ANNEXURE O
PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH
OTHER POSTS

POST 05/199 : HEAD CLINICAL UNIT PSYCHIATRIC SERVICES REF NO: FNH 01/2021
(X1 POST)

SALARY : R1 728 807 per annum, (All-inclusive salary package). Other Benefits: Commuted Overtime (conditions apply)

CENTRE : Institution: Fort Napier Hospital

REQUIREMENTS : Senior Certificate (matric) Master degree (Mmed psych) or equivalent qualification Plus A minimum of 3 years’ experience or more after registration with HPCSA as a Medical Specialist in Psychiatry Certificate of Registration with HPCSA as A Medical Specialist Current registration with HPCSA as a Medical Specialist. (2021 receipt) Certificate of Service from previous and current employer endorsed and stamped by HR must be attached. Recommendation Experience in Forensic – Psychiatry will be a recommendation Knowledge, Skills, Training and Competencies Clinical and managerial skills. Knowledge of Clinical governance. Knowledge of medical prescripts, policies, procedure and protocols. Knowledge and experience of the Public Service Policies, Acts and Regulations. Sound Management, Negotiation, Interpersonal and problem solving skills. Good verbal, problem solving skills. Professional and Confident. Ability to function well within a team.

DUTIES : To effectively manage the forensic psychiatry services at Fort Napier Hospital and liaise with relevant stakeholders. To care, treat and rehabilitate the Mental Health Care User at the hospital (specifically the State President Patients. To provide reports on cases referred by the courts and give expert evidence when required. Provide guidance and manage the staff under supervision. To be involved in teaching and training of registrars and other clinical staff. To be involved in hospital committees that deal with clinical services and quality assurance. To assess and manage any risks within the medical section. Clinical management of state patients. Administration and management roles in hospital. Risk assessment and management of risks within the hospital.

ENQUIRIES : Dr AL Mbhele Tel No: (033) 260 4357

APPLICATIONS : Must Be Forwarded To: The Human Resource Department Fort Napier Hospital PO Box 370 Pietermaritzburg 3200 or Hand Delivered to: 01 Devonshire Road, Napierville, Pietermaritzburg, 3201.

FOR ATTENTION : Ms SP Ndlovu

CLOSING DATE : 26 February 2021

POST 05/200 : MEDICAL SPECIALIST : CLINICAL GOVERNANCE REF NO: MEDSPECCLINGOV/1/2021
Department: Medical Management

SALARY : Grade 1: R1 106 040 per annum (all-inclusive Salary package) excluding commuted overtime.
Grade 2: R1 264 623 per annum (all-inclusive salary package) excluding commuted overtime.
Grade 3: R1 467 651 per annum (all-inclusive salary package) excluding commuted overtime.

CENTRE : Inkosi Albert Luthuli Central Hospital

REQUIREMENT : MBCHB Degree plus Current registration with the Health Professions Council of South Africa as Specialist in Public Health. Extensive knowledge of hospital functioning will be an added advantage: Experience Grade 1: Not applicable. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with Health Professional Council of South Africa as a Specialist in Public Health. Grade 2: Five (5) years appropriate experience as a Medical Specialist after registration with the HPCSA as a Specialist in Public Health. Grade 3: Ten (10) years appropriate experience as a Medical Specialist after registration with HPCSA as a Specialist in Public Health.

DUTIES : Reporting to the Medical Manager. You will be: Required to assist with the clinical governance of the domains within the hospital. Co –ordination with Clinical Heads of Department for the efficient and effective clinical service
delivery through clinical audits which includes mortality and morbidity reviews, record and service reviews. Monitoring of adverse events. Ensuring adherence, in the domains, to entry and exit criteria. Ensuring the development and use of clinical protocols, guidelines and indicators. Ensuring that medical staff in the domains comply with HR Management and Financial Management policies. Ensuring that the operational plan of the hospital is implemented within the medical component of each domain.

ENQUIRIES : Dr LP Mtshali Tel No: (031): 2401124
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant’s responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, There will be no payment of S&T Claims.

CLOSING DATE : 05 March 2021
POST 05/201 : MEDICAL SPECIALIST: NEUROSURGERY REF NO: MEDSPECNEUROSURG/1/2021 (X1 POST)
Department: Neurosurgery

SALARY : Grade 1: R1 106 040 per annum (all-inclusive salary package) excluding Commuted Overtime.
Grade 2: R1 264 623 per annum (all-inclusive salary package) excluding commuted overtime
Grade 3: R1 467 651 per annum (all-inclusive salary package) excluding commuted overtime

CENTRE REQUIREMENTS : Inkosi Albert Luthuli Central Hospital

MBCHB or equivalent qualification and Current registration as a Specialist Neurosurgeon with the Health Professions Council of South Africa with prior surgical experience. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. Experience Required: The appointment to Grade 1: requires appropriate qualification plus registration with the Health Professions Council of South Africa as a Medical Specialist in a normal specialty (Neurosurgery). Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. Grade 2: Requires appropriate qualification, registration certificate plus 5 years’ experience after registration with the Health Professions Council of South Africa as a Medical Specialist in a normal specialty (Neurosurgery) Grade 3: requires appropriate qualification, registration certificate plus 10 years’ experience after registration with the Health Professions Council of South Africa as a Medical Specialist in a normal specialty (Neurosurgery). Knowledge, Skills Training and Competencies Required: Ability to teach and supervise junior staff. Middle Management Skills. Research principles. Good administrative, decision making and communication skills. Computer literacy
DUTIES: Performing complex Neurosurgical procedures and simultaneously training more junior doctors in the field of Neurosurgery. Overseeing patient management in the Intensive Care Unit, Wards, and Out-patient Clinics while conducting teaching simultaneously. Decision making with regard to patient management. Develop patient management protocols and in-put on clinical governance. Participate in staff recruitment, attend management and other meetings of affiliated disciplines, liaise and conduct interactive meetings with allied and supportive disciplines. Conduct research within the Neurosurgical Department; supervise research with a view to improving quality of the patient care. Draw up academic program for the department. Participate in all academic meetings within the department with a view to training Neurosurgeons. Attend multi-disciplinary academic meetings with a view to improving overall patient care. Participate in outreach programs. Participate in both academic and clinical administrative activities. The appointee will be required to perform Neurosurgical operations expected of a specialist, attend to administration matters, outpatient duty and “on call” duties when he/she will field urgent referrals and be required to take the appropriate action regarding these. Do ward rounds and teaching of undergraduate and postgraduate Medical Students. Be part of a multi-disciplinary team when deemed necessary.

ENQUIRIES: Dr BC Enicker Tel No: (031) – 240 1134/240 1133

APPLICATIONS: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant’s responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims

CLOSING DATE: 05 March 2021

POST 05/202: MEDICAL SPECIALIST: (ANEASTHETICS) (GRADE 1-3) REF NO: MAD 04/2021 (X1 POST)

SALARY: Grade 1: R1 106 040 – R1 173 900 per annum
Grade 2: R1 264 623 – R1 342 230 per annum
Grade 3: R1 467 651 – R1 834 890 per annum
The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, 18% inhospitable of basic salary plus fixed commuted overtime.

