

**GOVERNMENT PRINTING WORKS**

*The Government Printing Works is an equal opportunity, affirmative action employer. It is intended to promote representivity through the filling of these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will receive preference.*

- APPLICATIONS** : All applications must be forwarded to: The Branch: Human Resources, Government Printing Works, 149 Bosman Street, Pretoria or Private Bag X85, Pretoria, 0001.
- FOR ATTENTION** : Ms N Kana / Ms D Kgosana, Human Resources, Tel No: 012 748 6279 / 012 748 6277.
- CLOSING DATE** : 13 September 2021 (12:00 noon)
- NOTE** : Applications must be submitted on the prescribed form Z83 (NB. The new application for employment form can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies), the old prescribed application for employment form Z83 was withdrawn with effect from 31 December 2020) and must be completed in full with page 2 duly signed, and clear indication of the reference number on the Z 83. A recent comprehensive CV specifying all qualifications and experience with respective dates, Copies of qualifications, ID and a valid driver's license (where required), must be attached. Such copies need not to be certified when applying for a post. Only shortlisted candidates will be required to submit certified documents on or before the day of the interview. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority (SAQA). It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority (SAQA), The Government Printing Works reserves the right to fill or not fill its advertised posts. General information: Shortlisted candidates must be available for interviews, which might be virtual at a date and time determined by the Government Printing Works. Shortlisted candidates for SMS posts will be subjected to a technical exercise, which might be virtual that intends to test relevant technical elements of the jobs; by the Government Printing Works, Following the interview and the technical exercise, the Selection panel will recommend candidates to attend a generic management competency assessment (in compliance with the DPSA Directive on the Implementation of Competency-based assessments), The competency assessment will be testing generic managerial competencies, using the mandated DPSA SMS competency assessment tools, Personnel suitability checks will also be administered as a part of the selection process. One of the minimum entry requirements for SMS is the pre-entry certificate. For more details on the pre-entry course visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. Successful candidates will be required to enter in an employment contract and performance agreement (as relevant), and must obtain a positive security clearance. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration, If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.

**MANAGEMENT ECHELON**

- POST 30/49** : **GENERAL MANAGER: STRATEGIC MANAGEMENT REF NO: GPW 21/30**  
Job Purpose: Reporting to the Chief Executive Officer: GPW. The successful candidate will provide strategic leadership, direction and executive support services to the core business unit in order to improve organizational performance to achieve GPW's strategic objectives and ensure alignment and integration between the respective units
- SALARY** : R1 521 591 – R1 714 074 per annum (Level 15), (An all-inclusive salary package) structured as follows: Basic salary – 70% of package; State contribution to the Government Employee Pension Fund – (13% of basic salary). The remaining flexible portion may be structured in terms of the applicable remuneration rules.
- CENTRE** : Pretoria
- REQUIREMENTS** : An undergraduate qualification at NQF 7 and a post graduate qualification (NQF level 8) in or related to Business Administration, Development Planning, Economics or Public Administration as recognised by SAQA, 6 to 10 years'

extensive experience in strategic planning processes and a minimum of 8 to 10 years' experience at a senior management level. A dynamic, self-motivated individual with the ability to focus on detail, yet think laterally. Sound knowledge of strategic coordination planning, business planning, business process management, organisation performance management, risk management as well as project management. An effective negotiator. Competencies: Strategic capability and leadership. Programme and project management. Financial management. Change management. Knowledge management. Problem-solving and analysis skills. People management and empowerment. Client orientation and customer focus. Communication skills. Service Delivery Innovation. Honesty and integrity. Reporting to the Chief Executive Officer: GPW. The successful candidate will provide executive support services to the core business unit in order to improve organizational performance to achieve GPW's strategic objectives and ensure alignment and integration between the respective units.

#### **DUTIES**

: The successful candidate will be responsible for the following specific tasks: Mainly accountable for the development of the strategic plan for the GPW and cascading strategic objectives into business units. Align GPW's strategy planning to the Medium Term Expenditure Framework, the management plans as well as the business processes of the organisation. Ensure effective implementation of the Strategy Plan, Annual Performance Plan and Business Plans. Ensure effective definition of the performance measures according to performance monitoring and reporting standards. Strategic direction and leadership regarding legal services to ensure high quality drafting, litigation, commercial contract and advisory services in respect of legal matters, are available. Oversee and ensure effective management of physical security and processes including Integrity Management on identification, quality analysis and investigation and prevention of breaches in security, fraud and corruption to support the GPW. Ensure effective communication strategy and integrated communication liaison services. Primarily accountable for the strategic direction and leadership and facilitate effective and adequate (current, new and future) systems to support all business activities in a highly competitive and technologically advanced environment. Develop a comprehensive marketing plan and improve product/brand awareness with current and prospective clients. Present the organisation at all forums and committees related to Governance, Communication, Intergovernmental Relations and Legislative matters. Establish and maintain appropriate systems and policies to ensure effective and efficient management of resources. Ensure effective management of business risk, resources and continuity. Ensure effective promotion and practice of good corporate governance and compliance.

#### **ENQUIRIES**

: Ms. MM Modise Tel No: 012 748 6239