ANNEXURE F

PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH

CLOSING DATE : 29 January 2021
NOTE : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document [Driver’s license where applicable]. The certification must be within six (6) months as at the advert closing date. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department’s intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

OTHER POSTS

POST 01/94 : HEAD: CLINICAL UNIT: GRADE 1: ANAESTHESIA REF NO: H/H/24

SALARY : R1 728 807 per annum (OSD)
CENTRE : Bongani Hospital, Welkom
REQUIREMENTS : MBCHB or equivalent Degree. Appropriate qualifications that allows registration with HPCSA as Medical Specialist offering a subspecialist certificate in Anaesthesiology. A minimum of 3 years’ appropriate experience as a Medical Specialist after registration with HPCSA. Must be registered with HPCSA for 2020/2021. Experience in teaching and training. Demonstrate experience in research. South African citizen with valid driver’s license (Code8). Knowledge and Skills: Provide evidence of leadership qualities and management experience. Research qualifications in the field of Anaesthesiology either MMed or PhD. Evidence of professional standing, e.g. membership of professional organizations and their management committees. Qualifications in human resource and financial management.

DUTIES : To be responsible for service delivery within department of Anastasia at Bongani Regional Hospital. To fulfil the administrative, academic and research requirements of an appointment to the joint staff establishment. To supervise pre and post-graduate training and examinations in Anastasia at Bongani Regional Hospital including the intermediate training programme for surgical discipline. Render outreach and support services to other levels of care.

ENQUIRIES : Mr S D Ralile Tel No: (057) 916 8014
APPLICATIONS : The Chief Executive Officer, Bongani Hospital, Private Bag X29, Welkom, 9460.
FOR ATTENTION : Me Noge
<table>
<thead>
<tr>
<th>POST 01/95</th>
<th>MEDICAL SPECIALIST: GRADE 1-3: OBS &amp; GYNAE REF NO: H/M/39</th>
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</table>
| **SALARY** | Grade 1: R1 106 040 per annum (OSD)  
Grade 2: R1 264 623 per annum (OSD)  
Grade 3: R1 467 651 per annum (OSD) |
| **CENTRE** | Bongani Hospital, Welkom |
| **REQUIREMENTS** | MBCHB or equivalent Degree. Appropriate qualifications that allows registration with HPCSA as Medical Specialist in Obstetrics & Gynaecology. A minimum of 3 years' appropriate experience as a Medical Specialist after registration with HPCSA. Must be registered with HPCSA for 2020/2021. Experience in teaching and training. Demonstrate experience in research. South African citizen with valid driver's license (Code8). Knowledge and Skills: ACLS, ATLS, APLS, relevant experience. |
| **DUTIES** | To be responsible for service delivery within department of OBS & GYNAE at Bongani Regional Hospital. To fulfill the administrative, academic and research requirements of an appointment to the joint staff establishment. To supervise pre and post-graduate training and examinations in OBS & GYNAE at Bongani Regional Hospital including the intermediate training programme for surgical discipline. Render outreach and support services to other levels of care. |
| **ENQUIRIES** | Mr S D Ralile Tel No: (057) 916 8014 |
| **APPLICATIONS** | The Chief Executive Officer, Bongani Hospital, Private Bag X29, Welkom, 9460. |
| **FOR ATTENTION** | Me Noge |

<table>
<thead>
<tr>
<th>POST 01/96</th>
<th>MEDICAL SPECIALIST GRADE 1 REF NO: H/M/42 (X1 POST)</th>
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<tbody>
<tr>
<td><strong>SALARY</strong></td>
<td>R1 106 040 per annum (OSD)</td>
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<tr>
<td><strong>CENTRE</strong></td>
<td>Ophthalmology, Universitas Academic Hospital: Bloemfontein</td>
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<tr>
<td><strong>REQUIREMENTS</strong></td>
<td>MMED Degree. Registration with HPCSA as a Medical Specialist in Ophthalmology. Registered with HPCSA for 2020/2021. SA Citizen. Knowledge and Skills: Provide evidence of leadership qualities and experience. Research qualifications in the field of Ophthalmology either MMed or PhD. Experience in Paediatric Glaucoma. Evidence of professional standing e.g. membership of professional organizations and their management committees.</td>
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<tr>
<td><strong>DUTIES</strong></td>
<td>Clinical service delivery, medical administration and management, teaching, training and research. The candidate will also have to participate in outreach activities and commuted overtime. Maintain quality assurance standards.</td>
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<tr>
<td><strong>ENQUIRIES</strong></td>
<td>Prof WJ Marais Tel No: 051-405 2151</td>
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<tr>
<td><strong>APPLICATIONS</strong></td>
<td>The Chief Executive Officer, Universitas Hospital, Private Bag x20660, Bloemfontein, 9300 Or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein.</td>
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<td><strong>FOR ATTENTION</strong></td>
<td>Mr MJ Baleni</td>
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<tr>
<th>POST 01/97</th>
<th>PHARMACIST GR 1 –3 REF NO: H/P/49</th>
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| **SALARY** | Grade 1: R693 372 per annum (OSD)  
Grade 2: R751 026 per annum (OSD)  
Grade 3: R821 205 per annum (OSD) |
| **CENTRE** | National Hospital, Bloemfontein |
| **REQUIREMENTS** | Appropriate bachelor of Pharmacy Degree. Registration with the SAPC as a Pharmacist. Experience: Grade 1: None after registration with the SAPC as a Pharmacist in respect of South African qualified employees. One-year relevant experience after registration as Pharmacist with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 5 years after registration as a Pharmacist with the SAPC as a Pharmacist of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years’ relevant experience after registration as Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: Minimum of 13 years after registration as a Pharmacist with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 14 years’ relevant experience after registration as a
Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge and Skills: Good interpersonal skills. Knowledge of good pharmacy practice.