CENTRE: Madadeni Provincial Hospital

REQUIREMENTS: Medical Specialist Grade 1: Appropriate qualification plus registration with the HPCS as a Medical Specialist in Anaesthetics. Medical Specialist Grade 2. Appropriate qualification, registration certificate, plus FIVE (5) years’ experience after registration with the HPCSA as a Medical Specialist in Anaesthetics. Medical Specialist Grade 3. Appropriate qualification, registration certificate, plus Ten (10) years’ experience after registration with the HPCSA as a Medical Specialist in Anaesthetics. Knowledge, Skills and Competencies required: - Sound knowledge and clinical skills in the
management of Anaesthetics/ ICU patients. Ability to supervise and teach junior and senior staff. Good communication, inter-personal and management skills. Sound professional and ethical values, and a concern for excellence.

**DUTIES**

To provide safe, ethical and high quality of care through the development of standards, audits, research and risk assessment in the following areas- clinical and customer care (patient perspective). Undertake training of undergraduate medical students and also support relevant clinical research, clinical trials and CPD activities. Participate in commuted overtime as per departmental needs. This includes on site duties and or being rostered. Provide expect advice and clinical support to District/ regional level hospitals referring to Madadeni Hospital. Provide outreach to surrounding District hospitals that refers patient to Madadeni Hospital. Active participation in quality improvement programs including clinical audits and continuous professional development activities in Madadeni Hospital. Assist with the setting of protocols for management of patients, equipment and other relevant procedures. Ensure equipment is maintained and functional at all times. Attend administrative matters as pertains to the unit Manage/supervise allocated human resources. Empower in a respectful manner the medical and nursing staff through evidence based best practices. Attend to meetings and workshops as directed. Comply with all legal prescripts Acts, legislatives, policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per hospital organogram. Maintain clinical, professional and ethical standards. Assist hospital management and heads of clinical units with the development and implementation of guidelines, protocols and clinical audits, revising as needed to optimize patients care in the theatre and wards with resources available. Be part of Disciplinary team. Conduct outpatient's clinics and provide expert opinion. Provide a support service for hospitals and clinics in Amajuba Districts. Liaison with other head of disciplines. Provide specialists services for the management of chronic pain services. Develop acute and chronic pain management.

**ENQUIRIES**

Dr. S.D Hadebe Tel No: (034) 328 8000

**APPLICATIONS**

All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940.

The Recruitment Officer

**FOR ATTENTION**

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non –RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

**CLOSING DATE**

26 February 2021

**POST 05/203**

DEPUTY MANAGER NURSING REF NO: MAD 05/ 2021

**SALARY**

Grade 1: R843 618 – R949 482 per annum plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
CENTRE : Madadeni Provincial Hospital

REQUIREMENTS : Basic R425 qualification (Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A minimum of 9 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 4 years of the period referred to above must be appropriate/recognizable experience at management level. Current registration with the S.A.N.C. (2021 Receipt). Certificate of Service from previous and current employer endorsed and stamped by HR must be attached. Recommendations: Degree / Diploma in Nursing Administration Knowledge, Skills, Training And Competencies Required: - Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Constitution of S.A, National Health Act, public Service Act, Nursing Act, Occupational Health and Safety Act, Patients’ Rights Charter, Batho-Pele Principles, etc. Sound management, negotiations, interpersonal and problem solving skills. Good verbal and written communication skills. Sound working knowledge of nursing management Knowledge of HR and Financial policies and practices such as Skills Development Act, Public Service Regulations, Labour Relations Act including disciplinary procedures Basic financial management skills. Demonstrate an in depth understanding of Nursing Legislation and related legal and ethical Nursing practices. Demonstrate understanding in risk management. Computer literacy.

DUTIES : Provide guidance and leadership towards the realization of strategic goals and objectives. Support and promote relevant research. Lead change in the Nursing. Delegate, Supervise and coordinate the provision of effective, efficient and safe nursing care. Ensure the promotion of nursing ethos and professionalism. Manage and utilize resources in accordance with relevant directives and legislation Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes efficient and effective health care. Facilitate a conducive environment for the effective implementation and reengineering of Primary health care. Utilize information technology and other management information systems to manage nursing information for the enhancement of service delivery. Develop and monitor the implementation of policies, programmes, regulations, practices, procedures and standards pertaining to nursing care. Ensure the implementation of nursing care management activities according to the standards of Practice and Scope of Practice. Provide professional, technical and management support for the provision of quality patient care through proper management of nursing care programs. Develop and implement programs that support nursing education and development of competencies of nursing cadres through mentoring and coaching Represen the Nursing Department in the Senior Management Team. Ensure effective management, supervision and utilization of human and material resources. Deal with disciplinary and grievance matters. Lead and Participate in implementation and adherence to quality improvement projects and initiatives eg. Clinical governance, National Core Standards and Ideal Clinic Realisation and Maintenance programs.

ENQUIRIES : Mrs. H.S.K Khanyi Tel No: (034) 328 8042

APPLICATIONS : All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940.

FOR ATTENTION : The Recruitment Officer

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employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Target: (African Male)

CLOSING DATE: 26 February 2021

POST 05/204: MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 07/21 (X1 POST)

Component: Orthopaedics

SALARY: Grade 1: R821 205 per annum
Grade 2: R938 964 per annum
Grade 3: R1 089 693 per annum
All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, plus commuted overtime which is subject to the needs of the department (Incumbent will have to sign the relevant contract form annually)

CENTRE: Greys Hospital, Pietermaritzburg

REQUIREMENTS: MBCHB Degree plus Current registration with the Health Professions Council of South Africa as a Medical Practitioner. Grade 1: Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as an independent Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as an independent Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. Grade 3: Experience: 10 years’ experience after registration with the HPCSA as an independent Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Recommendations Appropriate experience in Orthopaedics in relation to Grade 2 and Grade 3 post would be an advantage

Knowledge, Skills, Training and Competency Required: Good knowledge of current health and public service legislation and policy, medical ethics, epidemiology and statistics Good decision making, analytical and communication skills. Computer Literacy.

DUTIES: Assessment, investigation and management of patients in Clinics, Wards and ICU, including after-hour service. Consultation and communication with colleagues and junior staff. Participate in Quality Assurance /Audit and statistics and information acquisition and review. Clinical responsibility with after-hours participation. Participate in Academic Programmes in Orthopaedic Department. Assess and manage patient load and disposal in Clinics, Wards and ICU. Assisting, developing and implementing of New Services and the utilization of New Equipment. Active participation in outreach programme aimed at improvement of patient access to the relevant clinical services.

