

**PROVINCIAL ADMINISTRATION: WESTERN CAPE  
DEPARTMENT OF HEALTH**

*In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.*

- CLOSING DATE** : 28 June 2021
- NOTE** : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.
- OTHER POSTS**
- POST 21/172** : **MANAGER: MEDICAL SERVICES: GRADE 1**  
Overberg District
- SALARY** : Grade 1: R1 173 900 per annum (A portion of the package can be structured according to the individual's personal needs). Plus, a rural allowance of 18% of basic salary.
- CENTRE** : Hermanus Hospital
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with professional council: Registration with the HPCSA as Medical Practitioner. Experience: A minimum of 3 years' experience as Medical Officer after registration with the HPCSA as Medical Practitioner. Inherent requirements of the job: Willingness and skills to do after hours work. Valid (Code B/EB) driver's license. Competencies (knowledge/skills): The ability to communicate in at least two of the three official languages of the Western Cape. Strong business orientation with proven skills and abilities in the clinical management of a health service. Proven management competencies specific to a health-care environment. Computer literacy (MS Word, Excel, PowerPoint, Internet and email). Appropriate experience of managing clinical services.
- DUTIES** : Strategic and operational management of all health service platforms in the Overstrand Sub District, including PHC and district hospital services. Ensure safe clinical services and practices that comply with professional laws of the country and compatible with acceptable clinical practices. Set up systems to manage quality assurance in Overstrand Sub-district to ensure support of the patient centered experience, compliance to national core standards, Ideal clinic standards and improved information management. Provide operational support to the office of the Director by effective and efficient use of allocated human, financial, infrastructure and health technology resources and to support service delivery of all the health service platforms in the Overstrand Sub-district. Develop internal and external key partnerships in the sub-district to ensure a WOSA to address the BoD and move to a wellness approach.
- ENQUIRIES** : Ms W Kamfer Tel No: (028) 214-5800
- APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post. "Candidates, who are no in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status".

- POST 21/173** : **MEDICAL SPECIALIST GRADE 1 TO 3 (FORENSIC PATHOLOGY SERVICES)**  
Rural Health Services
- SALARY** : Grade 1: R1 106 040 per annum  
Grade 2: R1 264 623 per annum  
Grade 3: R1 467 651 per annum  
(A portion of the package can be structured according to the individual's personal needs)
- CENTRE REQUIREMENTS** : Directorate: Forensic Pathology Services, Vredendal and West Coast District  
: Minimum educational qualification: Appropriate qualifications that allow registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Forensic Pathology. Registration with a professional council: Registration with the Health Professions Council of South Africa as a Medical Specialist in Forensic Pathology. Proof of annual registration with the HPCSA. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist in Forensic Pathology. **Grade 2:** A minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA as a Medical Specialist in Forensic Pathology. **Grade 3:** A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as a Medical Specialist in Forensic Pathology. Inherent requirements of the job: A valid Code EB (manual transmission driver's license). The Successful candidate shall be based in Vredendal. Competencies (knowledge/skills): Ability to travel within the District and the Province. Research and Previous administration experience at a junior level or middle management. Good interpersonal skills. The ability to communicate in at least two of the three official languages of the Western Cape. Computer literacy in at least MS Word, Excel and Outlook.
- DUTIES** : Performing post-mortem examinations in the Vredendal area and also in support of the District and Metro East. Assisting with administration functions, completion of all investigations and documentation timeously. Present evidence in court, attending incident scenes when indicated. Teaching and training as needed of under and post graduate students and Forensic Pathology Officers, guidance, instructions and support of junior staff. Participate in the learning and teaching activities of the District.
- ENQUIRIES APPLICATIONS** : Dr Abrahams Tel No: (021) 862-2047  
: Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : Candidates who are deemed "registerable" may also apply. The appointment of the successful applicant will only be effected once proof of applications for registration or proof of registration is provided.
- POST 21/174** : **REGISTERED COUNSELLOR (X10 POSTS)**  
(12-Month Contract)
- SALARY** : Grade 1: R579 147 per annum (A portion of the package can be structured according to the individual's personal needs)
- CENTRE REQUIREMENTS** : Various Institutions (Chief Directorate: Rural Health Services)  
: Minimum educational qualification: Appropriate qualification that allows registration with the Health professions Council of South Africa as a Registered Counsellor Registration with a professional council: Registration with the HPCSA as a registered counsellor. Experience: Grade 1: None after registration with the Health Professions Council of South Africa as a Registered Counsellor. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to travel in the sub-district/ district to consult clients, attend and conduct meetings and training sessions. Competencies (knowledge/skills): Knowledge and/or experience in counselling, psychometric assessments and identification of mental health challenges. Ability to think strategically and analytically, as well as the ability to interpret and implement policies and guidelines. Work within your professional scope of practice and know when to refer for more specialized mental health interventions. Knowledge and experience in providing mentoring and supervision of other lay health workers. Ability to communicate in at least two of the three official languages of the Western Cape. Computer literacy (i.e. MS Word, PowerPoint and Excel). Knowledge and application of regulations, policies and

