

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH**

- APPLICATIONS** : The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.
- FOR ATTENTION** : Me P Mpu
- CLOSING DATE** : 28 June 2021
- NOTE** : Applications must be submitted on new Z83 form. "Applicants are advised that until 31 December 2020 the current application for employment (Z83) form will be applicable, however from 1 January 2021, a new application for employment (Z83) form will be effective. Should an individual wish to apply for a post on or after 1 January 2021, he/she will be required to submit the new application for employment form which can be downloaded at www.dpsa.gov.za-vacancies. From 1 January 2021 should an application be received using the incorrect application for employment (Z83), it will not be considered." The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document [Driver's license where applicable]. The certification must be within six (6) months as at the advert closing date. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan

MANAGEMENT ECHELON

- POST 21/56** : **DEPUTY DIRECTOR-GENERAL: CLINICAL HEALTH SERVICES REF NO: H/D/14**
Re-Advertisement (Those who previously applied are encourage to apply)
- SALARY** : R1 521 591 per annum (Level 15)
- CENTRE** : Cluster: Clinical Health Services
- REQUIREMENTS** : Undergraduate qualification (NQF level 7) and relevant post graduate qualification (NQF level 8) as recognised by SAQA in a health-related field. Registration with relevant statutory body as health professional. 8-10 years experience at Senior Management Service (SMS) Level within Health management. Valid driver's license. Successful completion of the Certificate for the entry into the Senior Management Services Knowledge of National and Provincial Health Acts, Free State Hospitals Act, Free State Hospitals Act, Free State Nursing Education Act, PSR/PSA and Public Finance Management Act, People Management, Financial Management, Strategic Planning, Planning and Organizing.

- DUTIES** : To provide strategic leadership, management and control in the Clinical Health Services and Health Support Programmes. Oversee and ensure overall provision of Strategic Health Services within the Department. Oversee and manage the provision of health programme services. Oversee and ensure the provision of District Health Service and District Hospital Services. Oversee and manage the provision of Central Hospital Services. Manage and oversee the provision of Regional Hospital Services. Provide Strategic Direction for the clinical Health Services and Health Support Programmes. Oversee and manage the provision of Specialised Hospital Services. Monitor and implement National Health Insurance. Implement Systems for good Corporate and Clinical Governance. Oversee resources (Human, Financial, Equipment/Assets).
- ENQUIRIES** : Ms NL Mahlangeni Tel No: (051) 408 1161 / 1162

DEPARTMENT OF TREASURY

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



- APPLICATIONS** : Applications, quoting the relevant reference, should be forwarded as follows: The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Mr. I B Pheello, Fidel Castro Building, Tel No: (051) 405 5069 or applications that are hand delivered must be brought to the foyer of Fidel Castro Building where they must be placed in the appropriately marked box at: Security, ground floor, Fidel Castro Building, Cnr. Markgraaf and Miriam Makeba Streets, Bloemfontein.
- FOR ATTENTION** : Mr. I Pheello Tel No: (051) 405 5069
- CLOSING DATE** : 02 July 2021
- NOTE** : Applications must be submitted on the new Z.83 form (Updated version that came into effect on 1 January 2021), obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached or subjects should be mentioned in the CV), identity document, driver's license and a C.V. Applicants are requested to complete the Z.83 form properly and in full. The department, post name and reference number of the advertised post should be stated on the Z.83. Candidates will also be subjected to a competency assessment as well as a practical test. Documents accompanying the C.V. should not be copies of certified copies. Only documents certified by the SAPS or holders of offices as Published by the Minister of Justice in terms of Section 6 of the Justices of the Peace and Commissioners of Oaths Act, 1963 (Act 16 of 1963) who are designated to be commissioners of oaths, will be accepted. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. No e-mailed or faxed applications will be considered. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification verification and reference checks). The Department reserves the right not to make appointments on the advertised post(s).

