ANNEXURE M

PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DERPARTMENT OF EDUCATION

The Provincial Department of Education: KwaZulu-Natal is an equal opportunity affirmative action employer

APPLICATIONS

should be sent by post for the attention of: Mr. P.B.V. Ngidi, The Directorate: Human Resource Services, KwaZulu-Natal Department of Education, Private Bag X9137, Pietermaritzburg, 3200. Applications may also be hand delivered to Head Office, Office No. 203A, 228 Pietermaritz Street, Pietermaritzburg, 3200.

CLOSING DATE

13 April 2021

NOTE

Applications must be submitted on Form Z83, obtainable from any Public Service Department. NB: Applicants must ensure that they fully complete and sign Form Z83, even if they are attaching a CV. Incomplete and/or unsigned applications will not be considered. Applications must in all cases be accompanied by a recently updated comprehensive CV, originally certified copies of all qualifications, proof of registration (if applicable) and RSA ID document, as well as a valid driver’s license. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. Failure to comply with the above directives will result in the application not being considered. Faxed and e-mailed copies of applications will not be considered. Please note: Candidates are discouraged from sending their applications through registered mail as the Department will not take responsibility for non-collection of these applications. The filling of the post will be done in terms of the Department’s approved Employment Equity Plan. Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time. The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of employment. The requirements for the appointment at Senior Management Services level will be the completion of the Senior Management Pre-entry programme as endorsed by the National School of Government. Applicants should therefore have a proof that they have registered for the Pre-entry Certificate, which can be accessed using the following link: https://www.thensg.gov.za/training-course/sms-pre-entry-certificate obtained from National School of Government is required for all SMS applicants in addition all SMS posts is subject to a positive security clearance, verification of educational qualifications and the signing of performance agreements. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the Selection Committee will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of Competency Based Assessments). The Competency Based Assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency Assessment tools. Preference will be given to persons from designated groups including persons with disabilities.

MANAGEMENT ECHELON

POST 11/149

CHIEF DIRECTOR: EXAMS AND ASSESSMENT REF NO: DOE/01/2021

Re-Advertised: Interested Applicants Are Encouraged To Apply

SALARY

R1 251 183 per annum (Level 14), (All-inclusive package to be structured in line with rules for SMS).

CENTRE

Head Office, Pietermaritzburg

REQUIREMENTS

An appropriate Bachelor's degree or equivalent qualification at (NQF Level 7) coupled with a minimum of five (5) years' experience at senior managerial (SMS) level. Competencies: Knowledge of policy pertaining to the management and administration of Examinations, National Protocol for Assessment, Whole School Evaluation and National Curriculum Statement (CAPS) Knowledge of the PFMA, Public Service Act, Employment of Educator’s Act, South African Schools Act and any other legal prescripts and legislation relevant to the education sector. Good presentation skills, Analytical thinking, Research and Report Writing skills, Financial Management, Policy on the organization, roles and responsibilities of education district, guidelines on District standard routine operations fundamentals, Presidential District development model and Project Management. Computer Literacy (MS Word, Excel, Access, PowerPoint, etc.) Communication (verbal and written) and Interpersonal skills. A valid driver's license.

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ENQUIRIES : Mr. A.B. Zwane Tel No: (033) 846 5126/7

OTHER POSTS

POST 11/150 : DEPUTY DIRECTOR: OFFICE OF THE DEPUTY DIRECTOR GENERAL – CORPORATE MANAGEMENT REF NO: DOE/03/2021
Branch: Corporate Management

SALARY : R869 007 per annum (Level 12) (All-inclusive package to be structured in line with rules for MMS).

CENTRE : Pietermaritzburg, Head Office

REQUIREMENTS : An appropriate Bachelor’s Degree or Diploma in Public Administration/Management or equivalent qualification with 3-5 years management experience in the HR environment Computer literacy. Valid Driver’s licence. Competencies: Knowledge of administration policies and practices, budgeting and managerial functions, Provincial practice notes, Delegation authority, Basic conditions of employment, Public Service Acts and Regulations, Constitution of RSA and other relevant legislation, Advanced knowledge of PFMA, Treasury Regulations, Practice Notes, Division of Revenue Act, Financial statement guidelines and other relevant legislation. Strategic planning, Problem solving and analytical thinking, Ability to communicate and present issues to management, Intermediate financial management skills, Numeracy skills, Team building, Communication, Project Management, Conflict Management, Risk analysis and control, Good interpersonal communication, Planning and Organizing, Report writing, Innovation and creativity and Empowerment Attributes – Honesty, Integrity, Creative, Reliable and Accurate, Team Leader and Player, be able to work under pressure, confidentiality, decisive, assertive, influencing skills, customer service orientated, change orientated.

DUTIES : Manage and compile the management Information Systems for the Office of Deputy Director-General: Corporate Management. Co-ordinate and monitor the strategic planning, operational planning, financial budgeting and reporting of the Branch. Manage the Communication strategy and stakeholder relations for the office of Deputy Director General. Attend to queries, correspondence, submissions in the office of DDG. Management and administer the cash flow of the DDG’s Office.

ENQUIRIES : Mr. A.B. Zwane Tel No: (033) 846 5126/7

POST 11/151 : DEPUTY DIRECTOR: AUXILIARY SERVICES REF NO: DOE/02/2021
Directorate: Facilities Management & Auxiliary Services
Re-Advertised: Interested applicants are encouraged to apply

SALARY : R733 257 per annum (Level 11) (All-inclusive package to be structured in line with rules for MMS).

CENTRE : Pietermaritzburg, Head Office

REQUIREMENTS : An appropriate Bachelor’s Degree or Diploma in Public Administration/Management or equivalent qualification with 3-5 years management experience in the auxiliary services environment Computer literacy. Valid Driver’s licence. Competencies: Knowledge of administration policies and practices, budgeting and managerial functions, Provincial practice notes, Delegation authority, Basic conditions of employment, Public Service Acts and Regulations, Constitution of RSA and other relevant legislation, Advanced knowledge of PFMA, Treasury Regulations, Practice Notes, Division of Revenue Act, Financial statement guidelines and other relevant legislation. Strategic planning, Problem solving and analytical thinking, Ability to communicate and present issues to management, Intermediate financial management skills, Numeracy skills, Team building, Communication, Project Management, Conflict Management, Risk analysis and control, Good interpersonal communication, Planning and Organizing, Report writing, Innovation and creativity and Empowerment Attributes – Honesty, Integrity, Creative, Reliable and Accurate, Team Leader and Player, be able to work under pressure, confidentiality, decisive, assertive, influencing skills, customer service orientated, change orientated.

DUTIES : Manage and compile the management Information Systems for the Office of Deputy Director-General: Corporate Management. Co-ordinate and monitor the strategic planning, operational planning, financial budgeting and reporting of the Branch. Manage the Communication strategy and stakeholder relations for the office of Deputy Director General. Attend to queries, correspondence, submissions in the office of DDG. Management and administer the cash flow of the DDG’s Office.
guidelines and other relevant legislation. Strategic planning, Problem solving and analytical thinking, Ability to communicate and present issues to management, Intermediate financial management skills, Numeracy skills, Team building, Communication, Project Management, Conflict Management, Risk analysis and control, Good inter-personal communication, Planning and Organizing, Report writing, Innovation and creativity and Empowerment Attributes – Honesty, Integrity, Creative, Reliable and Accurate, Team Leader and Player, be able to work under pressure, confidentiality, decisive, assertive, influencing skills, customer service oriented, change orientated.

**DUTIES**

Monitor policies for Parking, Smoking, Telephone and Fleet Management and review policies. Draft Service Level Agreements for provision of cleaning, security, gardening, sanitation & Hygiene services, photocopier and telecom services. Manage and monitor the provision of official transport. Provide KZN vehicles to various offices. Monitor adherence to Fleet Management Policies. Manage and render office support services. Manage and monitor telecommunication and reception at Head Office buildings. Manage and monitor payment of private calls at Head Office Buildings. Manage and monitor duplication services at Head Office buildings. Manage and monitor payment of all domestic accounts at Head Office. Monitor budget for payment of domestic accounts and provision of services e.g. security, cleaning, gardening and sanitation & hygiene services at Head Office buildings. Manage and monitor payment of all domestic accounts at Head Office. Monitor budget for payment of domestic accounts and provision of services e.g. security, cleaning, gardening and sanitation & hygiene services. Develop, train and monitor performance of personnel. Manage the resource of the component (human resource, finance, physical etc.) Manage performance of employees, train and develop staff.

**ENQUIRIES**

Mr. A.B. Zwane Tel No: (033) 846 5126/7

**POST 11/152**

**ASSISTANT DIRECTOR: BID SUPPORT REF NO: DOE/04/2021**

Demand and Acquisition Directorate

Re-Advertised: Interested applicants are encouraged to apply

**SALARY**

R376 596 per annum (Level 09)

**CENTRE**

Head Office

**REQUIREMENTS**

National Diploma or Bachelor’s Degree in Commerce/ Supply Chain Management or equivalent coupled with at least 3-5 years Supervisory experience. Computer Literacy. Valid Driver’s Licence. Competencies Advanced knowledge of PFMA, Treasury Regulations and Practice Notes. Sound knowledge and understanding of: Financial Management principles; Procurement Procedures and Supply Chain management procedures; Strategic Management; Public Sector reporting procedures; and Service Delivery Solutions. Experience in Public Sector Financial Management, Demand Management and Public Sector Reporting. Computer skills (BAS and spreadsheets). Honesty, Integrity, Reliability and Accuracy. Team Leader and Player, be able to work under pressure, value diversity, confidentiality, decisive, assertive, influencing skills, customer service oriented, change orientated.

**DUTIES**

Manage the process of compilation of bid/ quotation documentation and adverts; Opening and processing of bids/ quotations; Evaluation of bids/ quotations; Provide support function to departmental bid committees; Ensure safe keeping of all quotation/ bid documents and minutes of meetings; Management of human resources of the office.

**ENQUIRIES**

Mr. A.B. Zwane Tel No: (033) 846 5126/7

**POST 11/153**

**ASSISTANT DIRECTOR: DEBT REF NO: DOE/05/2021**

Financial Accounting Directorate

Re-Advertised: Interested applicants are encouraged to apply

**SALARY**

R376 596 per annum (Level 09)

**CENTRE**

Head Office

**REQUIREMENTS**

National Diploma or Bachelor’s Degree in Commerce or equivalent coupled with 3 - 5 year's supervisory experience. Computer Literacy. Valid Driver's Licence. Competencies: Knowledge of a variety of work ranges and procedures such as Finance, Human Resource matters, Technical Standards or Procedures, Needs and Priorities of Stakeholders, Managerial functions. Analytical thinking, Planning and Organizing, Problem solving, Team building, Conflict resolution, Research, Facilitation, Strategic Planning, Computer Utilization, Policy Formulation, Financial Management, Change/Diversity Management, Ensuring Performance Standards remain adequate and that responsibilities are adhered to within budget limits. Adaptability during changes to meet goals.
DUITIES: Provide accounting and Debt Services. Control, monitor and clear all Receivable and Revenue Accounts for the Department. Reconcile the Debt, all Suspense and Revenue Accounts for the Department including all districts and to prepare monthly and quarterly reports to management. Liaise with district officials, debtors and other department's i.r.o outstanding payments, information regarding allocations, both telephonic and in writing. Manage Persal and Bas reconciliations and clear all Persal Exceptions. Check and Authorize BAS Journals, Debt take-on forms and Persal transactions. Check and clear misallocations on BAS before the close of books on BAS monthly and annually. Must be prepared to work under pressure and meet tight deadlines when closing books monthly and annually. Identify unauthorized expenditure and effect adjustments. Supervise and manage personnel performance.

ENQUIRIES: Mr. A.B. Zwane Tel No: (033) 846 5126/7

POST 11/154: ASSISTANT DIRECTOR: BANKING REF NO: DOE/06/2021
Financial Accounting Directorate
Re-Advertised: Interested applicants are encouraged to apply

SALARY: R376 596 per annum (Level 09)
CENTRE: Head Office
REQUIREMENTS: National Diploma or Bachelor's Degree in Commerce or equivalent couple with 3-5 years' supervisory experience. Computer Literacy. Valid Driver’s Licence. Competencies: Knowledge of a variety of work ranges and procedures such as Finance, Human Resource matters, Technical Standards or Procedures, Needs and Priorities of Stakeholders, Managerial functions. Analytical thinking, Planning and Organizing, Problem solving, Team building, Conflict resolution, Research, Facilitation, Strategic Planning, Computer Utilization, Policy Formulation, Financial Management, Change/Diversity Management, Ensuring Performance Standards remain adequate and that responsibilities are adhered to within budget limits. Adaptability during changes to meet goals.