procedures relevant to health programs. Able to work independently and in a team. Good presentation skills and the ability to conduct meetings and training. Good intra- and interpersonal skills aimed at professional relational development, maintenance of good professional relations and effective conflict resolution. Adaptable and innovative in a high-pressured environment. Conceptualization skills as appropriate for individual and group evidence-based intervention identification and application. Ability to work in a diverse, multi-cultural and inclusive environment.

**DUTIES** : Providing preventative and developmental counselling services and interventions on all systems levels. Performing supportive psychological interventions to enhance mental well-being on an individual basis, group basis or at community level. Performing basic psychological screening aimed at overall generalized functioning enhancement. Provide counselling in conjunction with interdisciplinary/multi-sectoral support teams Provide psycho-education and mental health promotion. Report writing and providing feedback to clients/supervisor(s) on interventions. Provide supervision, mentoring and support to lay health workers Attend regular clinical supervision. Form part of the sub-district and district mental health teams.

**ENQUIRIES** : **Central Karoo** – Ms J Nel Tel No: (023) 414-8247  
**Garden Route** – Ms G Holton (Tel No: 044) 803-2730  
**Cape Winelands** – Ms H Liebenberg Tel No: (023-348-8118  
**Overberg** – Ms P Robertson Tel No: (028) 2140-5888  
**West Coast** – Ms C Engelbrecht Tel No: (022) 487-9301

**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click “online applications”)

**NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application / on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)”

**POST 21/175** : **REGISTERED COUNSELLOR (X8 POSTS)**  
(12-Month Contract)

**SALARY** : Grade 1: R579 147 per annum (A portion of the package can be structured according to the individual's personal needs)

**CENTRE** : Various Institutions (Chief Directorate: Metro Health Services)

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa as a Registered Counsellor Registration with a professional council: Registration with the HPCSA as a registered counsellor. Experience: Grade 1: None after registration with the Health Professions Council of South Africa as a Registered Counsellor. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to travel in the sub-district/ district to consult clients, attend and conduct meetings and training sessions. Competencies (knowledge/skills): Knowledge and/or experience in counselling, psychometric assessments and identification of mental health challenges. Ability to think strategically and analytically, as well as the ability to interpret and implement policies and guidelines. Work within your professional scope of practice and know when to refer for more specialized mental health interventions. Knowledge and experience in providing mentoring and supervision of other lay health workers. Ability to communicate in at least two of the three official languages of the Western Cape. Computer literacy (i.e. MS Word, PowerPoint and Excel). Knowledge and application of regulations, policies and procedures relevant to health programs. Able to work independently and in a team. Good presentation skills and the ability to conduct meetings and training. Good intra- and interpersonal skills aimed at professional relational development, maintenance of good professional relations and effective conflict resolution. Adaptable and innovative in a high-pressured environment. Conceptualization