OTHER POSTS

<u>POST 21/57</u>	:	<u>DEPUTY DIRECTOR: MUNICIPAL ACCOUNTING: FEZILE DABI DISTRICT REF NO: FSPT 009/21</u>
<u>SALARY</u>	:	R733 257 per annum (Level 11), (An all-inclusive salary package), (This all-inclusive flexible remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to specific rules)
<u>CENTRE REQUIREMENTS</u>	:	Bloemfontein A relevant qualification (NQF level 6 or higher) in Accounting / Economics / Municipal or Public Finance with a minimum of five (5) years' experience in the local government finance and administration of which at least three (3) years should have been in a junior management position. Knowledge of the Municipal Finance Management Act (MFMA), Public Finance Management Act (PFMA), Treasury Regulations and other relevant legislation. Computer literate. Good report writing, analytical, communication, presentation, project management and conflict management skills.
<u>DUTIES</u>	:	Promote adherence to GRAP standards and timeous submission of credible annual financial statements. Promote improved audit outcomes in municipalities. Provide technical support on financial management and accounting. Supporting the monitoring and compliance with the financial accounting reporting requirements. Management of functions related to effective and efficient operations of the Directorate, which includes quarterly reporting of the annual performance targets.
<u>ENQUIRIES</u>	:	Mr. L Moduane @ 083 389 1778 (Office hours only)
<u>POST 21/58</u>	:	<u>DEPUTY DIRECTOR: INFRASTRUCTURE CO-ORDINATION REF NO: FSPT 010/21</u>
<u>SALARY</u>	:	R733 257 per annum (Level 11), (An all-inclusive salary package), (This all-inclusive flexible remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to specific rules)
<u>CENTRE REQUIREMENTS</u>	:	Bloemfontein A relevant degree in a Built environment (Quantity Surveying / Civil Engineering / Architecture / Project Management / Finance) with a minimum of five (5) years' experience in the monitoring of infrastructure projects/programmes of which at least three (3) years should have been in a junior management position. Knowledge of the Public Finance Management Act (PFMA), Division of Revenue Act, Intergovernmental Relations Act and Treasury Regulations. Computer literate. Good interpersonal, organizing, planning and analytical skills. Valid driver's license.
<u>DUTIES</u>	:	Oversee the infrastructure performance management. Monitor and oversee the infrastructure financial management. Monitor and support the infrastructure planning portfolio management. Monitor and oversee the infrastructure project/programme review management. Support infrastructure capacity building.
<u>ENQUIRIES</u>	:	Ms. M C Tadi Tel No: 051 405 5464
<u>POST 21/59</u>	:	<u>ASSISTANT DIRECTOR: INFRASTRUCTURE CO-ORDINATION REF NO: FSPT 011/21</u>
<u>SALARY</u>	:	R376 596 per annum (Level 09)
<u>CENTRE REQUIREMENTS</u>	:	Bloemfontein A relevant degree/diploma in a Built environment (Quantity Surveying / Civil Engineering / Architecture / Project Management / Finance) with a minimum of three years' experience in the monitoring of infrastructure projects/programmes. Knowledge of the Public Finance Management Act (PFMA), Division of Revenue Act, Intergovernmental Relations Act and Treasury Regulations. Computer literate. Good interpersonal, organizing, planning and analytical skills. Valid driver's license.

DUTIES : Assist with the monitoring of infrastructure performance management. Assist with the monitoring and oversight of infrastructure financial management. Assist with the monitoring and support of the infrastructure planning portfolio management. Assist with the monitoring of the infrastructure project/programme review management. Support infrastructure capacity building.

ENQUIRIES : Ms. M C Tadi Tel No: 051 405 5464

POST 21/60 : **ASSISTANT DIRECTOR: LIQUIDITY AND INVESTMENT MANAGEMENT REF NO: FSPT 012/21 (X2 POSTS)**

SALARY : R376 596 per annum (Level 09)
CENTRE : Bloemfontein
REQUIREMENTS : A relevant degree/diploma in Economics / Accounting / Public Finance / Public Administration with a minimum of three years' experience in a cash-flow or banking environment (Experience in public sector financial management will be an added advantage). Knowledge of the relevant legislation. Knowledge of provincial budgets. Knowledge of cash management and financial statements. Report writing skills, analytical skills, communication and presentation skills. Computer literate.

DUTIES : Review and verification of provincial cash flow forecasts and allocation schedules. Allocation of correct and sufficient cash-blocking limits as well as the allocation of correct and sufficient Automated Clearing Bureau (ACB) limits to departments. Manage investments with commercial banks and the South African Reserve Bank as well as monitoring of debit/credit interest calculations by the Inter-Governmental Cash Co-ordination (IGCC) and Provincial Banker. Supervision of personnel.

ENQUIRIES : Ms. M C Tadi Tel No: 051 405 5464

POST 21/61 : **ASSISTANT DIRECTOR: PROVINCIAL ACCOUNTING COMPLIANCE REF NO: FSPT: 013/21**

SALARY : R376 596 per annum (Level 09)
CENTRE : Bloemfontein
REQUIREMENTS : A Bachelor's Degree/Diploma in Accounting or equivalent qualification with Accounting 2 as a major subject. A minimum of three years' experience in an accounting environment. Knowledge of the Public Finance Management Act (PFMA), Public Service Regulation, applicable National and Provincial Instruction notes, Treasury Regulations and Financial Systems including: BAS. Computer literacy. Valid driver's license.

DUTIES : Co-ordinate and provide training within the Free State Provincial Government to ensure capacity building to enhance effective and efficient accounting systems. Compile provincial instruction notes, guidelines and procedure manuals in order to ensure implementation and adherence by all provincial departments. Amend and implement National Treasury prescripts. Compile, consolidate and verify KCM assessments and reports to promote accurate and credible accounting information for the allocated department/entities. Evaluate asset and liability items and any new financial systems to ensure adherence to Provincial and National norms and standards. Verify delegations against requirements and maintain financial management information for provincial departments and entities. Ensure the successful implementation of banking arrangements for provincial departments. Manage resources to ensure the smooth running of the Unit.

ENQUIRIES : Ms. TB Morare Tel No: 051 405 5241