DUITIES: Provide accounting and banking services. Control and monitor all transactions in the Department’s Bank Accounts on a daily basis. Manage and clear all exceptions and bank related Suspense Accounts for the Department on a daily basis. Perform daily and monthly bank reconciliations and report to management. Interaction with Departmental and Bank officials with written and telephonic queries relating to banking/salary recall matters and to work under pressure in meeting tight deadlines. Check and Authorize Journals and online transactions on BAS in respect of bank related transactions. Verify all transactions against the Bank Reconciliation Exception Report against the relative Bank Statement on Cash focus. Reconcile the Exchequer Grant Account against the funds received for Equitable Shares and Conditional Grants from Provincial Treasury and prepare Cash Flow Statement monthly. Inform districts of all salary recalls, returns, payments that exceeded the limits. Supervise and manage personnel performance.

ENQUIRIES: Mr. A.B. Zwane Tel No: (033) 846 5126/7

POST 11/155: ASSISTANT DIRECTOR: EXPENDITURE CONTROL CREDITORS REF NO: DOE/07/2021
(Financial Accounting Directorate)
Re-Advertised: Interested applicants are encouraged to apply

SALARY: R376 596 per annum (Level 09)
CENTRE: Head Office
REQUIREMENTS: National Diploma or Bachelor's Degree in Commerce or equivalent couple with 3-5 years supervisory Experience. Computer Literacy. Valid Driver’s Licence. Competencies: Knowledge of a variety of work ranges and procedures such as Finance, Human Resource matters, Technical Standards or Procedures, Needs and Priorities of Stakeholders, Managerial functions. Analytical thinking, Planning and Organizing, Problem solving, Team building, Conflict resolution, Research, Facilitation, Strategic Planning, Computer Utilization, Policy Formulation, Financial Management, Change/Diversity Management, Ensuring Performance Standards remain adequate and that responsibilities are adhered to within budget limits. Adaptability during changes to meet goals.


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report TP ensure payment disbursement after each run. Supervise and manage personnel performance.

**ENQUIRIES**: Mr A.B.Zwane Tel No: (033) 846 5127

**POST 11/156**

**ASSISTANT DIRECTOR: COMPUTER AUDITING (FINANCIAL ACCOUNTING)**

**REF NO: DOE/08/2021**

Re-Advertised: Interested Applicants are encouraged to apply

**SALARY**

R376 596 per annum (Level 09)

**CENTRE**

Head Office

**REQUIREMENTS**

National Diploma or Bachelor’s Degree in Commerce or equivalent couple with 3-5 years supervisory management experience. Computer Literacy. Valid Driver’s Licence. Competencies: Knowledge of a variety of work ranges and procedures such as Finance, Human Resource matters, Technical Standards or Procedures, Needs and Priorities of Stakeholders, Managerial functions. Analytical thinking, Planning and Organizing, Problem solving, Team building, Conflict resolution, Research, Facilitation, Strategic Planning, Computer Utilization, Policy Formulation, Financial Management, Change/Diversity Management. Ensuring Performance Standards remain adequate and that responsibilities are adhered to within budget limits. Adaptability during changes to meet goals.

**DUTIES**


**ENQUIRIES**: Mr A.B.Zwane Tel No: (033) 846 5127

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**POST 11/157**

**ASSISTANT DIRECTOR: BURSARY ADMINISTRATION AND INTERNSHIP**

**REF NO: DOE/09/2021**

**SALARY**

R376 596 per annum (Level 09)

**CENTRE**

Head Office: HRCD Directorate

**REQUIREMENTS**

An appropriate Bachelor’s Degree or Diploma in the field of Public Administration /Human Resource with 3-5 years supervisory experience in HR Environment. Competencies: Knowledge of a variety of work ranges and procedures such as: Finance, Training and Development, planning and organizing, technical standards or procedures related to specific working environment, needs and priorities of stakeholders, managerial functions. Skills should have the following advanced skills: problem solving, analytical thinking, research, computer utilisation, policy formulation, financial management, change diversity management, strategic planning, team building, conflict resolution, and facilitation. Communication: verbal exchange of information requiring highly specialised and complex information requiring difficult explanation as well as tact and diplomacy, public appearance and debating/negotiations, motivation, complex notes, management report, financial report.

**DUTIES**

Co-ordinate the processing/administration of the Departmental bursary scheme (Public Service Act employees and Office Based Employees). Co-ordinate the administration of Internship programme, analyse, develop and implement bursary and internship policies of the render advice to staff and students and oversee conducting of workshops, Manage the resources of the Sub-Directorate. Liaise with tertiary Institutions with regard to bursary payments.

**ENQUIRIES**: Mr A.B.Zwane Tel No: (033) 846 5127

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**POST 11/158**

**ASSISTANT DIRECTOR: TRAINING REF NO: DOE/10/2021**

Re-Advertised: Interested applicants are encouraged to apply

**SALARY**

R376 596 per annum (Level 09)

**CENTRE**

Head Office: HRCD Directorate

**REQUIREMENTS**

An appropriate Bachelor’s Degree or Diploma in the field of Public Administration /Human Resource with 3-5 years supervisory experience HR Environment. Competencies: Knowledge of a variety of work ranges and procedures such as: Finance, Human Resource, Technical Standards or Procedures, Needs and Priorities of stakeholders, managerial functions. Skills should have the following skills: analytical thinking, planning and organising, problem solving, team building, conflict resolution, research, facilitation, strategic planning, computer utilization, policy formulation, financial management, change diversity management, ensuring
performance standard remain adequate and that responsibilities are adhered to within budget limits, adaptability during changes to meet the goals. Communication verbal exchange of information requiring highly specialized and complex information requiring difficult explanation as well as tact and diplomacy, public appearances and debating/negotiations, motivation, complex notes/memos/letters, management report.

**DUTIES**

- Oversee the implementation of training and development programmes for PSA employees, oversee and co-ordinate rollout induction programmes for both the employed and the unemployed, manage the placement of student interns liaise with the HEIs, Office of the Premier, DPSA and PSETA, manage resources of Sub-Directorate monitor the implementation of Compulsory Induction and re-orientation programme within the department development of HRD Policies and understand the mandate CIPSCOM; PTC; and DTC

**ENQUIRIES**

- Mr A.B.Zwane Tel No: (033) 846 5127

**POST 11/159**

**ASSISTANT DIRECTOR: TRAINING AND DEVELOPMENT**

**REF NO:** DOE/11/2021 (X2 POSTS)

Re-Advertised: Interested applicants are encouraged to apply

**SALARY**

- R376 596 per annum. (Level 09)

**CENTRE**

- Head Office: HRCD Directorate

**REQUIREMENTS**

- An appropriate Bachelor’s Degree or Diploma in the field of Public Administration/ Human Resource with 3-5 years supervisory experience in HR environment. Computer Literacy. Valid Driver’s Licence. Qualification as a Skills Development Facilitator will be an added advantage Competencies: Knowledge of a variety of work ranges and procedures such as: Finance, Human Resource matters, training and development, planning and organising, administration procedures relating to specific working environment, how to research/gather information and analyse. Should have the following skills: problem solving organising, strategic planning computer utilisation, financial management, change/diversity management, team building, conflict resolution, presentation and facilitation. Communication verbal exchange of information requiring specialised responses, complex information requiring difficult explanation with tact and diplomacy, motivation, complex notes, memos and report.

**DUTIES**

- Monitor the co-ordination of training and development interventions, co-ordinate the identification of training and developmental needs, co-ordinate and oversee the development of and monitor the implementation of workplace skills plan for the entire department, ensure the co-ordination and implementation of service delivery improvement programme, ensure co-ordination of training and development programmes (including learner ships), manage co-ordination of Provincial Training Committee and District Training committees, co-ordinate the training and implementation reports for all directorates and manage personnel.

**ENQUIRIES**

- Mr A.B.Zwane Tel No: (033) 846 5127

**DEPARTMENT OF HEALTH**

**OTHER POSTS**

**POST 11/160**

**HEAD CLINICAL UNIT (MEDICAL) GRADE 1 (INTERNAL MEDICINE)**

**REF NO:** PMMH/HCU/IM 01/2021 (X1 POST)

This post is re-advertised – Previously applicants may re-apply

**SALARY**

- R1 728 807 - R1 834 890 per annum (all-inclusive package). All-inclusive package consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules Other Benefits In-Hospitable Area Allowance (18% of basic salary) Commuted overtime (conditions apply) / the incumbent in the post would be required to enter into performance contract for commuted overtime.

**CENTRE**

- Prince Mshiyeni Memorial Hospital – Internal Medicine

**REQUIREMENTS**

- And Experience Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist or a recognized sub-specialty (Internal Medicine).Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in a normal specialty (Internal Medicine) on in a recognized Sub-specialty. Proof of current registration as a Medical Specialist with HPCSA. Note it is the applicant’s responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the
application not being considered. Experience: A minimum of three (3) years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in a normal specialty or in a recognized Sub-Specialty. NB: There is no direct appointment to Grade 2. To progress from grade 1 to grade 2 is through grade progression only. Knowledge, Skills, Training and Competencies: Sound knowledge and skills associated with the practice of internal medicine. Ability to diagnose, and manage common medical problems including emergencies. Demonstrate the ability to work as a part of a multidisciplinary team. Good communication, leadership, interpersonal and decision making qualities. Knowledge of current Health Legislation and policies at Public Institutions. Knowledge and skill of handling of staff wellness and labour relation issues.

DUTIES: Assist senior medical manager for the rendering quality service of medical department. Manage and supervise the internal medicine department. Liaise with the University of KZN for teaching, training and clinical service in KZN. Participate and supervise specialized clinics. Provide quality in-patient and out-patient clinical services. Supervise and participate in both undergraduate and post-graduate trainings. Maintain clinical, professional and ethical conduct. Administrative responsibilities. Provide and supervise effective and efficient specialist consultant care at a regional level within the scope of acceptance and current practices in order to facilitate optimal health care provision. Training staff and promote on-going staff development in accordance with individual and departmental needs. Maintain satisfactory clinical, professional and ethical standards in the department. Performance of overtime duties is a requirement (after hours and weekends).

ENQUIRIES: Dr M Aung Tel No: (031) 9078304/8317

APPLICATIONS: Applications should be posted to: The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060.

FOR ATTENTION: Mrs TZ Makanya

NOTE: Please note that due to financial constraints, there will be no payment of S&T Claims. NB: Persons with disabilities, the African Male, Coloured Male and White Male / Female are encouraged to apply for the post.

CLOSING DATE: 16 April 2021

POST 11/161: MEDICAL SPECIALIST (RADIOLOGY) GRADE1-3 REF NO: SPEC/RADIO 01/2021 (X1 POST)
This post is re-advertised – Previously applicants may re-apply

SALARY: Grade 1: R1 106 040 - R1 173 900 per annum (all-inclusive package)
Grade 2: R1 264 623 - R1 342 230 per annum (all-inclusive package)
Grade 3: R1 467 651 - R1 834 890 per annum (all-inclusive package)
All-inclusive package consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules. Other Benefits: In-Hospitable Area Allowance (18% of basic salary) Commuted overtime (conditions apply) / the incumbent in the post would be required to enter into performance contract for commuted overtime.

CENTRE: Prince Mshiyeni Memorial Hospital – Orthopaedic

REQUIREMENTS: MBCHB degree or equivalent qualification plus appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) in a normal specialty (Radiology). Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in a normal specialty (Radiology).Proof of current registration as a Medical Practitioner with HPCSA (2021/2022). Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Medical Officer Grade 1: No experience required. Medical Officer Grade 2: Further to the minimum requirements mentioned herein, the appointment to a Grade 2 requires 5 years appropriate experience after registration with HPCSA as a Medical Specialist in a normal Specialty. Medical Officer Grade 3: Further to the minimum requirements mentioned herein, the appointment to a Grade 2 requires 10 years appropriate experience after registration with HPCSA as a Medical Specialist in a normal Specialty. Knowledge, Skills, Training and Competencies: Sound knowledge and skills associated with the practice of Radiology. Ability to diagnose and manage common medical problems including emergencies. Demonstrate the ability to work as a part of a multidisciplinary team. Good communication, leadership, interpersonal, and decision making qualities. Knowledge of current Health and Policies at Public Institutions.

