0047, Pongola, 3170.

NOTE : Advertisement and accompanying notes must clearly capture the requirements and drivers licence (Where applicate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. HR endorsed certificate of service/work experience(c) curriculum vitae with full record of service certified copy of identity Documents not more than three months. Failure to comply with the above instructions will disqualify the applicants. 2. The reference number must be indicated in the column provided on z83. E.g. reference number (ITSH 01/2021). Please note that due to large number of applications received, applications will be acknowledged, however, only the shortlisted applications will be advised of the outcome. If you have not heard from us two months after closing date, please consider your application as being unsuccessful. The appointments are subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualifications, citizenship, and previous experience employment verifications). Please note that those candidates will not be reimbursed for S&T claims for attending interviews. It is the applicant's responsibility to have qualification which is a requirement of the post, evaluated by South African Qualification Authority (SAQA) and to provide proof of such evaluation on the application. Failure to comply will result in the application not being considered. Person with disabilities should feel free to apply for the post.

CLOSING DATE : 17 September 2021

POST 31/195 : **MEDICAL OFFICER GRADE 1, 2 & 3 REF NO: VRH 28/2021**

SALARY : Grade 1: R821 205 per annum, (An all inclusive package)
Grade 2: R938 964 per annum, (An all inclusive package)
Grade 3: R1 089 693 per annum, (An all inclusive package)
Other Benefits: 22% Rural Allowance of basic salary and Commuted Overtime

CENTRE : Vryheid District Hospital

REQUIREMENTS

: Degree in MBCHB. Registration certificate with the HPCSA as an Independent Medical Practitioner. Proof of current registration with the HPCSA. **Grade 1:** The appointment to grade 1 requires appropriate qualification plus registration. The appointment to grade 1 requires 1 year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** The appointment to grade 2 requires appropriate qualification, registration certificate plus five (5) years experience after registration with the HPCSA as a Medical Practitioner. The appointment to grade 2 requires six (6) years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Proof of current/previous work experience endorsed and stamped by the employer(s) must be attached. **Grade 3:** The appointment to grade 3 requires appropriate qualification, registration certificate plus ten (10) years experience after registration with the HPCSA as a Medical Practitioner. The appointment to grade 3 requires eleven (11) years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Proof of current/previous work experience endorsed and stamped by the employer(s) must be attached. Recommendation: Valid Driver's license. The Employment Equity Target is an African Male. Knowledge, Skills, Training and Competencies Required: Sound knowledge of principles of public service and health services management. Ability to plan effectively and efficiently. Ability to plan and manage projects. Ability to monitor and evaluate execution of plans.

DUTIES

: Provide clinical services to patients in Labour, Casualty wards and clinics. Provide guidance and training to junior medical staff. Ability to manage patients in the wards and staff as part of multi-disciplinary team. Participating in a continuing medical education programme. Performing after hours. Commuted Overtime due to emergency calls. Provide and ensure community orientated clinical services and support to Primary Health Care Services. Support quality improvement programmes, priority programmes, TB management and HIV/AIDS programmes. Provide holistic management of maternity patients with regular wards rounds and referral of maternity patients. Must be able to give an anaesthesia and manage complications as it arises during anaesthesia. Must also be able to manage Casualty, Maternity and Emergency unit.

**ENQUIRIES
APPLICATIONS**

: Dr Mthethwa NT Tel No: 034 9822111 Ext 5921
: should be posted to: The Human Resource Management, Vryheid District Hospital, Private Bag x 9371, Vryheid, 3100

**FOR ATTENTION
NOTE**

: Mr SP Nene
: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: The following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The applicants must submit copies of qualifications and Identity document – not copies of certified copies, Identity document and driver's license (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Curriculum Vitae. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from

the South African Qualification Authority (SAQA) to their applications. Non – RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. African Male are encouraged to apply.

- CLOSING DATE** : 23 September 2021
- POST 31/196** : **CLINICAL PSYCHOLOGIST GRADE 1, 2 & 3 REF NO: VRH 29/2021**
(Re-advertisement)
- SALARY** : Grade 1: R713 361 per annum, (An all inclusive package)
Grade 2: R832 398 per annum, (An all inclusive package)
Grade 3: R966 039 per annum, (An all inclusive package)
Other Benefits: 17% Rural Allowance
- CENTRE REQUIREMENTS** : Vryheid District Hospital (Clinical Psychology Services)
Master's Degree in Clinical Psychology. Registration certificate with the Health Professional of South Africa as Independent Psychologist. Proof of current registration with the Health Professional Council of South Africa as Independent Psychologist. Proof of current/previous work experience endorsed and stamped by the employer(s) must be attached. **Grade 1:** None after registration with the Health Professional Council of South Africa (HPCSA) in respect of RSA qualified employees who performed Community Service, as required in South Africa. One (1) year relevant experience after registration with the Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of eight (8) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum of nine (9) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of sixteen (16) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum of seventeen (17) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendation: Fluency in IsiZulu. Driver's license. Knowledge, Skills, Training and Competencies Required: Sound Clinical knowledge regarding Clinical Psychology diagnostic assessment and therapeutic procedures and manuals. Knowledge and the ability to administer and interpret psychometric tests. Ability to function in a multi-disciplinary team. Excellent communication and interpersonal relationship skills. Quality Assurance and Improvement. Knowledge of research methodology and ethical code of conduct. Knowledge of relevant legislation. Problem solving skills. Planning and organizing. Psycho-legal assessments.
- DUTIES** : Assess persons by means of clinical interviews. Provide effective administration of clinical work. Deliver a comprehensive psychological services in the relevant area of operations-operate and communicate effectively with multi-professional members. Administer and write reports on psychometric assessments. Ability to conduct individual group and family psychotherapy. Ability to communicate with patients and relatives. Maintain accurate records and compile statistics. Offer outreach services. Provide support to Community Service Psychologists allocated in Clinical Psychology Services.
- ENQUIRIES APPLICATIONS** : Dr Mthethwa NT (Acting Medical Manager) Tel No: 034 9822111 Ext 5921
All applications should be posted to: The Human Resource Management, Vryheid District Hospital, Private Bag x 9371, Vryheid, 3100.
- FOR ATTENTION** : Mr SP Nene