**DUTIES**
Pharmacist Oversee the function and duties of the Pharmacist Assistant at the facilities. Ensure that the ART stock levels are kept. Monthly meetings with team to discuss ART issues and case scenarios. The compilation of monthly statistics and reports. Ensure compliance with the relevant policies and act in the execution of duties.

**ENQUIRIES**
Dr M Malek Tel No: (051) 403 9671

**APPLICATIONS**
The Chief Executive Officer, Nationals Hospital, Private Bag x20598, Bloemfontein, 9300.

**FOR ATTENTION**
Me P Mehlwana

**POST 01/98**
MEDICAL PHYSICIST REF NO: H/M/43 (X2 POSTS)

**SALARY**
R662 190 per annum (OSD)

**CENTRE**
Anaesthesiology: Universitas Hospital, Bloemfontein

**REQUIREMENTS**
South African Citizen: Honors Degree in Medical Physics. Registration with the HPCSA as a Medical Physicist in the category Independent Practice (Medical Physics (Ionizing Radiation). Knowledge and Skills: IMRT/VMAT/SRS/IGRT treatment planning and QA experience is desirable. Image guided adaptive brachytherapy and QA experience is desirable. Experience in software programming and use of advanced radiation dose calculation in RT, NM and DR. Relevant teaching experience. A detailed curriculum vitae and cover letter with at least 3 references. Certified copies (not older than 3 months) of all academic records. Certified copies (not older than 3 months) of all qualifications (please provide SAQA accreditation in case of foreign qualifications). Certified copy (not older than 3 months) of your identity document (ID). A copy of your valid driver’s license. Excellent communication and interpersonal skills, ability to work under pressure and meet deadlines. Excellent knowledge of Medical Physics to enable support to activities in the divisions of Radiation Oncology, Diagnostic Radiology and Nuclear Medicine. Experience in Medical Physics including: Linac Quality Assurance, dose calibration, MRI QA, 4DCT QA, Nuclear medicine and Diagnostic radiology equipment QA. Able to teach and train clinical colleagues (Physicians, Radiographers, Dosimetrist, Technologists.) Proficiency in MS office, perform and interpret statistical analysis. An active research interest with regular participation in scientific meetings. Knowledge of radiation control and safety regulations.

**DUTIES**
Work closely with Medical Physicists, Oncologists, Radiographers, Radiologists, Nuclear Medicine Physicians and other clinical staff. Provide support in all aspects of safe and effective diagnostic, simulation and treatment execution with the consideration of ethical aspects. Perform quality assurance, teaching and research support. Specific involvement in advanced treatment planning and execution techniques. Provide support to clinicians in relevance to RT, NM, and DR. Responsible for teaching and training of Medical Physics Interns and Students Responsible for RT, NM and DR QA including dosimetry, treatment planning and verification for RT and theranostic application. Calibration of dosimetry equipment. Work with the RPO to ensure all radiation protection requirements are met and good practices are followed on site. Maintaining own Continuing professional Development (CPD) in accordance with professional standards. All other aspects as described in the job description for the post level.

**ENQUIRIES**
Dr F C P du Plessis Tel No: (051) 405 3156

**APPLICATIONS**
The Chief Executive Officer, Universitas Hospital, Private Bag x20660, Bloemfontein, 9300 or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301.

**FOR ATTENTION**
Me A Lombard

**POST 01/99**
ASSISTANT MANAGER: NURSING: PNB-4: (LOCAL AREA MANAGER): PNB4: (X2 POSTS)

**SALARY**
R614 991 per annum (OSD)

**CENTRE**
Lejweleputswa District Office:
LA Matjhabeng Ref No: H/A/52
LA Tokologo/ Tswelopele Ref No: H/A/54

**REQUIREMENTS**

Degree/Diploma in Nursing or equivalent qualification that allows registration with the South African Council SANC as a Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 10 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 6 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification in the said specialty [PHC]. At least 3 years of the period referred to above must be appropriate / recognizable experience at Management Level. Knowledge and Skills: Suitably qualified candidates from Lejweleputswa will receive preference.

