

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL**  
**DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**  
*The Department is an equal opportunity, affirmative action employer and is committed to empowering people with disability.*



- APPLICATIONS** : The Chief Director, Human Resource Management and Development, Department of Cooperative Governance and Traditional Affairs, Private Bag X9078, Pietermaritzburg, 3200 or Hand Delivered To: The Chief Registry Clerk, 14th Floor North Tower, Natalia 330 Langalibalele Street, Pietermaritzburg.
- FOR ATTENTION** : Mr LA Nyilenda
- CLOSING DATE** : 27 November 2020 (Applications received after this date will not be accepted).
- NOTE** : Applications must be submitted on the Application for Employment Form (Z83) available from any Public Service Department and should be accompanied by a comprehensive CV together with originally certified copies of qualifications, driver's licence and ID. Applicants who possess a qualification which was obtained from a non-South African University must produce SAQA evaluations when submitting their applications. Failure to comply with any instruction will disqualify applicants. Appointment is subject to a positive outcome obtained from the NIA on the following checks (Security Clearance, Qualification verification, criminal records, credit records and previous employment). Faxed or late applications will not be accepted. Should applicants not receive any response from the Department within three months of the closing date, please accept that your application was unsuccessful. All shortlisted candidates will be subjected to a technical exercise in terms of SMS posts that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and the technical exercise, the selection committee will recommend the candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The above-mentioned post is being re-advertised. All applicants who applied previously need to re-apply if they wish their applications to be considered.

**MANAGEMENT ECHELON**

- POST 26/266** : **LOCAL GOVERNMENT SPECIALIST REF NO: 5/2020 (MSDS)**  
 Chief Directorate: Municipal Service Delivery Support  
 Directorate: Local Government Champions
- SALARY** : R1 057 326 per annum (All inclusive remuneration package to be structured in accordance with the rules of the Senior Management Service)
- CENTRE** : Pietermaritzburg
- REQUIREMENTS** : The ideal candidate must be in possession of an undergraduate (NQF level 7) qualification as recognised by SAQA in the field of Public Administration/ Municipal Governance/ Administration/ Social Sciences or a related qualification coupled with 5 years at a middle /senior management level in the local government environment. Furthermore the recommended candidate will be required to produce his/her SMS Pre-entry certificate as offered by the National School of Government (NSG) prior to the appointment being made. Essential Knowledge, Skills And Competencies Required: The successful candidate must have:- Sound knowledge of relevant local government legislation and enabling

prescripts, Knowledge of functioning of municipalities, Knowledge of intergovernmental and internal relations, Knowledge of Project Management principles, Ability to articulate and implement the Intergovernmental Relations Framework Act (IGFA), Municipal Finance Management Act (MFMA) and all other relevant local government legislation, Ability to nurture relationships with strategic partners (especially municipalities) within and outside of the government sector, Good planning and management skills, Strategic analysis and conflict resolution skills, Decision making and team development skills, Problem solving and project management skills, Presentation and facilitation skills, Good communication skills (verbal & written), Computer literacy in MS Office, A valid code 8 drivers licence.

**DUTIES**

: The successful candidate will be required to manage and coordinate municipal support and COGTA programmes within the Districts with the following key responsibilities:- Implement predetermined municipal support programme objectives, Manage departmental projects regarding municipalities facing service delivery problems (Back to Basics), Provide and facilitate hands on specialist support to municipalities on local government issues and municipal support programmes (Municipal administration, governance and finance), Facilitate the planning and coordination of appropriate interventions, Refer high profile queries/ complaints regarding service delivery problems to HOD/ MEC, Compile reports on service delivery issues within the districts, Convene meetings and provide support to municipalities on municipal support service programmes, Oversee municipal performance and service delivery improvement programmes within municipalities, Manage the implementation of the MEC's activity plan, campaign plans and ministerial visits to municipalities to launch campaigns, Provide support with the development of MEC's project plans, Monitor the implementation of the municipal support programmes and campaign plans within municipalities, Ensure the compilation of reports on affected municipalities by obtaining relevant evidence, Provide feedback to all stakeholders, Liaise with relevant stakeholders with regard to municipal support programme launches/ campaigns, Provide support in facilitating the visits by MEC's to municipalities within the district, Support the MEC's during the visits by briefing them on the status of the municipal support programmes and challenges faced by municipalities, Manage administrative support functions pertaining to municipal support programmes, Provide reports timeously on status of service delivery issues, Develop and implement policies, frameworks, guidelines and toolkits, Analyse and interpret legislation and existing frameworks in respect of service delivery imperatives, Development of effective municipal performance and service delivery policies, strategies, guidelines and toolkits, Develop best practices in respect of policy matters, Ensure implementation of policies and strategies, Provide advice and guidance to management and municipalities regarding the interpretation and implementation of policies, strategies, guidelines and toolkits, Monitor and evaluate compliance with implemented policies, Report on any discrepancies with regard to compliance with all relevant stakeholders, Manage the resources of the Directorate.