NOTE

: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: The following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The applicants must submit copies of qualifications and Identity document – not copies of certified copies, Identity document and driver's license (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Curriculum Vitae. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non – RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. African Male are encouraged to apply. The Employment Equity Target is an African Male.

CLOSING DATE

: 23 September 2021

POST 31/197

: **ASSISTANT MANAGER NURSING (SPECIALTY) OPERATING THEATRE, OPD AND EMERGENCY SERVICE REF NO: SAP 06/2021 (X1 POST)**

SALARY

: R614 991 – R692 166 per annum. Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Homeowner's allowances employee must meet prescribed requirements)

CENTRE

: St Apollinaris Hospital

REQUIREMENTS

: Senior Certificate/Grade 12 or equivalent qualification. PLUS; Basic R425 qualification (i.e. Diploma/Degree in nursing) that allows registration with the SANC as Professional nurse and Midwifery. A post basic nursing qualification, with duration of least one (1) year accredited with the SANC in Operating Theatre. Minimum of ten (10) years appropriate/ recognizable in nursing after registration as Professional Nurse with SANC in General Nursing. At least six (6) years of period referred to above must be appropriate /recognizable in the specific speciality after obtaining one (1) year post basic qualification in Operating Theatre Techniques. At least three (3) years of period referred to above must appropriate /recognizable experience at Management Level. Proof of current registration with the SANC (2021). Proof of work experience from previous and current employers endorsed and stamp by HR must be attached. Educational qualification, certificate of service and professional registration certificate need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of registration must be submitted together with your CV. Skills: Knowledge of nursing care processes and procedure, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act, Patient's Right Act, Batho-Pele Principles. Sound knowledge and skills in implementing disciplinary code and procedure, grievance procedure. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and counselling skills. Knowledge of financial and budgetary prescripts and processes pertaining to the relevant resources under management. Insight in to public health sector strategies and priorities including the nursing strategy, standards procedures and policies pertaining to nursing care, computer skills in basic programs.

DUTIES : Provide effective management and professional leadership in the specialized units. Demonstrate effective communication with patients, supervisor, other health professional and junior colleagues including more complex report writing when required. Effective management, utilization and supervision of all resources. Display a concern for Patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele. Maintain clinical competence by ensuring that scientific principles nursing and clinical governance are implemented. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participating in training and development of staff and nursing students. Monitor implementation of PMDS. Disaster management, monitor implementation of NCS and interpret its impact on service delivery. Co-ordinate and participate in health promotion activities and monitor and evaluation of data. Demonstrate basic computer literacy as a support tool to enhance service delivery.

ENQUIRIES : should be directed to Mr TS Zuma Tel No: 039/8339001-8
APPLICATIONS : Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263.

FOR ATTENTION : Human Resources Section, Hand delivered applications may be dropped in the application box at Security Department on or before the closing date before 16:00.

NOTE : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. Educational qualification, certificate of service and professional registration certificate and driver's licence where appropriate need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

CLOSING DATE : 23 September 2021

POST 31/198 : **OPERATIONAL MANAGER NURSING (SPECIALTY NURSING STREAM) – MATERNITY REF NO: DANCHC 19/2021 (X1 POST)**
(Re-Advertisement)

SALARY : Grade 1: R562 800 – R633 432 per annum. Other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met and 8% Inhospitable Allowance.

CENTRE : Dannhauser CHC
REQUIREMENTS : Grade 12(Senior Certificate), Standard 10/ or National Certificate plus basic R 425 qualification i.e. Degree/Diploma in General Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. One year Post Basic qualification with the duration of at least 1 year in accredited with SANC in Advanced Midwifery and Neonatal Nursing Science. Current registration with SANC as Professional Nurse with Advanced Midwifery and Neonatal Nursing Science and minimum of 9 years appropriate /recognisable experience after registration as Professional Nurse in General Nursing. Experience: A minimum of 9 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with SANC in General

Nursing, at least 5 years of the period referred to above must be appropriate / recognisable experience after obtaining the one year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. NB: Applicants are required to submit proof of current and previous work experience/ Certificate of Service endorsed and stamped by Human Resources. Knowledge, Skills, Training and Competencies Required for the post: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as Nursing Acts, Health Act, Occupational Health and Safety Act, Batho Pele principles, public service Regulations, Patient's Rights Charter, Labour Relations etc. Disciplinary code and Procedure, Grievance Procedure, Human Resources policies, hospital generic and specific policies. Sound knowledge of the National Core Standards (OHSC) and Data Management. Sound knowledge of the health programmes run at the PHC level. Leadership, organisational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Team building and cross cultural awareness. Good report writing and facilitation skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills in basic programmes.

