

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.

OTHER POSTS

- POST 23/105** : **PRINCIPAL CLINICAL PSYCHOLOGIST REF NO: GS 35/21**
Component – Medical and Allied Health (Dept. Of Psychology)
- SALARY** : R1 025 316 - R1 137 936.per annum (All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules.
- CENTRE** : Greys Hospital, Pietermaritzburg
- REQUIREMENTS** : Minimum Requirements: Senior Certificate or equivalent An appropriate qualification that allows registration with the HPCSA as a Clinical Psychologist Certificate of Registration with the HPCSA Proof of current registration with the HPCSA as a Clinical Psychologist A minimum of 3 years appropriate work experience as clinical psychologist after registration with the HPCSA as a Clinical Psychologist The Employment Equity Targetf For This Post Is: African Male Recommendations; Managerial/ supervisory experience would be an added advantage. Computer literacy (Microsoft Office package) Knowledge, Skills and Experience: Comprehensive knowledge of psycho-diagnostic and therapeutic interventions suitable to a (tertiary) hospital setting. Clinical skills include individual clinical and psychometric assessment, individual psychotherapy, group psychoeducation and therapy skills Sound knowledge of policies, protocols and procedures applicable to the profession and the hospital. Ability to co-ordinate psychological intervention in specialist medical fields. Good verbal and written communication skills; good time management skills; meeting tight deadlines. Computer proficiency, including experience with Microsoft Office package. Good interpersonal, decision-making and problem-solving skills. Resilience, self-motivation and dedication to service ethic. Strong generic leadership and management skills and competencies.
- DUTIES** : Key Performance Areas: Medical care of patients: Serve at HOD and manage (planning, organizing, leading and controlling) the Clinical Psychology Department at Grey's Hospital with the aim of providing optimum, effective and efficient tertiary mental health care and psychology services to all its clients. Designing, implementing and coordinating holistic psychology programmes for patients within a multi-disciplinary team framework, through consultation/liaison with other departments/ stakeholders when required. Ensure compliance with policies and procedures .Responsible for general administrative duties, including hosting and participation in meetings, maintain records and statistics, strategic and operational planning, HR-related activities, risk management, etc. Actively engage in supervision, training and development of staff, including training and supervision meetings and activities (CPD-accredited), EPMDS, mentoring, reward and recognition programme, etc. Management and updating of treatment protocols, assessment tools, policies, SOPs, protocols Addressing quality and risk-related aspects, including QIPs, Norms and Standards, Ideal Hospital Realization & Maintenance Framework compliance and risk register. Facilitation of relevant health promotion and related activities Participation in and addressing ethics consultations, ethics meetings, medicolegal cases, medicolegal centre of excellence, etc.Maintain and develop research collaborations; Generate and supervise research in the field of clinical psychology.
- ENQUIRIES** : DR ES Marais: Tel No: (033) 897 3324/17
- APPLICATIONS** : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200
- FOR ATTENTION** : Mrs. M. Chandulal
- NOTE** : Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 35/21. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being

unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). Subsistence & Travel (S&T) expenses will not be paid for applicants who have been shortlisted for interviews It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.

- CLOSING DATE** : 9 July 2021
- POST 23/106** : **DEPUTY MANAGER NURSING REF NO: DMN 8/2021 (X1 POST)**
- SALARY** : R843 618 – R949 482 per annum (All-inclusive package) (Consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules) Other benefits: In Hospitable Allowance 8%
- CENTRE REQUIREMENTS** : Eshowe District Hospital
Diploma in General Nursing & Midwifery. Diploma in Nursing Administration Registration Certificate with SANC. Current receipt (annual registration – 2021). A minimum of 9 years appropriate experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 4 years of the period referred to must be appropriate and recognizable experience at Management Level. Proof of experience should be attached to the application. (Certificates of service or official letters of service from previous/current employers signed and stamped by HR). Applicants in possession of a foreign qualification must attach the evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Recommendation: Diploma in Advanced Midwifery. Valid driver's license. Knowledge, Skills, Competencies and Training Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as: Nursing Act, Health Act, Skills Development Act, Public Service Regulations, Labour relations Act, Occupational Health and Safety act, Patients' Rights, Batho Pele Principles, etc. Mentorship and supervisory skills. Leadership, Management, Planning, Organizing and coordinating skills. Clinical competencies and policy formulation skills. Knowledge of nursing care delivery approaches. Good verbal and written communication skills. Conflict management / sound labour management skills. Mentorship and supervisory skills. Computer literacy. Knowledge and understanding of Human Resource and Financial practices.
- DUTIES** : Provide leadership a strategic direction in the Nursing Component. Delegate, supervise & coordinate the provision of effective and efficient patient care through adequate nursing care. To execute duties and functions with proficiency, in support of aims and strategic Objectives of the hospital and of the Department of Health. To contribute toward strategic planning process of the hospital. Represent Nursing Component in the Senior Management Team. To demonstrate hospital's commitment to quality nursing care and ensure compliance with National Core Standard. Advocate and ensure the promotion of nursing ethos and professionalism. To manage and ensure efficient utilization of allocated human resources, financial and Non-financial resources. Deal with disciplinary and grievance matters. To ensure provision of effective and efficient and efficient infection control services in the hospital and affiliate primary health care services. Monitoring and evaluation of patient care delivery in the hospital. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate & comprehensive information on health care. Development/establish and maintain constructive working relationship between nursing staff & other stakeholders (i.e. Inter-professional, inter-sectoral & multidisciplinary teamwork). Formulation and implementation of nursing guidelines, practices, standards & procedure). To have a strong understanding of Clinical Governance and Quality Improvement and to ensure sound clinical governance practice.
- ENQUIRIES APPLICATIONS** : Acting Chief Executive Officer Dr S Buthelezi Tel No: (035)4734500
Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date.
- FOR ATTENTION NOTE** : Mrs GZ Dube: Human Resource Manager
Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za (from 1 January 2021 the new z83 form must be used) and should be accompanied by a CV (experience must be

comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service must be endorsed by Human Resources. Certified copy of identity document. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers licence, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 9 July 2021

POST 23/107

: **EDICAL OFFICER GRADE 1,2 OR 3 (MEDICAL) REF NO: PCHC 06/2021 (2 POST)**

SALARY

: Grade 1: R821 205 per annum (All inclusive package) this inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules. With compulsory Commuted Overtime. Incumbent will have to sign the commuted overtime contract form as per the directive.
 Grade 2: R938 964 per annum (All inclusive package)This inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules with compulsory Commuted Overtime. Incumbent will have to sign the commuted overtime contract form as per the directive.
 Grade 3: R1 089 693 per annum (All inclusive package).This inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules. with compulsory Commuted Overtime. Incumbent will have to sign the commuted overtime contract form as per the directive.

CENTRE REQUIREMENTS

: KZN Health -Phoenix Community Health Centre
 : **Grade 1** Senior Certificate STD 10/Grade 12 PlusMBCHB Degree or Equivalent qualification, Certificate of registration with HPCSA as a Medical Practitioner, Proof of current and previous work experience endorsed and stamped by HR must be attached. Proof of current Registration with the Health Professional Council of South Africa as a Medical Practitioner. **Medical Officer Grade 2:** .Minimum Appointment Requirements, Senior Certificate STD 10/Grade 12 Plus MBCHB Degree or Equivalent qualification, Certificate of registration with HPCSA as a Medical Practitioner Proof of current and previous work experience endorsed and stamped by HR must be attached. Proof of current Registration with the Health Professional Council of South Africa as a Medical Practitioner Plus 5 years' experience after registration with HPCSA as a Medical Practitioner. **Grade 3:** Senior Certificate STD 10/Grade 12 Plus, MBCHB Degree or Equivalent qualification Certificate of registration with HPCSA as a Medical Practitioner ,Proof of current and previous work experience endorsed and stamped by HR must be attached. Proof of current Registration with the Health Professional Council of South Africa as a Medical Practitioner Plus 10 years' experience after registration with HPCSA as a Medical Practitioner Knowledge, Skills, Training and Competencies required: Knowledge of current health legislations and policies at public institutions. Knowledge of national quality standards relating to Primary Health Care, Sound knowledge of nation TB and ARV programme including STI's and PMTCT. Sound Knowledge of Maternal and Child Health. Knowledge on information management and quality improvement strategies. Ability to function with multidisciplinary team. Sound knowledge and clinical skills. Excellent human, communication and leadership skills. Good team building and problem solver. Good communication and interpersonal skills. Willingness to teach and supervise junior staff.

DUTIES

: Key Performance Areas: Clinical responsibility including examine, investigate, diagnose, and oversee treatment of patient in OPD/ casualty, Maternity, Paediatric and adult wards. Perform necessary and appropriate emergency lifesaving procedures. Diagnose and facilitate referrals to higher level of care. Provision of quality patient centred care. Maintain accurate and appropriate health records in accordance with the legal and ethical considerations and continuity of patient patient care. Ensure proper hand over of critical ill patients when going off duty. Provide preventive health interventions and measures to promote health care. Undertake continuing medical education and professional development and study professional literature to keep abreast with current medical practice. Performance of required administrative duties.