DUTIES: Run specialty clinics. Provide in-patient and out-patient clinic services. Assist with under-graduate and post-graduate training. Maintain clinical, professional and ethical conduct. Administrative responsibility: Provide effective and efficient specialist...
consultant care at a regional level within the scope of acceptance and current practices in order to facilitate optimal health care provision. Training staff and promote on-going staff development in accordance with individual and departmental needs. Maintain satisfactory clinical, professional and ethical standards in the department. Performance of overtime duties is a requirement (after hours and weekends).

ENQUIRIES
Dr W Nombula Tel No: (031) 907 8319

APPLICATIONS
Applications should be posted to: The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060.

FOR ATTENTION
Mrs TZ Makanya

NOTE
Please note that due to financial constraints, there will be no payment of S&T Claims. NB: Persons with disabilities, the African Male, Coloured Male and White Male / Female are encouraged to apply for the post.

CLOSING DATE
16 April 2021

POST 11/162
MEDICAL SPECIALIST NEPHROLOGY REF NO: MEDSPECNEPHROLOGY/1/2021 (X1 POST)
Department: Nephrology IALCH

SALARY
Grade 1: R 106 040 per annum (all-inclusive salary package) excluding commuted overtime
Grade 2: R 264 623 per annum (all-inclusive salary package) excluding commuted overtime
Grade 3: R 467 651 per annum (all-inclusive salary package) excluding commuted overtime

CENTRE
IALCH and Durban functional region

REQUIREMENTS
MBChB or equivalent, FCP (SA). Current Registration with HPCSA as a Specialist Physician-Nephrologist. Experience: Specialist Grade 1: No experience required
Grade 2: Five (5) years post registration experience as a Specialist Physician-Nephrologist. Specialist Grade 3: Ten (10) years post registration experience as a Specialist Physician-Nephrologist. Knowledge, Skills, Training and Competency Required: Drivers License and own transport. Ability to teach and supervise nephrology trainees, registrars, medical officers, ancillary and nursing staff. Management Skills: Good administrative, decision making and communication skills. Knowledge and experience in clinical research. In-depth knowledge of medical ethics and its application.

DUTIES
Function as a nephrologist in the department. Management of general nephrology, chronic peritoneal dialysis and transplant outpatient clinics. Performance of kidney biopsies, vascular haemodialysis access and percutaneous Tenckhoff catheter insertions. Manage acute and chronic haemodialysis at IALCH, Saint Aidans and Addington hospital. Supervise and manage medical and allied staff at IALCH. Performance of administrative duties at IALCH. Actively participate in the academic meetings, research programme and multidisciplinary meetings of the Department of Nephrology. Perform clinical audits and be involved in the operational planning of the Department of Nephrology. Participate in the academic programme at the Nelson R Mandela School of Medicine, including student teaching, undergraduate and postgraduate exams. The successful candidates are required to participate in after-hours overtime work.

ENQUIRIES
Prof A Assounga Tel No: (031) 2401324/0312401325

APPLICATIONS
All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE
Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref AP/R/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate It is the applicant’s responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-
employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

CLOSING DATE: 16 April 2021

SALARY: R1 089 693 – R1 173 900 per annum (An all Inclusive salary package)
CENTRE: Clinical Support Services
REQUIREMENTS:
An appropriate Bachelor’s Degree or equivalent qualification in Pharmacy (Certified copy must be attached); Plus Current registration with the S.A. Pharmacy Council (Proof of payment of the Annual Fee payable to the South African Pharmacy Council must be attached); Plus Three (3) years’ public sector experience as the Deputy Manager: Pharmaceutical Services (Proof must be attached); Plus Unendorsed Valid Code B driver’s license (Code 08) (Certified copy must be attached) Recommendations Training in procurement, logistics & distribution OR at least 12 months exposure to public sector procurement, logistics, distribution services.Knowledge, Skills, Training And Competencies Required: The incumbent of this post will report to the Senior Manager: Pharmaceutical Services and will be responsible to provide effective centralised pharmaceutical supply services to all public health institutions through innovative pharmaceutical supply chain management system in line with national framework, and as such the ideal candidate must: Possess sound knowledge of the legislative and policy framework informing the area of operation Have the ability to analyse complex information and to accurately transform that in user-friendly policies and guidelines providing line managers with clearly defined “process maps” to exercise delegated powers/assigned responsibilities without compromising good governance imperatives Have the ability to capture the essence of recommendations in concise and clear language in writing Be able to priorities tasks and issues and comply with time frames Have good interpersonal skills Possess high levels of accuracy Ensure and enable effective communication between the Department and all internal and external stakeholders in Health Knowledge of the scope of practice of the various pharmaceutical staff categories and other health professionals together with the attendant training requirements Beau fait with the Standard Treatment Guidelines and Essential Medicine List of South Africa and the associated impact and cost of these Have a good or detailed knowledge of the South African system for Pharmaceutical Tenders and Contracts Knowledge of the pharmaceutical supply and dispensing chain is essential Have the ability to prioritise issues and other work related matters and to comply with time frames Be computer literate with a proficiency in MS Office Software Application.

DUTIES:
Take responsibility as the Responsible Pharmacist and Depot Manager Participate in the KwaZulu-Natal Pharmaceuticals and Therapeutics Committee (KZN PTC) for enabling selection of pharmaceutical products for development of the Provincial Formulary Manage demand management service for pharmaceutical products Manage acquisition management service for pharmaceutical products Manage logistics and warehouse service for pharmaceutical products Manage transaction management service within applicable prescripts Manage facilities management service enabling compliance applicable prescripts Provide technical assistance on special pharmaceutical projects.

ENQUIRIES: Mr VC Dlamini Tel No: (033) 940 2465
APPLICATIONS: Should Be Forwarded To: The Chief Director: Human Resource Management Services, KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 Or Hand Deliver To: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

NOTE: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to
positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by employer/s prior to the date of the interview.

CLOSING DATE: 13 April 2021

POST 11/164: CHIEF EXECUTIVE OFFICER REF NO: G35/2021
Cluster: Hospital Management Services

SALARY: R869 007 per annum (An all Inclusive MMS Salary Package)
CENTRE: Catherine Booth Hospital
REQUIREMENTS: A degree/advanced diploma in a health related field, Registration with relevant professional council. A degree/diploma in health management or a degree/advanced in a management field. At least 5 (five) years’ management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver’s license (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Recommendations: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management, change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

DUTIES: Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership, to improve operational efficiency within the health establishment, to improve health outcomes. Strategic Planning: Prepare a strategic plan for the hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation and asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital Board. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution’s risk to ensure optimal achievement of health.

ENQUIRIES: Mrs K Hlophe Tel No: (033) 474 8407

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APPLICATIONS: Human Resource Management Services KZN Department of Health Private Bag X105, Amatikulu, 3801 OR Hand delivered to: Kwa-Khoza Reserve, Amatikulu, 3801.

FOR ATTENTION: Mrs K Hlophe Tel No: (033) 474 8407

NOTE: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

CLOSING DATE: 13 April 2021

POST 11/165: MEDICAL OFFICER (ORTHOPAEDIC) GRADE1-3 REF NO: MO/ORTHO 01/2021 (X1 POST)

SALARY: Grade 1: R821 205 - R884 670 per annum (all-inclusive package)
Grade 2: R938 964 - R1 026 693 per annum (all-inclusive package)
Grade 3: R1 089 693 - R1 3 62 366 per annum (all-inclusive package)
All-inclusive package consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules Other Benefits In-Hospitable Area Allowance (18% of basic salary) Commuted overtime (conditions apply) / the incumbent in the post would be required to enter into performance contract for commuted overtime.

CENTRE: Prince Mshiyeni Memorial Hospital – Orthopaedic

REQUIREMENTS: Experience: MBCHB degree or equivalent qualification plus Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Practitioner (Independent Practice Medical Practitioner).Proof of current registration as a Medical Practitioner with HPCSA (2021/2022).Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA).Experience: Medical Officer Grade 1: No experience required. The appointment to Grade 1 requires 1 year relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer Grade 2: 5 years appropriate experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner. The appointment to Grade 2 requires a minimum of six years (6) relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer Grade 3: 10 year’s registration experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner The appointment to Grade 3 requires a minimum of eleven years (11) relevant experience after registration as a Medical Practitioner with a recognized foreign health professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge, Skills, Training And Competencies Sound clinical knowledge, competency and skills in a clinical domain. The ability to work under supervision within a large team environment Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programmes and priorities within the domain Ability to teach; guide junior staff within the department.

DUTIES: Key Performance Areas to execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted to the
Department. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programmes. Sound clinical knowledge with regard to Medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits. Provide support to the Head of Department in ensuring an efficient standard of patient care and services is maintained.

**ENQUIRIES:** Dr ARW Mungherera Tel No: (031) 907 8319

**APPLICATIONS:** Applications should be posted to: The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060.

**FOR ATTENTION:** Mrs TZ Makanya

**NOTE:** Please note that due to financial constraints, there will be no payment of S&T Claims. NB: Persons with disabilities, the African Male, Coloured Male and White Male / Female are encouraged to apply for the post.

**CLOSING DATE:** 16 April 2021

**POST 11/166:** MEDICAL OFFICER: GRADE 1/2/3 REF NO: HRM 29 (X1 POST)

**Directorate:** Dept. of Trauma

**SALARY:**
- Grade 1: R821 205 – R884 670 per annum (All inclusive package)
- Grade 2: R938 964 – R1 026 693 per annum (All inclusive package)
- Grade 3: R1 089 693 – R1 362 366 per annum (All inclusive package)

**CENTRE:** King Edward VIII Hospital (KEH)

**REQUIREMENTS:**
- MBCHB degree of equivalent qualification Plus Registration certificate with the HPCSA as an Independent Medical Practitioner Plus Current registration with the HPCSA (2020/2021).
- **Grade 1:** none to less than 5 years after registration with the HPCSA as an Independent Medical Practitioner.
- **Grade 2:** 5 years to less than 10 years' experience after registration with the HPCSA as an Independent Medical Practitioner.
- **Grade 3:** 10 years or more after registration with the HPCSA as a Medical Practitioner. Recommendations: Computer Literacy, Additional qualification in the appropriate Health Science is essential (ACLS, ATLS, Basic Surgical skills). A minimum of 1 year post registration clinical experience in Trauma/Casualty or General Surgery will be an added advantage Knowledge, Skills, Training And Competencies Required: Broad knowledge of working in Trauma and Emergency care, Good communication skills, Ability to diagnose and manage common cases and major trauma, Good decision making, problem solving, leadership and mentoring skills, Knowledge of relevant Acts, Regulations and Policies in regard to Medical ethics.

**DUTIES:**
- Participation in the provision of 24 hour patient care in an outpatient trauma and emergency unit, To triage the severely injured or ill patient, resuscitate and continue management until the patient is handed over to the relevant discipline, Assist with the supervision and support and training and development of medical officers, and interns in the Department. Participate in the departmental academic program, Ensure correct management through implementation of quality standard and practice, Participate in active teaching with members of staff and assist with data collection for auditing.

**ENQUIRIES:** Dr. S.A. Moodley Tel No: (031) 360 3911

**APPLICATIONS:** All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.

**NOTE:** An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APR0/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatives
in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)

CLOSING DATE: 13 April 2020

POST 11/167: PHARMACY SUPERVISOR REF NO: APP/05/2021 (X1 POST)

SALARY: R821 205 per annum (all-inclusive package consists of 70% basic salary and 30% flexi portion) plus Rural allowance (12% of basic salary).

CENTRE: Appelsbosch Hospital

REQUIREMENTS: Bachelor Degree in Pharmacy. Registration certificate with South African Pharmacy Council SAPC) as Pharmacist. Proof of current registration with SAPC as Pharmacist (registration card plus proof of payment of annual fees for 2020/ receipt). Valid unendorsed driver’s license (code B or CI). Minimum of four (04) years experience after registration with SAPC as a Pharmacist. Proof of current and previous work experience endorsed by Human Resource Manager or delegated person. Knowledge &Skills: Knowledge of public sector pharmacy, as well as relevant acts, regulations, District Health System, EML, Good Pharmacy Practice policies and procedures, the National Drug Policy and CCMDD program. Sound knowledge of legislation relating to pharmaceutical practice in South Africa. Sound knowledge of the District Health System and National Drug Policy. Good communication, leadership, motivational, decision-making, team-building, ethical, operational, professional and supervisory skills. Knowledge of the principles, functioning and operation of a PTC and Anti-Microbial Stewardship. Knowledge of Human Resource Management, staff training and development and financial management. Commitment to service excellence, together with innovative and analytical thinking based on sound ethical and legal principles. Effective, planning, organizational, managerial and interpersonal skills. Computer literacy, MS Word, MS Excel, MS PowerPoint and MS Outlook) as well as knowledge and experience in RX Solution.

