PROVINCIAL ADMINISTRATION KWAZULU NATAL
DEPARTMENT OF HEALTH

OTHER POSTS

POST 12/122: MEDICAL SPECIALIST (ANEASTHETICS) (GRADE 1-3) REF NO: MAD 04/2021 (X1 POST)

SALARY:
Grade 1: R1 106 040 – R1 173 900 per annum
Grade 2: R1 264 623 – R1 342 230 per annum
Grade 3: R1 467 651 – R1 834 890 per annum

The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, 18% inhospitable of basic salary plus fixed commuted overtime.

CENTRE:
Madadeni Provincial Hospital

REQUIREMENTS:
Medical Specialist Grade 1: Appropriate qualification plus registration with the HPCS as a Medical Specialist in Anaesthetics. Medical Specialist Grade 2: Appropriate qualification, registration certificate, plus FIVE (5) years' experience after registration with the HPCSA as a Medical Specialist in Anaesthetics. Medical Specialist Grade 3: Appropriate qualification, registration certificate, plus Ten (10) years' experience after registration with the HPCSA as a Medical Specialist in Anaesthetics. Knowledge, Skills and Competencies required: - Sound knowledge and clinical skills in the management of Anaesthetics/ ICU patients. Ability to supervise and teach junior and senior staff. Good communication, interpersonal and management skills. Sound professional and ethical values, and a concern for excellence.

DUTIES:
To provide safe, ethical and high quality of care through the development of standards, audits, research and risk assessment in the following areas: clinical and customer care (patient perspective). Undertake training of undergraduate medical students and also support relevant clinical research, clinical trials and CPD activities. Participate in commuted overtime as per departmental needs. This includes on site duties and or being rostered. Provide expert advice and clinical support to District / regional level hospitals referring to Madadeni Hospital. Provide outreach to surrounding District hospitals that refers patient to Madadeni Hospital. Active participation in quality improvement programs including clinical audits and continuous professional development activities in Madadeni Hospital. Assist with the setting of protocols for management of patients, equipment and other relevant procedures. Ensure equipment is maintained and functional at all times. Attend administrative matters as pertains to the unit Manage / supervise allocated human resources. Empower in a respectful manner the medical and nursing staff through evidence based best practices. Attend to meetings and workshops as directed. Comply with all legal prescripts Acts, legislates, policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per hospital organogram. Maintain clinical, professional and ethical standards. Assist hospital management and heads of clinical units with the development and implementation of guidelines, protocols and clinical audits, revising as needed to optimize patients care in the theatre and wards with resources available. Be part of Disciplinary team. Conduct outpatient's clinics and provide expert opinion. Provide a support service for hospitals and clinics in Amajuba Districts. Liaison with other head of disciplines. Provide specialists services for the management of chronic pain services. Develop acute and chronic pain management.

ENQUERIES:
Dr. S.D Hadebe Tel No: (034) 328 8000

APPLICATIONS:
All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940

FOR ATTENTION:
The Recruitment Officer

NOTE:
This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. NOTE: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any
Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualified applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

**CLOSING DATE**: 30 April 2021

**POST 12/123**: MEDICAL SPECIALIST (ANEAESTHETICS) (GRADE 1-3) REF NO: MAD 04/2021(X1 POST)

**SALARY**: Grade 1: R1 106 040 – R1 173 900 per annum
Grade 2: R1 264 623 – R1 342 230 per annum
Grade 3: R1 467 651 – R1 834 890 per annum
The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, 18% inhospitable of basic salary plus fixed commuted overtime.

**CENTRE**: Madadeni Provincial Hospital

**REQUIREMENTS**: Medical Specialist Grade 1: Appropriate qualification plus registration with the HPCSA as a Medical Specialist in Anaesthetics. Medical Specialist Grade 2: Appropriate qualification, registration certificate, plus FIVE (5) years’ experience after registration with the HPCSA as a Medical Specialist in Anaesthetics. Medical Specialist Grade 3: Appropriate qualification, registration certificate, plus Ten (10) years’ experience after registration with the HPCSA as a Medical Specialist in Anaesthetics. Knowledge, Skills and Competencies required: – Sound knowledge and clinical skills in the management of Anaesthetics/ ICU patients. Ability to supervise and teach junior and senior staff. Good communication, inter-personal and management skills. Sound professional and ethical values, and a concern for excellence.