DUTIES

: Coordination of optimal, holistic specialised nursing care with set standards and within a professional /legal framework. Develop and implement quality assurance policies, standards, practices and plans for Maternal and Child Care. Implement maternal, neonate and child Health Care Programmes. Support mother baby friendly initiatives. Ensure improvements of health systems for mother and babies. Develop and implement strategies for infection prevention for the ward. Coordinate the provision of effective training and research. Ensure monitoring of performance and staff development within the ward. Manage effectively the supervision and utilisation of resources within the ward. Manage data in the unit and ensure submission to Facility Information Office. Ensure clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and patient centred nursing care. Maintain professional growth/ethical standards and self-development. Manage effectively the utilisation and supervision of resources. Maintain the Code of Conduct. Ensure improvement of MCWH indicators to reach targets. Provide effective support to nursing management and other sections. Ensure implementation of norms and standards including ICHCRM .Provide comprehensive community health care. Provide educational services to staff and patients.

**ENQUIRIES
APPLICATIONS**

: Mrs M Ntseki Tel No: (034) 621 6119
 : All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser, 3080.

**FOR ATTENTION
NOTE**

: Mrs DBP Buthelezi
 : Applications must be submitted on the prescribed application for employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by detailed Curriculum Vitae, Copies of Certificates, Identity Document and Driver's License. Such copies need not be certified when applying for a post. Only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualification must attach an evaluation certificate from the South African qualifications authority (SAQA) to their applications. Non-

RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. Preference will be given to African Male

- CLOSING DATE** : 17 September 2021
- POST 31/199** : **OPERATIONAL MANAGER NURSING PHC**
- SALARY** : Grade 1: R562 800 per annum. Other Benefits: medical aid (optional), rural allowance, housing allowance: employee must meet the prescribed requirements.
- CENTRE** : Eshowe District Hospital
Ndlangubo Clinic Ref No: OPM PHC NDL 9/2021 (X1 Post)
Ekuphumuleni Clinic Ref No: OPM PHC EKUP 10/2021 (X1 Post)
Nkwalini Clinic Ref No: OPM PHC NKW 11/2021 (X1 Post)
- REQUIREMENTS** : Diploma/degree in nursing or equivalent. Current registration with South African Nursing Council as a Professional Nurse. A minimum of 9 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing, of which at least 5 years must be appropriate/recognizable experience, after obtaining the one year post basic qualification in the relevant specialty. Post Basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC. NB: Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management. Knowledge, skills, training and competencies required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks i.e. Nursing Act, Occupational Health & Safety Act, Patient's Rights Charter, Batho Pele principles, Public Service Regulations, Grievance Procedures etc. Leadership, organizational, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and counseling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills.
- DUTIES** : Plan and organize clinics. Drive the implementation of the National Core Standards in the Clinic. Provision of advanced/more complex primary curative health. Health education of patients, public and staff. Assist patients and families to develop a sense of self-care. Ensure evaluation and follow up of patients during clinic visits. Initiate treatment, implementation of programmes and evaluations of patients clinical conditions. Continuous evaluation of nursing care and nursing services. Effective crisis management in the clinic. Involvement with matching research to the needs of the community. Work effectively and amicably, at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Able to manage own work time and that of junior colleagues to ensure proper nursing service in the unit. Display a concern for patients, promoting and advocating proper treatment and care. Ensure that the unit adheres to the principles of Batho Pele. Provide a safe and therapeutic environment to practice safe nursing care. Monitor and evaluate staff performance in terms of Employee Performance Management Development System (EPMDS). Ensure the effective management of complaints. Provide monthly reports to nursing management. Ensure proper utilization of all resources and exercise care over government property. Facilitate the realization and maintenance of ideal clinic program. Deal with disciplinary and grievance matters including monitoring and managing Absenteeism. Participate in operation sukuma sakhe. Support PHC re-engineering by ensuring that outreach teams are functional. Analyze and interpret statistics including PHC programme indicators
- ENQUIRIES** : Operational Manager PHC: Ms S Kunene Tel No: 035-4734500
- APPLICATIONS** : Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date.
- FOR ATTENTION** : Mrs GZ Dube: Human Resource Manager
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. The application form must be accompanied by a

detailed Curriculum Vitae. Applicants must submit copies of qualification, Identity document drivers license (where appropriate), certificate of service and any other relevant documents. Such documents need not to be certified when applying for a post. Only shortlisted candidates for a post will be required to submit documents on or before the interview following communication from Human Resources. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