Collaboration with medical practitioners and other health care workers in neighbouring health institution. Active participation in training interns and community service doctors. Maintain and continuously improve professional and ethical standard. Instil confidence in public service and also in medical profession through exemplary behaviour.

- ENQUIRIES** : Dr B.C Badripersad Tel No: (031) 538 0806
- APPLICATIONS** : Application to be forwarded to: The Human Resource Manager, Phoenix Community Health Centre, Private Bag x007, Mt Edgecombe 4300
- FOR ATTENTION** : Mr V.S Mtshali
- NOTE** : Direction to candidate: The following documents must be submitted, Application for employment form (Z83), which is obtainable as any Government Department or from website – www.kznhealth.gov.za. Original signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D copy, Updated Curriculum Vitae. Application must be submitted on or before closing date. The reference number must be indicated in the column provided on the form Z83 e.g. PCHC 03/2019. Failure to comply with the above instruction will disqualify applications. Please note that due to the number anticipated, applications will not acknowledge. Correspondence will be limited to short listed candidate only. NB: African Male are encouraged to apply
- CLOSING DATE** : 09 July 2021
- POST 23/108** : **CLINICAL PSYCHOLOGIST GRADE 1, 2 & 3 REF NO: VRH 14/2021**
- SALARY** : Grade 1: R713 361 per annum
Grade 2: R832 398 per annum
Grade 3: R966 039 per annum Other Benefits: 17% Rural Allowance
- CENTRE** : Vryheid District Hospital (Clinical Psychology Services)
- REQUIREMENTS** : Master's Degree in Clinical Psychology. Registration certificate with the Health Professional of South Africa as Independent Psychologist. Proof of current registration with the Health Professional Council of South Africa as Independent Psychologist. Proof of current/previous work experience endorsed and stamped by the employer(s) must be attached. The Employment Equity Target is an African Male. **Grade 1:** None after registration with the Health Professional Council of South Africa (HPCSA) in respect of RSA qualified employees who performed Community Service, as required in South Africa. One (1) year relevant experience after registration with the Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of eight (8) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum of nine (9) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of sixteen (16) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum of seventeen (17) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendation: Fluency in IsiZulu. Drivers license Knowledge, Skills, Training and Competencies Required: Sound Clinical knowledge regarding Clinical Psychology diagnostic assessment and therapeutic procedures and manuals. Knowledge and the ability to administer and interpret psychometric tests. Ability to function in a multi-disciplinary team. Excellent communication and interpersonal relationship skills. Quality Assurance and Improvement. Knowledge of research methodology and ethical code of conduct. Knowledge of relevant legislation. Problem solving skills. Planning and organizing. Psycho-legal assessments.
- DUTIES** : Key Performance Areas: Assess persons by means of clinical interviews. Provide effective administration of clinical work. Deliver a comprehensive psychological services in the relevant area of operations-operate and communicate effectively with multi-professional members. Administer and write reports on psychometric assessments. Ability to conduct individual group and family psychotherapy. Ability to communicate with patients and relatives. Maintain accurate records and compile

		statistics. Offer outreach services. Provide support to Community Service Psychologists allocated in Clinical Psychology Services.
<u>ENQUIRIES</u>	:	Dr Idika FS Tel No: (034) 9822111 Ext 5921
<u>APPLICATIONS</u>	:	All applications should be posted to: The Human Resource Management, Vryheid District Hospital, Private Bag x 9371, Vryheid, 3100
<u>FOR ATTENTION</u>	:	Mr SP Nene
<u>NOTE</u>	:	The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non –RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. African Male are encouraged to apply.
<u>CLOSING DATE</u>	:	16 July 2021
<u>POST 23/109</u>	:	<u>ASSISTANT MANAGER NURSING PRIMARY HEALTH CARE RE NO: AMN PHC 9/2021. (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R614 991 - R692 166.per annum Other Benefits: medical aid (optional), 8 % rural allowance, housing allowance: employee must meet the prescribed requirements.
<u>CENTRE</u>	:	Eshowe District Hospital
<u>REQUIREMENTS</u>	:	Grade 12 certificate. Diploma/degree in General Nursing and Midwifery. Post Basic qualification in Primary Health Care. Current registration with SANC as a Professional Nurse A minimum of 10 years appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Atleast 6 years of the period referred above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant speciality. Atleast 3 years of the period referred to above must be appropriate recognisable experience at management level. Drivers licence. NB: Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management. Knowledge, Skills And Competencies And Training Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks i.e. Nursing Act, Occupational Health & Safety Act, Patient's Rights Charter, Batho Pele principles, Public Service Regulations, Grievance Procedures etc. Leadership, organizational, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Team building and interpersonal relations. Good communication skills. Computer skills
<u>DUTIES</u>	:	Strategically lead and supervise PHC services to provide quality nursing care within the catchment area. Manage and supervise all PHC units involving all stakeholders. Ensure facilitation of an integrated planning and implementation of all services/programs aligning to those of the department. Ensure that all Priority Programs are implement, Facilitate the realization and maintenance of ideal clinic program. Analyze operational imperatives set in the National PHC package, National Norms and standard, Policies and guidelines for implementation of better outcomes. Ensure that nurses are practising in realization of relevant legislative policies and practices as according to SANC, professional and ethnical practices. Facilitate data management. Manage all resources. Be in a position to operate under pressure including extended working hours. Monitor and evaluate staff performance in terms of

Employee Performance Management Development System (EPMDS). Deal with disciplinary and grievance matters including monitoring and managing Absenteeism. Participate in operation sukuma sakhe. Support PHC re-engineering by ensuring that outreach teams are functional. Analyze and interpret statistics including PHC programme indicators

**ENQUIRIES
APPLICATIONS**

: Acting Chief Executive Officer – DR S Buthelezi Tel No: (035) 4734500.
: Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date.

**FOR ATTENTION
NOTE**

: Mrs GZ Dube: Human Resource Manager
: Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za (from 1 January 2021 the new z83 form must be used) and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service must be endorsed by Human Resources. Certified copy of identity document. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers licence, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 9 July 2021

POST 23/110

: **OPERATIONAL MANAGER (PHC) – MAPHUMULO CLINIC REF NO: UMP 6/2021**

**SALARY
CENTRE
REQUIREMENTS**

: R562 800 – R633 432 per annum
: Umphumulo Hospital
: Senior Certificate, Diploma / Degree in general nursing or equivalent, Registration with the S.A.N.C. as a General Nurse and Midwife, A post basic nursing qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (Primary Health Care), with a duration of at least one year accredited with the South African Nursing Council, Current (2021) council receipt, A minimum of nine (9) years appropriate / recognizable experience as a Professional Nurse of which at least five (5) years must be appropriate / recognizable experience in primary health care after obtaining the post basic qualification in Clinical Health Assessment, Treatment and Care, Proof of previous and current work experience (Certificate /s of service) endorsed and stamped by HR must be attached. Understanding of nursing legislation and related legal and ethical nursing practices. Ability to perform clinical nursing practice in accordance with the scope of practice and nursing standards. Empathy and counselling skills. Project management skills,. Knowledge of Code of Conduct and Labour Relations and related policies. Basic understanding of HR and Financial policies and procedures. Strong interpersonal, communication and presentation skills. Basic computer literacy

DUTIES

: Provide quality comprehensive primary health care by promoting preventative, curative. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing. Ensure the implementation of all PHC programs including priority programs in the clinic. Ensure quality PHC service delivery through implementation of NCS and ICRM (ideal Clinic) within the facility. Deal with disciplinary and grievance matters including managing absenteeism. Ensure Data Management is implemented and monitored at the clinic. Monitor and evaluate the performance of Primary Health Care services within the facility and initiate corrective actions timeously. Manage own work, time and that of junior colleagues to ensure proper nursing service in the clinic. Display a concern for patients, promoting and advocating proper treatment and care and ensuring that the unit adheres to the principle of Batho Pele. Develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Maintain inter-sectoral collaboration with other government structures and provide support to Operation Sukuma Sakhe. Provide a safe and therapeutic environment to practice safe nursing care. Manage and ensure performance standards remain adequate and