**DUTIES**: To provide safe, ethical and high quality of care through the development of standards, audits, research and risk assessment in the following areas- clinical and customer care (patient perspective). Undertake training of undergraduate medical students and also support relevant clinical research, clinical trials and CPD activities. Participate in commuted overtime as per departmental needs. This includes on site duties and or being rostered. Provide expert advice and clinical support to District / regional level hospitals referring to Madadeni Hospital. Provide outreach to surrounding District hospitals that refers patient to Madadeni Hospital. Active participation in quality improvement programs including clinical audits and continuous professional development activities in Madadeni Hospital. Assist with the setting of protocols for management of patients, equipment and other relevant procedures. Ensure equipment is maintained and functional at all times. Attend administrative matters as per hospital organogram. Maintain clinical, professional and ethical standards. Assist hospital management and heads of clinical units with the development and implementation of guidelines, protocols and clinical audits, revising as needed to optimize patients care in the theatre and wards with resources available. Be part of Disciplinary team. Conduct outpatient’s clinics and provide expert opinion. Provide a support service for hospitals and clinics in Amajuba Districts. Liaison with other head of disciplines. Provide
specialists services for the management of chronic pain services. Develop acute and chronic pain management.

ENQUIRIES: Dr. S.D Hadebe Tel No: (034) 328 8000
APPLICATIONS: All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940
FOR ATTENTION: The Recruitment Officer
NOTE: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

CLOSING DATE: 30 April 2021

POST 12/124: DEPUTY DIRECTOR: RISK MANAGEMENT SERVICES
Cluster Risk, Investigations and Security Services
Re-advert applicants who applied before will have to re-apply
Job Purpose: The incumbent of this post will report to the Director: Risk Management Services, and will be responsible to ensure effective and efficient rendering of risk management services, development of the three year rolling and annual risk management plans, risk assessment fieldwork, reporting and follow up.

SALARY: R733 257 per annum (Level 11) (An all-inclusive salary package). NB: All incumbents will be based at the head office but will be responsible for the districts they had applied for.

CENTRE: Head Office Ref No: G51/2021 (X2 Posts)
EThekweni District: Ref No: G52/2021 (X1 Post)
ILembe District: Ref No: G53/2021 (X1 Post)
UMgungundlovu District: Ref No: G54/2021 (X1 Post)
UThukela District: Ref No: G55/2021 (X1 Post)
King Cetshwayo: Ref No: G56/2021 (X1 Post)

REQUIREMENTS: An appropriate Bachelor’s Degree or National Diploma in Internal Auditing/ Auditing/ Accounting/ Risk Management; Plus A minimum of three (3) years in Internal Auditing/Auditing/Risk Management environment with three years’ junior management experience; Plus Unendorsed valid Code B driver’s license. Plus Membership with the relevant professional body will be an added advantage. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Recommendations: Previous work experience in the health sector will be an added advantage.

DUTIES: The ideal candidate must: Possess sound knowledge of the Public Finance Management Act, Treasury Regulations and Public Service Act and Regulations. Have the ability to deal with high work pressure and threats within a stressful environment. Have the ability to liaise effectively with clients and the relevant stakeholders. Have the ability to manage the risk management processes in terms of the Risk Management Standards and best practices.
Have an in-depth understanding of public procurement processes and prescripts PFMA, PPPFA, relevant Regulations and Guidelines etc.). Have good communication skills (both verbal and written). Have knowledge of risk management and/or internal auditing. Proven initiative, decisiveness, dedication and the ability to acquire new knowledge swiftly. Be computer literate with proficiency in MS Word Software Applications. Interviewing Techniques, Planning and organisation, Project management, Presentation skills and Report writing skills. Develop a comprehensive risk profile and recommend improvements on significant risk exposure for the department. Develop, implement, monitor and evaluate integrated risk management strategies. Assist in the design and implementation of a comprehensive plan for circulating risk management knowledge and information that will elicit the support of stakeholders across the department. Management of a long-term strategic risk based risk management plan based on sub unit specific risk management strategies. The strategic plan should be based on a formalised plan to address the risk identified by risk assessments of the department. Perform reviews of risk management projects and reports, contributing expertise and industry knowledge to ensure that value is added. Ensure that all risk assessments conducted in terms of the risk management implementation plan are properly scoped, planned, appropriately resourced and executed through close liaison with department managers. Co-ordinate the implementation of Business Continuity Management within the department. Management of a long-term strategic risk based risk management plan based on sub unit specific risk management strategies. The strategic plan should be based on a formalised plan to address the risk identified by risk assessments of the department. Perform reviews of risk management projects and reports, contributing expertise and industry knowledge to ensure that value is added. Ensure that all risk assessments conducted in terms of the risk management implementation plan are properly scoped, planned, appropriately resourced and executed through close liaison with department managers. Co-ordinate the implementation of Business Continuity Management within the department.