- CLOSING DATE** : 17 September 2021
- POST 31/200** : **ASSISTANT DIRECTOR: OCCUPATIONAL THERAPY/ PHYSIOTHERAPY / SPEECH THERAPY: ALLIED HEALTH (CASE MANAGER / PROJECT COORDINATOR) REF NO: EMP45/2021**
- SALARY CENTRE REQUIREMENTS** : Grade 1: R517 326 – R574 158 per annum
 : Queen Nandi Regional Hospital (Empangeni)
 : Degree in Occupational Therapy/Physiotherapy/ Speech Therapy PLUS Current registration with Health Professional Council of South Africa. PLUS Minimum of 5 years work experience within a hospital with Paediatrics experience of which at least 3 years must be supervisory in nature. PLUS Unendorsed valid Code B driver's license (Code 08). (Certificates of service or official letters of service from previous/current employers, signed and stamped by HR must be attached to the application) Applicants in possession of a foreign qualification must attach the evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Recommendations: Paediatric Neurodevelopmental Therapy and medicolegal experience will be added advantage Knowledge, Skills, Training and Competencies Required: Excellent knowledge and expert skill in occupational therapy/ physiotherapy, Speech Therapy, diagnostic and therapeutic procedures. Knowledge of the scope of other rehabilitation professions. Additional knowledge of the assessment and ongoing holistic and comprehensive care of children with neuro-developmental disorders, especially Cerebral Palsy, and their families. Excellent knowledge in rehabilitation equipment, assistive devices and relevant consumables. Sound knowledge and skill of institutional administrative tasks. Knowledge of medicolegal procedures and reporting related to rehabilitation. Knowledge of all current legislation related to Occupational therapy/ physiotherapy / Speech Therapy eg. Scope, Acts, guidelines, etc. Good knowledge of current research and development. Excellent management and supervisory skill for both staff and students. Excellent interpersonal and communication skills. Excellent problem solving and analytical skill for patient care and management. Ethical reasoning in clinical and human resource management. Good leadership, flexible, innovative, resourceful and creative with excellent organizational and time management skills. Good I.T. Knowledge and skills – Excel, Word and Power point.
- DUTIES** : Overall management of the allied medicolegal service for the Northern Region of KZN (Area 3). Monitor and coordinate all rehabilitation services (Physio, OT, Speech, Audiology) and other relevant services (Psycho-social, Nutritional, medical and surgical) for all medicolegal patients between Queen Nandi Hospital and Ngwelezana Hospital, private practitioners, drainage hospitals and legal services as needed. Ensure coordinated bookings for lodging, assessment, treatments, block therapy, NGO consultations, legal consultations, and other medical professional consultations. Manage a case load, assess and treat patients when indicated and provide an expert opinion

on rehabilitation services. Audit, compile and produce comprehensive medicolegal assessments, progress reports and quantitative costing for all holistic comprehensive care. Audit and review case progress. Liaise with the legal department and associated legal professionals to determine the needs of each case, evaluate plaintiff rehabilitation reports, prepare court documents, and appear in court as needed. To facilitate appointments and referrals to all relevant medical professionals and other role players as directed by the assessing and treating rehabilitation staff. Develop strategic and operational planning for the Centre of Excellence at Queen Nandi and Ngwelezana Hospital. Develop policies, clinical guidelines, operational procedures and quality assurance processes for the Centre of Excellence. To supervise all staff and students allocated to the service and ensure effective staff utilization. Ensure a comprehensive training Programme with research and analysis for medicolegal services.

ENQUIRIES : Mr SM Ndabandaba Tel No: 035 907 7011 (Deputy Director: HRM)
APPLICATIONS : must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880.

FOR ATTENTION : Deputy Director Human Resources Mr SM Ndabandaba Tel No: 035 9077011
NOTE : Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. A recent, comprehensive CV, specifying all qualifications and experience, with respective date and copies of qualifications and ID copy, Drivers Licence (where appropriate). General information: Short-listed candidates must available for interviews at a date and time determine by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Non- RSA Citizens/ Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications prior to the date of the interview.

CLOSING DATE : 27 September 2021

POST 31/201 : **CLINICAL PROGRAMME COORDINATOR INFECTION AND PREVENTION CONTROL GRADE 1 REF NO HGHD 12/2021**
 Directorate: Monitoring and Evaluation

SALARY : Grade 1: R444 276.per annum
CENTRE : Harry Gwala Health District Office
REQUIREMENTS : Degree/ Diploma in Nursing) or equivalent qualification that allows registration with SANC as professional Nurse. Registration with the South African nursing Council. Valid south African Nursing Council practicing licence (not proof of payment). A minimum of seven (7) years appropriate /recognisable experience

in nursing after registration as professional nurse with South African nursing council (SANC).valid Code EB licence (Code 08).Certificate of Service endorsed by human resources. Recommendation: Advanced certificate in clinical management of HIV/AIDS. Competencies: Sound Project Management skills. Good monitoring and evaluation skills Good facilitation, Human Relations, negotiation and problem solving skills. Good verbal and written communication skills. Knowledge of District System. Knowledge of Public Service Legislative prescripts. Basic Financial Management Skills. Presentation skills. Understanding of the challenges facing the public health sector. Aptitude of research so as to acquire new knowledge swiftly. Computer Literacy: Ms. Office Software Applications. Behavioural Attributes: Stress tolerance. Self-confidence. Objective. Ethical. Emphatic.