ENQUIRIES: Dr TW Yende Tel No: (033) 897 3299
APPLICATIONS: To be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
FOR ATTENTION: Mrs. M. Chandulal
NOTE: Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies.hr endorsed certificate of service/work experience c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. Faxed and emailed applications will NOT be accepted. 2. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 07/21. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that
have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC)). Please note that candidates will not be reimbursed for S&T claims for attending interviews. It is the applicant’s responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.

CLOSING DATE : 26 February 2021

POST 05/205 : MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 08/21 (X1 POST)
Component: Plastics and Reconstructive Surgery

SALARY : Grade 1: R821 205 per annum
Grade 2: R938 964 per annum
Grade 3: R1 089 693 per annum

All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, plus commuted overtime which is subject to the needs of the department (Incumbent will have to sign the relevant contract form annually)

CENTRE : Greys Hospital, Pietermaritzburg

REQUIREMENTS : Grade 1: Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as an independent Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa.

Grade 2: Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as an independent Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. Grade 3: Experience: 10 years’ experience after registration with the HPCSA as an independent Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. MBCHB Degree Plus Current registration with the Health Professions Council of South Africa as a Medical Practitioner Current registration the Health Professions Council of South Africa as a Medical Practitioner Proof of completion of Community Service. Recommendations: Previous surgical experience FCS primary will be an advantage. success full completion of FCS (SA) primary and/or intermediate examinations will be an advantage) Knowledge, Skills, Training and Competency Required: Candidates must be able to do a detailed clinical assessment of trauma patients Have the ability and knowledge of basic trauma resuscitation and endotracheal intubation Candidates who have successfully completed the basic surgical course & ATLS course will be at an advantage.

DUTIES : Active participation in ward rounds, patient management on the wards, assisting in theatre, and doing calls after hours are a basic part of the duties. Candidates are expected, when on call, to field many calls from referring doctors and after discussion with a senior they will be expected to advise the referring doctors appropriately. Good communication skills and courtesy are essential. Attendance and participation in the academic programme of the department is a requirement. The successful candidate will be expected to do commuted overtime. Candidates appointed by the Plastic and Reconstructive Surgery department, will be recruited into a pool of hospital medical officers who may be deployed to any discipline or subspecialty by the hospital. This is purely at the hospital’s discretion.

ENQUIRIES : Dr O Mahomva: Tel No: (033) 897 3215
APPLICATIONS : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
FOR ATTENTION NOTE : Mrs. M. Chandulal Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department Or website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies.hr
endorsed certificate of service/work experience c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. 2. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 06/21. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).Please note that candidates will not be reimbursed for S&T claims for attending interviews It is the applicant’s responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.

CLOSING DATE : 26 February 2021

POST 05/206 : MEDICAL OFFICER (PSYCHIATRY) (GRADE 1-3) REF NO: MAD 03/2021 (X2 POSTS)

SALARY : Grade 1: R821 205 – R884 670 per annum
Grade 2: R938 964 – R1 026 693 per annum
Grade 3: R1 089 693 – R1 362 366 per annum
The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, 18% inhospitable of basic salary plus fixed commuted overtime.

CENTRE : Madadeni Provincial Hospital

REQUIREMENTS : MBChB degree or equivalent qualification PLUS. Proof of current registration with HPCSA (2021 Receipt). Certificate of current registration with the HPCSA as an Independent Medical Practitioner. Certificate of Service (Proof of Work Experience) from previous and current employer endorsed and stamped by HR must be attached. Grade 1 Experience: No experience required from South African qualified employees. One (1) year relevant experience after registration as an Independent. Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer Grade 2: Five (5) years’ relevant experience as Medical Officer after registration with the HPCSA as an independent Medical Practitioner. Six (6) years’ relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign-qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer Grade 3: Ten (10) years’ relevant experience as Medical Officer after registration with the HPCSA as an independent Medical Practitioner. Eleven (11) years’ relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign-qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge, Skills and Competencies required: - Sound broad knowledge of general psychiatric principles and practice. Knowledge of basic ethical principles. Knowledge of Mental Health Care Act No 17 of 2000.Knowledge of National Core Standards. Knowledge of Batho Pele principles.

DUTIES : Provide inpatient and outpatient psychiatric services to adult, child, adolescence and forensic mental health care users. Participate in overtime activities of the department. Participate actively in departmental teaching meetings and hospital CPD meetings. Supervise interns and junior colleagues. Assist with collection of clinical data and participate in clinical audits and morbidity and mortality meetings. Participate in research. Knowledge to provide care and rehabilitation in relation to the relevant section of MHCA in the general psychiatric, forensic and prisoners with mental illness. Use of biopsychosocial knowledge and skills in assessment, care and treatment of MHCU.

ENQUIRIES : Dr. V.N Khanyile Tel No: (034) 328 8000
APPLICATIONS: All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940.

FOR ATTENTION: The Recruitment Officer

NOTE: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non –RSA Citizens/Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

CLOSING DATE: 26 February 2021

POST 05/207: MEDICAL OFFICER: NEUROLOGY REF NO: NEUROLOGY MO/1/2021 (X2 POSTS)
Station: Department Of Neurology

SALARY:
Grade 1: R821 205 per annum (All-inclusive Salary Package) excluding Commuted Overtime
Grade 2: R938 964 per annum (All-inclusive Salary Package) excluding Commuted Overtime.
Grade 3: R1 089 693 per annum (All-inclusive Salary Package) excluding Commuted Overtime.

CENTRE REQUIREMENTS:
MBCHB, Valid current registration with the HPCSA as a Medical Practitioner. Completion of Community Service. Experience: Grade 1: Local graduates require no experience after community service. Foreign qualified employees require 1 year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council when Community Service is not required. Grade 2: Five years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. With regard to foreign graduates, a minimum of six years (6) relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council when Community Service is not a requirement Grade 3: Ten years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Foreign graduates require a minimum of 11 years (11) relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council, of whom when perform Community Service is not required Possession of the Part 1 of the FCN degree is an advantage. Candidates must be South African citizens or be in possession of documentary proof of permanent residence. Skills, Knowledge, Training and Competency Required: Sound communication, negotiating, planning, organizing and interpersonal skills.

DUTIES: Provide a holistic inpatient and out-patient service, including preventive measures, treatment and rehabilitation, management of patients undergoing investigations and treatment in neurology. Participate in after-hours calls, postgraduate education, personal development and all academic meetings. Rotation between the two units (IALCH and Greys) within the discipline as
determined by the head of department. During COVID rotation for COVID service may be required.

ENQUIRIES : Dr Vinod Patel Tel No: (031) 2401490

APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006: Please note that failure to comply with the above instructions will disqualify applicants. Please note that due to financial constraints, there will be no payment of S&T Claims.