ENQUIRIES
Ms TC Mqgithi Tel No: (033) 395 4002

APPLICATIONS
The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 Or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

FOR ATTENTION
Miss NS Buthelezi Tel No: 033- 395 2896

NOTE
Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Non-compliance with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

CLOSING DATE
23 April 2021

POST 12/125
ASSISTANT NURSE MANAGER NURSING (SPECIALTY STREAM – OBSTETRIC & GYNAECOLOGY) REF NO: PMMH/ANM/OB/01/21 (X1 POST)

SALARY
R614 991 – R692 166 per annum. Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional) In-hospital Area Allowance (8% of basic salary)

CENTRE
Prince Mshiyeni Memorial Hospital

REQUIREMENTS
Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A post basic nursing qualification in ‘Advanced Midwifery & Neonatal Nursing Science’, with duration of at least 1 year, accredited with the SANC. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a Professional nurse with SANC in General Nursing At least 6 years of the period referred to above must be appropriate/recognizable nursing experience in the specialty after obtaining the one year post basic qualification in ‘Advanced Midwifery & Neonatal Nursing Science’ At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Certificates of Registration with the SANC (General
Nursing and relevant post basic qualification) Proof of current registration with the SANC (2021) Knowledge, Skills Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and it impacts on service delivery. Demonstrate effective communication with patients, supervisors and other members of the multi-disciplinary team. Ensure clinical nursing practice by nursing team (unit) in accordance with the scope of practice and standards as determined. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by management. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient needs, requirements and expectations (Batho Pele). Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to Ensure proper nursing care in the unit. NB: Must be prepared to work shifts as per allocation; includes night shift, weekends and public holidays.

**DUTIES:**
Manage and co-ordinate the implementation of holistic, comprehensive, specialised nursing care in the Obstetric & Gynaecology nurse component, in conjunction with team members, within a professional and legal framework. Ensure the maintenance of quality care standards in the Obstetric & Gynaecology services. Manage, supervise, guide staff and keep records and statistics as required. Manage assets, consumables, and services effectively. Manage and support education, in-service training, and orientation and practice development initiatives in the area. Maintain professional growth and ethical standards. Provide relief services within the team and provide after hour cover and work shifts as required. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. NB: The recognition of relevant experience for new appointments is determined subject to minusing of 1 year relevant experience. Please provide all your certificate of service from previous and current employer endorsed and stamped by HR Department. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA).

**ENQUIRIES:**
Mrs RM Abboo Tel No: (031) 907 8185

**APPLICATIONS:**
should be posted to The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060

**FOR ATTENTION:**
Mrs J Murugan

**CLOSING DATE:**
23 April 2021

**POST 12/126:**
ASISTANT MANAGER NURSING AREA (GENERAL WARSDS) REF NO:
RCH 13/2021 (X1 POST)

**SALARY:**
R562 800 – R652 437 per annum, Plus 8 % Rural Allowance, 13th Cheque, Medical Aid (Optional), Housing Allowance (Employee Must Meet Prescribed Requirements)

**CENTRE:**
Richmond Hospital

**REQUIREMENTS:**
Grade 12 Certificate, National Degree/ Diploma in General Nursing or equivalent qualification that allows registration with SANC as a professional Nurse Midwifery, Current registration with South African Nursing Council (SANC) for 2021, A minimum of 8 years appropriate recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing, A minimum of 3 years Supervisory experience at Ward management level, Proof of previous and current employment experience endorsed by Human Resource Office to be attached. knowledge of South African Nursing Council (SANC) rules and regulations, Decision making and problem solving skills, Conflict management and negotiations skills, Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required, Work as part of multi-disciplinary team at unit level to ensure good nursing care by nursing team, Leadership, Organizational decision making and problem solving skills, Report writing skills and time management, Interpersonal relations, Counselling and conflict management skills, Ability to formulate patients care
related policies, Knowledge of public service policies. Recommendations: Qualification in Nursing Administration, Valid driver’s license, Computer literacy.

**DUTIES**

Ensure co-ordination of various clinical and support service that functions are performed within a multi-disciplinary approach to allow for total patient care, contribute to the development of clinical management of patients and ensure acceptable level of care within available resources, formulate and monitor operation plan which is online with the strategic plan or the hospital and department, assist in the implementation or priority programs e.g. National Core Standards, Monitor and maintain standards set by accreditation bodies, formulate programs and project and ensure implementation thereof, Execute function with proficiency within the prescripts of all applicable legislation and supported aims and objectives of the institution. Evaluate patients care programs from time and make proposals for improvement that is supported by strong work ethics, Ensure effective and efficient utilization of all the resources allocated, Ensure implementation and maintenance of clinical competencies and to ensure that scientific principles of nursing processes are maintained, and provide expect advices concerning clinical management of patients.

**ENQUIRIES**

Mrs. J. L. Mlotshwa Tel No: (033)-212 2170

**APPLICATIONS**

All applications to be posted to: The Chief Executive Officer, Richmond Hospital Private Bag X 133, Richmond, 3780.

**FOR ATTENTION**

Ms. N. Binase

**NOTE**

Employment Equity: Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender.