- DUTIES** : Key Performance Areas: A. General. Facilitate and oversee the development of operational/business plans to give strategic guidelines. Maintain standards and norms of nursing practice to promote the health status of health care users. Manage and utilize resources in accordance with relevant directives and legislation. Provide professional and technical support for the provision of quality patient care through proper management of relevant programmes. Develop and implement quality assurance programmes, guidelines, protocols, norms and standards .Coordinate ideal hospital realization programmes .Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes effective and efficient health care. Coordinate IPC activities in the district.
- ENQUIRIES** : Mrs. B.A Mkhize: Deputy District Director: Planning and M&E: Tel No: 039 8348282.
- APPLICATIONS** : Applications must be directed, Harry Gwala Health District Office, Private Bag x502, IXOPO, 3276 OR Hand delivers to: 111 Main Street, Ixopo under KFC building, Room 99, District office.
- FOR ATTENTION NOTE** : Mr. ZN Dotyeni: Assistant Director: HRM
: An application for employment Form (Z83) must be completed and forwarded which is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Copies of ID documents, Standard 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate previous work experience related to the requirements and recommendations of the advert. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representativity at all occupational categories in the department. People with disabilities are encouraged to apply. The reference number must be indicated in the column provided on the form Z83, e.g. ref HGHD 13/2021. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, there will be no acknowledgement of applications. Should you not hear from us within 60 days of the closing date, kindly consider your application as unsuccessful. And only shortlisted candidates will be advised of the outcome of interview. Please note that due to financial constraints, there will be no payment of S&T Claims covering transport fees to the interview venue.
- CLOSING DATE** : 17 September 2021
- POST 31/202** : **CLINICAL NURSE PRACTITIONER GRADE 1 OR 2 REF NO: SAP 07/2021 (X1 POST)**
- SALARY** : Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 -R579 696 per annum
Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Homeowner`s allowance (employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : St Apollinaris Hospital (Riverside Clinic)
: Senior Certificate (Grade 12) or equivalent qualification PLUS; Basic R425 (i.e.Diploma/degree in nursing) that allows registration with the SANC as a Professional Nurse. Diploma/Degree in General nursing and Midwifery plus 1 year post basic qualification in clinical Nursing Science, Health Assessment

Treatment and Care. Certificate of Registration with the SANC (General Nursing and relevant post basic qualification). Proof of current registration with SANC. Valid Driver's licence. **Grade 1:** A minimum of four (4) years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC IN General Nursing plus 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. **Grade 2:** A minimum of fourteen (14) years appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing of which at least ten (10) years of the period referred to the above must be appropriate or recognizable experience in the specific specialty after obtaining 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Educational qualification, certificate of service and professional registration certificate need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of registration must be submitted together with your CV. Recommendations Computer Literacy Skills: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with person of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. A sound knowledge of the Provincial Health Act of 2000, Nursing Act, Occupation Health and Safety Act of 1995.

DUTIES : Provide direction and supervision for the implementation of the nursing care compliance and adherence to the relevant prescripts/acts applicable within nursing environment. Utilize human, material and physical resources efficiently and effectively. Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stake holders. Data management.

ENQUIRIES : should be directed to Mrs N Chiya Tel No: 039/8339001-8
APPLICATIONS : Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263 Human Resources Section, Hand delivered applications may be dropped in the application box at Security Department on or before the closing date before 16:00.

FOR ATTENTION :
NOTE : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. Educational qualification, certificate of service and professional registration certificate and driver's licence where appropriate need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

CLOSING DATE : 23 September 2021

POST 31/203 : **CLINICAL NURSE PRACTITIONER REF NO: NKAH 12/2021**

SALARY : Grade 1: R383 226 - R444 276 per annum, Plus 8% rural allowance
 Grade 2: R471 333 - R570 696 per annum, Plus 8% rural allowance

**CENTRE
REQUIREMENTS**

Benefits: Plus 13th cheque, Housing Allowance and Medical aid optional
Employee must meet prescribed requirements

: Nkandla Hospital (Halambu clinic)

: Senior certificate (Grade 12). Degree / National Diploma in nursing that allow registration with South African Nursing Council (SANC) as a Professional Nurse and Midwifery. A post-basic nurse qualification, with a duration of at least one (1) year accredited with SANC in Clinical Nursing Science, assessment, Diagnosis, Treatment and Care. Current SANC receipt (2021). Proof of previous and current experience endorsed and stamped by Human Department. Applicants must submit confirmation letter of relevant experience from their supervisor in an official letterhead of the employer when they apply. **Grade 1:** A minimum of four (04) years appropriate / recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. **Grade 2:** A minimum of fourteen (14) years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least ten (10) year of the period referred to above must be appropriate/ recognizable after obtaining one (01) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care, Knowledge skills and competencies: Excellent communication skills, human relations and ability to teach and train staff within a team. Ability to work and maintain meaningful relationship within a diverse community. Knowledge of health and public service legislation, regulations and policies Appropriate understanding of nursing scope of practice and nursing standards as determined by primary Health Care Basic computer literacy to enhance service delivery. Effective communication with patients, supervisors and other health professionals, Ability to work as part of multi-disciplinary team at all levels and work effectively to maintain high levels of service delivery Knowledge of labour relations and disciplinary procedures Basic understanding of HR and financial policies and practices, Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision-making, problem-solving disciplinary and co-ordination skills.

DUTIES

: Perform a clinical nursing practice in accordance with the scope of practice and Nursing standards as determined for a primary health care facility provide quality comprehensive community health care, Provide educational services, Evaluate and follow-up patients during clinic visits. Initiate treatment, implementation of programmes and evaluations of patient's clinical conditions. Promote scientific quality nurse care. Administrate and control medication, responsible for individual consultation sections and identification of community needs. Render ANC services and conduct deliveries.

**ENQUIRIES
APPLICATIONS**

: Mrs BW Motloutong Tel No: 035 833 5000 ext: 5080

: should be posted to: The Chief Executive Officer: Nkandla District Hospital Private Bag X102, Nkandla, 3855.