		responsibilities are adhered within budgeted limits. Monitor and evaluate staff performance in terms of EPMDS. Ensure the effective management of complaints. Provide monthly reports to nursing management. Exercise control of discipline, grievance and any other labour related issues in terms of laid down procedures
<u>ENQUIRIES</u>	:	J. M. Ndlovu Tel No: (032) 4814199
<u>APPLICATIONS</u>	:	Please forward application quoting the reference number to The Human Resource Department, Umphumulo Hospital, Private Bag X9219, Maphumulo 4470 or hand delivered to Umphumulo Hospital, Human Resource Department,
<u>FOR ATTENTION</u>	:	Mr S. M. Naidoo
<u>NOTE</u>	:	Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates – not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.
<u>CLOSING DATE</u>	:	16 July 2021
<u>POST 23/111</u>	:	<u>OPERATIONAL MANAGER (PHC) – MTHANDENI CLINIC REF NO: UMP 7/2021</u>
<u>SALARY</u>	:	R562 800 – R633 432 per annum
<u>CENTRE</u>	:	Umphumulo Hospital
<u>REQUIREMENTS</u>	:	Senior Certificate, Diploma / Degree in general nursing or equivalent, Registration with the S.A.N.C. as a General Nurse and Midwife, A post basic nursing qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (Primary Health Care), with a duration of at least one year accredited with the South African Nursing Council, Current (2021) council receipt, A minimum of nine (9) years appropriate / recognizable experience as a Professional Nurse of which at least five (5) years must be appropriate / recognizable experience in primary health care after obtaining the post basic qualification in Clinical Health Assessment, Treatment and Care, Proof of previous and current work experience (Certificate /s of service) endorsed and stamped by HR must be attached. Understanding of nursing legislation and related legal and ethical nursing practices. Ability to perform clinical nursing practice in accordance with the scope of practice and nursing standards. Empathy and counselling skills. Project management skills,. Knowledge of Code of Conduct and Labour Relations and related policies. Basic understanding of HR and Financial policies and procedures. Strong interpersonal, communication and presentation skills. Basic computer literacy
<u>DUTIES</u>	:	Provide quality comprehensive primary health care by promoting preventative, curative. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing. Ensure the implementation of all PHC programs including priority programs in the clinic. Ensure quality PHC service delivery through implementation of NCS and ICRM (ideal Clinic) within the facility. Deal with disciplinary and grievance matters including managing absenteeism. Ensure Data Management is implemented and monitored at the clinic. Monitor and evaluate the performance of Primary Health Care services within the facility and initiate corrective actions timeously. Manage own work, time and that of junior colleagues to ensure proper nursing service in the clinic. Display a concern for patients, promoting and advocating proper treatment and care and ensuring that the unit adheres to the principle of Batho Pele. Develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Maintain inter-sectoral collaboration with other government structures and provide support to Operation Sukuma Sakhe. Provide a safe and therapeutic environment to practice safe nursing care. Manage and ensure performance standards remain adequate and

		responsibilities are adhered within budgeted limits. Monitor and evaluate staff performance in terms of EPMDS. Ensure the effective management of complaints Provide monthly reports to nursing management. Exercise control of discipline, grievance and any other labour related issues in terms of laid down procedures
<u>ENQUIRIES APPLICATIONS</u>	:	J. M. Ndlovu Tel No: (032) 4814199
	:	Please forward application quoting the reference number to The Human Resource Department, Umphumulo Hospital, Private Bag X9219, Maphumulo 4470 or hand delivered to Umphumulo Hospital, Human Resource Department,
<u>FOR ATTENTION NOTE</u>	:	Mr S. M. Naidoo
	:	Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates – not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.
<u>CLOSING DATE</u>	:	16 July 2021
<u>POST 23/112</u>	:	<u>ASSISTANT MANAGER NURSING GENERAL STREAM: MEDICAL AND SURGICAL WARD: REF NO: ITSH 06/2021</u>
<u>SALARY</u>	:	R562 800 per annum: Other benefits: 12% rural allowance of basic salary, 13 cheque, housing allowance: employee must meet prescribed requirements and Medical Aid: optional
<u>CENTRE REQUIREMENTS</u>	:	Itshelejuba Hospital
	:	Matric/grade12. R425 Degree/Diploma in General Nursing as a General Nurse and Midwife or equivalent. Proof of current registration with the SANC as General Nurse and Midwife. A minimum of eight (8) years appropriate/recognizable experience in nursing after registration as a General nurse and midwife in the hospital environment. At least three (3) years of period referred to above must be appropriate /recognizable experience at management level. SANC Receipt 2021. Certificate of service from Current/ previous employers stamped by HR must be attached Recommendation: Nursing administration degree/diploma. Drivers licence. Computer literacy .experience in medical & surgical ward. Knowledge, Skills, Training & Competencies Required: Knowledge and experience of Public Services Policies Acts and Regulations. Knowledge of SANC rules and regulations. Sound working knowledge of Nursing Management. Knowledge of Code of Conduct and Labour Relations. knowledge of human resources management policies practice including recruitment, condition of services, performance management training and development and labour relations including disciplinary, grievance and secondments processes/ procedures. Computer literacy and information Management. Ability to function well within a team. Organisational and supervision skills. Knowledge of Batho Pele and Patients Right. Knowledge pf current health and public Services legislation and policies. Excellent human relations, communication skills (written and verbal) leadership, interpersonal problem solving and team building skills. Ability to develop policies. Sound negotiation, planning, organizing, decision making and conflict management skills. Basic financial management skills.
<u>DUTIES</u>	:	Key Performance Areas: To ensure the provision of the higher possible nursing care through adequate Supervision in the medical Ward and surgical ward. Ensure the efficient and effective control of surgical sundries, pharmaceuticals equipment and miscellaneous stores. Ensure that all nursing staff are aware and adhere to the relevant Act/ rescripts applicable within the nursing environment and that staff welfare is maintained. Participate in the analysis, formulation and implementation of nursing

policies and procedures. Ensure that nursing standards, ethics and practice is observed as stipulated by the South African Nursing Council. Facilitate and ensure that internal and external disaster management policies and procedures are adhered to. Support and educate staff to assess the quality and effectiveness of nursing services and develop plans for continuous improvement. Monitor the work environment to ascertain whether conditions and practices are conducive to quality patient care and where this is not being active to institute corrective action. To deploy all nursing resources, within area of control, to the best effect to ensure the higher standards of nursing care. Conduct performance appraisal on nursing and support staff and institute necessary development interventions. Ensure that policies and practices governing condition of service nursing staff. Including leave is adhered to. Ensure that all financial management and human Resources Management policies, processes and practices are adhered to. Promote positive team work with other stakeholders and engage in the problem solving and conflict management to quality service delivery. Deal with grievance and labour relations issues in terms of laid policies /procedures i.e. manage workplace discipline.

- ENQUIRIES** : All enquiries should be directed to Ms JN Mthenjane Tel No: (034) 4134000
- APPLICATIONS** : All applications must be addressed to Itshelejuba Hospital Private Bag x0047 Pongola 3170 or hand delivery to Human Resource section.
- NOTE** : An application for Employment Form (z83) must be completed and forwarded. This is obtainable from any Public Department or from the website www.kznhealth.gov.za Certified copies of ID documents, Std10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer ,confirming current and appropriate work experience related to the requirements and recommendations for the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the z83, e.g. ref ITSH 1/2020.Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to pre-employment screening and verification process. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payments of S&T claims.
- CLOSING DATE** : 09 July 2021
- POST 23/113** : **OPERATIONAL MANAGER NURSING (PHC) REF NO: GAM CHC 04/2021**
- SALARY** : R562 800 – R633 432.per annum Other Benefit(s) 13th Cheque Medical Aid (Optional) GEHS (employee must meet prescribed requirements) 12% rural allowance
- CENTRE** : Gamalakhe CHC- Gcilima Clinic
- REQUIREMENTS** : Senior Certificate / Matric Degree/ Diploma in General Nursing and Midwifery that allows registration with SANC as a Professional Nurse. A post basic qualification with a duration of at least one (01) year accredited with SANC in Clinical Nurse Science, Assessment, Diagnosis, Treatment and Care. Proof of current registration with SANC (2021 receipt) Experience A minimum of 09 years appropriate/ recognizable nursing experience after registration as Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Proof of previous and current work experience endorsed and stamped by Human Resource Department (certificate of service). Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. Skills: Knowledge of SANC Rules and Regulations Knowledge of Legislative Framework and Departmental prescripts Leadership, organizational, Decision making, problem solving and interpersonal skills Basic financial management skills Knowledge of Human Resource Management Personal Attitude, Responsive, Professionalism, Supportive, Assertive and Team player role. Communication skills and decision making skills. Leadership and supervisory skills
- DUTIES** : Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how it impacts on service delivery. Ensure clinical nursing practice by nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility. .Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of Human Resource and Financial policies and practices. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex

report writing when required. Work as part of the multidisciplinary team to ensure good nursing care at unit level by nursing team. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in the facility. Display concern for patients, advocating and facilitating proper treatment and care and ensuring that the facility adheres to the principle of Batho Pele. Able to develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate an understanding of Human Resource and Financial Management Policies and procedures. Monitor and evaluate the care and management of all patients through clinical audits and drawing quality improvement plans for the facility and ability to supervise Medical and Surgical emergencies and refer appropriately. Monitor implementation and performance on indicators on daily, weekly and monthly basis; provide feedback to management, analyse data and draw up quality improvement plan and implementation plan. Ensure quality data collection, validation and verification is done as per guidelines. Exercising control of discipline and any other labour related issues in terms of laid down procedures. Improve on complaints management and work towards reducing them. Ensure functionality of the Clinic committee programme so that community involvement and participation is achieved.