**CLOSING DATE**

23 April 2021

**POST 12/127**

OPERATIONAL MANAGER NURSING [SPECIALTY STREAM – TRAUMA & EMERGENCY] REF NO: PMMH/OM/TRA/01/21 (X1 POST)

**SALARY**

R562 800 - R633 432 per annum. Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional) In-hospital Area Allowance (8% of basic salary)

**CENTRE REQUIREMENTS**

Prince Mshiyeni Memorial Hospital - Trauma & Emergency

Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A post basic nursing qualification in ‘Trauma & Emergency Nursing Science/Medical and Surgical Nursing Science (Critical Care Nursing) duration of at least 1 year, accredited with the SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional nurse with SANC in General Nursing At least 5 years of the period referred to above must be appropriate/recognizable nursing experience in the specialty (Critical Care) after obtaining the one year post basic qualification in ‘Trauma & Emergency Nursing Science /Medical and Surgical Nursing Science: Critical Care Nursing’ Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Certificates of Registration with the SANC (General Nursing and relevant post basic qualification) Proof of current registration with the SANC (2021) Knowledge, Skills Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and it impacts on service delivery. Demonstrate effective communication with patients, supervisors and other members of the multi-disciplinary team. Ensure clinical nursing practice by nursing team (unit) in accordance with the scope of practice and standards as determined. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by management. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient needs, requirements and expectations ( Batho Pele) Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to Ensure proper nursing care in the unit. NB: Must be prepared to work shifts as per allocation; includes night shift, weekends and public holidays.

**DUTIES**

Manage and co-ordinate the implementation of holistic, comprehensive, specialised nursing care in the Trauma & Emergency nurse component, in
conjunction with team members, within a professional and legal framework. Ensure the maintenance of quality care standards in the Trauma services. Manage, supervise, guide staff and keep records and statistics as required. Manage assets, consumables, and services effectively. Manage and support education, in-service training, and orientation and practice development initiatives in the area. Maintain professional growth and ethical standards. Provide relief services within the team and provide after hour cover and work shifts as required. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.

ENQUIRIES: Ms MS AD Mhlongo Tel No: (031) 907 8025
APPLICATIONS: should be posted to The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060
FOR ATTENTION: Mrs J Murugan
CLOSING DATE: 23 April 2021
POST 12/128: CLINICAL NURSE PRACTITIONER (GROENVLEI CLINIC) REF NO: NMH/GRV/CNP/2021 (X1 POST)

SALARY: Grade 1: R383 226 – R444 276 per annum, Rural allowance 8%
Grade 2: R471 333 – R579 696 per annum, Rural allowance 8%

CENTRE: Niemeyer Memorial Hospital (Groenvlei clinic)
REQUIREMENTS: Std 10 or Grade 12 certificate Registration with SANC as general nurse and primary care nurse Diploma in general plus one year post basic qualification in clinical Nursing, health assessment treatment and care PHC plus 4 years appropriate recognizable experience as General Nurse. Proof of current and previous work experience endorsed and stamped by Human Resources. Grade 1: Experience: A minimum of 4 years appropriate /recognizable experience in nursing after registration as professional nurse with SANC on general nursing. Plus 01 year post basic certificate. Grade 2: Experience minimum of 14 years appropriate /recognizable experience in nursing after registration as professional nurse with SANC on general nursing of which at least 10 years must be appropriate /recognizable experience after obtaining the post basic qualification in primary health care. Knowledge, Skills, Training and Competences Required: Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counseling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care, computer skills in basic programme nursing care processes and procedures nursing statutes and other related legal framework. Knowledge and understanding of human right charter, Batho Pele principle and labour relations act. Knowledge nursing act health act occupational health and safety act Interpersonal skills Leadership communication both Zulu and English skills Decision making and problem solving.

DUTIES: Provision of quality comprehensive PHC Package of service in line with NHl initiatives. Health Promotion, Disease prevention, curative and rehabilitation services. Provision of administration services Participate in the clinic arrangement and sustainability in the implementation Integrated Clinical Service management (ICSM). Provide support to CSO in the implementation of Health Patient Appointment System and pre-retrieval of patient files (HPRS). Provide quality and complete patient information in the Health Patient records Manage patients according to standard treatment guidelines and EML Perform all activities within HAST programme Implement Provider counseling and testing Implement Universal testing and treat as per guideline Implement and achieve individual targets linked to 90-90-90 strategy Increase Positive case finding through implementation of Index Testing and linkage to care. Work integrative with Ward Based Outreach teams towards achieving recension in care Participate in the Maternal, Child Women’s health programme to achieve targets linked to the programme indicators. Participate in the achievement of couple year protection (Insertion of Long Acting Reversible Contraceptive
Method) Perform cervical cancer screening as per cervical cancer screening policy. Participate in the implementation of Youth Friendly Services. Stakeholder participation in the Operation Sukuma Sakhe and present health challenges for outputs for the facility catchment area. Participate in the community outreach services, campaigns and Izimbizo. Participate in the implementation of non-pharmaceutical intervention for epidemic response. Implement covid-19 rescue plan within PHC programme. Provision of administrative services ensures proper, cost effective use of material resources. Identify needs of financial planning and indirect control of expenditure. Provide Clinical teaching and continuous training to other staff categories during in-service training programme. Participate in quality, monitoring and evaluation of PHC programme. Conduct clinical audits for priority programme. Analyze and develop quality improvement plans. Participate in the Quality programme that provide quality of care: Patient complaints, Safety incidence and Patient Experience of care and Waiting times. Participating in the production of facility quality data, ensuring complete patient record, correct entries of data elements in the tick register and other relevant registers, compiling of daily, weekly and monthly statistics. Timeous submission of complete, reliable statistic. Act on the Generated line list reports from Tier.net and action them.