DUTIES: Be prepared to be registered with the SAPC as Responsible Pharmacist for Appelsbosch Hospital Pharmacy Supervise, oversee and manage the Pharmaceutical services at the institution and associated clinics. Supervise and manage the provision, implementation and review of pharmaceutical management protocols, policies and procedures and ensure that they are in accordance with the current statutory regulations and guidelines. Supervise and control pharmacy bulk stores Ensure rational use of resources, both human and financial. Be responsible for the procurement, control of stock and equipment. Lead and manage the overall functions of clinical audit and governance of the pharmaceutical Services component to meet the combined objectives of excellence in health care and upholding of patients. Overseer the strategic development and implementation of each of the pharmaceutical programs as the hospital and provide outreach services to the peripheral feeder clinics. Maintain discipline in the pharmaceutical Services component, provide administrative services and ensure effective monitoring of the hospital budget allocated to Pharmacy Services. Execute all duties, functions and responsibilities within all applicable legislation of the KZN Department of Health and the South African Pharmacy Council (SAPC). Execute control over expenditure by ensuring no-wasting of pharmaceutical and other resources. Provide consultative pharmaceutical services to health professional and patients, compile, review and implement departmental Standard Operating Procedures. Provide quality care, assist team members with quality assurance, quality improvement projects, monthly audits and development to ensure overall effective service delivery. Facilitate the successful teamwork amongst all components in the Medical Management Services Department and adopt a coordinated, synergic, and consultative approach to the provision of health care. Assist with support, training, and career development of personnel in the pharmaceutical services component. Develop close working relations with and including regular feedback from the peripheral feeder clinics and District Pharmaceutical Services. Plan own work and administer work procedures to meet the objectives of the Department ensuring efficient service delivery. Work as part of a multi-disciplinary team and provide secretarial duties to the pharmacy and Therapeutic Committee (PTC). Become part of strategic clinical and management committees that ensure the smooth running of the institution. Ensure implementation of the total quality management framework and compliance to National Core Standards.

ENQUIRIES: Mr. M Ndlovu Tel No: (032) 2948000 Ext 146

APPLICATIONS: Be Forwarded To: The Chief Executive Officer, P/Bag x 215 Ozwathini, 3242

FOR ATTENTION: Human Resource Manager
NOTE: Equity Target: African Male

CLOSING DATE: 16 April 2021

POST 11/168: MEDICAL OFFICER GRADE 01/02/03 REF NO: MOS/MO/08/2021 (X1 POST)

SALARY:
- Grade 1: R821 205 – R884 670 per annum
- Grade 2: R838 964 – R1 026 693 per annum
- Grade 3: R1 089 693 - R1 362 366 per annum

The above package consists of 70% basic salary and 30% flexible portion that can be structured in terms of the applicable rules. Other Benefits Commuted Overtime (subject to approval), plus ISRDS NODE Allowance/Rural allowance (22% of basic salary)

CENTRE: Mosvold District Hospital

REQUIREMENTS:
- Senior certificate /Grade 12 or equivalent, MBCHB degree or equivalent qualification, plus Registration with Health Professionals Council of South Africa as a Medical Practitioner, plus Current registration with HPCSA, PLUS Police clearance and SAQA verification for foreign graduates. Grade 1: Registration with HPCSA as a Medical Practitioner, Foreign candidates require 01 year relevant experience after registration with recognized foreign health professional council, of whom it is not required to perform community service. Grade 2: Minimum of 05 years’ experience after registration with the HPCSA as a Medical Practitioner post-Community Service. Foreign candidates require 06 years relevant experience after registration with recognized foreign health professional council, of whom it is not required to perform community service. Grade 3: Minimum of 10 years’ experience after registration with the HPCSA as a Medical Practitioner post-Community Service. Foreign candidates require 11 years relevant experience after registration with recognized foreign health professional council, of whom it is not required to perform community service. Please provide all your certificate of service from previous and current employer endorsed and stamped by HR Department.

Knowledge, Skills Training and Competencies Required:
- Knowledge of all applicable legislation and guidelines, including scientific medical principles. Good interpersonal relationship skills and good listening skills and Good communication and problem solving skills. Co-ordination and planning skills and Ability to relieve in the service areas, Team building and supervisory skills. Broad medical knowledge, including HIV, TB, Paediatrics, Surgical, Obstetrics and Gynaecology, Orthopaedics, Psychiatry, emergency medicine and Anaesthetics. Clinical and Surgical skills with the scope of practice in a District Hospital setting. Willingness to teach and supervise junior doctors and including students and MO-Intern/Community service.

DUTIES:
- Demonstrate effective communication with patients, supervisory and other clinicians, including report writing and statistics. Consultation, diagnosis and treatment of patients in outpatients, casualty, wards and attached stand-alone clinics. Implementation of required standards of care, including treatment protocols and guidelines. Referrals to higher levels of care when required or indicated as per guidelines/ case study. Collaboration with medical practitioners and other health care workers in neighbouring health institutions to promote an effective District Health Services. To assist in the development and implementation of guidelines and protocols. To participate and accept delegation for the co-ordination and implementation of Clinical Governance projects- as well as Quality Improvement Programmes.

ENQUIRIES: Dr HJ Hamilton Tel No: (035) 591 0122 EXT 107

APPLICATIONS: All applications to be forwarded to: The Assistant Director: HRM Mosvold District Hospital; Private Bag X 2211; Ingwavuma; 3968.

FOR ATTENTION: Mr VM Phewa

CLOSING DATE: 16 April 2021

POST 11/169: MEDICAL OFFICER GRADE 1, 2 & 3 REF NO: EGUM 01/2021 (X3 POSTS)

SALARY:
- Grade 1: R821 205 – R884 670 per annum
- Grade 2: R938 964 – R1 026 693 per annum
- Grade 3: R1 089 693 - R1 362 366 per annum

Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

CENTRE: E G & Usher Memorial Hospital

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**Requirements**: Matric or senior certificate. A tertiary medical qualification: MBChB Degree. Proof of Current registration with the Health Professional Council of South Africa as an Independent Medical Practitioner. Proof of current registration with the Health Professional Council of South Africa (HPCSA 2021 receipt). Proof of current and previous experience endorsed and stamped by Human Resource (Service Certificate) must be attached. Grade 1 One (1) year relevant experience after registration as a Medical Practitioner with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 2**: Five (5) years post registration experience as Medical Practitioner, Six (6) years relevant experience after registration as a Medical practitioner with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3**: Ten (10) years post registration experience as Medical Practitioner, Eleven (11) years relevant experience after registration as a Medical practitioner with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills, Training And Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as, Nursing Act, Health Act, Occupational Health and Safety Act. Patient’s Rights Charter, Batho-Pele Principles. Public service regulations, Labour Relations Act, Disciplinary Code and Procedure, Communications skills, report writing skills, computer literacy, facilitation skills, networking skills, problem solving skills, planning/organizing and ability to function as part of the team.

**DUTIES**: Provision of optimal, holistic specialized nursing care in Maternity with set standards and within a professional/legal framework. Implement standards, practices, criteria and indicators for improving quality nursing care. Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Implement National Core Standards guidelines and standard operational plans. Implement strategies and standard operational plans for Infection Prevention and Control. Monitor and report Patient safety incidents. e.g. needle stick injuries, patient complaints etc. Assist in planning and co-ordination of training and promote learning opportunities for all nursing categories i.e. on the job training. Ensure and monitor the availability, adequately and optimum utilization of all resources. Assist in orientation, induction and mentoring of all nursing staff and orientation of other staff. Provide effective management and professional leadership by ensuring that the unit is organized to provide quality nursing care. Coach and appraise staff at all levels and be able to solve problems.

**Applications**: Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

**Enquiries**: Ms. NF Mxhalisa Tel: No: (039) 797 8100

**FOR ATTENTION NOTE**: The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months. Curriculum Vitae. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGU & Usher 05/2017. NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit
documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows African Male, People with disabilities should feel free to apply NB: Due To Financial Constraints, No S&T Will Be Paid to Candidates When Attending the Interviews

**CLOSING DATE** : 13 April 2021 @ 16H00 afternoon

**POST 11/170** : SESSIONAL MEDICAL SPECIALIST REF NO: EPH 02/2021 (X1 POST)

No of Sessions: 20 Hours
Cluster: KZN Department of Health

**SALARY**

- Grade 1: R659 680 per annum
- Grade 2: R753 920 per annum
- Grade 3: R875 440 per annum

**CENTRE**

- Ekuhlengeni Psychiatric Hospital

**REQUIREMENTS**

**Grade 1:** Senior Certificate or equivalent qualification, appropriate qualification in the health science –MBCHB Degree plus current and initial registration with the HPCSA, as Medical Specialist in the Psychiatric Specialty Foreign candidates require (1) year relevant experience after registration as a Medical Specialist with a recognized foreign Health Professional Council of whom it is not required to perform Community Service as required in South Africa. 

**Grade 2:** Senior Certificate or equivalent qualification, appropriate qualification in the health science –MBCHB plus 5years experience current registration with the HPCSA as Medical Specialist in the Psychiatric Specialty Foreign candidates require (6) year relevant experience after registration as a Medical Specialist with a recognized foreign Health Professional Council of whom it is not required to perform Community Service. Proof of experience endorsed and stamped by Human Resources (Certificate of service) 

**Grade 3:** Senior Certificate or equivalent qualification, appropriate qualification in the health science –MBCHB plus10 years’ experience current registration with the HPCSA, as Medical Specialist in the Psychiatric Specialty Foreign candidates require (11) year relevant experience after registration as a Medical Specialist with a recognized foreign Health Professional Council of whom it is not required to perform Community Service. Proof of experience endorsed and stamped by Human Resources (Certificate of service) Community Service experience is excluded. Registration with HPCSA as a Medical Specialist (attach proof) Certificate of service must be attached Current registration with council must be attached Matric certificate must be attached 

**DUTIES**

- Render Psychiatric services in the hospital
- Ensure adherence to Professional Medical Standards
- Supervise and provide training to other Medical Officers, Interns and Nurses
- Coordinate Multi-disciplinary team
- Ensure that the environment complies with the Health and Safety Act, that the staff adhere to the safety precaution and that staff welfare is maintained to attain optimal productivity.
- Formulate and manage protocols in accordance with departmental policies that will have a positive impact on the provision of services and ensure that the staff is aware of these
- Develop psychiatry services and provide clinical staff with expert advice and opinion with regard to mental health care
- Coordinate and support the mental outreach programme
- Implement fiscal control measures and guidance on quality assurance to comply with the set quality standards.

**ENQUIRIES**

- Ms. N.S. Padayachee Tel No: (031) 9054 777/6/5

**APPLICATIONS**

- All applications should be forwarded to: The Human Resource Manager: Ekuhlengeni Psychiatric Hospital: KZN Department of Health, P.O. BOX 3,
FOR ATTENTION: Ms. GP. Cele

NOTE: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. First preference will be given African Female

CLOSING DATE: 13 April 2021

POST 11/171: OPERATIONAL MANAGER NURSING (PHC) REF NO: DANCHC 05/2021 (X1 POST) (Re-advertisement)

SALARY: Grade 1: R562 800 – R633 432 per annum. Other Benefits 13th Cheque/ Service Bonus Medical Aid Optional Housing allowance prescribed requirements to be met Inhospitable Allowance 8%.

CENTRE: Emfundweni Clinic

REQUIREMENTS: Grade 12(Senior Certificate), Standard 10/ or National Certificate plus basic R 425 qualification i.e. Degree/Diploma in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Post Basic qualification with the duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC. Current registration with SANC as Professional Nurse and Primary Health Care and a minimum of 9 years appropriate /recognisable experience after registration as Professional Nurse in General Nursing. Experience: A minimum of 9 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing, at least 5 years of the period referred to above must be appropriate / recognisable experience after obtaining the one year post basic qualification in Primary Health Care. NB: Applicants are required to submit proof of current and previous work experience/ Certificate of Service endorsed and stamped by Human Resources. Knowledge, Skills, Training and Competencies Required For the Post Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as Nursing Acts, Health Act, Occupational Health and Safety Act, Batho Pele principles, public service Regulations , Patient's Rights Charter, Labour Relations etc. Disciplinary code and Procedure, Grievance Procedure, Human Resources policies, hospital generic and specific policies. Sound knowledge of the National Core Standards (OHSC) and Data Management. Sound knowledge of the health programmes run at the PHC level. Leadership, organisational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills in basic programmes.