- skills as appropriate for individual and group evidence-based intervention identification and application. Ability to work in a diverse, multi-cultural and inclusive environment.
- DUTIES** : Providing preventative and developmental counselling services and interventions on all systems levels. Performing supportive psychological interventions to enhance mental well-being on an individual basis, group basis or at community level. Performing basic psychological screening aimed at overall generalized functioning enhancement. Provide counselling in conjunction with interdisciplinary/multi-sectoral support teams Provide psycho-education and mental health promotion. Report writing and providing feedback to clients/supervisor(s) on interventions. Provide supervision, mentoring and support to lay health workers Attend regular clinical supervision. Form part of the sub-district and district mental health teams.
- ENQUIRIES** : Dr N Firfirey Tel No: (021) 483-4270
- APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application / on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)"
- POST 21/176** : **QUALITY ASSURANCE MANAGER**  
Garden Route District
- SALARY** : R470 040 per annum
- CENTRE** : Garden Route District Office
- REQUIREMENTS** : Minimum educational qualification: Appropriate 4-year Health related National Diploma/Degree or equivalent registrable with a South African Statutory Health Professions Council or South African Nursing Council. Experience: Appropriate experience in quality assurance, risk management, OHS and infection prevention control (IPC) in a health service setting. Appropriate experience in managing quality assurance projects/programs. Inherent requirement of the job: Valid (Code B/EB) drivers license and willingness to travel within the district. Competencies (knowledge/skills): Computer Literacy (MS Office: MS Word, Excel, PowerPoint and Outlook). Advance managerial and communication skills (verbal and written) in two of the official language of the Western Cape. Ability to analyse and interpret Health Systems Information and compile and present reports. Good leadership and project management skills.
- DUTIES** : Effectively coordinate and manage Quality Improvement Systems in the District. Support Health Establishment staff and Quality Assurance coordinators with the implementation of the Ideal Clinic Realization and Maintenance (ICRM) and Ideal Hospital requirements in preparation for the Office of Health Standards Compliance (OHSC). Coordination and Management of Quality Assurance training needs within the district. Ensure the maintenance of the Infection Prevention and Control (IPC) and Occupational Health and Safety (OHS) standards within the district. Ensure the quality of Quality Assurance data in the Garden Route District.
- ENQUIRIES** : Mr Z Brickles Tel No: (044) 803-2700/ Dr T Marshall Tel No: (044) 803-2700
- APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post.
- POST 21/177** : **OPERATIONAL MANAGER NURSING: GRADE 1 (GENERAL)**  
Garden Route District
- SALARY** : R444 276 (PN-A5) per annum, plus a rural allowance of 8% of basic salary.
- CENTRE** : Alan Blyth Hospital

- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (Diploma/Degree) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with the professional council: Registration with the SANC as Professional Nurse and proof of current registration (i.e. annual licensing receipt of 2021). Experience: Minimum of 7 years appropriate/recognisable experience in nursing after registration as professional nurse with the SANC. Inherent requirements of the job: Will be required to work shifts, weekends and public holidays, if necessary. Valid (Code B/EB) drivers license. Competencies (knowledge/skills): Ability to promote quality patient care through the setting, implementation and monitoring of standards. Ability to function independently as well as part of a multi-disciplinary team. Effective, interpersonal, leadership, decision making, and conflict resolution skills. Good organisational skills and the ability to function under pressure.
- DUTIES** : Responsible for planning, managing, co-ordinating and maintaining an optimal quality Nursing Service as an Operational Manager in a Hospital setting. Participative management and utilisation of Human Resources to fulfil operational and developmental functions in the area. Manage and monitor the Financial Resources, and equipment of the clinical area. Initiate and participate in training, development and research within the nursing department. Deliver a support service to the Nursing Service and the institution. Maintain ethical standards and promote professional growth and self-development.
- ENQUIRIES** : Ms AK Laubscher Tel No: (028) 551-1010  
**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post.
- POST 21/178** : **CLINICAL PROGRAMME COORDINATOR: GRADE 1 (COMPREHENSIVE HEALTH SERVICES)**  
 Garden Route District
- SALARY** : R444 276 (PN-A5) per annum  
**CENTRE** : Garden Route District Office, George (Stationed at Knysna)  
**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. (This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC). Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Inherent requirement of the job: Valid (Code B/EB) driver's license and willingness to travel. Competencies (knowledge/skills): Good interpersonal relations, leadership and communication skills (verbal and written) in at least two of the three official languages of the Western Cape. Knowledge of the Maternal-Child-Women's-Health, HIV/AIDS/STI/TB, and Chronic Conditions. Computer literacy (MS Word, Excel and PowerPoint). Ability to work independently and in a multi-disciplinary team.
- DUTIES** : Ensure implementation, coordination, monitoring and evaluation of the District Maternal/Women's health services and strategies. Support the implementation of the HIV/AIDS/STI/TB services, establish linkages with integrated management of chronic conditions, Maternal Women, Youth and Men's Health and the 1st 1000 day's strategies within the Knysna/Bitou Sub-Districts. Support Knysna/Bitou Sub-Districts to achieve programmatic deliverables. Support the internal and external interface strengthening with the focus on the COPC Model. Monitor and evaluate programme goals and targets including the collection, validation and interpretation of statistical data. Support the Knysna/Bitou Sub-Districts to achieve and maintain Ideal clinic- and Ideal Hospital status for all Health Facilities.
- ENQUIRIES** : Ms E Swanevelder Tel No: (044) 803-2700  
**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post.

