ANNEXURE A

DEPARTMENT OF COOPERATIVE GOVERNANCE

The vision of the Department of Cooperative Governance is one of having a well-co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of this post. Candidature of persons whose appointment/transfer/promotion will promote representivity will therefore receive preference.

APPLICATIONS: Applications may be submitted electronically via email to recruitment@cogta.gov.za.

FOR ATTENTION: Recruitment and Selection Unit Tel No: (012) 334 0628 / 0629/ 0732.

CLOSING DATE: 05 February 2021

NOTE: Applicants are advised that a new application for employment (Z83) has been in effect since 01 January 2021. The new application for employment form can be downloaded at www.dpsa.gov.za-vacancies. Applications submitted using the old Z83 form will not be accepted. Applications must be accompanied by (1) a comprehensive CV, with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience as compared to the Public Service, as well as at least 2 contactable references, (2) a copy of the applicant's South African ID Document, (3) a copy of the applicant's drivers' license, (4) a copy of Grade 12 Certificate as well as all qualifications mentioned in the CV, (5) a SAQA verification report for foreign qualifications. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Core competencies: Strategic capacity and leadership. People management and empowerment. Advanced programme and project management. Change management. Financial management. Process Competencies: Knowledge management. Service Delivery Innovation. Advanced problem solving and analysis. Client orientation and customer focus. Advanced communication skills (written and verbal). Advanced presentation/public speaking skills. Technical Competencies: Systems Development. Computer Systems. IT Management and Government IT policies. Business Systems. The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. The below post is a senior management post. The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Application should therefore have proof that they have registered for the Pre-entry Certificate, which can be accessed using the following link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme/. Shortlisted candidates must provide proof of successful completion of the course.
## MANAGEMENT ECHELON

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<thead>
<tr>
<th>POST 01/01</th>
<th>CHIEF DIRECTOR: INFORMATION, COMMUNICATION AND BUSINESS TECHNOLOGY</th>
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<tr>
<td>SALARY</td>
<td>R1 251 183 per annum, (An all-inclusive remuneration package). The package includes a basic salary (70% of package) and a flexible portion that may be structured in terms of the applicable guidelines.</td>
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<td>CENTRE</td>
<td>Pretoria</td>
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<td>REQUIREMENTS</td>
<td>A Grade 12 Certificate and an undergraduate qualification (NQF Level 7) in Information Technology/Information Systems or equivalent qualification as recognised by SAQA. A relevant post-graduate qualification and / or completed ICT related certification programmes will be an advantages. Experience: At least 10 years’ relevant experience in the ICT environment, with 5 years relevant experience at senior management level. A valid South African driver’s license. A strong background an experience in developing and implementing innovative business solutions in a complex and dynamic environment will be an advantage.</td>
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<td>DUTIES</td>
<td>The successful candidate will be required to provide leadership on and manage the provision of effective and efficient information and communication technology related services. Duties will include: Oversee the development and implementation of ICT policies, procedures and standards in line with the applicable legislation, regulations and best practices. Plan, implement, maintain and support ICT infrastructure. Provide software engineering and application development support. Provide ICT and mobile communication support services. Provide records and knowledge management services.</td>
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<td>ENQUIRIES</td>
<td>Mr T Tidimane Tel No: (012) 334 0734</td>
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