ENQUIRIES : Mrs. N.O Ndwendwe Tel No: (039) 318 1113
APPLICATIONS : All Applications Should Be Forwarded To: The HR Manager Gamalakhe Community Health Centre Private Bag X 709 Gamalakhe 4249
FOR ATTENTION : Human Resource Depa
CLOSING DATE : 09 July 2021

POST 23/114 : **ASSISTANT DIRECTOR: GRADE 1 NUCLEAR MEDICINE REF NO: HRM 41/2021**
-(X 01 POST)
 Directorate: X-Ray

SALARY : R517 326 – R574 158.per annum Other Benefits: 13th Cheque, Service Bonus, Medical Aid Optional, Home Owners or Rental Housing Allowance (employee must meet prescribed requirements)

CENTRE : King Edward VIII Hospital (KEH)
REQUIREMENTS : National Diploma /B Tech degree in Diagnostic Radiography Plus Registration with the Health Professions Council of South Africa as a Diagnostic Radiographer Plus Current registration with HPCSA Plus A minimum of 5 years' appropriate experience after registration with HPCSA in Radiography of which 3 years must be appropriate Managerial/Supervisor experience Recommendation: Computer Literacy, Valid Driver's License Knowledge, Skills, Training And Competencies Required: Sound knowledge of diagnostic radiography practice and ethos, Sound knowledge of radiation control and safety Regulations, Knowledge of relevant Health and Safety Acts, Knowledge of relevant Public Service policies, acts and regulations, Knowledge of Public Health Sector Quality Improvement Initiatives, Conflict resolution and problem solving skills, Good interpersonal and written and verbal communication skills, Planning and organizational skills

DUTIES : Key Performance Areas: Ensure the effective, efficient and cost effective management of allocated Resources of the Department, Ensure the department is compliant with Radiation safety standards and other legal safety requirements, Ensure compliance to Quality Improvement Initiatives within the hospital, maintain the operational reliability of the department, Perform clinical duties including shift work as needed

ENQUIRIES : Dr. N. Khuzwayo Tel No: (031) 360 3460
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a

pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)

- CLOSING DATE** : 09 July 2021
- POST 23/115** : **CHIEF DIAGNOSTIC RADIOGRAPHER (GRADE 1) REFERENCE NO.: HRM 42/2021 (01 POST)**
Directorate: X-Ray
- SALARY** : Grade 1: R466 119 - R517 326.per annum Other Benefits: 13th Cheque, Medical Aid (Optional), Home Owner Allowance on Application Employee Must Meet Prescribed Requirements
- CENTRE REQUIREMENTS** : King Edward VIII Hospital (KEH)
: 3 years National Diploma/Degree with Diagnostic Radiography, Registration with HPCSA as a Diagnostic Radiographer, Proof of current registration with HPCSA as a Diagnostic Radiographer (independent practice) Minimum of 3 years' experience after registration with HPCSA as a Diagnostic Radiographer Recommendations: Computer Literacy; B-tech in Radiography will be advantageous; Mammography certificate will be advantageous .Knowledge, Skills, Training, And Competencies Required: Sound knowledge of diagnostic radiography procedures and equipment; Sound knowledge of Radiation Control and safety measures; Sound knowledge of relevant Health and Safety Acts; Ability to communicate effectively and problem solving skills; Good interpersonal relations and ability to perform well within a team; Ability to perform quality assurance tests; Sound knowledge of Public Service Human Resource policies and procedures including EPMDs. Ability to supervise junior and student radiographers.
- DUTIES** : Key Performance Areas: To provide high quality Diagnostic Radiographic services, to promote good health practices and ensure optimal care to patients. To execute all clinical procedures competently to prevent complications to provide a 24 hour radiographic service including weekends and public holidays. To comply with safety and radiation protection standards. Promote good health practices to patients in need of radiography To contribute to the overall work process in the component .To comply with and promote Batho Pele principles in the execution of all duties for effective service delivery. Participate in quality assurance and quality improvement projects including implementation of the National Core standards. Participate in departmental policies and procedures development Participate in monthly departmental meetings Carry out EPMDs on members of staff allocated under your supervision Be actively involved in In-service training, student training and Peer Review and CPD activities.
- ENQUIRIES APPLICATIONS** : DR. N. Khuzwayo. Tel No: (031) 360 3854
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational

categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying) 09 July 2021

CLOSING DATE

:

POST 23/116

:

CLINICAL PROGRAMME COORDINATOR GRADE 1 (QUALITY ASSURANCE)
REF NO: HRM 47/2021 (01 POST)

Directorate: Planning, Monitoring, Evaluation and Reporting Department.

SALARY

:

Grade 1: R444 276 – R500 031 per annum 13th Cheque, Medical Aid (Optional), Home Owner Allowance on Application Employee Must Meet Prescribed Requirements

CENTRE

:

King Edward VIII Hospital

REQUIREMENTS

:

Senior or grade 12 certificate or equivalent qualification, degree/diploma in Nursing with midwifery. Registration with SANC as a general nurse, current proof of registration (receipt-2019), Minimum of 07 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC as general nurse Recommendation: Computer Literacy, valid code 8 (EB) drivers' license. Observable 3 years' experience in Quality Assurance, National Core Standard Accreditation Knowledge, Skills, Training and Competencies required: working knowledge of public service, public policies and procedures related to the field of work. Interpersonal relationship (multi-disciplinary). Communication skills (verbal and written). Presentation and facilitation skills. Ability to conduct multi-disciplinary meetings. Problem solving and decision making skills. Working knowledge of policies, procedures, current services and related legislations. High level of initiative and Enovation

DUTIES

:

Key Performance Areas: coordination of optimal, improvement programs for the institution. Facilitate quality improvement committee meeting and participate in institution and District Quality Assurance meeting. Conduct quality audits for improvement purpose. Ability to implement organizational transformation and change interventions. Coordinate and facilitate health promoting hospital quality improvement projects and quality improvement projects and quality days. Facilitate education and training on National Core Standard, norms and standards, ideal hospital, maintenance and realization framework (IHRMF). Coordinate and conduct quality improvement surveys. Coordinate, consolidate and report all quality assurance indicators and quality improvement plans. Coordinates, provide ongoing feedback to management and quality teams on National Core Standards and Quality patient care in order to ensure that the accreditation process remains on track. Ensure that all institutional standard operating procedures are reviewed and implemented accordingly. Maintain records and provide report back to all stakeholders.

ENQUIRIES

:

Mrs. TJ Sibiyi Tel No: (031) 360 3859

APPLICATIONS

:

All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Human Resource Manager, King Edward VIII Hospital, Private Bag X02, Congella, 4013

NOTE

:

An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities are encouraged to apply

CLOSING DATE

:

9 July 2021

POST 23/117

:

OPERATIONAL MANAGER: GENERAL STREAM: REF NO: HRM 40/2021(01 POST)

Directorate: Surgical

- SALARY** : R444 276 - R500 031 per annum 13th Cheque, Medical Aid (Optional), Home Owner Allowance on Application, Mployee Must Meet Prescribed Requirements
- CENTRE REQUIREMENTS** : King Edward VIII Hospital
: Senior Certificate / Grade 12. Qualification (i.e. Diploma/ Degree in Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse (Obtained from College University).Registration with SANC as General Nurse and Midwifery .Current South Africa Nursing Council (SANC) receipt –license to practice (2021)Minimum experience: 7years appropriate/ recognizable experience in Nursing after registration. Recommendation: Computer Literacy Knowledge, Skills, Training and Competencies Required: Knowledge and insight into nursing processes and procedures. Nursing Prescripts and other relevant Public Service Acts. Decision making & problem solving skills. Interpersonal skills in dealing with conflict management. Knowledge and implement of National Core Standards and Ideal Hospital realisation and Maintenance Framework. Good Communication skills .Supervisory and analytical thinking skills. Application of the APIER approach.
- DUTIES** : Key Performance Areas: Ensure the provision of quality patient care in an efficient and cost effective manner. Manage the effective utilization of all resource (human and material) in the unit. Ensure effective implementation of infection control and prevention practices by all staff including support service and cleaning staff .Supervise implementation of health care delivery policies, procedures, clinical guidelines, protocols, Operational and strategic plans aims at improving service delivery. Facilitate and ensure the implementation of Departmental Priorities, National Core Standards and Ideal Hospital Realization and Maintenance Framework .Monitor and evaluate the care and management of all patients and ensure the keeping of accurate and complete patients' records. Demonstrate a concern for patients, promoting and advocating proper treatment and care. Monitor and evaluate staff performance (EPMDS) .Ensure effective data management. Ensure ethics and professionalism is maintained .Demonstrate effective communication with staff, patients, colleagues, and clinicians (multidisciplinary team) / all stakeholders' .Exercise control over discipline, grievance and all labour related issues. Management of Patient Safety Incident as per guidelines. Management of complaints as per guidelines.
- ENQUIRIES APPLICATIONS** : Mrs. NP Ngcobo Tel No: (031) 360 3026
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims. (This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)
- CLOSING DATE** : 09 July 2021
- POST 23/118** : **CLINICAL NURSE PRACTITIONER-(GRADE 1,2) (MOPD, ACUTE DISEASE AND OPHTHALMIC) REF NO: PCHC 05/2021 (01 POST)**
- SALARY** : Grade 1: R383 226.per annum
Grade 2: R471 333 per annum Benefits:13th Cheque, home owner allowance, and Medical aid optional (Employee must meet prescribed policy requirements)
- CENTRE** : KZN Health -Phoenix Community Health Centre