- POST 21/179** : **PHARMACIST (INTERN) (X22 POSTS)**  
(01 January 2022 until 31 December 2022)
- SALARY** : R350 817per annum (A portion of the package can be structured according to the individual's personal needs)
- CENTRE** : Various Institutions
- REQUIREMENTS** : Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist (Intern). Registration with a professional council: Registration with the South African Pharmacy Council (SAPC) as a Pharmacist (Intern). Competencies (knowledge/skills): Knowledge of and ability to comply with applicable legislation. National and Provincial Health Policies, Pharmacy Acts and Laws. Ability to work accurately under pressure and maintain a high standard of professionalism. Good interpersonal and communication skills. Computer literacy. Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape.
- DUTIES** : Leadership by demonstrating initiative in addressing problems. Provision of Pharmaceutical Care, including prescription evaluation, dispensing of medication and provision of information to ensure patient compliance and therapeutic success. Effective medicine supply management to ensure the safe and reliable procurement, storage, control and distribution of quality pharmaceuticals. Adherence to policies, procedures and expenditure control. Assist with the training, education and development of pharmacy staff and other health workers, and promotion of Public health. Quality Management by demonstrating compliance with National Core Standards, Occupational Health & Safety control and good Pharmacy practices. All duties will be performed under the direct supervision of a Pharmacist.
- ENQUIRIES** : Ms D Frieslaar Tel No: (021) 483-6197
- APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : All applicants are to submit a comprehensive CV with referral letters from 3 referees. All applicants should indicate 5 institutions of preference, but may be placed at other institutions, depending on the availability of posts. If the applicant does not select 5 institutions their application will not be considered. Certified copies of Matric Certificate, Identity Document, University academic record for the 3 years of study and South African Pharmacy Council (SAPC) student registration certificate. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application / on appointment. This concession is only applicable on health professionals who apply for the first time for registration. The interviews will take place via MS Teams. Accommodation will not be provided.
- POST 21/180** : **ADMINISTRATION CLERK: ADMISSIONS**  
Cape Winelands Health District
- SALARY** : R173 703 per annum
- CENTRE** : Bonnievale CC, Langeberg Sub District
- REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience as an Admin Clerk in Hospital/clinic environment. Inherent requirements of the job: Valid (Code B/EB) drivers license. Competencies (knowledge/skills): Language proficiency in two of the three official languages of the Western Cape. Good interpersonal and communication skills. Must be computer literate (Windows, Excel, PHCIS, CLINICOM). The ability to work under pressure.
- DUTIES** : Registering of patients on the Patient Administration System (PHCIS). Provision of administration support to the facility. Responsible for folder management – filing and retrieving of folder and the filing reports. Responsible for handling patient telephonic enquiries. Provision of information management support and capturing of data. Willingness to work in other clinics due to operational Requirements.

**ENQUIRIES** : Ms E Pengelley Tel No: (023) 626-8547  
**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")  
**NOTE** : No payment of any kind is required when applying for this post.

**POST 21/181** : **STERILIZATION OPERATOR PRODUCTION (X3 POSTS) (2 FULL TIME POST AND 5/8TH POST)**  
Overberg District

**SALARY** : R122 595 per annum (X2 post)  
R76 623 per annum (Level 03) (5/8th post)

**CENTRE** : Caledon Hospital (X1 post and X1 post 5/8th), Hermanus Hospital (X1 post)  
**REQUIREMENTS** : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9(std. 7). Experience: Appropriate experience working in a decontamination and sterilisation unit within a hospital. Inherent requirement of the job: Willingness to work shifts including weekends, public holidays and night duty. Competencies (knowledge/skills): Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape. Good interpersonal relations skills and ability to work in a co-operative way within a team context. Foundation courses in sterilisation and decontamination recommended. Basic understanding of disinfection, decontamination and sterilisation.

**DUTIES** : Collection of used and soiled equipment from all departments daily. Effective application of sterilisation processes and techniques and promote/adhere to infection control as well as health and safety regulations. Perform standard testing on equipment, machines and power tools Decontaminate, pack and sterilise instruments and supplies. Assist with folding of surgical gowns, folding and packing surgical linen. Assist with cleaning and testing of sterilisation equipment, washing machine and autoclaves. Maintain equipment in an optimum working condition and utilisation of resources. Use autoclaves, washing machines and equipment/consumables in a cost-effective manner. Monitor, control and maintain adequate CCSD stock levels in all departments and theatre. Report and assist with investigation of lost instruments/equipment.