**FOR ATTENTION
NOTE**

: Human Resource Manager

: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all levels of all occupational categories in the Department, the contents of this Circular Minute must be brought to the notice of all eligible Officers and employees on your establishment of all institutions. Institutions must notify candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Directions to Candidates: The following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website www.kznhealth.gov.za. (Qualifications and identity document) only shortlisted candidates will submit certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. NKAH 01/2019. NB: failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance ,credit records, qualification, citizenship and previous experience employment verification).Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledging .However; correspondence will be limited to shortlisted candidates only. Please note that due to financial

constraints no S&T claims will be considered for payment to the candidates that are invited for an interview. EET: African Male. NB: Preference will be given to African Male and people with disabilities.
17 September 2021

CLOSING DATE

POST 31/204

CLINICAL NURSE PRACTITIONER REF NO: DANCHC 20/2021 (X2 POSTS)

(Re-Advertisement)

SALARY

Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 276 per annum
Other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance:
Prescribed requirements to be met

CENTRE REQUIREMENTS

Dannhauser Community Health Centre
Grade 1: Experience: A minimum of 4 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing **Grade 2:** A minimum of 14 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing, of which at least 10 years must be Appropriate /recognisable experience after obtaining the one year post basic qualification in Primary Health Care Grade 12(Senior Certificate), Standard 10/ or National Certificate plus basic R 425 qualification i.e. Degree/Diploma in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Post Basic qualification with the duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC .Current registration with SANC as Professional Nurse and Primary Health Care and a minimum of 4 years appropriate /recognisable experience after registration as Professional Nurse in General Nursing. NB: Applicants are required to submit proof of current and previous work experience/ Certificate of Service endorsed and stamped by Human Resources Knowledge, Skills, Training and Competencies Required For The Post Relevant legal framework such as Nursing Acts, Occupational Health and Safety Act, Batho Pele and Patient's Rights Charter, Labour Relations etc. Disciplinary code, human resources policies, hospital generic and specific policies. Sound knowledge of the National Core Standards (OHSC) and Data Management. Sound knowledge of the health programmes run at the PHC level. Ability to relieve in the service areas. Co-ordination and planning skills. Team building and supervisory skills. Good communication and problem solving skills. Knowledge of all applicable legislation guidelines and policies related to nursing principles. Good interpersonal relationship and listening skills.

DUTIES

Implement and advocate for programmes initiative for clients and the community served by the CHC. Supervision of patients and provision of basic needs e.g. oxygen availability, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the CHC. Ensure proper usage and understanding of relevant guidelines, policies and protocols e.g. IMCI, EDL booklet etc. Ensure clinical intervention to clients including proper administration of prescribed medication and ongoing observation of patients in the CHC. Implement health programmes within the PHC package, monitor performance and outcomes against the set targets by the Department and act on deviations. Ensure accurate data generation/ collection, verification and submission to FIO timeously. Motivate staff regarding development in order to increase level of expertise and assist patients to develop sense of care. Ensure effective implementation of National Core Standards (OHSC) and Ideal Clinic Realisation. Demonstrate effective communication with patients, supervisors and other clinicians, Including report writing. Assist Operational Manager with overall management and necessary support for effective functioning in the CHC. Work as part of a multi-disciplinary team to ensure good Nursing Care in the CHC. Be able to plan and organise own work and that of support personnel to ensure proper Nursing Care in the CHC .Ensure proper utilisation and safe keeping of basic Medical, Surgical, Pharmaceutical and other stock.

ENQUIRIES APPLICATIONS

Mrs M Ntseki Tel No: (034) 621 6119
All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080

**FOR ATTENTION
NOTE**

: Mrs DBP Buthelezi
: Applications must be submitted on the prescribed application for employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by detailed Curriculum Vitae, Copies of Certificates, Identity Document and Driver's License. Such copies need not be certified when applying for a post. Only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualification must attach an evaluation certificate from the South African qualifications authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. Preference will be given to African Male

CLOSING DATE

: 17 September 2021

POST 31/205

: **PROFESSIONAL NURSE SPECIALTY NURSING STREAM -
ORTHOPEADIC REF NO: ITSH 16/2021**

SALARY

: Grade 1: R383 226 per annum
Grade 2: R471 333 per annum
Other benefits: 12% rural allowance of basic salary, 13 cheque, housing allowance (employee must meet prescribed requirements and Medical Aid (optional)

**CENTRE
REQUIREMENTS**

: Itshelajuba Hospital (Out Patient Department)
: Senior Certificate/ Grade 12 or equivalent qualification. Degree/ National Diploma in General nursing and Midwifery. A Post Basic qualification with duration of at least one year accredited with SANC in Speciality, Orthopedic Nurse. Registration certificate with SANC- Post Basic Orthopedic. A minimum of four years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. SANC for 2021 be attached. NB: Proof of current and previous experience endorsed by Human Resource Department must be attached. Experience: **Grade 1:** A minimum of 4 years appropriate/ recognizable experience in nursing after registration as professional nurse with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least ten years of the period referred to above must be appropriate/recognizable experience in Orthopedic Nursing Speciality after obtaining the 1 year Post Basic qualification in relevant speciality. Knowledge, Skills, Training & Competencies Required: Knowledge of nursing care process and procedures, nursing statuses and other relevant legal framework. Good communication skills, verbal, written leadership, interpersonal problem solving, conflict management and decision making skills. Co-ordination and liaison skills, Knowledge of public services policies Act, and Regulations, Knowledge of Labor Relations Act, disciplinary and grievances procedures, Knowledge of Nursing Act, Occupational Health and Safety Act of 1995. Knowledge and implementation of Batho Pele Principles, Patient's Rights Charter and Code of Conduct