**DUTIES**


**ENQUIRIES**

Mr. MS Maselo Tel No: (057) 9103222

**APPLICATIONS**

The District Manager, Lejweleputswa District, Private Bag X15, Welkom. 9460 or Hand delivered @: HR Office Kopano Building, Meulen Street.

**FOR ATTENTION**

Me I Taendler

**POST 01/100**

ASSISTANT MANAGER: NURSING: PNA-7 REF NO: H/A/51

**SALARY**

R562 800 per annum (OSD)

**CENTRE**

Dr J S Moroka Hospital, Selosesha

**REQUIREMENTS**

Degree/Diploma in Nursing or equivalent qualification that allows registration with the South African Council SANC as a Professional Nurse. Proof of current registration with the SANC as a Professional Nurse. Experience: A minimum of 8 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate / recognizable experience at management level. Knowledge and Skills: Nursing Management qualification will be an added advantage. Good communication and interpersonal relation skills. Ability to work under pressure. Computer literacy and valid driver’s license will be an added advantage.

**DUTIES**

Ensure that a holistic nursing care service is delivered to patients in a cost effective, efficient and equitable manner by Nursing units that form part of the specific nursing area including overall management (i.e. Operational, HR and Finance) of the nursing services. Ensure compliance to professional and ethical nursing practices. To manage the hospital’s clinic support service to ensure its effective and delivery of quality patient care. Develop, monitor and evaluate operational plans for clinical services. Cooperation, liaison and communication with relevant stakeholders to
enhance inter-professional, inter-sectorial and multi-disciplinary teamwork in an effort to achieve rendering of quality services. Knowledge and insight of legislation and policies, relevant to current nursing practice within the public sector. Responsible for managing medico-legal risk and ethical dilemmas. To ensure implementation of policies and protocols. Monitor, develop and implement risk action plan in line with institutional risk register.

ENQUIRIES: Mr M D Makgisa Tel No: (051) 492 5002
APPLICATIONS: The Chief Executive Officer Dr J.S. Moroka, District Hospital Private Bag X 707 Selosesha, 9783.
FOR ATTENTION: Mr O.W Jaarsen

POST 01/101: ASSISTANT MANAGER: NURSING: QUALITY ASSURANCE: PNA-7 REF NO: H/A/53

SALARY: R562 800 per annum (OSD)
CENTRE: Standard Compliance; Corporate Office: Bloemfontein
REQUIREMENTS: Diploma/degree in nursing or equivalent qualification that allows registration with SANC as a professional nurse Registration with the SANC as Professional Nurse. A minimum of 8 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Knowledge and Skills: Relevant Acts, Regulation & policies. Presentation, facilitation and coordination skills.

DUTIES: Oversight of health facilities compliance with Quality Assurance. Monitoring and Implementation of the Regulated Standards. Interact with relevant health workers and other relevant stakeholders to provide information and identify new opportunities to improve quality of care. Make recommendations regarding regulated standards inspection findings. Management of resources for effective outcomes in the unit.

ENQUIRIES: Me N G L Ramongalo Tel No: (051) 408 1735
APPLICATIONS: The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION: Me P Mpu

POST 01/102: OPERATIONAL MANAGER: PNB-3: PRIMARY HEALTH CARE: (X5 POSTS)

SALARY: R562 800 per annum (OSD)
CENTRE: Lejweleputswa District Office:
Rheederspark Clinic Ref No: H/O/38 (X1 Post)
K Maile Clinic Ref No: H/O/39 (X1 Post)
Masilo Clinic Ref No: H/O/40 (X1 Post)
Bophelong Clinic Ref No: H/O/41 (X1 Post)
Welkom Clinic Ref No: H/O/42 (X1 Post)

REQUIREMENTS: Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification in Primary Health Care with a duration of at least 1 year, accredited with SANC. Clinical Nursing Science, Health Assessment, Treatment and Care). A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post – basic qualification. Knowledge and Skills: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Leadership, organisational, decision making and problem solving abilities Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills in basic PROGRAMMES [Word, Excel, PowerPoint, etc.] Suitably qualified candidates from Lejweleputswa will be given preference.