<u>REQUIREMENTS</u>	:	Senior certificate/Matric or equivalent plus, Basic R425 qualification Degree / Diploma in in General Nursing that allows registration with the SANC as Professional Nurse Plus Diploma in General Nursing Science, Health Assessment, Treatment and Care Accredited by SANC. Proof of current registration with SANC as General nursing and Primary Health Care (2021 receipt). Recommendations A valid Driver's Licence (Code 08/Code10) Computer Literacy. Experience: Grade 1: A minimum of 4 years appropriate/ recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing of which 10 years must be experience after obtaining the 1 year post basic qualification in Clinical Nursing Science, Health assessment, Treatment and care certificate of service from current / previous employers stamped by HR must be attached: Recommendations: A valid Driver's Licence (Code 08/ Code 10), Computer Literacy Knowledge, Skills, Attributes and Abilities required: Knowledge of all applicable legislations such as Nursing Acts, Mental Health Act, Occupational Health & Safety Act, Knowledge of nursing care processes and procedure Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Display a concern for patients, promoting and advocating proper treatment, Report writing skills, Time management skills, Good listening and communication skills, Co-ordination and planning skills, Team building and supervisory skills, Good interpersonal relationship skills, Good insight of procedures and policies pertaining to nursing care, Ability to assist in formulation of patient care related policies, Basic computing skills.
<u>DUTIES</u>	:	Key Performance Areas: Provide quality comprehensive primary health care by promoting preventative, curative and rehabilitative services for the clients and the community, Perform a clinical nursing science in accordance with the scope of practice and nursing standards as determined for a primary health care facility, Promote quality of Nursing care as directed by the professional scope of practice and standards as determined for a primary health care facility, Demonstrate a basic understanding of nursing legislation and related legal and ethical nursing practices within a primary health care environment, Work effectively and amicably at a supervisory level, with person of divert intellectual, cultural race or religious differences, Demonstrate a basic understanding of nursing legislation and related legal and ethical nursing practices within a primary health care environment, Able to manage own work, time and that of junior colleagues to ensure proper nursing service in a unit, Supervision of patients and provision of basic patient needs e.g. Oxygen, nutrition, fluids and electrolyte balance, safe and therapeutically environment in the clinic using EDL guidelines, Ensure clinical intervention to clients including administration of prescribed medication and ongoing observation of patients in the clinic, Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of self care, Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock, Promote scientific quality nursing care by functioning as a therapeutic team, coordinating between CHC and community and preventing medico-legal hazards, Encourage research by assisting in departmental projects and always ensuring that the community needs are taken into account, Strengthen and ensure implementation of Ideal clinic strategies
<u>ENQUIRIES</u>	:	Mrs. B.P Khanyile (Deputy Manager Nursing) Tel No: (031) 538 0808
<u>APPLICATIONS</u>	:	Application to be forwarded to: The Human Resource Manager, Phoenix Community Health Centre, Private Bag x007, Mt Edgecombe 4300
<u>FOR ATTENTION</u>	:	Mr V.S Mtshali
<u>NOTE</u>	:	Direction to candidate: The following documents must be submitted, Application for employment form (Z83), which is obtainable as any Government Department or from website – www.kznhealth.gov.za. Original signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D copy, Updated Curriculum Vitae. Application must be submitted on or before closing date. The reference number must be indicated in the column provided on the form Z83 e.g. PCHC 01/2021. Failure to comply with the above instruction will disqualify applications. Please note that due to the number anticipated, applications will not acknowledge. Correspondence will be limited to short listed candidate only. NB: African Male are encouraged to apply
<u>CLOSING DATE</u>	:	09 July 2021
<u>POST 23/119</u>	:	<u>CLINICAL NURSE PRACTITIONER (SL9) REF NO: DANCHC 17/2021 (01 POST)</u>
<u>SALARY</u>	:	Grade 1: R383 226 – R444 276. per annum

Grade 2: R471 333 – R579 276 per annum other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met

CENTRE REQUIREMENTS

: Greenock Clinic
: Grade 1 Experience: A minimum of 4 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing **Grade 2** Experience A minimum of 14 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing, of which at least 10 years must be Appropriate /recognisable experience after obtaining the one year post basic qualification in Primary Health Care Grade 12(Senior Certificate), Standard 10/ or National Certificate plus basic R 425 qualification i.e. Degree/Diploma in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Post Basic qualification with the duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC .Current registration with SANC as Professional Nurse and Primary Health Care and a minimum of 4 years appropriate /recognisable experience after registration as Professional Nurse in General Nursing. NB: Applicants are required to submit proof of current and previous work experience/ Certificate of Service endorsed and stamped by Human Resources Knowledge, Skills, Training and Competencies Required For The Post Relevant legal framework such as Nursing Acts, Occupational Health and Safety Act, Batho Pele and Patient's Rights Charter, Labour Relations etc. Disciplinary code, human resources policies, hospital generic and specific policies. Sound knowledge of the National Core Standards (OHSC) and Data Management. Sound knowledge of the health programmes run at the PHC level. Ability to relieve in the service areas. Co-ordination and planning skills. Team building and supervisory skills. Good communication and problem solving skills. Knowledge of all applicable legislation guidelines and policies related to nursing principles. Good interpersonal relationship and listening skills.

DUTIES

: Implement and advocate for programmes initiative for clients and the community served by the clinic. Supervision of patients and provision of basic needs e.g. oxygen availability, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the clinic. Ensure proper usage and understanding of relevant guidelines, policies and protocols e.g. IMCI, EDL booklet etc. Ensure clinical intervention to clients including proper administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package, monitor performance and outcomes against the set targets by the Department and act on deviations. Ensure accurate data generation/ collection, verification and submission to FIO timeously. Motivate staff regarding development in order to increase level of expertise and assist patients to develop sense of care. Ensure effective implementation of norms and standards and Ideal Clinic Realisation. Demonstrate effective communication with patients, supervisors and other clinicians, Including report writing. Assist Operational Manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multi-disciplinary team to ensure good Nursing Care in the clinic. Be able to plan and organise own work and that of support personnel to ensure proper Nursing Care in the clinic. Ensure proper utilisation and safe keeping of basic Medical, Surgical, Pharmaceutical and other stock.

ENQUIRIES APPLICATIONS

: Mrs M Ntseki: Tel No: (034) 621 6119
: All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080

FOR ATTENTION NOTE

: MRS DBP Buthelezi
: Applications must be submitted on the prescribed application for employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualification must attach an evaluation certificate from the South African qualifications authority (SAQA) to their

applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. Preference Will Be Given To African Male

- CLOSING DATE** : 09 July 2021
- POST 23/120** : **PROFESSIONAL NURSE SPECIALITY: GRADE 1/2 REF NO: HRM 44/2021 (05 POSTS)**
Directorate: Orthopaedics
- SALARY** : Grade 1: R383 226 – R444 276 per annum
Grade. 2: R471 333 – R579 691 per annum Other Benefits: Medical Aid (Optional), Housing Allowance: Employee Must Meet Prescribed Requirements
- REQUIREMENTS** : Matric/Senior Certificate, Degree / Diploma in General Nursing and Midwifery, Registration with S.A.N.C. as a General Nurse and/or Midwife or Accoucher, One year Post registration Degree/Diploma in orthopedic Nursing science plus 4 years appropriate / recognizable registration experience as a General Nurse, Proof of current registration with SANC, Certificate of service **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing **Grade 2:** Minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years must be appropriate/recognizable experience in the specialty after obtaining the one year post basic qualification in the relevant specialty Recommendation: Computer Literacy Knowledge, Skills, Training And Competencies Required: Knowledge of Public Service Policies, Act and Regulations, Knowledge of SANC rules and regulations, Knowledge of Nursing care processes and procedures, Nursing statutes and other relevant legal framework, Good communication skills –verbal and written, leadership, interpersonal problem solving, conflict, Management, decision making, co-ordination and negotiation skills, Knowledge and experience in implementation of Batho Pele Principles and Patient right charter, code of conduct and labor relations, National core standards and Ideal hospital
- DUTIES** : Key Performance Areas: To execute duties and functions with proficiency within prescript of applicable legislation, Provision of quality patient care through set of standard, clinical guidelines, policies and procedures, To enhance service delivery through implementation of national core standard and national department of health quality improvement initiatives, Provide a safe therapeutic environment as laid down by the legislation, Maintain accurate and complete patient records according to legal requirement, Exercise control over disciple, grievance and labor relations issues, Cost effective utilization of all resources e.g. Human, Financial, material etc, Assist in orientation, induction and mentoring of all nursing staff, Assist with supervision of staff on both day and night, Any other duties allocated by operational Manager/Assistant Nursing Manager
- ENQUIRIES APPLICATIONS** : Mrs. NP Ngcobo Tel No: (031) 360 3026
All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying

CLOSING DATE : 09 July 2021

POST 23/121 : **PROFESSIONAL NURSE – SPECIALITY (OLPHTHALMIC) REF NO: MBO 07/2021 (01 POST)**

SALARY : Grade 1: R383 226 - R444 276 per annum
Grade 2: R471 333 - R579 696 per annum

CENTRE : Mbongolwane District Hospital

REQUIREMENT : Senior certificate/Matric or equivalent. Degree/Diploma in General Nursing Science and Midwifery plus. Post Basic Diploma Nursing Qualification in relevant speciality (Ophthalmology) with duration of One year accredited with SANC. Proof of current registration (2021 receipt). A minimum of 4 years appropriate/ recognizable nursing experience in Nursing after registration as a Professional Nurse in Nursing Science. Proof of previous and current work experience written by supervisor. Attach certificate of service endorsed and stamped by HR Office. Knowledge, Skills, Training And Competencies Required: - Knowledge of Nursing Care, Process and Procedures, Nursing Status and other relevant legal framework such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service. Leadership, Organizational, Decision Making, Problem solving and Interpersonal Skills within the limits of the Public Sector. Personal attitude, Responsiveness, Professionalism, Supportive, Assertive and must be a Team player.