ENQUIRIES : Mrs. KB Moloi Tel No: (034) 331 3011
APPLICATIONS : Should be delivered to: KwaZulu-Natal Department of Health, The Hospital CEO, Niemeyer Memorial Hospital, Private Bag X1004, Utrecht, 2980. Tel No: 0343313011
FOR ATTENTION : Mr. AN Mange
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Note: Please note that due to financial constraints there will be no payment for S&T claims. Employment equity target African male.

CLOSING DATE : 23 April 2021
POST 12/129 : CLINICAL NURSE PRACTITIONER (AMATIMATOLO CLINIC) REF NO: GTN 04/2021 (X1 POST)
SALARY : Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Plus 13th Cheque, Plus Rural allowance (12%). Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional)
CENTRE : Greytown Hospital
REQUIREMENTS : Diploma/Degree in General Nursing PLUS 1 year post basic qualification in Primary Health Care and Midwifery registration with SANC as a registered and PHC nurse Current S.A.N.C receipt 2020. Grade 1: A minimum of 4 years appropriate/recognizable nursing experience after registration as General Nurse. Grade 2: A minimum of fourteen (14) years recognizable nursing experience as a General Nurse of which at least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post –post basic qualification in the relevant specialty. Please provide all

**DUTIES:**

Ensure data management at all levels. Manage and supervise effective utilisation of allocated resources. Demonstrate effective communication with patients, supervisors and other clinicians including report writing monthly and statistics as required. Able to plan and organize own work and that of support personnel to ensure nursing care. Diagnose, treat and dispense medication. Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all health programmes including NGOs, CBOs and CHWs. Display concern for patients; promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs. Deputize the Operational Manager in charge of the facility. Monitor Infection Prevention and Control within the facility. Assist with performance reviews i.e. EPMDs. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of care. Ensure that the Batho Pele principles are implemented. Ensure increased accessibility of health services to all community members including staff.

**ENQUIRIES:**
Ms BN Mawela Tel No: (033) 413 9400

**APPLICATIONS:**
Should be forwarded: The Chief Executive Officer, Greytown Hospital, Private Bag X 5562 Greytown, 3250. Or Hand Delivery: Bell Street Extension, Greytown.

**FOR ATTENTION:**
Human Resource Manager

**NOTE:**
People with Disabilities and African Male are encouraged to apply. NB: No subsistence and travelling allowance will be paid for interview attendance.

**CLOSING DATE:**
30 April 2021

**POST 12/130:**
CLINICAL NURSE PRACTITIONER (KRANSKOP CLINIC) REF NO: GTN 05/2021 (X1 POST)

**SALARY:**
Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Plus 13th Cheque, Plus Rural allowance (12%). Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional)

**CENTRE:**
Greytown Hospital

**REQUIREMENTS:**
Diploma/Degree in General Nursing PLUS 1 year post basic qualification in Primary Health Care and Midwifery registration with SANC as a registered and PHC nurse Current S.A.N.C receipt 2020. **Grade 1:** A minimum of 4 years appropriate/recognizable nursing experience after registration as General Nurse. **Grade 2:** A minimum of fourteen (14) years recognizable nursing experience as a General Nurse of which at least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post –post basic qualification in the relevant specialty. Please provide all you certificate of service from previous and current employer endorsed and stamped by Human Resource Department. Knowledge of Public Service Policy. Knowledge of Batho Pele Principles and Patients’ Right Charter. Knowledge of SANC rules and regulations. Good communication, interpersonal and problem solving skills. Knowledge of code of conduct, leadership, organizational, decision making, counselling and conflict management skills. Human Resource and financial management skills. Report writing and time management skills. Knowledge of nursing care processes and procedures. Ability to function well within a team. Sound knowledge of disciplinary processes and grievance procedures.