DUTIES: Provision of optimal, holistic specialised nursing care with set standards and within a professional /legal framework. Participate in the implementation of the nursing plan (Clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (Quality of Practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Provide direct and indirect supervision of all nursing staff/ housekeeping staff and
give guidance. Ensure continuity of patient care on all levels e.g. work book, handover rounds. Ensure effective utilisation of human resources; material and physical resources efficiently and effectively. Render health services in the community by implementing Community Oriented Primary care.

ENQUIRIES : Mrs M Ntseki Tel No: (034) 621 6119
APPLICATIONS : All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser, 3080.
FOR ATTENTION : Mrs DBP Buthelezi
NOTE : Applications must be submitted on the prescribed application for employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualification must attach an evaluation certificate from the South African qualifications authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. Preference will be given to African Male.

CLOSING DATE : 16 April 2021
POST 11/172 : OPERATIONAL MANAGER NURSING- PHC SUPERVISOR REF NO: MOS/PHC/03/2021 (X1 POST)

SALARY : R562 800 – R633 432 per annum. Benefits: Home Owner Allowance (conditions apply) 3rd Cheque (conditions apply) Medical Aid (Optional) In hospitable Area Allowance (12% of basic salary)

CENTRE REQUIREMENTS : Mosvold District Hospital
Degree or Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a “Professional Nurse” A post basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with SANC. Certificates of registration with SANC as a Professional Nurse and post basic qualification. Proof of current registration with SANC (2021). Experience: A minimum of nine (9) years appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. At least five (5) years of the period referred to above must be appropriate/recognizable experience after obtaining the one 1 year post basic qualification in Primary Health Care. Recommendation Proof of Computer literacy (MS Office suite) and Valid Driver’s License. Please provide all your certificate of service from previous and current employer endorsed and stamped by HR Department
Knowledge, Skills Training and Competencies Required Demonstrate an in depth understanding of nursing legislation, related legal and ethical nursing practices and other relevant legislative frameworks governing in the Public Services Knowledge of nursing care processes and procedures Appropriate understanding of Scope of Practice and nursing standards Thorough knowledge of quality assurance standards as directed by Negotiated Service Delivery Agreement, National Core Standards, Patient Rights Charter, Batho Pele Principles, Sound knowledge of Labour Relations Act Leadership, supervisory, organizing, decision making, problem solving abilities skills Coordination and Report writing skills Time and Conflict management skills Personal attributes: responsiveness, professionalism, supportive, assertive and must be a team player. Good communication and interpersonal skills and ability to function well within a team. Demonstrate a basic understanding of HR and Financial Policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery.

DUTIES : Manage, facilitate and co-ordinate provision of comprehensive package of service at PHC level, specialised nursing care, including priority programs and Quality Improvement Programs, in conjunction within a professional and legal framework. Assist and facilitate development Operational Plan, monitor the implementation and
submit progress reports; Participate in clinical audits in the PHC under the establishment of Mosvold District Hospital and ensure implementation of the quality improvement plans supported by strong work ethics Manage assets, consumables, and service effectively, Manage and support education, in-service training, and orientation and practice development initiatives in the area, maintain professional growth and ethical standards and participation in training and research. Deal with disciplinary and grievance matters including monitoring and managing absenteeism. Ensure Batho Pele principles, National Core Standards and ideal clinic priorities are implemented Provide safe therapeutics environment that allows for practice of safe nursing care as laid down by Nursing act, Occupational and safety act. Ensure completion of accident/incident reports as they occur and timeous reporting Co-ordinate special projects and health promotion in line with the program goals of health calendar. Compile Monthly, Quarterly statistics and other reports, Maintain constructive working relationships with all stake holders i.e. inter-professional, the multi-disciplinary team Maintain intersect oral collaboration with other Government structures and provide support to Sukuma Sakhe Activities Advocate and promote nursing ethos and professionalism in the clinic. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient’s needs, requirements and work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Provide continuous support to all Operational Managers in all clinics linked under Mosvold Hospital Establishment including mobile clinics. To ensure that quality data is produced, verified and submitted timeously. Being part of the information meetings, must be able to analyse data, interpret and develop quality improvement plans. Ensure proper utilisation of staff and managing performance through EPMDS.

ENQUIRIES
APPLICATIONS
FOR ATTENTION
NOTE
CLOSING DATE
POST 11/173
SALARY
CENTRE
REQUIREMENTS
DUTIES
of budget to ensure that the clinic functions within the allocated budget. Supervise and monitor staff performance according to EPMDS. Deal with disciplinary and grievance matters involving monitoring and managing absenteeism. Facilitate provision of clinical services, educational services and be involved in medical research. Evaluate and monitor compliance with clinical protocols norms and standards within the clinic. Analyze and interpret statistic including PHC Programme indicators. Participate in Operation Sukuma Sakhe Programme. Facilitate the realization and maintenance of Ideal Clinic Programme and Core standards in the facility. Coordinate and manage the provision of the services to manage COVID19 pandemic. Support PHC re-engineering by ensuring that outreach teams are functional.

ENQUIRIES: Mr. AP Makhani (PHC Supervisor) Tel No: (032) 5513686
APPLICATIONS: All Applications Should Be Forwarded To: The District Director: Human Resource Management Services, Ilembe Health District Office, Private Bag X10620 KwaDukuza 4450 Or Hand delivered to: 1 on 1 King Shaka Street, Kinga Shaka Centre, and KwaDukuza, 4450
NOTE: Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za Origianlly signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. ILE/01/2019.NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC).Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor. Persons with disabilities should feel free to apply for any of the advertised posts. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. The Department Reserves the Right to or not to make appointment(s) to the advertised post(s). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

CLOSING DATE: 16 April 2021
POST 11/174: OPERATIONAL MANAGER (PHC) GRADE 1 REF NO: APP/ 04/2021
SALARY: R562 800 - R633 432 per annum. Benefits: 13TH Cheque, medical aid (optional) and 8% rural allowance.
CENTRE: GCUMISA Clinic under Appelsbosch hospital
REQUIRMENTS: Grade 12 (Senior Certificate) Degree/Diploma in General Nursing and Midwifery. A post basic qualification with a duration of (01) year accredited with SANC in Clinical Nurse Science, Assessment, Diagnosis, Treatment and Care (PHC).Proof of current registration with SANC (2021 receipt). Experience: A minimum of 09 years appropriate/recognizable experience after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Proof of previous and current work experience endorsed and stamped by Human resource department (Certificate of service) Recommendations: valid Code8 or 10 driver’s license. Proof of computer literacy Knowledge, Skills: Ability to interact with diverse stakeholders and health care users and givers. Training And Good verbal, writing and communication skills. Facilitation and coordination Competences skills. Problem solving skills. Knowledge of SANC Rules and Regulations Ability to plan, organize and manage
conflicts. Basic financial management skills knowledge of human resource management personal attitude, responsive, professionalism, supportive, assertive and team player role, leadership and supervisory skills.

**DUTIES**

Planning, organizing and monitoring of objective of the facility. Manage all resources within the unit effectively and efficiently to ensure optimum service. Ability to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care. Monitor provision of quality comprehensive service delivery at emergency room. Participate actively in Operation Sukuma Sakhe programme. Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, community and multidisciplinary team. Monitor safe patient service and improve client satisfaction. Participate in the attainment of National Core Standards. Contribute to the realization of Ideal Clinic (ICRM) status. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate an understanding of Human Resource and Financial Management Policies and procedures. Monitor and evaluate the care and management of all patients through clinical audits. Ability to supervise Medical and surgical emergencies and refer appropriately. Supervise and monitor implementation of PHC Re-Engineering. Monitor implementation and performance on indicators on daily, weekly and monthly basis, provide feedback to management, analyze data and draw up quality improvement plan and implementation plan. Exercise control of discipline and any other labour related issues in terms of laid down procedures. Ensure complaint management is functional in the clinic. Ensure functionality of the clinic committee programme so that community involvement and participation is achieved. Conduct Clinic Open days. Monitor and evaluate HR performance through EPMDS for all relevant staff.

**ENQUIRIES**

Mr. M Zele Tel No: (032) 2948000 ext. 103

**APPLICATIONS FOR ATTENTION**

Human Resource Manager

**NOTE**

Equity Target: African Male

**CLOSING DATE**

16 April 2021

**POST 11/175**

OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL STREAM)

OUTPATIENT REF NO: OM/OUTPAT 01/2021 (X1 POST)

Re-Advertised Post

**SALARY**

Grade 1: R444 276 – R500 031 per annum. Other Benefits Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional), In-hospital Area Allowance (8% of basic salary)

**CENTRE**

Prince Mshiyeni Memorial Hospital

**REQUIREMENTS**

Professional Nurse Grade.1 Minimum Appointment Requirements: Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing. Certificate of Registration with the SANC (General Nursing). Proof of current registration with the SANC (2021) Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Recommendation: Computer literacy and to provide a computer certificate. NB: Must be prepared to work night shifts as per allocation; include weekends and public holidays. Knowledge, Skills Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and it impacts on service delivery. Demonstrate effective communication with patients, supervisors and other members of the multi-disciplinary team. Ensure clinical nursing practice by nursing team (unit) in accordance with the scope of practice and standards as determined. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by management. Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient’s needs, requirements and expectations (Batho Pele). Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organize own work, time and that of support personnel to ensure proper nursing care in the unit.

**DUTIES**

Manage and co-ordinate the implementation of holistic, comprehensive, specialized nursing care in the nurse component, in conjunction with team
members, within a professional and legal framework. Ensure the maintenance of quality care standards. Manage, supervise, guide staff and keep records and statistics as required. Manage assets, consumables and services effectively. Manage and support education, in-service training, and orientation and practice development initiatives in the area. Maintain professional growth and ethical standards. Provide relief services within the team and provide after hour cover and work shifts as required. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient.

ENQUIRIES: Mrs PR Manivasen Tel No: (031) 907 8510
APPLICATIONS: Should be posted to The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060.
FOR ATTENTION: Mrs TZ Makanya
NOTE: NB: Please note that due to financial constraints, there will be no payment of S&T Claims. NB: Persons with disabilities, the African Male, Coloured Male and White Male/Female are encouraged to apply for the post.
CLOSING DATE: 16 April 2021

POST 11/176: OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL STREAM)
SURGICAL REF NO: OM/SURG 01/2021 (X1 POST)

SALARY: Grade 1: R 444 276 – R500 031 per annum. Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional), In-hospital Area Allowance (8% of basic salary)
CENTRE: Prince Mshiyeni Memorial Hospital
REQUIREMENTS: Grade 1 Minimum Appointment Requirements: Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A minimum of 7 years appropriate / recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing. Certificate of Registration with the SANC (General Nursing). Proof of current registration with the SANC (2021) Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Recommendation: Computer literacy and to provide a computer certificate. NB: Must be prepared to work night shifts as per allocation; include weekends and public holidays. Knowledge, Skills Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and it impacts on service delivery. Demonstrate effective communication with patients, supervisors and other members of the multi-disciplinary team. Ensure clinical nursing practice by nursing team (unit) in accordance with the scope of practice and standards as determined. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by management. Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient’s needs, requirements and expectations (Batho Pele) demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organize own work, time and that of support personnel to Ensure proper nursing care in the unit.

DUTIES: Manage and co-ordinate the implementation of holistic, comprehensive, specialized nursing care in the nurse component, in conjunction with team members, within a professional and legal framework. Ensure the maintenance of quality care standards. Manage, supervise, guide staff and keep records and statistics as required. Manage assets, consumables and services effectively. Manage and support education, in-service training, and orientation and practice development initiatives in the area. Maintain professional growth and ethical standards. Provide relief services within the team and provide after hour cover and work shifts as required. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient.

ENQUIRIES: Mrs IF Mpanza Tel No: (031) 907 8248 / 8482

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APPLICATIONS: Should be posted to The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060.

FOR ATTENTION: Mrs TZ Makanya

NOTE: NB: Please note that due to financial constraints, there will be no payment of S&T Claims. NB: Persons with disabilities, the African Male, Coloured Male and White Male / Female are encouraged to apply for the post.

CLOSING DATE: 16 April 2021

POST 11/177: CHIEF RADIOGRAPHER, (ULTRASOUND), GR 1 REF NO: GS 14/21

Component: Radiology
Re-Advertised

SALARY: Grade 1: R466 119 – R517 326 per annum. Other Benefits: 13TH Cheque, Medical Aid (Optional), Home Owner Allowance, Employee Must Meet Prescribed Requirements.