DUTIES: Provision of quality comprehensive community health care: Provision of advanced/more complex primary curative health care, health care services and

ENQUIRIES : Mr. MS Maselo Tel No: (057) 9103222
APPLICATIONS : The District Manager, Lejweleputswa District, Private Bag X15, Welkom. 9460 or hand delivered: HR Office Kopano Building, Meulen Street.
FOR ATTENTION : Me I Taendler
POST 01/103 : CLINICAL PROGRAM COORDINATOR; QUALITY ASSURANCE: PNA-5 REF NO: H/C/63
SALARY : R444 276 per annum (OSD)
CENTRE : Standard Compliance; Corporate Office: Bloemfontein
DUTIES : Oversight of health facilities compliance with Clinical governance processes and report to the Provincial Management. Support quality assurance and initiatives by means of monitoring the implementation and adherence to the National and Provincial Complaints, Compliments and Suggestions, Patient Safety guidelines and National Core Standards. Plan and facilitate in-service training on Complaints, Patient Safety and risk management. Interact with relevant healthcare workers and other relevant stakeholders to provide information, facilitate complaints, patient safety incidents resolution and identify new opportunities to improve service and reduce costs.
ENQUIRIES : Me N G L Ramongalo Tel No: (051) 408 1735
APPLICATIONS : The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered: Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.
FOR ATTENTION : Me P Mpu
POST 01/104 : CLINICAL PROGRAM COORDINATOR: PNA-5 REF NO: H/C/62
SALARY : R444 276 per annum (OSD)
CENTRE : Nala Hospital, Bothaville
REQUIREMENTS : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Knowledge and Skills: Incumbent should be in the knowledge of patient safety, NHI process, NCS, Leadership, General Management, training Skills, ability to work independently and under pressure co-operatively with colleagues and stakeholders at all levels. Computer literacy, be able to analyze data.

DUTIES : Coordinate and promote implementation of Quality Assurance. Continuous monitoring and evaluation of NCS. Conduct annual assessment. Develop and monitor Quality Improvement Plan. Maintain standard and norms of Nursing practices to promote the health care status of health care users. Ensure the implementation and Manage and utilize resources in accordance with relevant directives and legislation.

ENQUIRIES : Mr TS Shale Tel No: (056) 515 2071
APPLICATIONS : The Chief Executive Officer, Nala Hospital, Private Bag X7, Bothaville, 9660 or hand delivered @ 35 Van Riebeeck Street, Bothaville.
FOR ATTENTION : Mr M P Mahlanga
POST 01/105 : OPERATIONAL MANAGER: PNA-5 REF NO: H/C/70
SALARY : R444 276 per annum (OSD)
CENTRE : Bongani Hospital, Welkom
REQUIREMENTS : Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse. Proof of Service record. Current registration with the South African Nursing Council (SANC). Knowledge and Skills: Computer literacy. Good communication and interpersonal skills.

DUTIES : Provision of optimal specialized nursing care with set standard and within a professional/legal framework. Effective utilization of resources (human and capital). Participation with training and research. Provision of support to general nursing care. Formulate and develop operational policies, guidelines and standard operational procedures. Uplifting Core Standards. Work as part of multidisciplinary team at unit level to ensure good nursing care. Ensure effective supervision with persons of diverse intellectual, cultural, racial or religious differences. Must demonstrate a basic understanding of Human Resources and Finance policies.

ENQUIRIES : Mr J M Radebe Tel No: (057) 916 8011
APPLICATIONS : The Chief Executive Officer, Bongani Hospital, Private Bag X29, Welkom, 9460.
FOR ATTENTION : Mr SD Ralile
POST 01/106 : OPERATIONAL MANAGER; PNA-5 REF NO: H/O/41
SALARY : R444 276 per annum (OSD)
CENTRE : National Hospital, Bloemfontein
REQUIREMENTS : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of service record. Knowledge and Skills: Good communication skills. Ability to work under pressure. Good interpersonal relations.

DUTIES : Ensure that holistic nursing care services is delivered to patients in a cost effective, efficient and equitable manner in the Unit. Ensure compliance to professional and ethical practice. Demonstrate a basic understanding of HR and financial policies and practices. Detailed Key Performance. Area can be obtained from the contact person.

ENQUIRIES : Me N C Makofane Tel No: (051) 403 9871
APPLICATIONS : The Chief Executive Officer, Nationals Hospital, Private Bag x20598, Bloemfontein, 9300.
FOR ATTENTION : Me P Mehlwana
POST 01/107

CLINICAL PROGRAMME COORDINATOR: PNA 5 (QUALITY ASSURANCE):

REF NO: H/C/71

SALARY: R444 276 per annum OSD

CENTRE: Mofumahadi Manapo Mopeli Regional Hospital, Qwaqwa

REQUIREMENTS:
Diploma/Degree in Nursing or equivalent qualification that allow registration with SANC as Professional Nurse. A minimum of 7 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse. Proof of Service record. Current registration with the South African Nursing Council (SANC). Knowledge and Skills: Sound knowledge of Quality Management program in health promotion, including ideal hospital framework and other related programs. Valid driver’s license and must be willing to travel. Good Communication and interpersonal Skills, Knowledge of key priority health programs. Computer literacy.