**DUTIES:**
Ensure data management at all levels. Manage and supervise effective utilisation of allocated resources. Demonstrate effective communication with patients, supervisors and other clinicians including report writing monthly and statistics as required. Able to plan and organize own work and that of support personnel to ensure nursing care. Diagnose, treat and dispense medication. Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all health programmes including NGOs, CBOs and CHWs. Display...
concern for patients; promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs. Deputize the Operational Manager in charge of the facility. Monitor Infection Prevention and Control within the facility. Assist with performance reviews i.e. EPMDs. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of care. Ensure that the Batho Pele principles are implemented. Ensure increased accessibility of health services to all community members including staff.

ENQUIRIES : Ms BN Mawela Tel No: (033) 413 9400
APPLICATIONS : Should be forwarded: The Chief Executive Officer, Greytown Hospital, Private Bag X 5562 Greytown, 3250. Or Hand Delivery: Bell Street Extension, Greytown.
FOR ATTENTION : Human Resource Manager
NOTE : People with Disabilities and African Male are encouraged to apply. NB: No subsistence and travelling allowance will be paid for interview attendance.
CLOSING DATE : 30 April 2021

POST 12/131 : CLINICAL NURSE PRACTITIONER (KWASENGE CLINIC) REF NO: GTN 06/2021 (X1 POST)

SALARY : Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Plus 13th Cheque, Plus Rural allowance (12%). Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional
CENTRE : Greytown Hospital
REQUIREMENTS : Diploma/Degree in General Nursing PLUS 1 year post basic qualification in Primary Health Care and Midwifery registration with SANC as a registered and PHC nurse Current S.A.N.C receipt 2020. Grade 1: A minimum of 4 years appropriate/recognizable nursing experience after registration as General Nurse. Grade 2: A minimum of fourteen (14) years recognizable nursing experience as a General Nurse of which at least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the1 year post –post basic qualification in the relevant specialty. Please provide all you certificate of service from previous and current employer endorsed and stamped by Human Resource Department. Knowledge of Public Service Policy. Knowledge of Batho Pele Principles and Patients’ Right Charter. Knowledge of SANC rules and regulations. Good communication, interpersonal and problem solving skills. Knowledge of code of conduct, leadership, organizational, decision making, counselling and conflict management skills. Human Resource and financial management skills. Report writing and time management skills. Knowledge of nursing care processes and procedures. Ability to function well within a team. Sound knowledge of disciplinary processes and grievance procedures.

DUTIES : Ensure data management at all levels. Manage and supervise effective utilisation of allocated resources. Demonstrate effective communication with patients, supervisors and other clinicians including report writing monthly and statistics as required. Able to plan and organize own work and that of support personnel to ensure nursing care. Diagnose, treat and dispense medication. Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all health programmes including NGOs, CBOs and CHWs. Display concern for patients; promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs. Deputize the Operational Manager in charge of the facility. Monitor Infection Prevention and Control within the facility. Assist with performance reviews i.e. EPMDS. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of care. Ensure that the Batho Pele principles are implemented. Ensure increased accessibility of health services to all community members including staff.

ENQUIRIES : Ms BN Mawela Tel No: (033) 413 9400
APPLICATIONS : Should be forwarded: The Chief Executive Officer, Greytown Hospital, Private Bag X 5562 Greytown, 3250. Or Hand Delivery: Bell Street Extension, Greytown.
FOR ATTENTION : Human Resource Manager
NOTE : People with Disabilities and African Male are encouraged to apply. NB: No subsistence and travelling allowance will be paid for interview attendance.
CLOSING DATE : 30 April 2021
POST 12/132: CLINICAL NURSE PRACTITIONER (MOBILE 1 CLINIC) REF NO: GTN 07/2021 (X1 POST)

SALARY:
Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Plus 13th Cheque, Plus Rural allowance (12%). Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional)

CENTRE:
Greytown Hospital

REQUIREMENTS:
Diploma/Degree in General Nursing PLUS 1 year post basic qualification in Primary Health Care and Midwifery registration with SANC as a registered and PHC nurse Current S.A.N.C receipt 2020. 

Grade 1: A minimum of 4 years appropriate/recognizable nursing experience after registration as General Nurse. 

Grade 2: A minimum of fourteen (14) years recognizable nursing experience as a General Nurse of which at least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post –post basic qualification in the relevant specialty. Valid driver’s license. Please provide all you certificate of service from previous and current employer endorsed and stamped by Human Resource Department. Knowledge of Public Service Policy. Knowledge of Batho Pele Principles and Patients’ Right Charter. Knowledge of SANC rules and regulations. Good communication, interpersonal and problem solving skills. Knowledge of code of conduct, leadership, organizational, decision making, counselling and conflict management skills. Human Resource and financial management skills. Report writing and time management skills. Knowledge of nursing care processes and procedures. Ability to function well within a team. Sound knowledge of disciplinary processes and grievance procedures.