CLOSING DATE : 05 March 2021

POST 05/208 : MEDICAL OFFICER REF NO: MONUCLEAMED/1/2021 (X1 POST)

Department: Nuclear Medicine

SALARY : Grade 1: R821 205 per annum (All Inclusive Salary Package) excluding commuted overtime
          Grade 2: R938 964 per annum (All-inclusive Salary Package) excluding commuted overtime
          Grade 3: R1 089 693 per annum (All-inclusive Salary Package) excluding commuted overtime.

CENTRE : Inkosi Albert Luthuli Central Hospital

REQUIREMENTS : Certified copy of MBCHB. Certified copy of Registration Certificate with the HPCSA as a Medical Practitioner. Certified copy of current renewal registration with HPCSA. Expectation of entering the Nuclear Medicine registrar programme. Completion of Community Service Grade 1: No experience required from South African qualified employees. One year relevant experience after registration as a Medical Practitioner with recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: Five (5) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: Ten (10) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Eleven years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge Skills And Experience Required: Good interpersonal skills. Sound moral values based on integrity, trust and judgment. Sound communication skills. Demonstrable interest in medical imaging and radiation sciences with view to potentially join specialisation programme in Nuclear Medicine specifically. Added Advantage: Experience in radiation/imaging medicine.

DUTIES : Inclusive of, but not limited to, the following: Clinical cover of patients within the department. Thyroid/oncology clinic cover, a service which includes both oncology and endocrine patients referred from locally and referral base
hospitals. Evaluation and screening of referrals to PET/CT and general Nuclear Medicine. Pre-evaluation of approved referrals to ensure proper scan protocols are followed. Patient preparation. Clinical management of patients which includes overall management while in the ward. The successful applicant will be required to perform after hours duties.

ENQUIRIES: Dr V Pillay Tel No: (031) 240 1871
APPLICATIONS: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
NOTE: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant’s responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

CLOSING DATE: 05 March 2021
POST 05/209: MEDICAL OFFICER REF NO: MOPAEDMED/1/2021DEPARTMENT: PAEDIATRIC MEDICINE (X2 POSTS)

SALARY: Grade 1: R821 205 per annum (All Inclusive Salary Package) excluding commuted overtime
Grade 2: R936 964 per annum (All-inclusive Salary Package) excluding commuted overtime
Grade 3: R1 089 693 per annum (All-inclusive Salary Package) excluding commuted overtime.

CENTRE: Inkosi Albert Luthuli Central Hospital

REQUIREMENTS: MBCHB. Current registration with Health Professions Council as a Medical Practitioner. Completion of Community Service. Grade 1: No Experience required from South African qualified employees. One year relevant experience after registration as a Medical Practitioner with recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: Five (5) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: Ten (10) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Eleven years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Advantage: Experience in Paediatrics will be an advantage. Knowledge Skills Training And Competencies Required: Knowledge and skills in Paediatrics including emergencies. Demonstrate the ability to work as part of a multidisciplinary team. Sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills.

DUTIES: The candidate will be expected to work in the Paediatric Medical service which includes neonatal and paediatric Intensive care, high care and the Paediatric
subspecialty services. After-hours clinical participation in the call roster. Assist with the provision and development of Paediatric services as determined by the Clinical HOD at Inkosi Albert Luthuli Central Hospital. Active participation in the clinical activities in the allocated domain (in-patient, out-patient and after-hours). Ensure sound labour relations in compliance with relevant legislation while maintaining the interests of the patient. To participate in clinical audit programmes and research. To assist in outreach and teaching when required.

ENQUIRIES

APPLICATIONS: Prof Jeena Tel No: (031) 240 2046

All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville 4058.

NOTE: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant’s responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

CLOSING DATE: 05 March 2021

POST 05/210: MEDICAL OFFICER REF NO: MOCARD/1/2021 (X1 POST)

Department: Cardiology

SALARY:

Grade 1: R821 205 per annum (All Inclusive Salary Package) excluding Commuted Overtime.
Grade 2: R938 964 per annum (All-inclusive Salary Package) excluding Commuted Overtime.
Grade 3: R1 089 693 per annum (All-inclusive Salary Package) excluding Commuted Overtime.

CENTRE:

Inkosi Albert Luthuli Central Hospital and DFR

REQUIREMENTS:

MBCHB Degree. Registration with the Health Professions Council of South Africa as Medical Practitioner. Current registration as Medical Practitioner with HPCSA. Completion of Community Service. Experience: Grade 1: No Experience required from South African qualified employees. Must be registered as an independent medical practitioner with the HPCSA. One year relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: 5 years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: 10 year’s appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Eleven years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills, Training and Competency Required: Knowledge and skills in clinical medicine, including acute emergency medicine. Demonstrate the ability to work as part of a multidisciplinary team.
Sound communication, negotiating, and planning, organizing and interpersonal skills.

**DUTIES**

Provision of Cardiology services based at IALCH. Management of patients in the Ward, CCU and Cardiac Clinics. Provision of afterhours (nights, weekends, public holidays) call for the department at IALCH. Manage designated areas of responsibility in the Cardiology Department. Active involvement in the administration of Cardiac Clinics and Wards to optimize patient care. Assist in the implementation of guidelines, protocols and clinical audits. Involvement in the teaching of Paramedical staff in the Department. Participate in the academic programme, including research.

**ENQUIRIES**

Dr D R Naidoo Tel No: (031)240 1521

**APPLICATIONS**

All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

**NOTE**

An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant’s responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims.

**CLOSING DATE**

05 March 2021

**POST 05/211**

**PHARMACIST REF NO: ITSH 01/2021**

**SALARY**

Grade 1: R693 372 per annum
Grade 2: R751 026 per annum
Grade 3: R821 205 per annum

Other benefit: This inclusive package consists of 70% Basic salary and 30% flexible portion which may be structured in terms of the applicable rules and also 17% rural allowance

**CENTRE**

Itshelejuba Hospital

**REQUIREMENTS**

Senior Certificate/ Grade 12, National Diploma/Degree in Pharmacy, Registration Certificate with South African Pharmacy Council as a Pharmacist. Current registration as a pharmacist with the SAPC (2021) Experience: no experience for pharmacies who completed community service. Grade 1: One year relevant experience after registration as pharmacist with a recognise Foreign Health Professional Council in respect of foreign Qualified employees, of whom it is not required to perform community service as required in South Africa. Grade 2: Five (5) years relevant experience after registration as a pharmacist. Six (6) ears relevant experience after registration as a pharmacist with a recognised Foreign Health Professional Council in respect of qualified employees, of whom it is not required to perform community service as required in South Africa. Proof of experience (Certificate of Service) endorsed and stamped by Human Resource with clear years of experience, rank and name of the institution. Grade 3: Thirteen (13) years relevant experience after registration as a pharmacist, fourteen (14) years relevant experience after registration as a pharmacist with a recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. Proof of experience (certificate of services) endorsed and stamp by Human resource with clear
years of experience, rank and name of the institution. Recommendation: Driver’s license, Computer Literate Knowledge, Skills, Training And Competences Required: Sound understanding of relevant Legislation, Acts, Procedures and Delegations pertaining to Pharmacy including NHI, NCS, CCMD, Essential medical list (EML) Standard treatment guidelines (STG’s). Knowledge of principles of drugs therapy and functions and operations of drugs and therapeutic committee. Commitment to service excellence, together with innovative an analytical thinking based on sound ethical principles. Ability to manage conflict. Ability to manage and co-ordinate productivity and be part of an inter-active team. Appropriate clinical and theoretical knowledge. Sound inter-personal, communicate, organising, planning, and decision making skills. 