DUTIES:
Coordinate the implementation of the programmes. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Establish, maintain and participate in Inter-professional and multi-disciplinary teamwork. Monitor and ensure proper utilization of financial and physical resources. Provision of clinical services.

ENQUIRIES:
Mr HS Mosase: Acting Head of Nursing Tel No: (058) 718 3200/3204

APPLICATIONS:
The Chief Executive Officer, Mofumahadi Manapo Mopeli Regional Hospital Private Bag X 820, Witsieshoek, 9870 or hand delivered @ Room 246, 1st floor, Mofumahadi Manapo Mopeli Regional Hospital, Mampoi Street, Witsieshoek.

FOR ATTENTION:
Mr SR Makoko

POST 01/108

PROFESSIONAL NURSE: PNB1- PNB -2: (MATERNITY) REF NO: H/P/48

SALARY:
Grade 1: R383 226 per annum (OSD)
Grade 2: R471 333 per annum (OSD)

CENTRE: National Hospital, Bloemfontein

REQUIREMENTS:
Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council plus a post-basic nursing qualification with a duration of at least 1 year in Advance Midwifery, accredited with SANC. PNB-1: A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse Current registration with the South African Nursing Council (SANC) as Professional Nurse. PNB-2: A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification, of the period referred. Knowledge and Skills: Good Communication skills. Ability to work under pressure and good interpersonal skills.

DUTIES:
Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Detailed Key Performance Area can be obtained from the contact person.

ENQUIRIES:
Me N C Makofane Tel No: (051) 403 9871

APPLICATIONS:
The Chief Executive Officer, Nationals Hospital, Private Bag x20598, Bloemfontein, 9300.

FOR ATTENTION:
Me P Mehlwana

POST 01/109

PROFESSIONAL NURSE: PNB1- PNB -2 (THEATER) REF NO: H/P/50

SALARY:
Grade 1: R383 226 per annum (OSD)
Grade 2: R471 333 per annum (OSD)

CENTRE: National Hospital, Bloemfontein

REQUIREMENTS:
Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council plus a post-basic nursing qualification with a duration of at least 1 year in Theater nursing, accredited with SANC. PNB-1: A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse Current registration with the South African Nursing Council (SANC) as Professional Nurse. PNB-2: A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate /
recognizable experience after obtaining the 1-year post – basic qualification of the period referred. Knowledge and Skills: Good Communication skills. Ability to work under pressure and good interpersonal skills.

DUTIES : Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Detailed Key Performance Areas can be obtained from the contact person.

ENQUIRIES : Me N C Makofane Tel No: (051) 403 9871
APPLICATIONS : The Chief Executive Officer, Nationals Hospital, Private Bag x20598, Bloemfontein, 9300.
FOR ATTENTION : Me P Mehlwana

POST 01/110 : PROFESSIONAL NURSE: PNB1- PNB -2 (PAEDIATRICS) REF NO: H/P/51

SALARY : Grade 1: R383 226 per annum (OSD)
Grade 2: R471 333 per annum (OSD)

CENTRE : National Hospital, Bloemfontein

REQUIREMENTS : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council plus a post-basic nursing qualification with a duration of at least 1 year in Pediatric Nursing, accredited with SANC. PNB-1: A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. Current registration with the South African Nursing Council (SANC) as Professional Nurse. PNB-2: A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification of the period referred. Knowledge and Skills: Good Communication skills. Ability to work under pressure and good interpersonal skills.

DUTIES : Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Detailed Key Performance Areas can be obtained from the contact person.

ENQUIRIES : Me N C Makofane Tel No: (051) 403 9871
APPLICATIONS : The Chief Executive Officer, Nationals Hospital, Private Bag x20598, Bloemfontein, 9300.
FOR ATTENTION : Me P Mehlwana

POST 01/111 : PROFESSIONAL NURSE: PNB1- PNB -2 (X10 POSTS)

SALARY : Grade 1: R383 226 per annum (OSD)
Grade 2: R471 333 per annum (OSD)

CENTRE : Lejweleputswa District Office:
Matlhabeng Clinic Ref No: H/C/61 (X1 Post)
Welkom Clinic Ref No: H/C/64 (X5 Posts)
Masilo Clinic Ref No: H/C/65 (X1 Post)
Dealesville Mobile Ref No: H/C/66 (X1 Post)
Phomolong Clinic Ref No: H/C/67 (X1 Post)
Rheederspark Clinic Ref No: H/C/68 (X1 Post)

REQUIREMENTS : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC, in Primary Health Care. PNB-1: A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Current registration with the South African Nursing Council (SANC) as Professional Nurse. PNB-2: A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification of the period referred. Knowledge and Skills: Valid Drivers’ license. Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks Leadership, organisational, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills in basic programmes [Word, Excel,
PowerPoint, etc]. Suitably qualified candidates from Lejweleputswa will be given preference.