**ENQUIRIES** : Ms R Darvel Tel No: (028) 212-1070 (Caledon)  
Mr N Adams Tel No: (028) 312 1166 (Hermanus)

**APPLICATIONS** : The District Director: Overberg District Office, Private Bag X07, Caledon, 7230.  
**FOR ATTENTION** : Ms A Kriel  
**NOTE** : No payment of any kind is required when applying for this post.

**POST 21/182** : **FOOD SERVICES AID**  
Cape Winelands Health District

**SALARY** : R102 534 per annum  
**CENTRE** : Robertson Hospital  
**REQUIREMENTS** : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate experience in a large scale, Food Service Unit. Inherent requirements of the job: Ability to work shifts which include weekends and public holidays. Incumbent must be physically fit to lift heavy objects and be on their feet the entire day. Competencies (knowledge/skills): Knowledge of production for normal and therapeutic diets in an Industrial Food Service Unit on a large scale. Knowledge of hygiene, Occupational Health, HACCP and safety principles. Ability to read, speak and write in at least two of the three official languages of the Western Cape.

**DUTIES** : Assist in the receipt and storage of all provisions and stock in the Food Service Unit. Pre-preparation and production of all normal and therapeutic diets. Weigh, dish and distribute food to various wards. Clean all areas, utensils and equipment in the Food Service Department. Adhere to Health and Safety prescripts, elementary control measures and standard operational procedures. Financial management and human resource support to supervisor.

**ENQUIRIES** : Ms EM Volschenk Tel No: (023) 626-8567  
**APPLICATIONS** : The Manager: Medical Services, Robertson Hospital, Private Bag X 617, Robertson 6705.  
**FOR ATTENTION** : Ms TM Padiachy  
**NOTE** : No payment of any kind is required when applying for this post.

- POST 21/183** : **DRIVER (LIGHT DUTY VEHICLE)**  
Rural Health Services
- SALARY** : R102 534 per annum  
**CENTRE** : George Hospital  
**REQUIREMENTS** : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate experience of transporting personnel and goods. Inherent requirements of the job: Valid (Code B/C1/EB) drivers license. Valid PDP (must be valid at the time of the closing of the post). Must be physically fit and able to load/unload heavy goods/equipment. Willingness to do standby for the transporting of blood after hours (weekends and public holidays). Competencies (knowledge/skills): Must be able to speak clearly and legible. Must be able to speak in two of the three official languages of the Western Cape. Knowledge of Transport regulations (Handbook 1 of 2019). Ability to accept accountability, responsibility and to work independently. Must be able to read and write accurately.
- DUTIES** : Daily transporting of official passengers, post, packages, medication, goods and equipment as well as completion of logbooks. Deliver and collect blood products. Conduct routine inspection, maintenance, cleaning of vehicles and report any defects. Perform routine administrative duties when required and respond to emergencies when necessary. Relief staff within the component when required.
- ENQUIRIES** : Ms A Van Blerk Tel No: (044) 802-4497  
**APPLICATIONS** : The Chief Executive Officer: George Hospital, Private Bag X6534, George, 6530.  
**FOR ATTENTION** : Mr BH Cassim  
**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.
- POST 21/184** : **PORTER**  
Overberg District
- SALARY** : R102 534 per annum  
**CENTRE** : Caledon Hospital  
**REQUIREMENTS** : Minimum requirement: Basic numeracy and literacy skills. Experience: Appropriate experience in a health-related environment. Inherent requirements of the job: Willingness to work shifts, weekends and public holidays. Ability to perform tasks such as lifting patient's from/onto beds, trolleys and wheelchairs. Must be of sober habits. Willingness to work in a team. Competencies (knowledge/skills): Ability to speak in at least two of the three official languages of the Western Cape. Good interpersonal and communication skills.
- DUTIES** : Safely transport patients on trolleys and wheelchairs within various areas in the hospital. Assist with shifting of medical equipment. Ensure cleaning of wheelchairs and trolleys. Assist with the removal of bodies from wards and perform relevant duties. Assist with ambulatory patients as well as greeting and directing patients to various areas in the hospital. Collect NHLS samples and bloods for cross match samples from the wards. Render supportive service to supervisor.
- ENQUIRIES** : Ms R Darvel Tel No: (028) 212-1070  
**APPLICATIONS** : The Director Overberg District Office: Private Bag X07, Caledon, 7230  
**FOR ATTENTION** : Ms A Kriel  
**NOTE** : No payment of any kind is required when applying for this post.