**ENQUIRIES**

: Ms B Ally at 033 3556554D

**DEPARTMENT OF HEALTH**

***This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.***

**MANAGEMENT ECHELON**

**POST 26/267**

: **DISRTICT DIRECTOR REF NO: G366/2020**  
Cluster: District Health Services

**SALARY**

: R1 057 326 per annum (Level 13), all-inclusive package

**CENTRE  
REQUIREMENTS**

: Umzinyathi Health District  
: An undergraduate qualification (NQF level 7) in Clinical Health Science. Current registration with the relevant health professional body. A minimum of Five (5) years' experience in middle management level with five (5) years in Primary Health Care OR District Health System. Proof of exposure/experience in a clinical programmes and hospital management environment including EMS and FPS. Unendorsed valid driver's license. Computer literacy with proficiency in Microsoft software applications. Recommendations: Post-graduate qualification in Public Health/Master in Business Management. Project Management. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will report to the Chief Director: District Health Services: Head Office, and will be responsible to ensure and account for the delivery of integrated, effective and efficient health service at all levels of care based on the Primary Health Care approach through the District Health System within Umzinyathi (whichever is relevant). The ideal candidates must: Possess a clear understanding of the challenges facing the public health sector due to poverty, resource limitations and opportunistic diseases such as TB, HIV and AIDS. Have the ability to analyse and interpret complex management data and information to inform decision-making and alignment processes timeously. Have the ability to develop innovative solutions for complex health and other service delivery management problems. Possess strong leadership to ensure buy-in/support of other organs of state and external stakeholders to accomplish deliverables identified in the Annual Performance Plans of the District; provide strategic direction to Institutions, mediate processes for the allocation of resources to Institutions, build a highly effective and efficient health service delivery team in the District; and reason/present/negotiate the case of the District at departmental management and planning for a. Have the ability to assess and manage the performance of the District Health System and directly supervise staff. Have the ability to interact effectively and efficiently with a wide range of stakeholders. Have the ability to turn around negative audit findings in the district to be a positive one. Possess a good Knowledge and understanding of universal health coverage. Possess a clear understanding of risk and other management processes and the application thereof to ensure that the decentralised management model of the department is performing optimally. Possess knowledge of the governance framework and legislative imperatives set for the area of operation. Be computer literate with a proficiency in MS Office Software applications.

**DUTIES**

: Based on relevant policy imperatives, provide strategic leadership and ensure the development, implementation, monitoring and evaluation of an Annual District Health Services Delivery Plan. Account in terms of planned initiatives for the delivery of health services in the District. Coordinate and facilitate processes to prioritise health service delivery initiatives and the allocation of concomitant resources amongst health facilities in the District, whilst promoting service delivery equity. Monitor and evaluate health service delivery within the District, identify high risk areas and facilitate timeous corrective action where required. Provide transversal clinical support and other support services to Institutions. Ensure the development of an innovative and human rights sensitive cadre of health workers at all levels. Identify and address transversal health service delivery barriers that cannot be resolved at Institutional and district level and filter those requiring intervention at Provincial level. Facilitate the process of ensuring universal health access (NHI) for Umzinyathi Health District.

**ENQUIRIES  
APPLICATIONS**

: Mr J Mndebele Tel No: (033) 395 3274  
: The Chief Director: Human Resource Management Services KZN  
Department of Health Private Bag X9051 Pietermaritzburg 3200 OR Hand

delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION  
NOTE**

: Miss N.S Buthelezi Tel No: (033) 395 2896  
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

**CLOSING DATE**

: 27 November 2020

**OTHER POSTS**

**POST 26/268**

: **HEAD CLINICAL UNIT GRADE 1- REF NO: HCUNUCLEARMED/2/2020**  
Department: Nuclear Medicine  
Re-advertisement. People who applied before need to re-apply

**SALARY**

: R1 728 807 per annum all-inclusive flexible salary package (excluding commuted overtime) is payable to the successful candidate who will be required to enter into a permanent employment contract, as well as complete a Performance' Agreement with the Manager of the post

**CENTRE  
REQUIREMENTS**

: Inkosi Albert Luthuli Central Hospital  
: Specialist qualification in Nuclear Medicine. Three (3) years post specialist registration experience in Nuclear Medicine. Current registration with HPCSA as Medical Specialist physician in Nuclear Medicine. Knowledge, skills training and competency required: Experience in Conventional Nuclear Medicine, PET, Metabolic Radiation Therapy and in-vitro, as well as good clinical patient management. Desire to teach and the corresponding skills. Interest in research & development (demonstrated by publications, Good interaction with staff, colleagues and management. Proof of experience endorsed by your Human Resource Department.

**DUTIES**

: Performance, interpretation and reporting of diagnostic nuclear medicine investigations. Patient treatment with unsealed sources. Patient management and clinical assessment. Sharing responsibility for patient care in the department. Liaison with other disciplines. Promotion of nuclear medicine applications. Provide training within the service. Promote clinical governance including application of clinical guidelines, protocols and clinical audits. Undertake relevant research. Provide after hour service in accordance with the commuted overtime contract.

**ENQUIRIES  
APPLICATIONS**

: Dr LP Mtshali Tel No: (031) 2401124  
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

**NOTE**

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std

10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

**CLOSING DATE**

: 27 November 2020

**POST 26/269**

: **HEAD CLINICAL UNIT (MEDICAL) GRADE 1- ANAESTHESIOLOGY**  
**REF NO: GS 47/20**  
 Component: Anaesthetics Department

**SALARY**

: R1 728 807 per annum, consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted overtime which is subject to the needs of the Department. Employee must sign the commuted overtime contract form. This post will operate in conjunction with other Head Clinical Unit posts in Anaesthesia and Critical Care based in Pietermaritzburg: It is envisaged that these posts will sharing duties and responsibilities across the PMB metropole. This will facilitate optimum service provision in Pietermaritzburg and the relevant drainage area.

**CENTRE**  
**REQUIREMENTS**

: Greys Hospital, PMB Metropolitan Hospital Complex  
 : FCA (SA) or MMed in Anaesthesia. Registration with HPCSA as a "Specialist Anaesthesiologist". 3 year post registration experience as a "Specialist". Recommendations: Experience in managing clinical services in a > 350 bed hospital. Proven ability to provide paediatric anaesthesia including to neonates down to 1 kg. Proven track record in providing postgraduate teaching. Other proven managerial experience. Experience in a tertiary environment. Track record of academic publications. Knowledge, skills, Experience and Competencies. Possess sound knowledge of Human Resources Management, budgeting, planning, implementation and evaluation, information management and quality assurance programmes. Knowledge of current Health and Public Service legislation, regulations and policy including medical ethics, epidemiology and statistics. Good communication, leadership, decision-making and clinical skills. Sound knowledge of clinical procedures and protocols within the discipline Assessment, management of patients. Participation in the After Hours call system is essential. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationships.