DUTIES: Provide high quality of pharmaceutical service to patients and healthcare professionals, ensure adherence to all applicable legislation including (GPP and NCS) policies and procedures. Maintain optimal use and care of all resources. Provide necessary orientation, training skilling, assessing, disciplining and monitoring of all staff. Manage and control distribution of all medicines to patients at hospitals and clinics including CCMDD programme. Provide pharmaceutical support to associated primary health care and clinics. Maintain accurate and appropriate patient’s records in line with legal requirements. Engage in effective communication with other department personnel in order to ensure high quality service are rendered. Be willing to work long hours or after hours call out if the need arise. Supervise and provide training to community service pharmacist and pharmacist assistance. Retrieve, interpret, evaluate and supply information regarding the nature and use of medicines, disease state and healthcare. Exercise control over expenditure by ensuring non-wastage of pharmaceutical and other resources.

ENQUIRIES: All enquiries should be directed to Mr M Mngomezulu Tel No: (034) 4134000
APPLICATIONS: All applications must be addressed to Itshelejuba Hospital Private Bag x0047 Pongola 3170 or hand delivered to the Human Resources Office at Itshelejuba Hospital.
NOTE: An application for Employment Form (z83) must be completed and forwarded. This is obtainable from any Public Department or from the website www.kznhealth.gov.za Certified copies of ID documents, Std10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer ,confirming current and appropriate work experience related to the requirements and recommendations for the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the z83, e.g. ref ITSH 1/2021. Please note that failure to comply with the above instructions will disqualify applicants. Please note that due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payments of S&T claims.

CLOSING DATE: 26 February 2021
POST 05/212: OPERATIONAL MANAGER NURSING (SPECIALTY) (ICU/HIGH CARE)
REF NO: MAD 06/2021
SALARY: Grade 1: R562 800 - R633 432 per annum plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
CENTRE: Madadeni Provincial Hospital
REQUIREMENTS: Basic R425 qualification (i.e. Degree/Diploma) in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a “Professional Nurse”, PLUS. Minimum of 9 years appropriate recognizable nursing experience after registration as a professional nurse with SANC in General Nursing One (1) year Post basic qualification in Critical Care Nursing Science. At least 5 years of the period referred to above must be appropriate recognizable experience after obtaining 1 year post basic qualification in Critical Care Nursing Science. Proof of current year registration with SANC (2021 Receipt). Proof of work experience (Certificate of Service) from previous and current employer endorsed and stamped by HR must be attached. Knowledge, Skills, Training and Competencies Required:
Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of accurate reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient’s needs, requirements and expectations. (Batho Pele). Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.

**DUTIES:** Ensure provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Ensure Intensive Care/High Care unit is at all times efficiently managed and well-staffed. Ensure the availability and effective functioning of equipment and instrumentation. Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards determined by Madadeni Hospital. Ensure compliance to professional and ethical practice. Work effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Participate in staff development using EPMDS System and other work related programmes and training. Ensure that the unit complies with Norms and Standards and Ideal Hospital. Ensure safe and holistic patient environment through compliance with Infection Prevention and Control as well as Occupational Health and Safety policies.

**ENQUIRIES:** Mrs. W.J N Khanye Tel No: (034) 328 8051

**APPLICATIONS:** All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag X6642, Newcastle, 2940.

**FOR ATTENTION:** The Recruitment Officer

**NOTE:** This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualified applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non –RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Targets: (African Male).

**CLOSING DATE:** 26 February 2021

**POST 05/213:** OPERATIONAL MANAGER NURSING SPECIALTY (OPERATING THEATRE) REF NO: ITSH 02/2021

**SALARY:** R562 800 per annum. Other benefit: 13 cheque, 12% rural allowance, home owners allowance (employee must meet prescribed requirements), Medical Aid (optional)

**CENTRE:** Itshelejuba Hospital

**REQUIREMENTS:** Degree/National Diploma in Nursing or equivalent qualification that allows registration with South African Nursing Council (SANC) as General Nurse. Post
Basic qualification in Operating Theatre Technique with at least one year registration with SANC. A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General nursing at least five (5) years of the period referred to above must be year’s appropriate/recognizable experience in the specific specialty (Operational Theatre) after obtaining one year post basic qualification in operating theatre. Proof of previous and current work experience (Certificate of Service/s) endorsed and stamped by HR must be attached. Recommendations Valid driver’s license, computer literacy. Knowledge, Skills and Competences Required: Knowledge of South African Nursing Council (SANC) rules and regulations, Knowledge of Public Service policies, Acts and regulations (SANC) rules and regulations knowledge of Scope of practice Good Communication, leadership, interpersonal and problem solving skills, Decision making and problem solving skills, conflict Management and negotiation skills, Knowledge of Batho Pele Principles and patient’s Right Charter, Ability to plan and organise own work and ensure proper nursing care.

DUTIES : Provision of Quality Nursing care through the implementation of standards, policies and procedures couple with supervision and monitoring the implantation thereof, to participate in Quality improvement plan and Clinical Audit. Oversee CSSD Component Identity develop and control Risk Management Systems within the unit, uphold the Batho Pele and Patient’s Right Principles, Provide safe therapeutic environment as laid by Nursing Acts Occupational health and safety Acts and all he applicable prescript maintain accurate and complete patient’s records according to legal requirements. Implementation and management of infection, Prevention and Control protocol, Manage and supervise effective utilization of all resource in your component, Exercise control over drip line, grievances and Labour Relation issues according to the laid down policies procedures. Participate in the performance reviews, i.e. EPMDS as well as student progress report.

ENQUIRIES : All enquiries should be directed to Ms JN Mthenjana Tel No: (034) 4134000

APPLICATIONS : All applications must be addressed to Itshelejuba Hospital Private Bag x0047 Pongola 3170 or hand delivered to the Human Resources Office at Itshelejuba Hospital.

NOTE : An application for Employment Form (z83) must be completed and forwarded. This is obtainable from any Public Department or from the website www.kznhealth.gov.za Certified copies of ID documents, Std10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations for the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the z83, e.g. ref ITSH 1/2021. Please note that failure to comply with the above instructions will disqualify applicant’s. Please note that the selected candidate will be subjected to pre-employment screening and verification process. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payments of S&T claims.