**DUTIES**


**ENQUIRIES**

- Mr. MS Maselo Tel No: (057) 9103222

**APPLICATIONS**

- The District Manager, Lejweleputswa District, Private Bag X15, Welkom. 9460 or Hand delivered @: HR Office, Kopano Building, Meulen Street.

**FOR ATTENTION**

- Me I Taendler

**POST 01/112**

- **PROFESSIONAL NURSE: PNB1- PNB -2: MATERNITY REF NO: H/C/69**

**SALARY**

- Grade 1: R383 226 per annum (OSD)
- Grade 2: R471 333 per annum (OSD)

**CENTRE**

- Dihlabeng Hospital, Bethlehem

**REQUIREMENTS**

- Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year in Advance Midwifery, accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Professional Nurse in General nursing. Proof of current registration with the South African Nursing Council (SANC) as Professional Nurse. **PNB-1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof. **PNB-2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification, of the period referred. Knowledge and Skills: An additional post basic qualification of one-year duration. Knowledge of the management of people, financial and conflict management. Computer Literacy. Must be willing to work shifts. Ability to provide holistic care.

**DUTIES**

- Provision of optimal, holistic specialized nursing care with set standards and within a professional/Legal framework. Effective utilization of resources (Human & Material). Participation with training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development.

**ENQUIRIES**

- Me M E Royi Tel No: (058) 307 2254

**APPLICATIONS**

- The Chief Executive Officer, Dihlabeng Hospital, Private Bag X3, Bethlehem, 9700
FOR ATTENTION: Me T Harris

POST 01/113: PROFESSIONAL NURSE: (PNB-1 - 2) REF NO: H/P/53

SALARY:
Grade 1: R383 226 per annum (OSD)
Grade 2: R471 333 per annum (OSD)

CENTRE: Stoffel Coetzee Hospital, Smithfield

REQUIREMENTS:
Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year accredited with SANC, in Advanced Midwifery and Neonatology, Current registration with the South African Nursing Council:
PNB-1: A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. Experience: PNB-2: A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification of the period referred.

KNOWLEDGE AND SKILLS:
- Good communication skills, interpersonal relations, ability to work under pressures,
- Computer literacy

DUTIES:
- Provide comprehensive nursing treatment and care to patients in a specialty unit in a cost effective, efficient and equitable manner.
- Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility.
- Act as shift leader in the Unit (where necessary).
- Coordinate the provision of effective training and research for the nursing services.
- Provide safe patient care.
- Manage patient's records according to relevant legislation.
- Manage stock and equipment in accordance with clinical and economic imperatives.
- Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices.

ENQUIRIES: Mr J M Molupe Tel No: (051) 683 1120/0168

APPLICATIONS: The Chief Executive Officer, Stoffel Coetzee Hospital, Private Bag 5, Smithfield, 9966.

FOR ATTENTION: Mr T J Molise

POST 01/114: ASSISTANT DIRECTOR: ORGANIZATIONAL DEVELOPMENT REF NO: H/A/37 (X2 POSTS)

SALARY: R376 596 per annum (Level 09)

CENTRE: Corporate Office: Bloemfontein

REQUIREMENTS:

DUTIES:
- Develop & maintain the organogram/s. Conduct business process re-engineering investigations. Undertake efficiency promotion exercises. Develop, review and analyses norms and standards. Evaluate higher level / complex jobs in the Department / Province. Provide advice on the development of job descriptions and the application of job evaluation. Perform administrative functions required in the unit. Supervise and control resources as allocated.

ENQUIRIES: Ms NL Mahlangeni Tel No: (051) 408 1162
APPLICATIONS: TO: The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION: Me P Mpu

POST 01/115: ARTISAN FOREMAN: GRADE 1-3 REF NO: H/A/58

SALARY: Grade 1: R304 263 per annum (OSD)
Grade 2: R364 143 per annum (OSD)

CENTRE: Dr J S Moroka Hospital, Selosesha

REQUIREMENTS: Matric Certificate, Relevant Trade Test Certificate [A completed apprenticeship and proof of passing an official trade test under the provisions of Section 13(2)(h) of the Manpower Training Act,1981] as amended or a certificate issued under the provisions of Section 28 or 30 of the Manpower Training Act, 1981, as amended or a certificate issued under the provisions of the repealed Section 27 of the Act referred to. 5 Years post qualification experience as an Artisan required.
Appropriate experience in maintenance facility buildings. Certificate of a Wireman’s License from Department of Labour. Appropriate experience in high current voltage. Ability to do standby duties and work overtime and attend to unplanned callouts and emergency maintenance. Ability and willingness to be available for emergencies/mass incidents. Valid driver’s license. Knowledge and Skills: Extensive experience in a Hospital environment. N3 Certificate will be an added advantage. Ability to work under pressure and independently with good report-writing skills, conflict management and interpersonal skills, as well as excellent verbal and written communication skills. Computer skills.