DUTIES : Key Performance Areas: Assist in planning/organizing and monitoring of the objectives of the specialized unit in consultation with subordinates._Provide therapeutic environment for staff, patients and public._Provide comprehensive, quality nursing care as a member of the multi-disciplinary team according to the identified needs of the patient, based on scientific principles._Delegate duties and support staff in the executive of patient care delivery. Provide direct and indirect supervision of all nursing staff/housekeeping staff and give guidance. Do readjustments as required on the shift to provide adequate nursing. Assist in evaluation of staff on work performance – according to staff management system. Execute disciplinary code and grievance procedure executed up to a certain level then referred to the nurse manager. Monitor financial resources with emphasis on cost containment and keeping of all records within the financial policies regarding tenders, procurement and the policy regarding revenue generation, e.g. UPFS, order and monitor appropriate levels of consumables i.e. According to norms. Check all equipment to ensure working order and refer for repairs. Assess the suitability of equipment and consumables for specialized areas. Give budget inputs regarding consumables and equipment budget for financial year. Exercise the control functions to meet medical/legal obligations, i.e. weekly schedule drugs control, control of medication used. Check ward dispensary. Design work schedule for feeder clinics to meet the need of our community.

ENQUIRIES : Mrs WN Magagula Tel No: (035) 4766242 ext. 1011

NOTE : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity document and Driving Licence – not copies of certified copies. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. **NB:** Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered

APPLICATIONS : All applications should be posted to: The CEO, Private Bag x126, Kwa-Pett, 3280 or hand deliver to Mbongolwane District Hospital

FOR ATTENTION : Human Resource Practices/Chief Executive Office

CLOSING DATE : 09 July 2021

<u>POST 23/122</u>	:	<u>PROFESSIONAL NURSE – SPECIALITY (PAEDIATRICS) REF NO: MBO 08/2021 (01 POST)</u>
<u>SALARY</u>	:	Grade 1: R383 226 - R444 276 per annum Grade 2: R471 333 - R579 696 per annum
<u>CENTRE</u>	:	Mbongolwane District Hospital
<u>REQUIREMENTS</u>	:	Senior certificate/Matric or equivalent. National Diploma/Degree in General Nursing or equivalent qualification Current Registration with SANC as Professional Nurse with Child Nursing Science (2020 receipt).Certificate of service or verification of qualification endorsed by Human Resource Department. A Post Basic nursing qualification with a duration of at least 1 year accredited with SANC in Child Nursing Science. Grade 1: Experience: A minimum of 4 years appropriate/ recognizable experience after registration with SANC as a General Nurse and Midwifery and after obtaining the one year Post Basic Qualification in Child Nursing Science. One (1) year post basic qualification in Child Nursing Science. Grade 2: Experience: A minimum of 14 years appropriate /recognizable experience in nursing after registration with SANC as a General Nurse and Midwifery. At least 10 years of the period referred to above must be appropriate/recognizable experience in Child Nursing Science after obtaining the one year post basic qualification in the relevant speciality working in Paeds ward.Knowledge, Skills, Training and Competencies Required: - Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate effective communication with patients, supervisor and other clinicians including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with person of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs requirements and expectations (Batho-Pele).Knowledge of National Core Standards
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (Clinical Practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the institution. Assist with performance reviews (EPMDS).
<u>ENQUIRIES</u>	:	Mrs BRS Ngxongo Tel No: (035) 4766242 ext. 1084
<u>NOTE</u>	:	The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity document and Driving Licence – not copies of certified copies. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered
<u>APPLICATIONS</u>	:	All applications should be posted to: The CEO, Private Bag x126, Kwa-Pett, 3280 or hand deliver to Mbongolwane District Hospital
<u>FOR ATTENTION</u>	:	Human Resource Practices/Chief Executive Office
<u>CLOSING DATE</u>	:	09 July 2021

<u>POST 23/123</u>	:	<u>PROFESSIONAL NURSE SPECIALITY (MATERNITY) REF NO: GTN 14/2021</u>
<u>SALARY</u>	:	R383 226. per annum (Other benefits: Medical Aid optional) In-hospital allowance, 13th cheque, home owners (Employee must meet prescribed requirements) An all-inclusive package & 12% Rural Allowance
<u>CENTRE</u>	:	Greytown Hospital
<u>REQUIREMENTS</u>	:	Grade 12 certificate or equivalent qualification plus. Degree / Diploma in General Nursing Registration as a Midwifery/ Accoucher with SANC.Registration with SANC as a General Nurse and Specialty Nurse (Advanced Midwifery and Neonatal Nursing Science).One year Post-basic registration Degree/Diploma in relevant specialty, plus 4 years appropriate/recognizable experience as a General Nurse. Proof of current registration with SANC (2021). Attach proof of previous and current employment verified, signed and stamped by HR Department/employer. Proof of current and previous work experience endorsed and stamped by Human Resources Manager (must be attached). Knowledge, skills, Training and Competences required. Knowledge and insight into nursing care procedures and processes, nursing statutes, other relevant legal frameworks and MCWH Programmes. Co-ordination and liaison skills. Good communication skills-verbal and written. Facilitation and co-ordination skills. Networking and problem solving skills. Information Management. Ability to formulate patient care related policies.
<u>DUTIES</u>	:	Assist in planning/organizing and monitoring of objectives of the specialized unit.Proper implementation and monitoring of MNCWH programmers e.g CARMMA, HBB etc. Effective monitoring and management of complicated cases using the essential steps in the management of obstetrical emergencies. Assist in conducting trainings within the department e.g HBB/ESMOE drills. Partake in clinical record audits and assist in the formulation and implementation of quality improvement plans. To deputize the Operational Manager and assist with relief duties when the need arises. Assist with allocation/change list, day and night duty rosters and inputs for leave. To act as shift-leader on both day and night shift. To assist in EPMDS evaluation of staff and implement EAP. Ensure meticulous data management and proper record-keeping to improve data quality. Maintain accurate and complete patient's records. Assist in orientation, induction and mentoring of all nursing staff especially junior midwives and students. Provide direct and indirect supervision of all nursing staff/housekeeping staff and give them guidance. Demonstrate effective communication with patients, families and with the multi-disciplinary team as well as other departments within the hospital. Provide a therapeutic environment for staff, patients and the public. Promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty. Effective participation in all other health related programmes e.g.IPC, Quality and Health and Safety. Effective and efficient management of all resources allocated to MNCWH.
<u>ENQUIRIES</u>	:	Ms. P.P.L Nkala Tel No: (033) 4139 400
<u>APPLICATIONS</u>	:	Applications forwarded to: Human Resource Manager, Private bag X 5562, Greytown, 3250
<u>FOR ATTENTION</u>	:	Mr. P Shange
<u>NOTE</u>	:	Directions to Candidates: The following documents must be submitted and if not submitted : (a) Application for Employment Form new (Z83) which is obtainable at any Government department OR from the website (b) Certified copies of Highest Educational Qualifications and professional registration certificate not copies of certified copies. HR endorsed certificate of service/work experience (c) Curriculum Vitae with full record of service certified copy of Identity Document not more than three months. Failure to comply with the above instructions will disqualify applicants. 2. The reference number must be indicated in the column provided on form Z83, e.g. Reference Number (GTN 14/2021). Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointments are subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualifications, citizenship, and previous experience employment verifications. Please note that those candidates will not be reimbursed for S&T claims for attending interviews. It is the applicant's responsibility to have qualification, which is a requirement of the post, evaluated by the South African Qualifications authority (SAQA) and to provide proof of such evaluation on the application. Failure to comply will result in the application not being considered Persons with disabilities should feel free to apply for the post
<u>CLOSING DATE</u>	:	09 July 2021