DUTIES:
Ensure data management at all levels. Manage and supervise effective utilisation of allocated resources. Demonstrate effective communication with patients, supervisors and other clinicians including report writing monthly and statistics as required. Able to plan and organize own work and that of support personnel to ensure nursing care. Diagnose, treat and dispense medication. Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all health programmes including NGOs, CBOs and CHWs. Display concern for patients; promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs. Deputize the Operational Manager in charge of the facility. Monitor Infection Prevention and Control within the facility. Assist with performance reviews i.e. EPMDs. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of care. Ensure that the Batho Pele principles are implemented. Ensure increased accessibility of health services to all community members including staff.

ENQUIRIES:
Ms BN Mawela Tel No: (033) 413 9400

APPLICATIONS:
Should be forwarded: The Chief Executive Officer, Greytown Hospital, Private Bag X 5562 Greytown, 3250. Or Hand Delivery: Bell Street Extension, Greytown.

FOR ATTENTION:
Human Resource Manager

NOTE:
People with Disabilities and African Male are encouraged to apply. NB: No subsistence and travelling allowance will be paid for interview attendance.

CLOSING DATE:
30 April 2021

POST 12/133: PROFESSIONAL NURSE GRADE 1/2 (SPECIALTY/ADVANCED MIDWIFERY) REF NO: PMMH/PN/OG/01/21 (X7 POSTS)

SALARY:
Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional) In-hospital Area Allowance (8% of basic salary)

CENTRE:
Prince Mshiyeni Memorial Hospital

REQUIREMENTS:
Grade 1: Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the “South African Nursing Council” (SANC) as a Professional Nurse. A post basic qualification in Advanced Midwifery and Neonatal Nursing Science, with duration of at least 1 year, accredited with the SANC Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Certificates of Registration with the SANC (General Nursing and relevant post basic qualification) Proof of current registration with the SANC (2021). Experience: A minimum of 4 years
appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: Basic R425 qualification (i.e. Diploma/Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A post basic qualification in ‘Advanced Midwifery and Neonatal Nursing Science’, with duration of at least 1 year, accredited with the SANC. Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Certificates of Registration with the SANC (General Nursing and relevant post basic qualification). Proof of current registration with the SANC (2021). Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty (i.e. Maternity) after obtaining the 1-year post-basic qualification in the relevant specialty. NB: For experience above the experience set for appointment one notch for every completed 2 years as at 31 March of the ear preceding the date of appointment; minus 1 year for candidates appointed from outside the public service. Knowledge, Skills Training and Competencies Required: Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multidisciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient’s needs, requirements and expectations (Batho Pele) demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.

DUTIES:

- Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient’s needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and public holidays. Management reserves the right to allocate employees outside the appointed domain as service demands; this, may occur in the instance of staff shortages experienced in any nurse component. Due to financial constraints, no subsistence & transport will be paid to candidates when attending the interviews. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.

ENQUIRIES:

Ms SS Buthelezi Tel No: 031 9078323

APPLICATIONS:

should be posted to The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Moberi, 4060

FOR ATTENTION:

Mrs J Murugan

CLOSING DATE:

23 April 2021

POST 12/134:

PROFESSIONAL NURSE GRADE 1/2/3 (GENERAL WITH MIDWIFERY)

REF NO: PMMH/PN/GEN/01/21 (X5 POSTS)

SALARY:

Grade 1: R256 905 – R297 825 per annum
Grade 2: R315 963 - R362 865 per annum
Grade 3: R383 226 - R485 475 per annum
Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional) In-hospital Area Allowance (8% of basic salary)

CENTRE:

Prince Mshiyeni Memorial Hospital

REQUIREMENTS:

Grade 1: Basic R425 qualification (i.e. Diploma/Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A post basic qualification in ‘Advanced Midwifery and Neonatal Nursing Science’, with duration of at least 1 year, accredited with the SANC. Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Certificates of Registration with the SANC (General Nursing and relevant post basic qualification). Proof of
current registration with the SANC (2021). Experience: a minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: Basic R425 qualification (i.e., Diploma/Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A post basic qualification in ‘Advanced Midwifery and Neonatal Nursing Science’, with duration of at least 1 year, accredited with the SANC Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Certificates of Registration with the SANC (General Nursing and relevant post-basic qualification) Proof of current registration with the SANC (2021). Experience: a minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. NB: For experience above the experience set for appointment - one notch for every completed 2 years as at 31 March of the year preceding the date of appointment; minus 1 year for candidates appointed from outside the public service. Knowledge, Skills Training and Competencies required: demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multidisciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient’s needs, requirements and expectations (Batho Pele) demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.