DUTIES: Management, Supervision, and training of Maintenance personnel. Participate in programs established to improve quality services. Management of maintenance budget and expenditure. Manage risks accordance to the OHSA Act. Render advice and guidance to hospital management regarding functionality of the institution’s equipment and machinery. Compile weekly/monthly/annual reports and submit to the relevant authorities. Check, repair and maintain hospital equipment and machinery with relatively carrying capacity (e.g. wiring, electro-mechanical, switching and control and the boiler). Ensure that all operations and activities are in accordance with Occupational Health and Safety. Perform overtime and standby duties whenever required. Exercise control over tools and materials. Ability to identify risks, management of risks and mitigation of risks associated with maintenance section. Detailed key performance areas can be obtained from the contact person.

ENQUIRIES: Me M L Sekhosana Tel No: (051) 492 5005
APPLICATIONS: The Chief Executive Officer Dr J.S. Moroka District Hospital, , Private Bag X 707 Selosesha 9783
FOR ATTENTION: Mr O.W Jaarsen

POST 01/116: PHARMACIST ASSISTANT POST BASIC GRADE 1 - 3 (X15 POSTS)

SALARY: Grade 1: R208 383 per annum (OSD)
Grade 2: R241 839 per annum (OSD)
Grade 3: R262 068 per annum (OSD)

CENTRE: Lejweleputswa District Office:
Matjhabeng Clinic Ref No: H/P/39 (X4 Posts)
Welkom Clinic Ref No: H/P/40 (X4 Posts)
Hoopstad Clinic Ref No: H/P/41 (X1 Post)
Bophelo OD Ref No: H/P/42 (X1 Post)
Phomolong Clinic Ref No: H/P/43 (X1 Post)
Kamohelo Clinic Ref No: H/P/44 (X1 Post)
Rheederspark Clinic Ref No: H/P/45 (X1 Post)
Geneva Clinic Ref No: H/P/46 (X1 Post)
Dealesville Ref No: H/P/47 (X1 Post)

REQUIREMENTS: Grade 12 or equivalent qualification. Pharmacist Assistant (Post Basic) qualification that allows registration with the South African Pharmacy Council. Current registration with the South African Pharmacy Council (SAPC) as a Pharmacist Assistant (Post Basic). Experience: Grade 1: No Experience after registration with
the SACP. **Grade 2:** Minimum of 5 years’ experience after registration with the SACP. **Grade 3:** Minimum of 13 years’ appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SACP.

**Knowledge and Skills:** Valid Driver’s Licence. Knowledge of Basic Computer Programs [Word, Excel, PowerPoint. Good Communication, Planning, organizing and listening skills. Ability to understand and perform routine tasks. Must be prepared to work under pressure. Good interpersonal skills. Suitably qualified candidates from Lejweleputswa will be given preference.

**DUTIES:** Rendering of comprehensive, professional and quality pharmaceutical services to patients in a clinic in line with relevant policies, standard operating procedures and legislation. Reading and preparation of prescription, the selection, reconstitution (where necessary) of the medicine, the labelling and supply of the medicine in an appropriate container. Dispensing of medication: Giving medicine information and patient counselling in order to supply patients with their prescribed medicines to ensure better health and health outcomes. Stock management, control and monitoring. Proper stock storage and safekeeping. Ensure rational use of medicine. Keeping of statistics and compilation of reports.

**ENQUIRIES:** Mr KW Mokoena Tel No: (057) 9103280

**APPLICATIONS:** The District Manager, Lejweleputswa District, Private Bag X15, Welkom. 9460 or Hand delivered @: HR Office Kopano Building, Meulen Street.

**FOR ATTENTION:** Me L Bester

**DEPARTMENT OF POLICE, ROADS AND TRANSPORT**

**APPLICATIONS:** Department of Police, Roads and Transport to be submitted to: applications can be hand delivered to Medfontein Building St Andrew Street or posted to Head: Police, Roads and Transport, P.O. Box 119, Bloemfontein, 9300 by quoting the relevant reference number for the post.