DUTIES

: Provide comprehensive, quality nursing care to patients/clients in specialty unit in a cost effective manner. Assist in planning, organizing and monitoring of objectives of the specialized unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and recognize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including the awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele principles). Work

as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Ensure compliance with all national, provincial and professional prescripts in order to render a safe patient service and improve client satisfaction. Participate in the analysis and formulation of nursing policies and procedures. Assist in EPMDS evaluation of staff within the unit and participate in monitoring the training need of staff within the unit and give guidance. Order and monitor appropriate level of consumables. Ensure that equipment in the unit is adequate and is checked and in working order. Provide for a safe, therapeutic and hygienic environment. Work effectively and amicably at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate and understanding of Human Resource and financial management policies and procedures. Monitor and evaluate the care and management of all patients and ensure the maintenance of accurate and complete patient's records. To deliver quality nursing care to orthopedic patients in ward, OPD and clinics. To offer patients by assessing, collecting interpreting information on orthopedic clients and prescribing interventions. Assist in the formulation of policies and procedures for nursing services and to ensure that this is keeping with the current statutory regulations, guidelines and code of ethics. To co-operate the multidisciplinary health team in the provision of quality holistic and individualized patient care. To facilitate experiential training for neophyte nurses allocated in the unit.

- ENQUIRIES** : All enquiries should be directed to Ms. JN Mthenjana Tel No: 034-4134000
- APPLICATIONS** : All applications must be addressed to Itshelejuba Hospital Private Bag x0047 Pongola 3170 or hand delivery to Human Resource section.
- NOTE** : Advertisement and accompanying notes must clearly capture the requirements and drivers licence (Where applicable) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. HR endorsed certificate of service/work experience(c) curriculum vitae with full record of service certified copy of identity Documents not more than three months. Failure to comply with the above instructions will disqualify the applicants. 2. The reference number must be indicated in the column provided on z83. E.g. reference number (ITSH 01/2021). Please note that due to large number of applications received, applications will be acknowledged, however, only the shortlisted applications will be advised of the outcome. If you have not heard from us two months after closing date, please consider your application as being unsuccessful. The appointments are subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualifications, citizenship, and previous experience employment verifications). Please note that those candidates will not be reimbursed for S&T claims for attending interviews. It is the applicant's responsibility to have qualification which is a requirement of the post, evaluated by South African Qualification Authority (SAQA) and to provide proof of such evaluation on the application. Failure to comply will result in the application not being considered. Person with disabilities should feel free to apply for the post.
- CLOSING DATE** : 17 September 2021
- POST 31/206** : **CLINICAL NURSE PRACTITIONER GRADE 1&2 REF NO: ITSH 17/2021 (X4 POSTS)**
- SALARY** : Grade 1: R383 226 per annum
Grade 2: R471 333 per annum
Other benefit: 13 cheque, 12% rural allowance, home owners allowance (employee must meet prescribed requirements), Medical Aid (optional)
- CENTRE** : Itshelejuba Hospital (Belgrade Clinic, Gateway Clinic, Kwashoba Clinic and Pongola Clinic)
- REQUIREMENTS** : Senior Certificate/ Grade 12 or Equivalent qualification, Degree/National Diploma in general nursing and Midwifery plus one year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as a General Professional Nurse and Primary Health care plus, a minimum of four (4) years appropriate/recognizable Nursing Experience as a General Nurse. Certificate of service

must be attached as proof of experience. Experience: **Grade 1:** A minimum of 4 years appropriate/ recognizable experience as General Nurse. **Grade 2:** A minimum of fourteen (14) years appropriate/recognizable experiences as General Nurse. At least ten (10) of period must be appropriate/recognizable experience in PHC after obtaining the one year post basic qualification for the relevant specialty. NB: Certificate of service must be attached as proof of experience Knowledge, Skills and Competences Required: Knowledge and experience of Public Service Policies and Regulations. Sound Management and negotiation skills. Knowledge of Labour Relations. Clinical Competences. Knowledge of nursing care delivery approaches.

DUTIES

: Key Performance Areas: Provide quality comprehensive Primary Health Care by promoting, preventative, Curative and rehabilitative services for the clients in community in line with PHC engineering. Perform clinical nursing practice in accordance with the scope of practice and nursing standards for primary health care. Provide administrative services such as providing accurate statistics for evaluation and future planning identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care. Provide safe and therapeutic environment as laid down by the Nursing Acts, Occupational Health and Safety Acts and all other applicable prescripts. Plan and organise own work and that of support personnel to ensure proper nursing care, able to implement the institutional major incident (disaster) plan as required. Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give the guidance in support of the operational manager. Order and monitor appropriate level of consumables. Participate in clinical record audit and acts on GAPS identified. Work effectively, co-operatively and amicably with person of diverse intellectual, culture, racial or religious differences. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patient's needs and expectations according to Batho Pele Principles. Promote quality of nursing care as directed by standards at primary health care facilities. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. The incumbent will be expected to work extended hours: after hour on call services

ENQUIRIES

: All enquiries should be directed to Ms JN Mthenjana Tel No: 034-4134000

APPLICATIONS

: All applications must be addressed to Itshelejuba Hospital Private Bag x0047 Pongola 3170 or hand delivered to the Human Resources Office at Itshelejuba Hospital