<u>POST 23/124</u>	: <u>PROFESSIONAL NURSE SPECIALITY GRADE 1/2 (PAEDIATRICS) REF. NO: HRM 45/2021 (05 POSTS)</u> Directorate: Paediatrics Centre: King Edward VIII Hospital
<u>SALARY</u>	: Grade 1: R383 226 – R444 276 per annum Grade. 2: R471 333 – R579 696 per annum Other Benefits: Medical Aid (Optional), Housing Allowance: Employee Must Meet Prescribed Requirements
<u>REQUIREMENTS</u>	: Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC in General Nurse plus 1 year; Post basic qualification in child nursing science Grade 2 A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse, of which 10 Years must be appropriate/recognizable experience after obtaining the one year post basic qualification in and child nursing science. Matric/Senior Certificate or equivalent qualification plus Degree / Diploma in General Nursing Registration with S.A.N.C. as a General Nurse and Specialty Nurse (Paediatrics) in Child Nursing Science. One year Post registration Degree/Diploma in relevant specialty plus 4 years appropriate / recognizable registration experience as a General Nurse. Proof of current registration with SANC 2021 Recommendations Computer Literacy Knowledge, Skills, Training and Competencies Required: Knowledge of child Nursing. Knowledge and insight into nursing processes and procedures Knowledge of public Service Acts, regulations, prescripts and policies. Knowledge of SANC rules and regulations. Knowledge of Code of Conduct for Public Service employees. Decision making and problem solving skills .Skills in organizing, planning and supervising. Knowledge of Batho Pele principles and Patients Right Charter. Knowledge of National Core Standards .Ability to supervise, teach and manage staff. An understanding of the challenge facing Public Health Sector
<u>DUTIES</u>	: Key Performance Areas: Assist in planning/organizing and monitoring of objectives of the specialized unit. Provide a therapeutic environment for staff, patients and public. Provide comprehensive, quality nursing care Provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level. Demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital .Assist with allocation/change list, day and night duty rosters and inputs for leave. Assist in record keeping and provide statistical information on training and staffing. To assist in EPMDS evaluation of staff and implement EAP. Assist in orientation, induction and monitoring of all nursing staff .To complete patient related data and partake in research. Promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty. To assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift. To partake in overall specialized unit functions, i.e. team building. Effective and efficient management of all resources
<u>ENQUIRIES</u>	: MS NP Ngcobo Tel No: (031) 360 3026
<u>APPLICATIONS</u>	: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.
<u>NOTE</u>	: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying
<u>CLOSING DATE</u>	: 09 July 2021

POST 23/125 : **PROFESSIONAL NURSE SPECIALTY GRADE 1&2 REF NO: HRM 46/2021 (10 POSTS)**

Directorate: Obstetrics and Gynaecology

SALARY : Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum

CENTRE : King Edward VIII Hospital

REQUIREMENTS :
Matric/Senior Certificate or equivalent qualification plus Degree / Diploma in General Nursing plus one year post basic qualification in Advanced Midwifery, Registration with S.A.N.C. as a General Nurse and Advanced Midwifery plus Current South African Nursing Council receipt **Grade 1:** A minimum of 4 years Appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing **Grade 2:** A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing, of which 10 years must be appropriate/recognizable experience after obtaining the one year post basic qualification in advanced midwifery Knowledge, Skills, Training, And Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework eg. Nursing Act, Occupational Health and Safety Act, Patient Rights Charter, Batho Pele principles, Public service regulations, Labor Relations Act, Disciplinary Code and Procedures, Grievance Procedure, Good skills in communication, report writing, facilitation, co-ordination, problem solving, planning and organizing, team building, decision making and computer literacy.

DUTIES : Key Performance Areas: Diagnose and manage obstetric emergencies in the absence of a doctor ie. Eclampsia APH etc, Identify high risk clients during ante-partum and post-partum periods manage them or refer them according to hospital policy, Develop mission and vision and objectives for obstetric unit, Develop, implement and review obstetric policies and procedures, Conduct Perinatal Mortality reviews or meetings, Know South African Nursing Council (SANC) rules and regulations pertaining to obstetrics, Develop and implement in service education and quality improvement programs for the obstetrics department, Act as an advocate for clients utilizing Batho Pele principles, Form part of the multi-disciplinary team, Take part in all obstetrics programs ie. PPIP, PMTCT, BBI, BFI and RHC – reproductive health, Identify training needs for the personnel, Implement EPMDS for the personnel, Practice participative management by assisting with relief duties of the supervisor, Liaise with all departments within the institution, Maintain and monitor stock and supplies, Attend meetings held in the institution/outside.

ENQUIRIES : Mrs. NP Ngcobo Tel No: (031) 360 3026

APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying

CLOSING DATE : 09 July 2021

POST 23/126 : **CLINICAL NURSE PRACTITIONER GR 1, 2 REF NO: GAM CHC 05/2021**

SALARY : Grade I: R383 226 per annum

Grade 12: R471 333 per annum Other Benefits 13th Cheque Medical Aid (Optional) Housing allowance (employee must meet prescribed requirements) 12 % rural allowance Uniform allowance Minimum Requirements: STD 10 Certificate Degree / Diploma in General nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Current Registration with SANC (2021 Receipt) Previous and current proof of experience endorsed by Human Resource must be attached (with complete dates, month's ad year)

CETRE REQUIREMENTS

: Gamalakhe CHC-MOPD
: Experience:-**Grade 1:** A minimum of 4 years appropriate / recognizable experience in nursing, after registration as a Professional Nurse with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General nursing of which 10 years must be experience after obtaining the one year post basic qualification in Primary Health Care. Knowledge, Skills and Competencies Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc. Leadership, organizational, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and counselling. Financial and budgetary knowledge. Good in-sight of procedures and policies pertaining to nursing care. Computer skills in basic programs

DUTIES

: Key Responsibilities Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community. Provide administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care. Promote scientific quality nursing care by functioning as a therapeutic team, coordinating between CHC and community and preventing medico-legal hazards. Encourage research by assisting in departmental projects and always ensuring that the community needs, are taken into account. Assist the unit manager with overall management and necessary support for effective functioning in the facility. Maintain client satisfaction through quality services, innovation and professional nursing care by holding Batho Pele principles and standards set by the accreditation. Participate in clinical records audits, Conduct outreach services to improve health outcomes. Ensure proper utilization and management of resources and integration of health services. Participate in multidisciplinary teams (OSS) and outreach services with stakeholders including NGO's, other governmental departments. Advocate Nursing Professionalism and Ethics.

ENQUIRIES APPLICATIONS

: MS. N.E. Sikhondo Tel No: (039) 318 1113
: All Applications Should Be Forwarded To: The HR Manager Gamalakhe Community Health Centre Private Bag X 709 Gamalakhe 4249

FOR ATTENTION CLOSING DATE

: Human Resource Department)
: 09 July 2021

POST 23/127

: **ASSISTANT DIRECTOR: FINANCE REF NO. KCHC/FM/02/2021**

SALARY

: R376 596 - R443 601 per annum (Level 9) Other Benefits: 13th Cheque Medical Aid Optional, Home Owners/Housing Allowances (Employee must meet prescribed requirements)

CENTRE REQUIREMENT

: Kwa-Mashu Community Health Centre
: Senior Certificate STD 10/Grade 12. An appropriate National Diploma or Bachelor's Degree in Finance or Accounting, National Diploma in Cost Management Accounting or Business Administration or Equivalent Qualification. A minimum of 3 to 5 years supervisory experience in Financial Management. Proof of experience should be attached to the application. (Certificates of service or official letters of service from previous/current employers, signed and stamped by HR) Recommendation: Valid driver's license and Computer literacy Knowledge, Training, Skills & Competencies' required Good knowledge of Public Finance Management Act, Supply Chain Management Framework, Division of Revenue Act, National Tertiary Services Grant Framework, Treasury Regulations Solid experience in budgeting, financial planning & analysis, asset management, Vulindlela and Basic Accounting System (BAS). Have ability to perform independently and under pressure as well as report writing & presentation at short notice. Skills: Decision-making, Problem solving, good Communication, Advance proficiency in Microsoft Excel with excellent quantitative &

Analytical skills. Attributes: Strong leadership, innovation, concern for excellence, drive and enthusiasm. Ability to handle sensitive financial information in strictest confidence. Knowledge in budgeting, financial planning and analysis

DUTIES : Ensure that the budget is aligned to the Departmental Strategic Plans, CHC business plan. Monitor and interpret cash flows and report on financial projections to CHC Management and other relevant Management officials within the Department. Provide input towards the development of strategic, annual performance and business plans. Ensure the effective management of budgetary and expenditure control functions for a CHC. Take effective and appropriate steps to ensure maximum collection of revenue due to CHC. Implement and manage and efficient, cost effective and integrated Supply Chain Management throughout the CHC. Perform Employee Performance Management and Development (EPMDS) of staff as required. Ensure appropriate management and utilization of resources allocated to the component. Regulations/procedures and proper internal controls /SOP's are in place and adhered to at all times. Overall responsibility and management of staff in Finance Component. Design, develop and implement financial strategies to ensure effective monitoring and action to keep monthly and progressive expenditure within budget limits. Ensure implementation of financial policies and management systems within broad Provincial guidelines and to counteract on going audit findings. Assist Managers and clinical staff within the institution to implement central cost structures i.e. Cost centres. Actively assist Managers with budgetary control and the management of budget variances. Ensure compliance with Risk Management Policies. Ensure effective and efficient management of assets. Submit verbal and written reports timeously to the Chief Executive Officer (CEO). Actively participate in infrastructure project management. Ensure cooperation and responsiveness to emergency service delivery situations.