**DUTIES**

: Manage the Anaesthetic department of a busy tertiary hospital. Participate in the clinical anaesthetic service of a regional/tertiary hospital by: Providing consultant cover in theatre daily, the ICU and High Care wards. Providing after-hour consultant cover in Anaesthetics and the ICU at PMB Metropolitan Hospitals. Participating in pre-operative assessment of high-risk patients in the anaesthetic clinic. Undertaking development of sub-speciality services at Grey's Hospital. Peri-operative Analgesic Service. Support trauma and resuscitative units. 24 Hour Epidural Analgesic

service in Labour. Specialised Surgical Services – cardiac, vascular, thoracic, neurosurgical. Participate in outreach programmes for the development of safe anaesthetic services in Grey's Hospital catchment area. Participate in the departmental teaching programmes for vocational, post-graduate and nursing staff. Undertake appropriate clinical research and support the research efforts of junior staff. The department is a training site for the Nelson Mandela School of Medicine. The occupant of this post will need to take on a significant role in this respect. Provide and ensure effective and efficient managerial and supervisor responsibilities by: Ensuring effective utilisation and placement of staff. Maintaining discipline and ensure that staff act with integrity and professionalism within the law. Delegating duties to senior staff without lessening one's own responsibility and accountability for actions taken on one's behalf. Liaising with hospital management regarding infrastructure needs including financial, physical, equipment, staff and support of the Anaesthetic Department and the ICU. Maintain self-development and staff development by CPD and CME activities. Co-ordinate participation in Quality Improvement measures by staff. Liaise with other Metropolitan hospitals and Medical School as and when necessary in consultation with the Head of Department. Supervision of postgraduate and under graduate training. Participate in postgraduate and other relevant academic/and training programmes. Provide support to the Metropolitan Head of Department, in ensuring an efficient standard of patient care and that services are maintained. Assess patients, plan, initiate and supervise medical care management. Ensure the proper and economical use of equipment and other resources.

**ENQUIRIES  
APPLICATIONS**

: Dr Z Farina Tel No: (033) 897 3412  
 : The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.

**FOR ATTENTION  
NOTE**

: Mrs. M. Chandulal  
 : Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website. Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies.hr endorsed certificate of service/work experience) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 47/20. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).Please note that candidates will not be reimbursed for S&T claims for attending interviews. African Males are encouraged to apply.

**CLOSING DATE**

: 27 November 2020

**POST 26/270**

: **MEDICAL SPECIALIST (FAMILY PHYSICIAN) REF NO: EMS/33/2020**

**SALARY**

: Grade 1: R1 106.040 per annum  
 Grade 2: R1 267 623 per annum  
 Grade 3: R1 467 651 per annum  
 Plus 13<sup>th</sup> Cheque, Plus Rural allowance (18% and commuted Overtime)., Plus Medical Aid (Optional)All- inclusive salary packages (This inclusive package consist of 70% basic salary and 30% flexible portion that can be structured in terms of the applicable rules.

**CENTRE**

: Emmaus Hospital

**REQUIREMENTS**

: Certified copies of all documents, Current registration with HPCSA as a Medical specialist in Family medicine, MBCHB, Valid Driver's License, Experience: **Grade 1:** None after registration with HPCSA as Family Medicine Specialist. **Grade 2:** A minimum of 5 years appropriate experience after registration with the HPCSA (or a recognized foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Family Medicine, **Grade 3:** A minimum of 10 years appropriate experience after registration with HPCSA (or a recognized foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Family Medicine. N.B The successful candidate is expected to participate in commuted overtime. Knowledge & Skills Excellent administrative and research skill, good communication and leadership Skills, Thorough understanding of laws pertaining to conduct and employment within the KZN department of health, Excellent clinical knowledge and skills, Willingness to teach. Ability to coordinate, manage and improve Primary healthcare. The successful candidate will report to the Manager of Emmaus District Hospital. Management planning and expansion of clinical services offered at the hospital. Perform clinical management of patients (including emergency care, ward rounds, OPD, Theatre work, Obstetrics, after-hours duties) to ensure efficient delivery of the core package of services at a district hospital/PHC facilities. Develop and maintain protocols for proper clinical governance of the PHC services in the Sub District Implement a Chronic Disease Management system including protocols and standards for qualitative care for patients with chronic illness including non-communicable diseases, Mental HEALTH, HIV positive patients on HAART. Conduct clinical AUDITS. Assist with the Management and guidance of interns that are posted to District Hospitals. Understand and assist with implementing the hospital Framework. Supervision and training of Medical officers/ Community Service Doctors. Expand services and develop strategy to increase bed utilization rate at the Hospital.

**DUTIES**

: The successful candidate will report to the medical Manager of Emmaus District Hospital, Management, planning and expansion of clinical services offered at the hospital, Perform clinical management of patients (including emergency care, ward rounds, OPD, theatre work, Obstetrics, after-hours duties) to ensure efficient delivery of the core package of services at a district hospital /PHC facilities. Develop and maintain protocols for proper clinical governance of the PHC services in the sub District .Implement a Chronic Disease Management system including protocols and standards for qualitative care for patients with chronic illness including non-communicable diseases, Mental Health, HIV positive patients on HAART. Conduct clinical audits. Assist with the Management and guidance of interns if the program expands to include District Hospitals. Understand and assist with implementing the ideal hospital Frame work. Supervision and training of Medical officer/Community Service Doctors. Expand services and develop strategy to increase bed utilization rate at the Hospital

**ENQUIRES  
APPLICATIONS**

: DR AO Apelehin Tel No: (036) 488 1570 EXT. 8205  
: Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry (Ms. A.N Ngubane) Emmaus Hospital. Applications: Submitted with certified supporting evidence to Dr AO Apelehin

**FOR ATTENTION  
NOTE**

: Human Resource Manager  
: Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive detailed CV and certified copies of qualification certificates, service certificate including ID and (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national

certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. Candidates that have passed FCFP but awaiting registration as specialist are welcome to apply. Please note that due to financial constraints no Subsistence and travelling claims will be paid.

