DEPARTMENT OF COOPERATIVE GOVERNANCE

The vision of the Department of Cooperative Governance is one of having a well co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of this post. Candidature of persons whose appointment/transfer/promotion will promote representivity will therefore receive preference.

APPLICATIONS: Applications may be submitted electronically via email: cogta86@ursonline.co.za or via fax: 086 415 5709
FOR ATTENTION: URS Response Handling, Tel No: (012) 811 1900.
CLOSING DATE: 21 May 2021
NOTE: Applicants are advised that a new application for employment form (Z83) has been in effect since 1 January 2021. The new application for employment form can be downloaded at www.dpea.gov.za-vacancies. Applications submitted using the old Z83 form will not be accepted. Applications must be accompanied by (1) a comprehensive CV, with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience as compared to the Public Service, as well as at least 2 contactable references, (2) a copy of the applicant’s South African ID Document, (3) a copy of the applicant’s driver’s licence, (4) a copy of Grade 12 Certificate as well as all qualifications mentioned in the CV and (5) a SAQA verification report for foreign qualifications. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Core competencies: Strategic capacity and leadership. People management and empowerment. Programme and project management. Change management. Financial management. Process Competencies: Knowledge management. Service Delivery Innovation. Problem solving and analysis. Client orientation and customer focus. Communication skills (written and verbal). Advanced presentation/public speaking skills. Technical Competencies: Disaster Management Act, 57 of 2002. National Disaster Management Framework and related frameworks. The concept and practice of disaster risk management. The core philosophy of disaster risk reduction and mainstreaming risk reduction into development programmes. Project management methodologies. Functioning of Provincial and Local Government. The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. It is important to note that it is the applicant’s responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. The below post is a senior management post. The requirements for appointment at Senior Management Service level include the successful completion of the Senior Management Pre-entry Programme as endorsed by the National School of Government. Applicants should therefore have proof that they have registered for the Pre-entry Certificate, which can be accessed using the following link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme/. Shortlisted candidates must provide proof of successful completion of the course.

MANAGEMENT ECHELON
POST 15/02 : CHIEF DIRECTOR: INTEGRATED PROVINCIAL DISASTER MANAGEMENT SUPPORT, MONITORING AND EVALUATION SYSTEMS
REF NO: 29409/01

SALARY : R1 251 183 per annum. (Level 14) (An all-inclusive remuneration package) The package includes a basic salary (70% of package) and a flexible portion that may be structured in terms of the applicable guidelines.

CENTRE : Pretoria

REQUIREMENTS : A Grade 12 Certificate and an undergraduate qualification in Disaster Management/Development Studies/Environmental/Public Administration or equivalent qualification (NQF Level 7) as recognised by SAQA. 5 – 10 years relevant experience at senior management level. Additional requirements: Senior Management Pre-Entry Programme. Driver’s licence. Travelling.

DUTIES : The successful candidate will perform the following duties: Provide strategic support in monitoring, reporting, evaluating and implementing of disaster management legislation. Oversee and conduct impact evaluations on disaster incidents and programmes. Develop an information and knowledge management system for disaster management. Provide strategic support on the coordination, development and implementation of integrated education, training, public awareness and research.

ENQUIRIES : Dr M.E. Tau, Tel.No: (012) 848 4602.