**DUTIES**
- Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources.
- Participation in training and research. Provision of support to nursing services.
- Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and Advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient.
- Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays. Management reserves the right to allocate employees outside the appointed domain as service demands; this, may occur in the instance of staff shortages experienced in any nurse component. Due to financial constraints, no subsistence & transport will be paid to candidates when attending the interviews. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.

**ENQUIRIES**
Ms SS Buthelezi Tel No: (031) 9078323

**APPLICATIONS**
should be posted to The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mbeni, 4060

**FOR ATTENTION**
Mrs J Murugan

**CLOSING DATE**
23 April 2021

**DEPARTMENT OF TRANSPORT**
The Provincial Administration of KwaZulu-Natal is an equal opportunity affirmative action employer

**APPLICATIONS**
Forward your application, quoting the relevant reference number to: Recruitment & Selection Section, Human Resource Practices Directorate. Private Bag X 9043, Pietermaritzburg, 3200 or e-mail to dot.recruitment@kzntransport.gov.za (quoting the relevant reference number ONLY in the subject line) (Please attach only ONE PDF file of all the required documents). Applications may alternatively be hand-delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.

**FOR ATTENTION**
Mr C McDougall

**CLOSING DATE**
23 April 2021 (at 16h00). Applications received after the closing date and time will not be considered.

**NOTE**
Applications must be submitted on the New prescribed application form Z83 obtainable from all Government Departments or can be downloaded from www.dpsa.gov.za (which must be originally signed and dated) and must be accompanied by a detailed CV and copies of required educational qualifications (including Senior Certificate where the requirement is a tertiary qualification) (including academic record / statement of results) set out in the
advertisement (certificates are required, however, if a certificate is only to be issued at a graduation in the future, the statement of results, together with a letter from the educational institution, indicating the date of the graduation, will be accepted), copies of identity document as well as valid driver’s license (where a driver’s license is a requirement). Kindly note that documents are still required with your application, however these do not need to be certified. Shortlisted candidates will however be required to provide certified copies of required documents on the date of the interviews. Applicants must provide proof of supervisory or management experience (where it is a requirement) and certified copies of acting appointment letters for occupying acting positions. Curriculum Vitae (CV) dates of starting and leaving employment must be given as DD/MM/YY. Applications lacking evidence of relevant experience will not be considered. Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications i.e. all the documentation must be submitted for each post applied for. Non-RSA Citizens/Permanent Resident Permit holders must attach a copy of their Permanent Residence Permits to their applications. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof of such evaluation to their application. Under no circumstances will faxed applications be accepted. Receipt of applications will not be acknowledged due to the volume of applications and should you not receive an invitation to attend an interview within three (3) months of the closing date should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification) will be conducted prior to employment. Prior to appointment being made to an SMS post, the appointee must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. The Senior Management Pre-Entry Programme, which is a public service specific training programme applicable to all applicants who aspire to join the SMS, is to ensure that potential SMS members have a background on processes and procedures linked to the SMS. The duration of the online Pre-Entry Programme is 120 notional hours (15 days). Full details may be sourced by the following link: https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Shortlisted candidates will be required to submit an original SAP91 form with their fingerprints on the day of their interview. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department of Transport reserves the right not to fill this post(s). Note: It is the intention of this Department to consider equity targets when filling this position.

MANAGEMENT ECHELON

POST 12/135

CHIEF DIRECTOR: PUBLIC & FREIGHT TRANSPORT MANAGEMENT

MANAGEMENT ECHelon

POST 12/135

CHIEF DIRECTOR: PUBLIC & FREIGHT TRANSPORT MANAGEMENT

REF NO: P 01/2021

SALARY: R1 251 183 per annum (all Inclusive, flexible remuneration package)
CENTRE: Inkosi Mhlubunzima Maphumulo House, Pietermaritzburg
REQUIREMENTS: An undergraduate qualification in Transport or Transportation Management/Transport Economics / Accounting / Economics / Law / Logistics/ Logistics Management / Transport and Logistics / Commerce: Logistics/ Commerce: Transport Economics / Commerce: Transport and Logistics / Public Administration / Town and Regional Planning (NQF Level 7) as recognised by SAQA; plus A minimum of 5 years’ relevant experience at a

**DUTIES**

Determine and manage the strategic direction of public transportation contracts, freight transportation and public transportation policy and planning services. Participation, interpretation and implementation of National policies and ensure the development, interpretation and implementation of Departmental policies and procedures, as well as provide input into National and Provincial policies. Ensure monitoring and compliance with relevant legislation and prescripts in respect of adequate and appropriate record keeping of the activities of the Chief Directorate, and of the resources of the Chief Directorate. Facilitate and drive empowerment projects with direct interventions, strategic policies and partnerships with the industry. Manage the resources of the component.

**ENQUIRIES**

Ms F Sithole Tel No: (033) 355 8886