CENTRE: Greys Hospital, Pietermaritzburg

REQUIREMENTS: National Diploma in Ultrasound / Bachelor’s Degree in Technology: Ultrasound. Certified copy of original registration with Health Professions Council of South Africa as a Radiographer (Ultrasound). Certified copy of current registration with the Health Professions Council of South Africa for 2020/2021. In the category Independent Practice: Ultrasound A minimum of three years’ experience after registration with HPCSA a Radiographer: Ultrasound. Proof of experience must be attached to the application (Certificates of service OR official letters from previous/current employers and endorsed by HR Office) Recommendation: Experience performing high risk Obstetric and anomaly scans. Experience in reporting on difficult pathologies. Knowledge, Skills and Experience: Excellent knowledge of high risk obstetrics and gynecology, general, small parts, vascular, musculoskeletal scanning techniques, protocols and procedures. Basic knowledge of equipment use and trouble shooting. Sound report writing and administrative skills and computer literacy. Knowledge of relevant Health and Safety Acts and Infection Control measures. Good communication, interpersonal relations and problem solving skills. Basic supervisory skills.

DUTIES: Provide a high quality ultrasound service in keeping with tertiary status of the hospital: general scans with complicated pathology and detailed Obstetric Scans. Provide correct interpretation of all ultrasound scans. Compile comprehensive reports as required in the working environment. Provide assistance, supervision and training to junior staff and students, including medical personnel. Promote good health practices and ensure optimal care of the patient. Execute all clinical procedures competently to prevent complications. Participate in quality improvement programmes, policy making, in-service training and National Core Standards.

ENQUIRIES: Mrs D Wood Tel No: (033) 897 3208

APPLICATIONS: Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.

FOR ATTENTION: Mrs M. Chandulal

NOTE: Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. c) Curriculum Vitae and certified ID copy. NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 14/21. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). It is the applicant’s responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.

CLOSING DATE: 13 April 2021
POST 11/178: CLINICAL PROGRAMME COORDINATOR- INFECTION PREVENTION AND CONTROL REF NO: CPC IPC 3/2021 (X1 POST)

SALARY: R444 276 - R500 031 per annum. Other Benefits: medical aid (optional), 8% rural allowance, housing allowance: employee must meet the prescribed requirements.

CENTRE: Eshowe District Hospital

REQUIREMENTS: Standard 10/Grade 12, Degree/National Diploma in General Nursing and Midwifery. 2021 Current registration with South African Nursing Council (SANC) as a Professional Nurse and Midwife. Minimum of seven (7) years’ experience/recognizable experience in Nursing Healthcare after registration as a Professional Nurse and Midwife with the SANC in General Nursing. NB: Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management. Recommendations: Certificate for Basic Computer Course. A Valid Driver’s License code 08. Diploma in Infection Control. Knowledge, skills and competencies: Good management and analytical skills. Good communication skills, leadership skills and interpersonal skills and ability to facilitate and train. Ability to work with all stakeholders and must have relevant knowledge of prescripts i.e. Provincial Health care act 200, the nursing act and occupational health and safety act.

DUTIES: Develop and ensure efficient and effective implementation of Infection Prevention and Control Plan for the institution. Provide support to Hospital Management team to ensure that a high standard of Infection Prevention and Control is maintained. Support all the clinics affiliated to the mother hospital and other stakeholders in respect to Infection Prevention and Control. Advice the facility Management of all the identified Infection Prevention and Control risks and recommendations on protocols that should be implemented thereof. To ensure that all institutional departments and affiliated clinics are provided with guidelines, SOP, protocols and procedures and these are implemented. Assist the facility Management in facilitation, coordination and management of Infection Prevention and Control. Develop and provide reports on Infection Prevention and Control to district and hospital management as they are needed. Ensure the written SOP’s and Procedures for Infection Control are reviewed and implemented. Provide facilitation and training on Infection Prevention and Control polices and guidelines and any other new information regarding IPC and advice on outbreaks management prevention and monitoring. Develop annual business plan for Infection Prevention and Control while monitoring the allocated budget for the department and institution.

ENQUIRIES: Assistant Manager Nursing Area: Mrs ZC Mzobe Tel No: (035) 4734500

APPLICATIONS: Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date.

FOR ATTENTION: Mrs GZ Dube: Human Resource Manager

NOTE: Applications should be submitted on form Z83 (From 1 January 2021 the new z83 form must be used) obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service must be endorsed by Human Resources. Certified copy of identity document. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. “People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE: 16 April 2021
POST 11/179

SESSIONAL MEDICAL SPECIALIST: GRADE 1/2/3: REF NO: HRM 28 (X1 POST)

Directorate: Dept. Of Orthopaedics – 16 hours per week

SALARY:
Grade 1: R442 624 per annum
Grade 2: R505 856 per annum
Grade 3: R587 392 per annum

CENTRE:
King Edward VIII Hospital (KEH)

REQUIREMENTS:
MBChB or equivalent PLUS Registration Certificate with the HPCSA as a Specialist in Orthopedics Surgery PLUS, Annual renewal certificate with HPCSA (2020/2021), Proof of current and previous work experience endorsed by HR (certificate of service). Grade 1: (0-5 years’ experience) Grade 2: (5-10 years’ experience) Grade 3: (10 years or more). Recommendations: Computer Literacy Knowledge, Skills, Training And Competencies Required: Sound clinical and surgical knowledge and experience in the Orthopedics Surgery, Knowledge of current Health and Public Service Legislation, Regulations and policy including medical ethics, epidemiology and statistics, Good communication, leadership, decision making and clinical skills, Ability to teach doctors, students and participate in continuing professional development.

DUTIES:
Provide safe, ethical and high quality of care through the development of standards and risk assessments in the area of Clinical and customer care (patient perspective) in the respective specialty, Provide a full package of services including complex Orthopedics cases, Develop, maintain and audit the correct implementation of clinical protocols and guidelines, implement and maintain and efficient, effective and seamless service delivery process within the hospital and referring facilities, Plan and provide continuous medical education to multidisciplinary team members and conduct and stimulate research, Manage performance of junior staff within area of control, Align clinical service delivery plans and priorities with hospital plans and priorities, Undertake appropriate clinical audit to monitor performance of the service, Accept delegated responsibility from the Clinical Head of the unit, Liaison with Clinical Head regarding service delivery.

ENQUIRIES:
Dr. N. Khuzwayo Tel No: (031) 360 3854

APPLICATIONS:
All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin Building or posted to Private Bag X02, Congella, 4013.

NOTE:
An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

CLOSING DATE:
13 April 2020

POST 11/180

CLINICAL PROGRAMME CO-ORDINATOR: QUALITY MANAGER – GRADE 1
REF NO: IMBALCHC 01/2021 (X1 POST)

Re-Advertisements

SALARY:
R444 276 - R500 031 per annum. Other benefits: 13th cheque, medical aid (optional), housing allowance (employee must meet prescribed requirements), 8% inhospitable allowance and uniform allowance.

CENTRE:
Imbalenhle CHC
**REQUIREMENTS**

Grade 12 (senior certificate), Degree or diploma in general nursing and midwifery. Registration with south African Nursing Council (SANC) as a professional nurse. Current registration with SANC (SANC receipt 2021). A minimum of 7 years appropriate/recognizable experience in nursing after registration as professional nurse. Proof of current and previous experience endorsed by Human Resource must be attached (certificate of service). Experience of at least 2 years in the implementation of quality projects and programmes. Recommendation: A valid code B driver’s license & Computer literacy Knowledge, Skills, Training and Competencies Required: Knowledge of SANC regulations, health policies, current public services and health related legislations. Practical experience in Quality Assurance and initiatives. Knowledge of National and Provincial Quality initiatives. Presentation and facilitation skills, assertiveness and diplomacy. High level of interpersonal relationship skills. High level of initiative and innovation. Good communication skills (written and verbal) Problem solving and decision making skills. Computer literacy in word processing in word processing and spread sheet packages. Data management.

**DUTIES**

Development and promote quality assurance culture within the institution. Facilitate formation of quality assurance committees and ensure effective functioning of these committees and that all staff participates in quality assurance programmes. Ensure that quality improvement programmes are initiated and implemented in order to address short-coming and non-compliances issues. Ensures and monitor the compliance of the institution to quality programs especially national core standards and NHI. Facilitate and participate in the development of institutional policies and protocols with regards to quality. Monitor, evaluate and reports on the delivery of quality care at institutional level including clinical care, waiting times and client experience at the institution. Co-ordinate internal quality clinical audits and make recommendations to bridge identified gaps. Maintains accurate reports and records of quality assessments and ensure timeous interventions on non-compliance. Develop budget plan for the unit and exercise control over utilization of such budget. Represent the institution on the district quality improvement committees. Manage the quality of information structures and mechanisms within the institution. Work in collaboration with infection Prevention and Control Coordinator to ensure adherence to IPC guidelines and principles for the CHC and its clinics.

**ENQUIRIES**

Mrs NP Msomi Tel No: (033) 398 9100 EXT: 9111

**APPLICATIONS**

Must Be Forwarded To: Human Resources Department Imbalenhle Community Health Centre, Private Bag X 9104, Pietermaritzburg 3200 or Hand delivered at Imbalenhle Community Health Centre- HR, Unit 3, Thwala Road, Imbali, and Pietermaritzburg.

**NOTE**

I mbalenhle Community Health Centre is guided by the principle of Employment Equity Act; therefore, all the appointments will be made in accordance with the Employment Equity target of the institution. Preference will be given to African male and People with disability.

**CLOSING DATE**

13 April 2021

**POST 11/181**

**RADIATION ONCOLOGY RADIOGRAPHER (RADIOThERAPlIST) REF NO:** RAD RADIOONCO /1/2021 (X1 POST)

Department: Radiation Oncology

Re-Advert: Candidates who applied before are welcomed to re-apply

**SALARY**

Grade 1: R395 703 per annum Plus 13th cheque, Medical Aid - Optional & Housing Allowance: Employee must meet prescribed requirements.  
Grade 2: R466 119 per annum Plus 13th Cheque, Medical Aid optional and Housing Allowance- Employee must meet prescribed requirements  
Grade 3: R549 066 per annum Plus 13th Cheque, Medical Aid optional and Housing Allowance- Employee must meet prescribed requirements.

**CENTRE**

EThekweni Oncology complex (Inkosi Albert Luthuli Central Hospital and Addington Hospital)

**REQUIREMENTS**

Diploma or Bachelor degree in Radiography. Current registration with the Health Professions Council of South Africa as a Radiographer (Radiotherapy Oncology). Four (4) years ‘appropriate experience after registration with Health Profession Council of South Africa (HPCSA) as Diagnostic Radiographer. Experience: Grade 1: our (4) years ‘appropriate experience after registration with Health Profession Council of South Africa (HPCSA) as Diagnostic Radiographer. Applicants with a four (4) year Radiography specialty qualification (not in possession of Diagnostic
Radiography qualification) who do not have experience as Diagnostic Radiographer may apply and will be appointed as Diagnostic Radiographer and will be paid a Diagnostic Radiographer salary. Current Community Service workers can apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa as Radiation Oncology Radiographer. **Grade 2:** Minimum 14 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer of which 10 years must be after registration as a Radiation Oncology Radiographer. **Grade 3:** Minimum 24 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer of which 20yrs must be after registration as a Radiation Oncology Radiographer. Knowledge, Skills, Training and Competences Required: Knowledge of radiotherapy standard techniques, dose protocols, equipment and accessories associated with relevant techniques and including specialised techniques. Knowledge of basic quality assurance in Radiotherapy, radiation effects & Radiation protection on patients. Anatomy vs. tumor treatment vs. effects on physiology care patterns for patients. Taking and evaluating of Portal images / C.T. scans and MRI scans for treatment planning purposes. Knowledge of Radiotherapy Planning. Good interpersonal skills and basic supervisory skills. Must have the ability to perform effectively in a team. Knowledge of basic patient care.

**DUTIES:** Undertake all basic radiation planning and treatment preparation including the tumor localisation, graphic planning, radiation dose calculation and the necessary data preparation needed for treatment accessory construction. Undertake Brachytherapy Planning and treatment procedure. Liaise with the Physicist, Oncologist, Oncology nurses, relatives and the patient. Safely operate, care and construct accessories and immobilization devices used in the planning and treatment of the patient. Dosimetry checks done before delivery of treatment. Ensure accurate records kept of the course of Radiotherapy treatment delivered. Serve as Health and Safety Representative. Provide afterhours duties and rotate between Inkosi Albert Luthuli Central Hospital Radiotherapy department and Addington Hospital Radiotherapy department when needed.