- CLOSING DATE** : 27 November 2020
- POST 26/271** : **ASSISTANT MANAGER: PHARMACEUTICAL SERVICES REF NO: OTH CHC 18/2020 (X1 POST)**
- SALARY** : R897 936 per annum. Other Benefits: 17% Rural Allowance of Basic Salary, the all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules.
- CENTRE REQUIREMENTS** : Othobothini Community Health Centre (Jozini)  
Senior certificate /Grade12. National Diploma/Bachelor Degree in Pharmacy, Plus Current registration as a Pharmacist with the Pharmacy Council, Plus at least 3 years' experience after registration with the SAPC as a pharmacist – post Community service. Proof of current payment must be attached. Managerial or supervisory experience will be a recommendation, Plus Valid driver's license. Certificate of service endorsed by the HR Department must be attached. Recommendations: Submission of at least 3 CPDs to Pharmacy Council. Knowledge, Skills, Training and Competencies Required: Extensive knowledge of Pharmaceutical Services, approaches, policies and procedures. In depth knowledge and experience in supervision of a Pharmaceutical Service. Knowledge and understanding of the legislative prescripts governing the Public Service, Pharmacy Practice and Control of Medicines. Computer literacy. Excellent communication skills (verbal and written). Good team building, problem solving and leadership skills. Knowledge and skills in managing quality improvement programmes. Sound knowledge of the District Health System and National Drug Policy. Kindly attach certificate of Service/ Proof of work experience endorsed by HR.
- DUTIES** : Provide comprehensive pharmaceutical services to patients, wards and departments. Overall management of the Pharmacy department of the Community Health Centre and PHC clinics – including financial, human resource and drug supply management .Co-ordinate training programmes such as Pharmacy assistant, Pharmacist Interns and in-service training for clinicians. Develop protocols, standard operating procedures and guidelines for efficient and cost-effective pharmaceutical service .Provide medicine related information to clinical staff. Ensure 24 hour access to medicines. Monitor patients' treatment and medicine usage through clinical audits. Perform standby/ on call duties after hours. Ensure weekly allocation of staff to cover pharmacy, ward and clinic visits. Co-ordinate hospital Pharmaceutical and therapeutic committee. Monthly review of expenditure vs budget. Be responsible for the procurement, control and security of medicine stock and equipment and ensure proper procedures for ordering, authorizing, storage and control of all medicines supplies. Develop, implement and monitor standards operating procedures and policies for all aspects of the pharmaceutical services, in accordance with the applicable legislations, regulations and Good Pharmacy Practice. Supervise pharmacists and pharmacist assistants, maintain discipline and deal with grievances and Labour Relations issues in terms of the laid down procedures and policies, implement Performance Management and Development system. Compiling reports for submission to hospital management and district pharmaceutical services on a monthly and quarterly basis.
- ENQUIRIES** : Dr. Z.V Myeni Tel No: (035) 591 7006



- APPLICATIONS** : Please forward applications quoting reference number to: Human Resource Management Service, Othobothini CHC, Private Bag X 12, Jozini, 3969 OR hand deliver to Othobothini CHC HR Department.
- NOTE** : Applications must be submitted on the Application for Employment Form (Z83), which is obtainable at any Government Department or from website- www.kzhealth.gov.za. Certified copies of ID, Std 10 certificate, educational qualifications, and certificate of service / proof of experience signed by HR office must be submitted together with your CV. People with disabilities should feel free to apply. Reference numbers must be indicated on the space provided. Please note that appointment will be subject to positive outcome obtained from NIA on the following checks: security clearance, credit record, qualifications, citizenship, and previous experience verification. Should you not hear from us three months after the closing date, please accept that your application was not successful, 27 November 2020
- CLOSING DATE** :
- POST 26/272** : **CHIEF EXECUTIVE OFFICER REF NO: G369/2020**  
Cluster: District Health Services
- SALARY** : R869 007 per annum (Level 12), An all Inclusive MMS salary package  
**CENTRE** : Kwamashu CHC  
**REQUIREMENTS** : A degree/advanced diploma in a health related field, registration with relevant professional council A degree / diploma in health management OR a degree / advanced diploma in a management field. At least 5 (five) years' management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's license (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Recommendations: Competencies: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.
- DUTIES** : Job Purpose: To plan, direct, co-ordinate and manage the efficient service delivery of clinical and administrative support services. Provide strategic leadership to improve health outcomes. Strategic Planning: Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the Hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilization, monitoring and evaluation, asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely

manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care establish community networks and report to the Hospital. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health outcomes.

**ENQUIRIES  
APPLICATIONS**

: Mrs T.B Sakyi Tel No: (031) 240 5308  
: All applications should be forwarded to: The District Director: eThekweni Health District Office: KZN Department of Health, Private Bag X54318, Pietermaritzburg, 4000 OR Hand delivered to: 83 Jan Smuts Highway, Mayville, Durban, 4000.

**FOR ATTENTION  
NOTE**

: Mr R Duki Tel No: (033) 240 5300  
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

**CLOSING DATE**

: 27 November 2020

**POST 26/273**

: **DEPUTY MANAGER NURSING LEVEL 1&2 HOSPITAL REF NO: ITSH 17/2020 (X1 POST)**

**SALARY**

: R843 618 per annum, other benefit: 13 cheque, home owners allowance (employee must meet prescribed requirements), Medical Aid (optional)