ENQUIRIES : Mr. F.S. Matibela Tel No: (031) 504 8435
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance at P61 Mkhivane Road, Kwa-Mashu, 4360 or posted to Private Bag X013, Kwa-Mashu, 4360

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Grade 12/Matric certificate or equivalent, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref KCHC/FM/02/2021. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. NB: Candidates To Be Subjected to a Technical Exercise/Competency Assessment as Part of Selection Process Intended to Test Relevant Competencies of The Job Due severe budgetary constraints that the CHC is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid The CHC has a limited accommodation; therefore incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty. Interim accommodation in a form of Bed and Breakfast or Hotel Accommodation will not be provided Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021) Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews.

CLOSING DATE : 12 July 2021

POST 23/128 : **RADIOGRAPHER GRADE 1/2/3: REF NO: HRM 43/2021 (01 POSTS)**

SALARY : Grade 1: R317 976 – R361 872 per annum
Grade 2: R372 810 – R426 291 per annum
Grade 3: R439 164 – R532 959 per annum

CENTRE : King Edward VIII Hospital Complex

- REQUIREMENTS** : **Grade 1:** None after registration with HPCSA as a diagnostic radiographer; **Grade 2:** 10 years' experience after registration with HPCSA as a Diagnostic Radiographer, **Grade 3:** 20 years' experience after registration with HPCSA as a diagnostic radiographer Other Benefits: Medical Aid (Optional), Housing Allowance: Employee Must Meet Prescribed Matric/Senior Certificate or equivalent qualification PLUS National Diploma/Degree in Diagnostic Radiography PLUS Registration with the HPCSA as a Diagnostic Radiographer PLUS Proof of current registration with HPCSA as Diagnostic Radiographer (independent practice) PLUS Certificate of service endorsed by HR from previous employers must be attached Recommendation: Computer Literacy, Basic knowledge of computed tomography (CT) will be an added advantage Knowledge, Skills, Training, And Competencies Required: Sound knowledge of diagnostic radiographic procedures and equipment, Sound knowledge of radiation control and safety Good communication and interpersonal skills Knowledge of radiation control measures Knowledge of relevant Health and Safety Acts
- DUTIES** : Key Performance Areas: Provision of high quality diagnostic radiography services observing safe radiation protection standards Execute all clinical procedures competently to prevent complications Provide a 24 hour diagnostic radiography service Promote good health practices and ensure optimal patient care Participate in Quality Assurance and Quality Improvement programs, in-service training and National core standards Promote Batho Pele principles in the execution of duties for effective service delivery Perform reception and clerical duties when necessary Inspect and utilize equipment professionally to ensure that it complies with safety standards and ensure health and safety rules regulations are adhered to Participate in departmental policies and procedure development Participate in monthly departmental meetings Participate in continued skills developmental programs Supervision of junior radiography staff and community service radiographers Perform Employee Performance Management and Development (EPMDS) of junior staff
- ENQUIRIES** : DR. N. Khuzwayo. Tel No: (031) 360 3854
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)
- CLOSING DATE** : 09 July 2021
- POST 23/129** : **LIBRARIAN: REF NO. G77/2021**
Cluster: College of Emergency Care
- SALARY** : R316 791 per annum (Level 8) 13th Cheques, Medical Aid (Optional), Housing Allowance: Employee must meet prescribed requirements
- CENTRE** : Head Office: KZN EMS Durban
- REQUIREMENTS** : Appropriate Degree / Diploma in library services plus at least 2 years' experience. Knowledge, Skills, Training and Competencies required:-The candidate must have an ability to make independent decisions, Have the knowledge of Health activities, Research methodology, Clinical terminology and Library practices. National Archives of South Africa Act, 1996. Public Service Act, 1994. Skills Development Act, 1998. Labour Relations Act, 1997. Basic Conditions of Employment Act, 1997. Project

Management, Research, Computer Literacy, Communication both internal and external stakeholders, Analytical, Policy development, Promotion and marketing and Supervisory.

DUTIES : To design, develop and maintain a collection of research reports, Journals and other health-related material and manage the accessibility thereof to users. Classify, catalogue, and index new material acquired by the Library and update the information management system to reflect the new material. Administer the material on loan to and from the library to ensure that the material is current, in good condition and is returned timeously. Perform information searches on material in the library, in other libraries and on the internet in order to meet the knowledge requirements of library users. Design and implement a health-specific library index and associated information management system to facilitate the efficient and effective storage and retrieval of health and medical research material including information contained on media such as CD's; video's and DVD's. Promote the use of the library in order to contribute to the development of a culture of continuous learning within the Department. Review library processes to enable an improved service to users.

ENQUIRIES APPLICATIONS : Mrs BDG Arends Tel No: (031) 203 0900
: All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower

FOR ATTENTION NOTE : Miss N Mnyandu
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but not on a notch/package above of the advertised post are free to apply.

CLOSING DATE 16 July 2021

POST 23/130 : **PROFESSIONAL NURSE GENERAL WITH MIDWIFERY (GRADE 1, 2, 3) REF NO: PCHC 04/2021 (X3 POST)**

SALARY : Grade 1: R256 905.per annum
Grade 2: R315 963.per annum
Grade 3: R383 226 per annum Benefits: 13th Cheque, home owner allowance and Medical aid optional (Employee must meet prescribed policy requirements)

CENTRE REQUIREMENTS : Phoenix Community Health Centre
: Senior certificate/Matric or equivalent degree / diploma in General Nursing and Midwifery. Proof of current registration with SANC (2021 receipt). Certificate of service from current / previous employers stamped and signed by HR must be attached. Experience: **Grade 1:** no experience after registration with SANC as a General Nurse with Midwifery. **Grade 2:** A minimum of 10 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery. **Grade 3:** A minimum of 20 years appropriate / recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery. Knowledge, Skills, Attributes and Abilities required: Knowledge of all applicable legislations such as Nursing Acts, Mental Acts, OH&S Act. Knowledge of nursing care processes and procedure. Batho Pele principles and Patients Right Carter, Labour Relations Act, Grievance Procedures etc. Display a concern for patients, promoting and advocating proper treatment. Sound understanding of legislation and related ethical nursing practices within a primary health care

environment. Report writing skills. Time management skills. Good listening and communication skills. Co-ordination and planning skills. Team building and supervisory skills. Good interpersonal relationship skills. Good insight of procedure and policies pertaining to nursing care. Ability to assist in formulation of patients care related policies.

DUTIES

: Manage patients during pregnancy, labour and puerperium. Implement EMTCT, MBFI, ESMOE and HBB programs. Co-ordinate optimal holistic specialised nursing care to participant as a member of the multi-disciplinary team. Maintain accreditation standards by ensuring compliance with national norms and standards. Co-ordinate daily activities of the unit from Antenatal, Labour, Nursery and Postnatal. Participate in the formulation, analysis, implementation and monitoring of the units objectives, policies and procedures. Ensure the unit complies with infection prevention and control as well as occupational health policies. Strengthen ethics and professionalism. Provide safe and therapeutic environment for patients, staff and public. Participate in staff developing using EPMDS system and other work related programmes and training. Maintain accurate and complete patient records according to legal prescripts. Attend perinatal mortality and morbidity meetings. Conduct audits and draw Quality Improvement Programs. Implement standards, practices and indicators for maternal, neonatal health care and CARMMA. Manage and supervise effective utilisation of resources. Be able to identify and report patient's safety incidents. Be able to handle patient's complaints. Demonstrate adequate knowledge of Covid-19 protocols.

ENQUIRIES

: Mrs B.P Khanyile (Deputy Manager Nursing) Tel No: (031) 538 0808

APPLICATIONS

: Application to be forwarded to: The Human Resource Manager, Phoenix Community Health Centre, Private Bag x007, Mt Edgecombe, 4300

FOR ATTENTION

: Mr V.S Mtshali

NOTE

: Direction to candidate: The following documents must be submitted, Application for employment form (Z83), which is obtainable as any Government Department or from website – www.kznhealth.gov.za. Original signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D copy, Updated Curriculum Vitae. Application must be submitted on or before closing date. The reference number must be indicated in the column provided on the form Z83 e.g. PCHC 04/2021. Failure to comply with the above instruction will disqualify applications. Please note that due to the number anticipated, applications will not be acknowledge. Correspondence will be limited to short listed candidate only. NB: African Males are encouraged to apply.

CLOSING DATE

: 09 July 2021