CLOSING DATE : 26 February 2021

POST 05/214 : OPERATIONAL MANAGER (CASUALTY, CRISIS CENTRE AND MINOR THEATRE) REF NO: PCHC 02/2021

SALARY : R562 800 per annum. Benefits: 13th Cheque, home owner allowance and Medical aid optional (Employee must meet prescribed policy requirements)

CENTRE REQUIREMENTS : Phoenix Community Health Centre
Senior certificate/Matric or equivalent plus Basic R425 qualification -Degree / Diploma in Nursing or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse. One year post basic qualification in Clinical Nursing Science, Health Assessment, and Treatment and care (PHC). Certificate of registration with SANC as a Professional Nurse. Current registration with SANC as a Professional Nurse (2021 receipt). A minimum of 9 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General nursing.
At least 5 years of the period referred to the above must be appropriate/recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty (PHC). Proof of work experience (certificate of service) from current/previous employers must be stamped, signed and endorsed by Human Resource must be attached.

Knowledge, Skills, Attributes and Abilities required:
- Knowledge of nursing care processes and procedures, nursing statutes and other relevant framework such as Nursing Acts, OH&S Act, Batho Pele Principles, Public service regulations, Disciplinary codes and procedures, Patients Right Charter, Labour Relations Act, Grievance Procedure etc. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Leadership, organizational, decision making and solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Computer skills in basic programs.

DUTIES:
- Ensure implementation of comprehensive Primary health care package and quality nursing services. Ensure effective control of all resources including financial, material and human resource. Participate actively NSC and ideal clinic committees and ensure implementation of standards. Work as part of multidisciplinary team to ensure good nursing care. Ensure appropriate implementation of active, safe resuscitation procedures. Demonstrate effective communication with patients, community and with multidisciplinary team. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the institution. Monitor implementation and performance of emergencies on daily, weekly and monthly basis. Ensure post procedural care and follow ups to trauma patients are undertaken. Participate in mortality and morbidity committee and ensure improvement in patient care. Ensure that all staff is orientated, mentored and developed to provide quality patient care. Ensure monitoring, management and control of absenteeism. Ensure that all patients are nursed in a safe and therapeutic environment. Ensure that discipline and professionalism is instilled and maintained.

ENQUIRIES:
Mrs B.P Khanyile (Deputy Manager Nursing) Tel No: (031) 538 0808

APPLICATIONS:
Application to be forwarded to: The Human Resource Manager, Phoenix Community Health Centre, Private Bag x007, Mt Edgecombe, 4300

FOR ATTENTION: Mr V.S Mtshali

NOTE:
The following documents must be submitted, Application for employment form (Z83), which is obtainable as any Government Department or from website – www.kznhealth.gov.za. Original signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus I.D copy. Application must be submitted on or before closing date. The reference number must be indicated in the column provided on the form Z83 e.g. PCHC 08/2020. Failure to comply with the above instruction will disqualify applications. Please note that due to the number anticipated, applications will not acknowledge. Correspondence will be limited to short listed candidate only. NB: African Males are encouraged to apply

CLOSING DATE: 26 February 2021

POST 05/215:
OPERATIONAL MANAGER NURSING (OPERATING THEATRE) REF NO: EMS/04/2020

SALARY: R562 800 - R633 432 per annum. Other benefits: Medical Aid (Optional), 13th Cheque, Housing Allowance (Employee must meet prescribed requirements) plus 08% Rural Allowance.

CENTRE: Emmaus Hospital

REQUIREMENTS:
Standard 10 or Grade 12, Degree/ Diploma in General Nursing, Midwifery Plus 01 year Post Basic Qualification in operating Theatre Nursing Science with specialization in Theatre Nursing Science, Registration with SANC as a General Nurse, A minimum of 9 years appropriate/recognizable experience in nursing as a Professional Nurse with SANC in General nursing of which at least 5 years must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in Theatre Care Nurse with specialization in Theatre Nursing Science, Current SANC receipt. Knowledge & Skills Strong interpersonal communication and presentation skills, Ability to make
independent decisions, problem solving and conflict resolution. An understanding of challenges facing the public health care sector. Ability to prioritize issues and other work related matters and to comply with time frames, high level of accuracy. Knowledge of Nursing care processes and procedure, nursing statutes and other relevant legal framework, financial Management, Trauma and resuscitation skills, Policy Formulation skills, Human Resource.

**DUTIES**

Provide leadership in both components. Participate in budget planning and monitoring of financial resources. Planning and implementation of objective of specialized unit. Monitoring and evaluation of key indicators of the department. Provision of quality nursing care through implementation of standards. To develop and ensure implementation of the Nursing care plans. Participate in quality improvement programs and clinical audits. Identify, develop and control risk management systems within the unit. Provision of quality data management that can be used for decision making. Maintain accurate and complete patients records according to legal requirements. Management and supervision of all resources within the component. Exercise control over grievances, discipline and labour related issue according to guidelines. Monitor the implementation of District operational Plan and hospital Strategic Plan.

**ENQUIRIES**

Ms PPJ van der Plank Tel No: (036) 488 1570

**APPLICATIONS**

Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry, Emmaus Hospital.

**FOR ATTENTION**

Ms A.N Ngubane

**NOTE**

Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV and certified copies of qualification certificates, service certificate including ID and driver’s license (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant’s responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No Subsistence and Travelling Allowance Will Be Paid for Interview Attendance.

**CLOSING DATE**

26 February 2021 @ 16:00

**POST 05/216**

CHIEF RADIOGRAPHER (ULTRASOUND) GR 1 REF NO: GS 06/21

Component: Radiology

**SALARY**

Grade 1: R466 119 - R517 326 per annum. Other Benefits: 13TH Cheque, Medical Aid (Optional), Home Owner Allowance, Employee must meet prescribed requirements.

**CENTRE**

Greys Hospital, Pietermaritzburg

**REQUIREMENTS**

National Diploma in Ultrasound / Bachelor's Degree in Technology: Ultrasound Certified copy of original registration with Health Professions Council of South Africa as an Radiographer (Ultrasound) Certified copy of current registration with the Health Professions Council of South Africa for 2020/2021 in the category Independent Practice: Ultrasound A minimum of three years' experience after registration with HPCSA as an Radiographer (Ultrasound): Independent Practice Proof of experience must be attached to the application (Certificates of service OR official letters from previous/current employers and endorsed by HR Office) Recommendation: Experience performing high risk Obstetric and anomaly scans Experience in reporting on difficult pathologies Knowledge, Skills, Training and Competency Required: Excellent knowledge of high risk obstetrics and gynaecology, general, small parts, vascular, musculoskeletal scanning techniques, protocols and procedures Basic knowledge of equipment use and troubleshooting Sound report writing and administrative skills and computer literacy Knowledge of relevant Health and Safety Acts and Infection Control measures Good communication, interpersonal relations and problem solving skills Basic supervisory skills.