**CENTRE  
REQUIREMENTS**

: Itshelejuba Hospital  
: Basic qualification (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the South Africa Nursing Council (SANC) as a Professional Nurse, Current proof of registration with the SANC for 2020/21, Certificate of registration with SANC as a Professional Nurse. Proof of Computer literacy and valid driver's license. Recommendation: Diploma/Degree in Nursing Administration. Experience: A minimum of 9 years post basic experience in nursing after registration with SANC, At least 4 years of the period referred to above must be appropriate/ recognizable experience at Management level. Knowledge, Skills, Training And Competencies Required: In depth knowledge and understanding of Health related Acts, Guidelines and other related policies such as Nursing Act and Regulations, Code of Ethics, Professional Practice of the South African Nursing Council, Nursing Standards of Practice, Scope of Practice, Occupational Health and Safety Act and the Mental Health Care Act, Knowledge and understanding of the legislative framework governing the Public Service including: Skills Development Act, Public Service Regulations, Labour relations Acts and Grievance Procedure, Budgeting and Financial Management/Human Resource management/Citizen focus and Responsiveness/Diversity Management/ impact and influence/ Communication and information Management/Managing interpersonal

Conflict/Networking/Solving and Decision Making/Developing staff/ Performance management/Team Leadership/Project Management/ applied Strategic thinking/ application of technology, Extensive knowledge and experience in Public Community Health; policy directives informing the provisioning of Primary Health care in a developing environment, Good verbal and written communication skills, Ability to work as a part of multidisciplinary team, Team building and diversity management.

**DUTIES**

: Provide guidance and leadership towards the realization of strategic goals and objectives of division, Provide professional, technical and management support for the provision of quality patient care through proper management of nursing programs, advocate and ensure promotion of nursing ethos and professionalism, Develop and monitor the implementation of policies, programmes, regulations, practices procedures and standards pertaining to nursing care. Establish, maintain and participate in enter-professional and multi-disciplinary teamwork that promotes efficient and effective health care. Manage and utilize resources in accordance with relevant directives and legislation, Utilize information technology and other management information system to manage nursing information for the enhancement of service delivery, Ensure compliance to National Core Standards (NCS). Initiate and conduct audit in all Disciplines, Ensure clinical competence in all categories of nurses to ensure that scientific principles of nursing processes are maintained, Contribute to development of clinical management guidelines and protocols for management of patients, Be able to plan, maintain and control Nursing Services budget, Evaluate patient care programme for time to time and make proposals for improvement that is supported by strong work ethics, Be able to manage own work and those units reporting to the post and to ensure appropriate interventions to enhance nursing services, Manage complaints and patient safety incidents according to prescript. Ensure compliance to NHI programs i.e. Ideal clinic, Realization model <ICRM>; Norms and standards; Ideal Hospital, Support Co-primary Health services/ programs – Community based model <CBM> and other outreach programmes.

**ENQUIRIES  
APPLICATIONS**

: Mrs TM Vilakazi Tel No: (034) 4134000  
: All applications must be addressed to Itshelejuba Hospital Private Bag x0047 Pongola 3170 or email to fikile.simelane@kznhealth.gov.za/hand delivered to the Human Resources Office at Itshelejuba Hospital.

**NOTE**

: An application for Employment Form (z83) must be completed and forwarded. This is obtainable from any Public Department or from the website www.kznhealth .gov.za Certified copies of ID documents, Std10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations for the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the z83, eg ref ITSH 1/2018. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to pre-employment screening and verification process. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payments of S&T claims.

**CLOSING DATE**

: 27 November 2020

**POST 26/274**

: **MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 61/20 (X3 POSTS)**  
Component: Orthopaedics

**SALARY**

: Grade 1: R821 205 per annum  
Grade 2: R938 964 per annum

Grade 3: R1 089 693 per annum

All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form.

**CENTRE  
REQUIREMENTS**

: Greys Hospital, Pietermaritzburg  
: MBCHB Degree Plus Current Registration with the Health Professions Council of South Africa as a Medical Practitioner. Recommendations: Appropriate experience in Orthopaedics in relation to Grade 2 and Grade 3 post would be an advantage. Knowledge, Skills, Training and Competency Required: Good knowledge of current health and public service legislation and policy, medical ethics, epidemiology and statistics. Good decision making, analytical and communication skills. Computer Literacy. **Grade 1:** Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa.

**DUTIES**

: Assessment, investigation and management of patients in Clinics, Wards and ICU, including after-hour service. Consultation and communication with colleagues and junior staff. Participate in Quality Assurance /Audit and statistics and information acquisition and review. Clinical responsibility with after-hours participation. Participate in Academic Programmes in Orthopaedic Department. Assess and manage patient load and disposal in Clinics, Wards and ICU. Assisting, developing and implementing of New Services and the utilization of New Equipment. Active participation in outreach programme aimed at improvement of patient access to the relevant clinical services.

**ENQUIRIES  
APPLICATIONS**

: Dr M E Senoge Tel No: (033) 8973299  
: Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

**FOR ATTENTION  
NOTE**

: Mrs. M. Chandulal  
: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website. Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies.hr endorsed certificate of service/work experience. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 61/20. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).Please note that candidates will not be reimbursed for S&T claims for attending interviews. African Males are encouraged to apply.

**CLOSING DATE**

: 27 November 2020

<b><u>POST 26/275</u></b>	:	<b><u>MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 62/20</u></b> Component: General Surgery
<b><u>SALARY</u></b>	:	Grade 1: R821 205 per annum Grade 2: R938 964 per annum Grade 3: R1 089 693 per annum All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Metropolitan Hospitals Complex - Pietermaritzburg : MBChB Degree PLUS Current registration with the HPCSA as a Medical Practitioner (Independent Practice. Recommendation: Experience in General Surgery in an accredited training facility. Postgraduate qualification in surgery. <b>Grade 1:</b> Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. <b>Grade 2:</b> Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. <b>Grade 3:</b> Experience: 10 years' experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Knowledge, Skills, Training and Competency Required: Basic diagnostic, clinical, investigative surgical skills. Must be service delivery orientated: Program planning, implementation and evaluation. Information management. Human resource management. Quality assurance programs. Current Health and Public Service legislation, regulations and policy. Medical ethics, epidemiology and statistics.
<b><u>DUTIES</u></b>	:	Incumbent to provide services in the Pietermaritzburg Metropolitan Hospitals Complex which includes Grey's and Edendale Hospitals. Participate in the delivery of a 24-hour in-patient and out-patient surgical care within the Pietermaritzburg Metropolitan Hospitals Complex; Assist with the administration and management of surgical wards / clinics (SOPD, PSOPD) Development, monitoring and support of Surgical Services in the drainage area of the Pietermaritzburg Hospitals Complex. Participate in the development and ongoing provision of under and post-graduate teaching. Participation in clinical support and outreach to facilities referring to Pietermaritzburg hospitals. Participation in Clinical Research in the Pietermaritzburg Metropolitan Complex. To maintain moral and ethics at all costs. To ensure that Batho Pele principles are upheld.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Dr V Govindasamy Tel No: (033) 897 3379 : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200
<b><u>FOR ATTENTION NOTE</u></b>	:	Mrs. M. Chandulal : The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website. Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies.hr endorsed certificate of service/work experience. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 61/20. Please note due to large numbers of applications we envisage to receive,

applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). Please note that candidates will not be reimbursed for S&T claims for attending interviews. African Males are encouraged to apply.

- CLOSING DATE** : 27 November 2020
- POST 26/276** : **MEDICAL OFFICER GRADE 1/2/3 REF NO: HRM 47/2020 (X2 POSTS)**  
Directorate: Dept of Internal Medicine
- SALARY** : Grade 1: R821 205 – R884 670 per annum (All inclusive package)  
Grade 2: R938 964 – R1 026 693 per annum (All inclusive package)  
Grade 3: R1 089 693 – R1 362 366 per annum (All inclusive package)
- CENTRE REQUIREMENTS** : King Edward VIII Hospital (KEH)  
: MBCHB degree or equivalent qualification PLUS registration certificate with the HPCSA as an Independent Medical Practitioner PLUS current registration with the HPCSA (2020/2021). **Grade 1:** None to less than 5 years after registration with the HPCSA as an Independent Medical Practitioner. **Grade 2:** 5 years to less than 10 years actual experience after registration with the HPCSA as an Independent. Medical Practitioner. **Grade 3:** 10 years or more after registration with the HPCSA as a Medical Practitioner. Compulsory Overtime: Commuted overtime is compulsory. Recommendation: Computer Literacy. Knowledge, Skills, Training and Competencies Required: Good decision making, problem solving, leadership and mentoring skills, Sound medical ethics skills, Good communication skills, Computer skills, service delivery orientated, policy development.
- DUTIES** : Daily ward rounds at Haemodialysis unit at St. Aidans Hospital. to assist in Acute Medical Unit (AMU), to efficiently execute duties which support the aims and objectives of Department of Medicine in providing care for in patients and outpatients in the Department of General Medicine, to supervise the training of interns, and undergraduate medical students in Medicine, to participate in and contribute to the research and outreach activities of the Department of Medicine., attain competency in recognizing and managing common medical disorders, to be able to work in a team, manage inpatients and outpatients, follow-up-clinic including MOPD, Medical Emergency Unit and Antiretroviral clinic, discharge of patients who are fit for discharge with appropriate arrangements made for follow-up and step down care, function independently to manage medical emergencies, attain competency in performing invasive procedures, counselling of patients and family members, provide community orientated clinical service and support primary health care service, liaise and consult with other disciplines e.g. Surgery, Obstetrics and Gynaecology, etc., attain knowledge of rational drug treatment, participate in quality improvement programs, clinical audits, peer review meetings and policy development, mortality meetings and statistical collection, attendance, participation and presentation in academic program of the department, function as a member of a multi-disciplinary team including nursing staff and allied disciplines, candidate must be prepared to perform after hour duties (commuted overtime)
- ENQUIRIES APPLICATIONS** : Dr. S. Ramji Tel No: (031) 3603854  
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std

10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE** : 27 November 2020

**POST 26/277** : **MEDICAL OFFICER GRADE 1/2/3 REF NO: GAM CHC 5/2020 (X1 POST)**

**SALARY** : Grade 1: R821 205 per annum  
Grade 2: R938 964 per annum  
Grade 3: R1 089 693 per annum  
Other Benefits: commuted overtime depending on needs institution at date of appointment (conditions apply)

**CENTRE** : Gamalakhe CHC

**REQUIREMENTS** : **Grade 1:** MBCHB degree or equivalent qualification plus Current registration with Health Professions Council of SA as a Medical Practitioner (2020). Registration certificate with HPCSA as a Medical Practitioner. **Grade 2:** MBCHB degree or equivalent qualification plus Registration certificate with HPCSA as a Medical Practitioner. Current registration with HPCSA (2020 RECEIPT). 5 years' experience after registration with HPCSA as a Medical Practitioner. 6 years' experience after registration with HPCSA as a Medical Practitioner if Foreign qualified and not required to perform community service. N.B. (Proof of experience and / or certificates of service are compulsory and must have complete dates and months, and must be attached to determine experience and grading). **Grade 3:** MBCHB degree or equivalent qualification plus Current registration with Health Professions Council of SA as a Medical Practitioner (2020). Registration certificate with HPCSA as a Medical Practitioner. 10 years' experience after registration with HPCSA as a Medical Practitioner. 11 years' experience after registration with HPCSA as a Medical Practitioner if Foreign qualified and not required to perform community service. N.B. (Proof of experience and/or certificates of service are compulsory and must have complete dates and months, and must be attached to determine experience and grading). Knowledge, Skills, Training and Competencies Required: Ability to diagnose and manage common medical and surgical conditions, including emergencies at a CHC. General skills as a Medical Officer are required. Ability to work in multidisciplinary team setting. Excellent communication skills and ability to teach and train staff within team. Ability to work and maintain meaningful relationship within a diverse community. Ability to make a difference and improve the health of the community – application of preventative and curative medicine. Information management. Knowledge of Health and Public Service legislation, Regulations and Policies. Medical ethics, epidemiology and statistics. Supervision skills. Ability to function