**CLOSING DATE:** 29 January 2021

**NOTE:** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy) Preferred District or Location should be stated. Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies and must not be older than six months. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted to the correct address and attachments are included. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. The shortlisted candidate will be subjected to criminal vetting and Qualification Verification. People with disability are encouraged to apply. Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days & Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link:https://www.thensg.gov.za/trainingcourse/sms-pre-entryprogramme/. The successful candidate will be required to provide proof of completion of the NSG Public Service Senior Management Leadership Programme Certificate for entry into the SMS, the Selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments.
MANAGEMENT ECHELON

POST 01/117 : CHIEF DIRECTOR: ROADS REF NO: FS PR&T/CDR/01/09/2020 (X1 POST)

SALARY : R1 251 183 per annum (Level 14) (An all-inclusive package). The remuneration package consists of the basic salary, government’s contribution to the Government Employee Pension Fund and flexible portion, which may be structured in the terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owner’s allowance and medical assistance.

CENTRE : Bloemfontein

REQUIREMENTS : An appropriate Degree or equivalent qualification (NQF level 7). 5 years’ experience in Senior Management Level. Certificate for entry into the SMS which can be accessed by following the link https://www.thensg.gov.za/training-course/sms-pre-entry-programme/.

DUTIES : Managing or providing strategic direction and management in respect of road construction and maintenance activities. Provision of high-level expertise and leadership in respect of both the roads maintenance and road construction capital projects. Oversee the adherence of the legal and environmental requirements in all matters of road construction projects, as well as provision of advice and guidance to personnel, consultants and contractors regarding the implementation of all relevant acts, working procedures and construction methods. Manage professional and technical guidance to Chief Engineers, Regional Engineers, Technicians and Road Superintendents to ensure quality control and optimal utilization of road building material and resources during maintenance as well as road construction capital projects. Overseeing the compilation of the district operational business plans in respect of road maintenance and construction activities, as well as monitoring the expenditure per activity in road maintenance. Strategic management of the pavement management systems and gravel management systems as per the legislative framework. Monitoring and evaluation of pavement performance on all provincial roads, which entails the co-ordination of preventative maintenance programs regarding the conditions of roads in order to address rutting, cracking, potholes, etc. Manage and liaison with the Road Building Equipment component on the availability of the mechanical plant. Provision of reports to the HOD on the performance of all road related activities taking place in all districts. Managing the procurement of roads maintenance material as required in all districts. Ensuring the effective management of the budget and other resources of the directorate.

ENQUIRIES : Mr. S.S Sekobile Tel No: (051) 409 8566/46.

POST 01/118 : DIRECTOR: TRANSPORT ADMINISTRATION AND LICENSING -REVENUE REF NO: FS PR&T/DTAL/02/09/2020 (X1 POST)

SALARY : R1 057 326 per annum (Level 13) (An inclusive package). The package includes basic salary, a state contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the applicable guidelines, which may include a 13th cheque, motor car allowance, home owners’ allowance.

CENTRE : Bloemfontein

REQUIREMENTS : An appropriate Degree or equivalent qualification (NQF level 7). 5 years’ experience in middle management Level. Certificate for entry into the SMS which can be accessed by following the link https://www.thensg.gov.za/training-course/sms-pre-entry-programme/.

DUTIES : Supply strategic direction to registering authority operations within the province. Manage optimal revenue collection. Manage registering authorities operation into eNatis and National Road traffic Act of 1996. Improve customer satisfaction. Oversee financial compliance into expenditure and income budget/ revenue with reference to the PFMS and treasury regulations. Implement fraud and corruption programs. Responsible for the concomitant functions of principal receiver of revenue.

ENQUIRIES : Mr. S.S Sekobile Tel No: (051) 409 8566/46.
<table>
<thead>
<tr>
<th><strong>POST 01/119</strong></th>
<th><strong>DEPUTY DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: FS PR&amp;T/DDSCM/ 13/10/2020 (X1 POST)</strong></th>
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<tr>
<td><strong>SALARY</strong></td>
<td>R733 257 per annum (Level 11) (An all-inclusive package). The remuneration package consists of the basic salary, the Government’s contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owners’ allowance and medical aid assistance.</td>
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<td><strong>CENTRE</strong></td>
<td>Bloemfontein</td>
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<td><strong>REQUIREMENTS</strong></td>
<td>An appropriate 3 year Diploma/Degree or equivalent qualification. 1-3 years' experience.</td>
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<td><strong>DUTIES</strong></td>
<td>Compile and maintain Supply Chain Management Departmental Project Plan and Annual Procurement strategy. Ensure that effective Bid Administration is achieved through compilation of bid documents, notification and invitation of bid/quotations. Ensure that acquisition of goods and services is accomplished based on the just in time principle. Ensure effective contract administration including monitoring and evaluating adherence to the contract agreement by the contractors.</td>
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<tr>
<td><strong>ENQUIRIES</strong></td>
<td>Mr. S.S Sekobile Tel No: (051) 409 8566/46</td>
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