**ENQUIRIES:** Ms. T.Hlengwa Tel No: (031) 2401857

**APPLICATIONS:** All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

**NOTE:** Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APR0/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate it is the applicant’s responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

**CLOSING DATE:** 16 April 2021

**POST 11/182:** ULTRASOUND RADIOGRAPHER GRADE 1/2 OR 3 REF NO: ULTRA/RAD 02/2020 (X1 POST)

**SALARY:** Grade.1: R395 703 – R452 445 per annum Grade.2: R466 119 – R532 959 per annum Grade 3: R549 066 – R591 510 per annum

Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional) in-hospital Area Allowance (12% of basic salary)

**CENTRE:** Prince Mshiyeni Memorial Hospital
REQUIREMENTS: Qualification; Registration and Experience appropriate qualification that allows for the required registration with the HPCSA in Ultrasound Radiography. Certificate of Registration with the Health Professional Council South Africa (HPCSA) as a Diagnostic Radiographer. Applicants with a four (4) year Radiography specialty qualification (not in possession of Diagnostic Radiography qualification) who do not have experience as Diagnostic Radiographer may apply and will be appointed as Diagnostic Radiographer. Grade 2: Fourteen (14) years appropriate experience after registration with the Health Professional Council of South Africa (HPCSA) as Diagnostic Radiographer, of which ten (10) years must be after registration in Ultrasound Radiography. Grade 3: Twenty four (24) years appropriate experience after registration with the Health Professional Council of South Africa (HPCSA) as a Diagnostic Radiographer, of which twenty (20) years must be after registration in Ultrasound Radiography. Please provide all your certificate of service from previous and current employer endorsed and stamped by HR Department. Knowledge, Skills, Training and Competency requirements excellent knowledge of high risk obstetrics and gynecology, general, small parts, vascular, musculoskeletal scanning techniques, protocols and procedures. Sound knowledge of diagnostic radiography procedures and imaging, including computerized radiography (CR) Knowledge of radiographic procedures, equipment and accessories associated with relevant techniques. Sound knowledge of radiation control regulations; safety measures and policies. Knowledge of Occupational Health and Safety and other relevant Acts, policies and regulations. Knowledge of basic Quality Assurance procedures in diagnostic radiography. Ability to perform and record basic quality assurance tests as per Radiation Control Directorate. Sound communication, interpersonal and problem solving skills. DUTIES: Provide a high quality ultrasound service in keeping with Woman and Child status of the hospital: gynecological sans with complicated pathology, pediatric and detailed obstetric anomaly scans. Provide correct interpretation of all ultrasound scans: compile comprehensive reports as required in working environment. Provide a high quality diagnostic service according to patient’s needs, while adhering to safe radiation protection standards. Execute all clinical procedures competently with computed radiography whilst adhering to protocols and practices and techniques and prevent complications. Inspect and utilize equipment professionally to ensure that they comply with safety standards. Perform Quality Assurance tests and procedures as agreed in the department. Participate in a 24 hour roster system which includes nights, weekends, public holidays and standby duties. Promote good health practices and ensure optimal care of the patients. Provide assistance, supervision and training to junior staff and students. Play an active role in the implementation of quality improvement programmes and National Core Standard and Ideal Hospital. ENQUIRIES: Mrs B Gcaza Tel No: (031) 907 8118 / 8287 APPLICATIONS: Applications should be posted to: The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060. FOR ATTENTION: Mrs TZ Makanya NOTE: Please note that due to financial constraints, there will be no payment of S&T Claims NB: Persons with disabilities, the African Male, Coloured Male and White Male / Female are encouraged to apply for the post. CLOSING DATE: 16 April 2021 POST 11/183: CLINICAL NURSE PRACTITIONER GRADE 1 / 2 (PHC STREAM) REF NO: CNP/FOLW/1/2021 (X1 POST) SALARY: Grade 1: R383 226 – R444 276 per annum Grade 2: R471 333 – R579 696 per annum Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional), In- hospital Area Allowance (8% of basic salary) CENTRE: Prince Mshiyeni Memorial Hospital – Folweni Clinic REQUIREMENTS: CNP Grade 1 Minimum Appointment Requirements: Matric/Senior certificate /Grade 12 Basic R425 qualification (i.e. Degree/Diploma) in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a “Professional Nurse”. A post basic nursing qualification with duration of at least
Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA).

Current Registrations with SANC as Professional Nurse. A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post-basic qualification in the relevant specialty. Proof of current registration with SANC (2021).

Minimum Appointment and Experience Requirements: CNP Grade 2

Matric / Senior Certificate / Grade 12 Basic R425 qualification (i.e. Degree/Diploma) in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a “Professional Nurse”. A post basic nursing qualification with duration of at least 1 year in ‘Curative Skills in Primary Health Care’ accredited with SANC. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA).

DUTIES: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing and data management. Assist the unit manager/Operational Manager with overall management and necessary support for effective functioning of the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Implement and advocate for preventive and promotive health initiatives for clients and the community served by the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Supervision of patients and provision of basic patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and the therapeutic environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package in accordance with set guidelines, monitor performance and outcomes against the set targets and act on deviations. Ensure that programme specific data collected is timeous and accurate. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of care. Refer patients promptly according to the set guidelines, protocols, policies. Ensure proper utilization and safe keeping of basic medical, surgical and pharmaceutical stock.

ENQUIRIES: Ms S Mpanza Tel No: (031) 9078138

APPLICATIONS: should be posted to The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060.

FOR ATTENTION: Mrs J Murugan

NOTE: NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.

CLOSING DATE: 16 April 2021

POST 11/184: PROFESSIONAL NURSE SPECIALTY (OPERATING THEATRE) REF NO: MOS/OPT/04/2021 (X1 POST)

SALARY: Grade 1: R383 226 – R444 276 per annum

Grade 2: R471 333 – R579 696 per annum

Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional); ISRDS NODE (12% of basic salary)

CENTRE: Mosvold District Hospital
**REQUIREMENTS**

**Grade 1:**
Basic R425 qualification (i.e. Diploma/Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. A post basic qualification in ‘Operating Theatre Nursing Science’, with duration of at least 1 year, accredited with the SANC Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Certificates of Registration with the SANC (General Nursing and relevant post basic qualification) Proof of current registration with the SANC (2021) A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.

**Grade 2:**
Basic R425 qualification (i.e. Diploma/Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A post basic qualification in 'Operating Theatre Nursing Science', with duration of at least 1 year, accredited with the SANC Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Certificates of Registration with the SANC (General Nursing and relevant post basic qualification) Proof of current registration with the SANC (2021) A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty (i.e. Operating theatre) after obtaining the 1-year post-basic qualification in the relevant specialty. NB: For experience above the experience set for appointment- one notch for every completed 2 years as at 31 March of the year preceding the date of appointment; minus 1 year for candidates appointed from outside the public service. Please provide all your certificate of service from previous and current employer endorsed and stamped by HR Department Knowledge, Skills Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multidisciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele) demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organize own work, time and that of support personnel to Ensure proper nursing care in the unit.

**DUTIES**

Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient. Ensure that Medical, legal and Human rights are protected and advocated. Render and promote cost effective, safe quality patient care in accordance with Hospital standards and policies Responsible for direct/indirect nursing care, assessing, planning, executing and supervising the implementation of care to meet the needs. Deliver evidence based care and actively participate in Clinical Governance Effective risk prevention and management Proving surgical patients with perioperative care in recovery, procedure and operating room. Communicate with patients, Health team and Surgeons to ensure continuity of care Demonstrate in-depth knowledge of sterile technique. Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.

**ENQUIRIES**
Mrs DS Mkhwanazi Tel No: (035) 591 0122 EXT 102

**APPLICATIONS**
Assistant Director: HRM Mosvold District Hospital; Private Bag X 2211; Ingwavuma, 3968.

Mr VM Phewa

**FOR ATTENTION**

**CLOSING DATE**
16 April 2021

**POST 11/185**
CLINICAL NURSE PRACTITIONER – PHC REF NO: MOS/EMA/06/2021 (X1 POST)

**SALARY**
Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum

122
Other Benefits Home Owner Allowance (conditions apply) 13th Cheque (conditions apply), Medical Aid (Optional) and once off annual uniform allowance ISRDS NODE Allowance/Rural allowance (12% of basic salary)

CENTRE: Mosvold District Hospital – Emaniseni Clinic

REQUIREMENTS:

Grade 1: Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a “Professional Nurse”. A post basic nursing qualification with duration of at least 1year in ‘Curative Skills in Primary Health Care’ accredited with SANC. Registrations with SANC as Professional Nurse/ General Nurse A minimum 4 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. Proof of current registration with SANC (2021 APC receipt)/license to practice. Grade 2: Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a “Professional Nurse”. A post basic nursing qualification with duration of at least 1year in ‘Curative Skills in Primary Health Care’ accredited with SANC. A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post-basic qualification in the relevant specialty. Proof of current registration with SANC (2021 APC receipt)/license to practice. Recommendation(S): Midwifery qualification/registration certificate Please provide all your certificate of service from previous and current employer endorsed and stamped by HR Department NB: For experience above the experience set for appointment- one notch for every completed 2 years as at 31 March of the year preceding the date of appointment; minus 1 year for candidates appointed from outside the public service. Knowledge, Skills Training and Competencies Required: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles. Good interpersonal relationship skills and good listening skills and Good communication and problem solving skills. Co-ordination and planning skills and Ability to relieve in the service areas, Team building and supervisory skills. Ability to formulate patient care related policies. Sound knowledge of the health programmes run at the PHC level. Sound knowledge of the National core Standards and data management.

DUTIES:

Demonstrate effective communication with patients, supervisory and other clinicians, including report writing and statistics. Assist the unit manager/ Operational Manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Implement and advocate for preventive and promotive health initiatives for clients and the community served by the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Supervision of patients and provision of basic patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and the therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package in accordance with set guidelines, monitor performance and outcomes against the set targets and act on deviations. Ensure that programme specific data collected is timeous and accurate. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of care. Refer patients promptly according to the set guidelines, protocols, policies. Ensure proper utilization and safe keeping of basic medical, surgical and pharmaceutical stock.

ENQUIRIES: Ms. BNN Nyasengo Tel No: (035) 591 0122 EXT 123
APPLICATIONS: All applications to be forwarded to: The Assistant Director: HRM Mosvold District Hospital; Private Bag X 2211; Ingwavuma; 3968.
FOR ATTENTION: Mr VM Phewa
CLOSING DATE: 16 April 2021
POST 11/186:

CLINICAL NURSE PRACTITIONER – PHC REF NO: MOS/NKU/07/2021 (X1 POST)

SALARY:

Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply), Medical Aid (Optional) and once off annual uniform allowance ISRDS NODE Allowance/Rural allowance (12% of basic salary)
CENTRE: Mosvold District Hospital – Nkungwini Clinic

REQUIREMENTS:

Grade 1: Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a "Professional Nurse". A post basic nursing qualification with duration of at least 1 year in 'Curative Skills in Primary Health Care' accredited with SANC. Registrations with SANC as Professional Nurse and General Nurse. A minimum of 4 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. Proof of current registration with SANC (2021 APC receipt)/license to practice.

Grade 2: Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a "Professional Nurse". A post basic nursing qualification with duration of at least 1 year in 'Curative Skills in Primary Health Care' accredited with SANC. Registrations with SANC as Professional Nurse and General Nurse. A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post-basic qualification in the relevant specialty. Proof of current registration with SANC (2021 APC receipt)/license to practice. Recommendation(S); Midwifery qualification/registration certificate. Please provide all your certificate of service from previous and current employer endorsed and stamped by HR Department.

For experience above the experience set for appointment- one notch for every completed 2 years as at 31 March of the year preceding the date of appointment; minus 1 year for candidates appointed from outside the public service. Knowledge, Skills Training and Competencies Required: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles. Good interpersonal relationship skills and good listening skills and Good communication and problem solving skills. Co-ordination and planning skills and Ability to relieve in the service areas, Team building and supervisory skills. Ability to formulate patient care related policies. Sound knowledge of the health programmes run at the PHC level. Sound knowledge of the National core Standards and data management.

DUTIES:

Demonstrate effective communication with patients, supervisory and other clinicians, including report writing and statistics. Assist the unit manager/Operational Manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Implement and advocate for preventive and promotive health initiatives for clients and the community served by the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Supervision of patients and provision of basic patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and the therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package in accordance with set guidelines, monitor performance and outcomes against the set targets and act on deviations. Ensure that programme specific data collected is timeous and accurate. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of care. Refer patients promptly according to the set guidelines, protocols, policies. Ensure proper utilization and safe keeping of basic medical, surgical and pharmaceutical stock.