- as part of a team and rotate through different departments of the hospital as required.
- DUTIES** : Provide medical services at the department appointed to. Have clinical skills in general OPD, Paediatrics, medicine, management of HIV/AIDS/TB, O&G, and Surgery at CHC level. Assist, facilitate and participate in quality of care, assisting team members with quality assurance, quality improvement projects, morbidity and mortality reviews, monthly audits, development of clinical guidelines and policies as per speciality and disease profile. Ensure patient satisfaction and undertake patient satisfaction surveys and reducing waiting times surveys. Active participation in training interns, community service doctors and junior staff. Maintain and continuously improve professional and ethical standards and instill confidence in public service and also in medical profession through exemplary behaviour. Clinical responsibilities including examinations, investigating, diagnosing and overseeing the treatment of patients in the relevant department and participation in after hour work is essential. Conduct orientation and induction programs for interns, community service doctors and junior colleagues. Maintain and teach junior colleagues about appropriate and accurate health records in accordance with legal / ethical and continuity of the patient care.
- ENQUIRIES** : Dr FP Shongwe Tel No: (039) 318 1113
- APPLICATIONS** : Assistant director: HRM, Private bag X 709, Gamalakhe, 4249
- CLOSING DATE** : 27 November 2020
- POST 26/278** : **DEPUTY DIRECTOR: FINANCE REF NO: HRM 48/2020 (X1 POST)**  
Directorate: Dept. of Finance
- SALARY** : R733 257 – R863 748 per annum (All inclusive salary package)
- CENTRE** : King Edward VIII Hospital (KEH)
- REQUIREMENTS** : Degree / National Diploma with majors in Financial/Managerial/Cost Accounting, Financial Management, Public Finance & Accounting Plus, 3-5 years of managerial experience in a financial field. Recommendation: Experience in working with inventory management systems (manual & electronic) and/or Computer Literacy and/or Unendorsed valid Driver's Licence. Knowledge, Skills, Training And Competencies Required: Good knowledge of Public Finance Management Act, Supply Chain Management Framework, Division of Revenue Act, National Tertiary Services Grant Framework, Treasury Regulations & Guidelines, Solid experience in budgeting, financial planning & analysis, asset management, Vulindlela and Basic Accounting Systems (BAS), Have the ability to perform independently and under pressure as well as report writing & presentation at short notice, Skills: decision-making, problem-solving, good communication, advanced proficiency in Microsoft Excel with excellent quantitative & analytical skills, Attributes –strong leadership, innovation, concern for excellence, drive and enthusiasm.
- DUTIES** : Provide input towards the development of strategic, annual performance and business plans of the institution, Ensure the effective management of budgetary and expenditure control functions for the institution, Ensure that the adequate policies, systems, procedures and proper internal control are in place to enable prudent management of financial resources, Ensure effective management of stock and assets, Maximize revenue collection of all income due to the institution , Ensure appropriate management and utilization of resources allocated to the component.
- ENQUIRIES** : Dr. T. Mayise Tel No: (031) 360 3015
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current



registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying). Please note that due to financial constraints, there will be no payment of S&T claims.

- CLOSING DATE** : 27 November 2020
- POST 26/279** : **PHARMACIST GRADE 01, 02 & 03 REF NO: SMH 01/2020**  
Directorate: SMH
- SALARY** : Grade 1: R693 372 per annum  
Grade 2: R751 026 per annum  
Grade 3:R821 205 per annum
- CENTRE** : St Margaret's Hospital UMzimkhulu 3297
- REQUIREMENTS** : **Grade 01** Grade 12 certificate ,Degree in Pharmacy plus registration with South African Pharmacy Council as Pharmacist, One year relevant experience after registration with SAPC, Current Registration with SAPC as a Pharmacist .**Grade 02** Five years' experience after registration with SAPC as a Pharmacist , Six 06 years' experience after registration with SAPC as a Pharmacist. **Grade 03** Thirteen (13) years' experience after registration with SAPC as a Pharmacist. Fourteen (14) years' experience after registration with SAPC as a pharmacist Recommendation: A valid driver's licence, Pharmaceutical Software, Proven Supervisory Experience. Competencies: Professional concern for excellence, South knowledge of legislation, protocols and standard operating procedures applicable to pharmacy practices, Supervisory ,team building ,conflict management and analytical skills, sound interpersonal, communication, planning and organising skills, appropriate theoretical and clinical knowledge and organisational skills and good communication skills. Skills: Leadership. Communication, Problem solving, Computer literacy, Behavioural Attributes: Stress tolerance. Self-confidence. Objective. Ethical. Emphatic.
- DUTIES** : Proven high quality pharmaceutical services to patients and health professionals within all applicable legislations, Maintain accurate and appropriate records in line with legal and accounting requirements, Engage in effective communication with all stakeholders to ensure that a high quality of service is rendered ,Maintain optimal use and proper care of all resources, Provide pharmaceutical service as a part of a multidisciplinary ART and MDR team, Pre-packing and pre-pre labelling of medicines, Identify own needs and that of support staff and communicate these to pharmacy manager, Provide training for pharmacist interns and pharmacist assistant ,Exercise control over expenditure by ensuring non wastage of pharmaceuticals and other resource , Keep abreast of professional matters by reading journals, using the intranet attending workshop, Prepare and dispense ARV and MDR drugs for Adult and Paediatric patients.
- ENQUIRIES** : All enquiries must be directed to Mr. TL Nzimande Human Resource Manager: Tel No: (039) 2599 222.

**APPLICATIONS** : Applications must be directed: St Margaret’s Hospital, Private Bag x517, Umzimkhulu, 3297 OR Hand delivers to: St Margaret’s Hospital Clydesdale location UMzimkhulu 3297.