NOTE

: Advertisement and accompanying notes must clearly capture the requirements and drivers licence (Where applicable) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. HR endorsed certificate of service/work experience(c) curriculum vitae with full record of service certified copy of identity Documents not more than three months. Failure to comply with the above instructions will disqualify the applicants. 2. The reference number must be indicated in the column provided on z83. E.g. reference number (ITSH 01/2021). Please note that due to large number of applications received, applications will be acknowledged, however, only the shortlisted applications will be advised of the outcome. If you have not heard from us two months after closing date, please consider your application as being unsuccessful. The appointments are subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualifications, citizenship, and previous experience employment verifications). Please note that those candidates will not be reimbursed for S&T claims for attending interviews. It is the applicant's responsibility to have qualification which is a requirement of the post, evaluated by South African Qualification Authority (SAQA) and to provide proof of such evaluation on the application. Failure to comply will result in the application not being considered. Person with disabilities should feel free to apply for the post.

CLOSING DATE : 17 September 2021

POST 31/207 : **PROFESSIONAL NURSE GRADE 1 OR 2 (SPECIALTY) IN MENTAL HEALTH UNIT REF NO: CJMH 08 /2021 (X1 POST)**

SALARY : R383 226 – R444 276 per annum. Other Benefits: Other Benefits: Medical Aid (optional). Plus 12% rural allowance 13th Cheque, Housing Allowance (employee must meet the prescribed requirements)

CENTRE : Charles Johnson Memorial Hospital

REQUIREMENTS : **Grade 1:** Matric or Senior Certificate. Degree/Diploma Comprehensive General Nursing (midwifery, Psychiatry and Community Nursing Science). One year Post Basic qualification in Advance Psychiatric Nursing. Proof of Registration with the S.A.N.C as General Nurse and Midwife / Accoucher. Proof of Registration with the S.A.N.C as a Professional Nurse for the current year 2021. A minimum of four years as appropriate or recognisable experience in nursing field after registration as Professional nurse with SANC in General Nursing. At least one year of the period referred above must be appropriate recognizable experience after obtaining a one year post basic qualification in Advanced Psychiatric Nursing. Proof of current experience endorsed by Human Resource Office / certificate of service must be attached **Grade 2:** Matric or Senior Certificate. Degree/Diploma Comprehensive General Nursing (midwifery, Psychiatry and Community Nursing Science). One year Post Basic qualification in Advance Psychiatric Nursing. Proof of Registration with the S.A.N.C as General Nurse and Midwife / Accoucher. Proof of Registration with the S.A.N.C as a Professional Nurse for the current year 2021. A minimum of fourteen (14) years as appropriate or recognisable experience in nursing field after registration as Professional nurse with SANC in General Nursing. At least ten (10) year of the period referred above must be appropriate recognizable experience after obtaining a one year post basic qualification in Advanced Psychiatric Nursing. Knowledge, Skills, Training and Competences Required Strong interpersonal, communication and presentation skills. Depth knowledge of Acts, Policies, Procedures, Prescripts and Legislations. Ability to make independent decisions. High level of accuracy. An understanding of challenges facing the Public Health Sector.

DUTIES : Provide a comprehensive, quality nursing care as a member of the multi-disciplinary team according to identified needs. Display a sound understanding of Mental Health Care Act 7/2002 in relation to the procedures conducted in the mental health care users. Give advice on initial psychiatric assessment to clients requiring 72 hours observation, in order to initiate appropriate nursing care plan required by the client. Create a therapeutic environment for staff, mental health care users and public in line with the relevant policies. Liaise with a multi- disciplinary team as well as other departments within the hospital to ensure continuity of care to mental health care users. Participate and ensure implementation of National Core Standards, National Health priorities and quality improvement initiatives. Monitor and evaluate the care and management of all patients and ensure the maintenance of accurate and complete patient record. Participate in the analysis formulation and implementation of the nursing policies and procedures. Deal with grievance and labour relations issues in terms of laid down policies and procedures. Promote implementation of Batho Pele Principles, Patient's Rights Charter and acceptable professional ethical standards within the applicable legal framework. Ensure keeping, maintaining and auditing of mental health users records. Implement and monitor EPMS in the unit. Ensure efficient and effective management of all resources under your jurisdiction. Collaborate with other stakeholders and build a sound relationship inter-professional inter-sectoral and multidisciplinary.

ENQUIRIES : Mrs P. N. Kunene Tel No: (034) 271 6405

APPLICATIONS : should be forwarded to: Human Resource Office 92 Hlubi Street C. J. M. Hospital Nqutu, 3135 Private Bag X5503, Nqutu, 3135.

FOR ATTENTION : Human Resource Manager

NOTE : Applications should be submitted on form Z83 from any Public Service Department Human Resource Department OR from the website www.kznhealth.gov.za. ID. Matric, highest educational qualifications and SANC receipts. Current registration with SANC 2021. Updated Curriculum Vitae. Service record endorsed by Human Resource Office. The reference number must be indicated in the column provided on form Z83 e.g. CJM

02/2021. (NB). Faxed documents will not be accepted. NB Failure to comply with the above instructions with the above instructions will result in disqualification. Please note that if you are not contacted within three months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPS (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews.

CLOSING DATE

:

17 September 2021