ENQUIRIES:

Ms. BNN Nyasengo Tel No: (035) 591 0122 EXT (123)

APPLICATIONS:

To be forwarded to: The Assistant Director: HRM Mosvold District Hospital; Private Bag X 2211; Ingwavuma; 3968.

FOR ATTENTION: Mr VM Phewa

CLOSING DATE: 16 April 2021

POST 11/187:

CLINICAL NURSE PRACTITIONER – PHC REF NO: MOS/NDM/09/2021 (X1 POST)

SALARY:

Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional) and once off annual uniform allowance ISRDS NODE Allowance/Rural allowance (12% of basic salary)

CENTRE: Mosvold District Hospital – Ndumo Clinic

REQUIREMENTS:

Grade 1: Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a "Professional Nurse". A post basic nursing qualification with duration of at least 1 year in 'Curative Skills in Primary Health Care' accredited with SANC. Registrations with SANC as Professional Nurse and General Nurse. A minimum of 4 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. Proof of current registration with SANC (2021 APC receipt)/license to practice.
Nurse”. A post basic nursing qualification with duration of at least 1 year in ‘Curative Skills in Primary Health Care’ accredited with SANC. Registrations with SANC as Professional Nurse/General Nurse A minimum 4 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing Proof of current registration with SANC (2020 APC receipt) license to practice. Matric/ senior certificate Grade 2: Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a “Professional Nurse”. A post basic nursing qualification with duration of at least 1 year in ‘Curative Skills in Primary Health Care’ accredited with SANC. A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post-basic qualification in the relevant specialty. Proof of current registration with SANC (2020 APC receipt) license to practice. Recommendation(S); Midwifery qualification/registration certificate Please provide all your certificate of service from previous and current employer endorsed and stamped by HR Department NB: For experience above the experience set for appointment- one notch for every completed 2 years as at 31 March of the year preceding the date of appointment; minus 1 year for candidates appointed from outside the public service. Knowledge, Skills Training and Competencies Required: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles. Good interpersonal relationship skills and good listening skills. Good communication and problem solving skills. Co-ordination and planning skills. Ability to relieve in the service areas. Team building and supervisory skills. Ability to formulate patient care related policies. Sound knowledge of the health programmes run at the PHC level. Sound knowledge of the National core Standards and data management.

DUTIES: Demonstrate effective communication with patients, supervisory and other clinicians, including report writing and statistics. Assist the unit manager/Operational Manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Implement and advocate for preventive and promotive health initiatives for clients and the community served by the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Supervision of patients and provision of basic patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and the therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package in accordance with set guidelines, monitor performance and outcomes against the set targets and act on deviations. Ensure that programme specific data collected is timeous and accurate. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of care. Refer patients promptly according to the set guidelines, protocols, policies. Ensure proper utilization and safe keeping of basic medical, surgical and pharmaceutical stock.

ENQUIRIES: Ms BNN Nyasengo Tel No: (035) 591 0122 EXT 123
APPLICATIONS: All applications to be forwarded to: The Assistant Director: HRM Mosvold District Hospital; Private Bag X 2211; Ingwavuma; 3968.
FOR ATTENTION: Mr VM Phewa
CLOSING DATE: 16 April 2021
POST 11/188: PROFESSIONAL NURSE PECIALTY) GRADE 1 REF NO: APP/06/2021
SALARY: R383 226 - R444 276 per annum. Benefits: 13th Cheque, medical aid (optional) and 8% rural allowance.
CENTRE: Appelsbosch hospital
REQUIREMENTS: Grade 12 (Senior Certificate) Degree/Diploma in General Nursing and Midwifery. A post basic qualification with a duration of (01) year accredited with SANC in Advance midwifery Proof of current registration with SANC (2021 receipt). Experience: A minimum of 04 years appropriate/recognizable experience after registration as a Professional Nurse with SANC in General Nursing. And 1 year post basic qualification in the relevant specialty. Proof of previous and current work experience endorsed and stamped by Human resource department (Certificate of service) Knowledge, Skills: knowledge and insight into nursing processes and procedures. Nursing status and other relevant Public service Acts. Decision...
Knowledge and implementation of Batho-Pele. Supervisory skills Training and Good verbal, writing and communication skills. Facilitation and coordination Competences Problem solving skills. Knowledge of SANC Rules and Regulations Ability to plan, organize and manage conflicts. Basic financial management skills knowledge of human resource management personal Attitude, Responsive, Professionalism, Supportive, Assertive and Team player role leadership and supervisory skills.

**DUTIES**
- Provide comprehensive quality nursing care to patients/clients in a specialty unit in a cost-effective and efficient manner. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Conduct ESMOE and HBB drills. Educate and encourage breast feeding to pregnant women and postnatal. To implement all MNCWH and N programmes. Demonstrate compliance with Nursing Act and SANC regulations. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients promoting and advocating proper treatment and care including awareness and willingness to respond to patient’s needs requirements and expectations (Batho Pele)

**ENQUIRIES**
Mrs S.N Mchunu Tel No: (032) 2948000

**APPLICATIONS**
Appelsbosch Hospital, P/Bag x 215, Ozwathini, 3242

**FOR ATTENTION**
Human Resource Manager

**NOTE**
Equity Target: African Male

**CLOSING DATE**
16 April 2021

**POST 11/189**
PROFESSIONAL NURSE GRADE 1/2 (SPECIALTY/ADVANCED MIDWIFERY) (X2 POSTS)

**CENTRE**
Prince Mshiyeni Memorial Hospital – Kwamakhutha Clinic

**REQUIREMENTS**

**Grade 1:**
Matric/Senior certificate /Grade 12 Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A post basic qualification in ‘Advanced Midwifery and Neonatal Nursing Science’, with duration of at least 1 year, accredited with the SANC Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Certificates of Registration with the SANC (General Nursing and relevant post basic qualification) Proof of current registration with the SANC (2021) Experience: A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing Minimum Appointment and Experience Requirements: Professional Nurse Grade 2 Matric/Senior certificate /Grade 12 Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A post basic qualification in ‘Advanced Midwifery and Neonatal Nursing Science’, with duration of at least 1 year, accredited with the SANC Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Certificates of Registration with the SANC (General Nursing and relevant post basic qualification) Proof of current registration with the SANC (2021) Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing Minimum Appointment and Experience Requirements: Professional Nurse Grade 2 Matric/Senior certificate /Grade 12 Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse. A post basic qualification in ‘Advanced Midwifery and Neonatal Nursing Science’, with duration of at least 1 year, accredited with the SANC Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Certificates of Registration with the SANC (General Nursing and relevant post basic qualification) Proof of current registration with the SANC (2021) Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty (i.e. Maternity) after obtaining the 1-year post-basic qualification in the relevant specialty. NB: For experience above the experience set for appointment- one notch for every completed 2 years as at 31 March of the ear preceding the date of appointment; minus 1 year for candidates appointed from outside the public service. Knowledge, Skills Training and Competencies Required: Demonstrate knowledge of Health related Acts and Legal Prescripts. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multidisciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient’s needs, requirements and expectations (Batho Pele). Demonstrate a basic understanding of HR and Financial policies and practices.

**SALARY**
Grade 1: R383 226 – R 444 276 per annum
Grade 2: R471 333 – R 579 696 per annum
Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional) In-hospital Area Allowance (8% of basic salary)
Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organize own work, time and that of support personnel to ensure proper nursing care in the unit.

**DUTIES**

- Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Reduce maternal and child mortality and morbidity and adhere to maternity protocols and guidelines. Implement PIPP and CHIPP Programmes. Render antenatal and postnatal care and also work in the labour ward. Reduce the burden of communicable diseases like Covid 19, HIV/AIDS and TB. Reduce the burden of non-communicable diseases. Apply ideal clinic, NCS, IPC, in the execution of duties. Effective utilization of human, material and financial resources. Reduce the number of complaints and patient safety incidents. Assist the Operational Manager in the running of the clinic. Work as part of a multi-disciplinary team to ensure good nursing care that is cost-effective, equitable and efficient. Maintain professional growth/ethical standards and self-development. Participate in training and teaching of junior staff members, clients and the community. Conduct clinical audits and submit reports to the Operational Manager.

**NOTE:** Must be prepared to work shift as per allocation; includes night shift, weekends and public holidays.

**ENQUIRIES**

- Ms SR Mthembu
- Tel No: (031) 9078259

**APPLICATIONS**

- Should be posted to The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mboni, 4060.

**FOR ATTENTION**

- Mrs J Murugan
- Closing Date: 16 April 2021

**POST 11/190**

**ASSISTANT DIRECTOR: SYSTEMS REF NO: EPH 03/2021**

**Cluster:** KZN Department of Health

**SALARY**

- R376 596 - R443 601 per annum
- 13th Cheque Medical Aid (Optional)
- Housing Allowance (employee must meet prescribed requirements)

**CENTRE**

- Ekuhlengeni Psychiatric Hospital

**REQUIREMENTS**

- Senior Certificate/ Grade 12 and appropriate degree or 3 Years National Diploma in Public Management Administration plus 3 Years Supervisory experience in systems Department. Valid Code EB driver's license.
- NB: Certificate of Service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management.

**DUTIES**

- Monitor the provision of all catering services and facilities by in-service in order to ensure adherence and highest level of quality. Manage the following areas: optimal usage and cost effectiveness: Auxiliary services, safety and Waste Management, Patient records Administration, Mortuary Services, General Registry an Portering Services, Telecommunication, transport, Laundry Services, cleaning and Ground and security service. Implement and monitor effective hospital policies, protocols, practices within the day to day operational areas. Ensure compliance with all statutory regulations and by laws. Provide technical advice to the management team in respect of operations. Ensure that standby and emergency facilities are properly maintained. Ensure that an effective, up to date disaster and major incident management plan is maintained. Contribute as a member of a multidisciplinary team towards the effective management of the hospital. Ensure effective coordination, management and quality of work of all functional component of systems department within the hospital. Analyze alternatives for performing needed work including contracting out services and evaluate and recommend procedures/practices to improve operational efficiency. Ensure the effective, efficient and economical utilization of resources to the institution including development of staff. Oversee the provisioning of service provided by private companies to ensure compliance with service level agreement. Ensure the safety program requirements are adhered to by staff. Implement and monitor implementation of hospital policies, protocols and practices in all areas. Conduct risk and security analysis to inform the development of institutional risk management plan.

**ENQUIRIES**

- Ms NS Padayachee
- Tel No: (031) 9054 777/6/5

**APPLICATIONS**

- All applications should be forwarded to: The Human Resource Manager, Ekuhlengeni Psychiatric Hospital: KZN Department of Health, P.O. BOX 3, Umbogintwini, 4125 OR hand delivered to: Off Old South Coast Road, Umbogintwini.

**FOR ATTENTION**

- Ms GP. Cele

**NOTE**

- Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies).
The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. NB: Preference will be given African Male.

CLOSING DATE : 13 April 2021

POST 11/191 : MEDICAL SPECIALIST SESSIONAL GRADE 1-3 (RADIOLOGY) REF NO: SPEC/SESS RADIO 01/2021 (X1 POST)

SALARY :
Grade 1: R532.00 per annum
Grade 2: R608.00 per annum
Grade 3: R706.00 per annum

CENTRE : Prince Mshiyeni Memorial Hospital – Radiology

REQUIREMENTS :
MBCHB degree or equivalent qualification plus Certificate of registration with Health Professions Council of SA as a Medical Specialist (HPCSA)Proof of current (2021/2022) registration as a Medical Specialist with HPCSA.Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Medical Officer: Medical Specialist Grade 1: No experience required (0-5 years experience) Medical Specialist Grade 2; 5 - 10 years appropriate experience as a Medical Specialist after registration with HPCSA as a Medical Specialist. Medical Specialist Grade 3: 10 or more year’s registration experience as a Medical Specialist after Registration with HPCSA as a Medical Specialist. Knowledge, Skills, Training and Competencies Sound clinical knowledge, competency and skills in a clinical domain. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently. Knowledge of current Health and Public Service Legislation, regulations and Policies.

DUTIES :
Key Performance Areas to execute prescribed duties and functions proficiently while maintaining the standard of patient care consistent with aims and objectives of the institution. Offer a comprehensive quality care service to patients to work within the prescripts of current guidelines, protocols and policies. To perform duties in accordance with departmental allocations.

ENQUIRIES :
Dr W Nombula Tel No: (031) 907 8635 / 8166

APPLICATIONS :
Applications should be posted to: The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060.

FOR ATTENTION NOTE :
Please note that due to financial constraints, there will be no payment of S&T Claims. NB: Persons with disabilities, the African Male, Coloured Male and White Male/Female are encouraged to apply for the post.

CLOSING DATE : 16 April 2020

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