**DUTIES**

Provide a high quality ultrasound service in keeping with tertiary status of the hospital: general scans with complicated pathology and detailed Obstetric Scans Provide correct interpretation of all ultrasound scans Compile comprehensive reports as required in the working environment Provide assistance, supervision and training to junior staff and students, including
medical personnel. Promote good health practices and ensure optimal care of the patient. Execute all clinical procedures competently to prevent complications. Participate in quality improvement programmes, policy making, in-service training and National Core Standards.

ENQUIRIES: Mrs D. Wood Tel No: (033) 897 3208
APPLICATIONS: To be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
FOR ATTENTION: Mrs M. Chandulal
NOTE: Directions to Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department Or website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies, hr endorsed certificate of service/work experience c) Curriculum Vitae and certified ID copy
NB: Failure to comply with the above instructions will disqualify applicants. Faxed and emailed applications will not be accepted. 2. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 07/21. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).Please note that candidates will not be reimbursed for S&T claims for attending interviews. It is the applicant’s responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.

CLOSING DATE: 26 February 2021
POST 05/217: OPERATIONAL MANAGER NURSING GENERAL (OPD&CASUALTY) REF NO: EMS/01/2021

SALARY: R444 276 - R500 031 per annum. Other benefits: Medical Aid (Optional, 13th Cheque, Housing Allowance (Employee must meet prescribed requirements) plus 08% Rural Allowance.
CENTRE: Emmaus Hospital OPD & Casualty
REQUIREMENTS: Standard 10 or Grade 12, Degree/diploma in General Nursing, Midwifery, Proof of current registration with SANC 2020. At least 7 years Appropriate/recognizable experience as a supervisor, Certificate of service with H.R officer signature be attached. Knowledge & Skills Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices, Knowledge and experience of Public Service policies, Acts and Regulations, Sounds manage negotiations, interpersonal and problem solving skills, Good verbal and written communication skills, Knowledge of quality Assurance Program, Leadership, supervisory and report writing skills, Financial Management, Experience working in Casualty and Resuscitation skills.

DUTIES: Ensure clinical nursing practice by the team in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Assist in planning, organizing and monitoring of objectives in line with the Strategic and Operational Plan, Supervise and ensure the provision of effective and efficient nursing care in rendered to patients, Demonstrate understanding of HR and financial management and procedures. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required, Participate in the implementation of the DOH initiatives e.g.g National core standards, Ensure accurate timeous collection and analysis of data for planning and improving service delivery, Maintain client satisfaction through monitoring and setting service standards, Ensure integration in the management of communicable/non-communicable diseases, Manage EPMD and formulate training programmes, Work as part of Multi-disciplinary team to ensure good nursing care by the team, Participate in budget planning and monitoring of Financial resources, Display a concern for patients, promoting, advocating and facilitating proper treatment and care ensuring that the unit adhere to the
principle of Batho Pele. Ensure that there is constant monitoring and evaluation of key indicators of the department and maintenance of appropriate statistics. Demonstrate basic computer literacy as a support tool to enhance service delivery.

ENQUIRIES : Ms P PJ van der Plank Tel No: (036) 488 1570 (ext 8204)
APPLICATIONS : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry, Emmaus Hospital.
FOR ATTENTION NOTE : Ms A N Ngubane
APPLICATIONS should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV and certified copies of qualification certificates, service certificate including ID and driver’s license (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date will not be considered. It is the applicant’s responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No Subsistence and Travelling Allowance will be paid for interview attendance.

CLOSING DATE : 26 February 2021
POST 05/218 : CLINICAL PROGRAMME CO-ORDINATOR INFECTION CONTROL PRACTITIONER REF NO: ITSH 3/2021 (X1 POST)

SALARY : R444 276 per annum. Other benefit: 13 cheque, 12% rural allowance, home owners allowance (employee must meet prescribed requirements), Medical Aid (optional)
CENTRE : Itshelejuba Hospital
REQUIREMENTS : Degree/National Diploma in general Nursing and Midwifery, Current registration with SANC as a General Nurse and Midwifery proof of payment, minimum of 7 years appropriate/recongnisble experience in nursing after registration as a Professional nurse with SANC as a General Nurse and Midwifery, Computer Literacy (certificates to be attached): NB: Proof of current and previous experience endorsed by Human Resource office must be attached. Recommendations, Diploma in infection control and valid code 08 drivers’ Licence. Knowledge, Skill, And Competencies Required: good management and analytical skills good communication leadership and interpersonal skills ability to work in a team knowledge of all relevant prescripts, i.e. provincial heath act 2000, the nursing act, occupational, health and safety act.
DUTIES : Develop and ensure implementation of infection control plan for the institution, provide support to the hospital management team to ensure that a higher standard of infection control is maintained, advise the hospital management of all identified infection control risks and recommendation thereof and that these are implemented, ensure that all department and clinics are provided with infection control guidelines and protocols and that these are implemented, assist the hospital manager with coordination and management of infection control committee meetings, provide management and supervisors with current ipc practices, provide effective and efficient infection control services in the institution, ensure that written sop and procedures for infection control services are reviewed and implemented, plan the budget or infection control department and exercise control over utilization of such a budget, review outbreak of infections and advice on how outbreaks can be managed and prevented, ensure that disease surveillance is done in the sub district, report on the incidence and prevalence of alert organisms and communicable diseases to the district CDC coordinator, conduct audits in all wards and clinics, facilitate notification of disease using the current methods, Compile monthly report and submit to the management and the district, develop and conduct orientation programme on infection prevention and control facilitate and oversee the development of operational/business plan to give strategic guidelines.
ENQUIRIES : Ms JN Mthenjana Tel No: (034) 4134000
APPLICATIONS: All applications must be addressed to Itshelejuba Hospital Private Bag x0047 Pongola 3170 or hand delivered to the Human Resources Office at Itshelejuba Hospital

NOTE: An application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations for the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the Z83, e.g. ref ITSH 1/2018. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to pre-employment screening and verification process. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payments of S&T claims.

CLOSING DATE: 26 February 2021

POST 05/219: PROFESSIONAL NURSE SPECIALTY (TRAUMA) REF NO: EMS/03/2021

SALARY: R383 226 – R444 276 per annum, Salary, Plus 13th Cheque, Plus Rural allowance (8%). Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional)

CENTRE: Emmaus Hospital

REQUIREMENTS: Basic R425 Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with SANC as Professional Nurse. A post basic nursing qualification in Trauma / Critical Care Nursing Science accredited with the SANC, registration with SANC as a Professional Nurse, Proof of current year registration/ receipt with SANC 2021, A Minimum Of Four Years Appropriate/recognizable nursing experience after resignation as a professional nurse with SANC in General Nursing, Certificate of service from previous and current employer endorsed and stamped by HR must be attached. Knowledge & Skills: Knowledge of nursing care processes, procedures, nursing statuses, and other relevant legal frameworks, such as Nursing Act, Health and Procedures in the Public service, Skills: Leadership, organizational, decision making, problem solving abilities within the limits of the public sector, interpersonal, including basic computer skills, Personal attributes: responsiveness, professionalism, supportive, assertive and must be a team player.

DUTIES: Assist in planning, organizing and monitoring of objectives of the specialty unit, Provide a therapeutic environment for patients, staff and relatives, monitor the implementation of the triangle system and fast tracking patients, monitor the implementation of record keeping according to legal requirements, assist with orientation and induction of all news staff within the component, provide overall supervision of the staff and the unit, Provide direct and indirect supervision of absence of operational manager, promote specialized patient care and standard staff, providing guidance and ensure that patient receive optimal care, provide leadership and overall supervision and standards according to the specialty.

ENQUIRES: Ms PPJ van der Plank Tel No: (036) 488 1570 EXT: 8204

APPLICATIONS: Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry (Ms. A.N Ngubane) Emmaus Hospital.

FOR ATTENTION: Human Resource Manager

NOTE: Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive detailed CV and certified copies of qualification certificates, service certificate including ID and (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant’s responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the
South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No Subsistence And Travelling Allowance Will Be Paid For Interview Attendance.

**CLOSING DATE**: 26 February 2021

**POST 05/220**: CLINICAL NURSE PRACTITIONER (PHCTRAINER) REF NO: ITSH 04/2021

**SALARY**: R383 226 per annum. Other benefit: 13 cheque, 12% rural allowance, home owners allowance (employee must meet prescribed requirements), Medical Aid (optional)

Grade 2: R471 333 per annum other benefits: 13th, housing allowance (employee must be meet prescribed requirement) and medical Aid (optional).

**CENTRE**: Itshelejuba Hospital

**REQUIREMENTS**

*Grade 1*: Senior Certificate/Grade 12 or Equivalent qualification, Degree/National Diploma in Nursing plus one year post basic qualification in Primary Healthcare. 3 to 5 years’ experience in Nursing after registration as a Professional Nurse. Current registration with SANC as General Nurse. Valid Driver’s license.  

*Grade 2*: Matric Senior Certificate 12, Degree/National Diploma in Nursing plus one year post basic qualification in Primary Healthcare, Current registration with SANC as General Nurse, A minimum of 14 years appropriate/ recognizable experience in nursing after registration with SANC in General Nursing and Midwifery. At least 10 years of the period mentioned above must be recognizable experience in the specific specialty after obtaining the relevant one year post-basic qualification required for the relevant Specialty. Valid Driver’s license NB. Proof of work experience signed by Human Resource section must be attached. Recommendations: NIRMART trained plus one year experience after obtaining the certificate, Experience in PHC training, Experience on PHC programme MCWH, NCD, EPI. Computer literacy- Proof must be provided. Knowledge, Skills and Competences Required: Report writing skills. Financial management skills. Empathy and counselling skills and knowledge. Strong interpersonal, communication and presentation skills. Project management skills. Ability to make independent decisions. An understanding of the challenges facing the public sectors. Ability to translate information objectives into practical plans. Ability to prioritize issues and other work related matters and to comply with the timeframes. Proven initiatives, decisiveness and to acquire new knowledge swiftly. Batho Pele Principles.

**DUTIES**: Assess Sub-District Training need and co-ordinate the development of integrated training plan in involving all the other stakeholders. Co-Ordinate, manage and monitor the implementation of Training Programmes in the district. Ensure the effective and efficient utilization of resources allocated to the section. Adapt and modify training material to keep it current and maintain interest in the health care message being delivered thereby ensuring buy-in by audience. Assist programme managers to train community member at outreach to further health practice to the community at large. Translate healthcare policies as stipulated by provincial programme management into training initiatives. Work closely with program managers, PHC Supervisors, Sub- district trainers and other external service providers in addressing the implementation of Training reports programmes. Ensure maintenance of quality PHC training in the district.

**ENQUIRIES**: Ms JN Mthenjana Tel No: (034)4134000

**APPLICATIONS**: All applications must be addressed to Itshelejuba Hospital Private Bag x0047 Pongola 3170 or hand delivered to the Human Resources Office at Itshelejuba Hospital.

**NOTE**: An application for Employment Form (z83) must be completed and forwarded. This is obtainable from any Public Department or from the website www.kznhealth.gov.za Certified copies of ID documents, Std10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations for the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the z83, e.g. ref ITSH 1/2018. Please note that failure to comply with the above instructions will disqualify applicants. Please note that
the selected candidate will be subjected to pre-employment screening and verification process. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payments of S&T claims.

CLOSING DATE : 26 February 2021

POST 05/221 : ASSISTANT DIRECTOR: SYSTEMS REF NO: EMS/02/2021

SALARY : R376 596 per annum. Other benefits: Medical optional 13th cheque. Home owners allowance (employee must meet prescribed requirements) Medical Aid (Optional)

CENTRE : Emmaus Hospital

REQUIREMENTS : Matric certificate, Bachelor degree/National Diploma in Public Management/ Administration. 3-5 years’ experience in Systems Component Recommendation Computer Literacy. Valid Driver License. Knowledge & Skills Decision making skills, problem solving skills, and communication skills. Ability to multitask and manage change. Control of budget and auditing procedures including norms and standards. Providing procedures and procurement directives. Planning, organizing activities and project for components. Knowledge of all relevant Legislations. Ability to work independently and under pressure. Human Resources Management skills. Develop policies, understanding of HR Practices, Staff Relation and strong leadership skills. Ability to work after hours.

DUTIES : Manage and coordinate the following areas to ensure optional and cost effectiveness in hospital and clinics. Cleaning services, catering services, maintenance services, gardening services, Mortuary services, housekeeping services, laundry, transport, switchboard, and administrative services security services, registry. Monitoring the provision of all hotel services and facilities by contractors in order to ensure contact adherence, ensure compliance with services level agreement and highest level of care. Analyze alternative for performing needed work including contracting out services and evaluate and recommend procedures/practices to improve operational efficiency. Ensure effective, efficient and economical utilization of resources allocated to the institution including the development of staff. Ensure proper management of all contracts. Ensure that all institutions information system (patient and other) is maintained so as to provide reliable, valid timeous processing and information. Ensure compliance to National Core Standards and make me look like a hospital. Ideal Hospital Programme. Develop and implement policies. Effective management of the performance of employees according to EPMD. Ensure the maintenance of infrastructure and clinics.

ENQUIRIES : Mrs. M.A.N Mzizi Tel No: (036) 488 1570 (ext. 8203)

APPLICATIONS : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry (Ms. A.N Ngubane) Emmaus Hospital.

FOR ATTENTION : Human Resource Manager

NOTE : Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive detailed CV and certified copies of qualification certificates, service certificate including ID and (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No Subsistence and Travelling Allowance will be paid for interview attendance.

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