**FOR ATTENTION NOTE** : Mr. TL Nzimande: Human Resource Manager  
 : An application for employment Form (Z83) must be completed and forwarded which is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate previous work experience related to the requirements and recommendations of the advert. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representatively at all occupational categories in the department. People with disabilities are encouraged to apply. The reference number must be indicated in the column provided on the form Z83, e.g.ref SMH 01/2020. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, there will be no acknowledgement of applications. Should you not hear from us within 60 days of the closing date, kindly consider your application as unsuccessful. And only shortlisted candidates will be advised of the outcome of interview. Please Note that due to financial constraints, there will be no payment of S&T Claims covering transport fees to the interview venue.

**CLOSING DATE** : 04 December 2020

**POST 26/280** : **PHARMACIST GRADE 1, 2 OR 3 REF NO: PSH 42/20 (X1 POST)**

**SALARY** : Grade 1: R693 372 per annum  
 Grade 2: R751 026 per annum  
 Grade 3: R821 205 per annum  
 The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules). Other Benefits: 17% of basic salary – Rural Allowance.

**CENTRE REQUIREMENTS** : Port Shepstone Regional Hospital  
 : Senior Certificate and a national Diploma/ Degree in Pharmacy. Current proof of Registration with the South African Pharmacy Council. Proof of Payment of Annual fees for 2020.Completion of Community Services. Valid driver’s licence. Attach proof of working experience endorsed by Human Resource Department/ Employer. N.B: (Proof of experience and / or certificates of service are compulsory and must have complete dates and months, and must be attached to determine experience and grading). **Grade 1:** nil experience required. **Grade 2:** Minimum of 5 years’ relevant working experience after registration with the SAPC in respect of South African qualified employees who performed community service. **Grade 3:** Minimum of 13 years’ relevant working experience after registration with the SAPC in respect of South African qualified employees who performed community service. Knowledge, Skills and Experience: Knowledge of the Public Sector Pharmacy, as well as the relevant act, regulations, the District Health System, EDL, Good Pharmacy Practice, Policies and Procedures, the National Drug Policy, National Health Insurance, Medicine Act and medicine Scheme Amendment Bill, ARV Program and CCMDD Program. Appropriate theoretical and clinical knowledge e.g. Antimicrobial Stewardship. Good communication, team building, interpersonal and problem solving skills. Computer literacy – MS Word, MS Excel, MS Power Point and MS Outlook. Ability to work under pressure and co-ordinate productivity in section.

**DUTIES** : Dispensing of medicine and implementation of substitutions in cases of stock-outs. Provide a comprehensive and consultative pharmaceutical

service to health professionals and patients, including medicine information, counselling and education. Conduct Clinical Ward Rounds, PHC Supervisory visits and Pharmaceutical Audits S5 & S6 control and documentation. Manufacture and compounding of pharmaceutical products and repacking of medicine. Preparing of mixtures, solutions, ointments, drops and other medicines. Dispensing of Level 3 and above medicine item on Clinic prescriptions. Pharmaceutical Budget Control and Stock Management at PSRH and referral Clinics. Ensure Medicine availability and rationalization of stock. Ensure medicine expenditure is within budget. Avoid Fruitless and Wasteful expenditure, i.e. expired stock. Ensure CCMDD enrolment targets are met at PSRH and referral clinics. Ensure timeous reporting and submission of required stats. Monitoring and evaluation of the CCMDD Program. Tutoring and training of pharmacist assistants and pharmacist interns. To maintain proper and care of government equipment and maintain optimal use of resources. Conduct Audits and ensure compliance, both at Hospital level and PHC level i.e. Risk Management, Waste Management, SVS, NCS, Ideal Clinic. Compilation of stats, reports and maintenance of records and documents. Maintain registers and balances. Supervise Compass Waste Management according to hospital policy. Assist with Quality Improvement Projects. Ensure effective security measures in the department. Management and control of PPE.

**ENQUIRIES** : Mrs. Mamo Mokheseng Tel No: (039) 688 6000 ext.6158  
**APPLICATIONS** : Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240.

**FOR ATTENTION** : Mr. ZM Zulu  
**NOTE** : Application form (Z83) fully completed and signed, detailed C.V with certified copies of I.D, Pharmacy qualification, SAPC Registration as a Pharmacist, proof of payment of SAPC annual fees or relevant Certificate, no copies of certified copies will be accepted and must be not more than 6 months certified. Detailed Curriculum vitae. Failure to adhere to the instructions of the advert may disqualify applicants. Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications

**CLOSING DATE** : 27 November 2020

**POST 26/281** : **ASSISTANT MANAGER NURSING – PRIMARY HEALTH CARE CLINICS REF NO: CATO ANMPHC 6/2020**

**SALARY** : R614 991 per annum. Plus other benefits: 13th cheque, Medical Aid (Optional), Home owner's allowances (employee must meet prescribed requirements).

**CENTRE** : Cato Manor CHC Clinics & Durban Central PHC  
**REQUIREMENTS** : Grade 12 (senior certificate) Standard 10 or (Vocational National Certificate). Degree/Diploma in General Nursing & Midwifery. Current registration with SANC as General Nurse. A post basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with SANC. A minimum of ten (10) years appropriate/recognizable nursing experience after registration as a Professional Nurse at least six (6) years of that period referred to above must be appropriate/recognizable experience after obtaining the one(1) year post basic qualification in Primary Health Care. At least three (3) years of the above must be appropriate/recognizable experience at supervisory level

in primary health care setting. Certificate of service for previous and current employers must be attached confirming experience, endorsed and stamped by HR Office. Valid Driver's License. Knowledge, Skills, Training and Competence required: Demonstrate an in depth understanding of nursing legislation, related legal and ethical nursing practices and other relevant legislative framework governing in the Public service. Knowledge of nursing care process and procedures. Appropriate understanding of scope of practice and nursing standards. Thorough knowledge of Quality Assurance standards as directed by Negotiated Service Delivery Agreement, National Core Standards, Patients' Rights, Charter, Batho Pele Principles. Sound Knowledge of Labour Relations Act. Leadership, supervisory organizing, decision making, problem solving skills. Coordination and Report Writing Skills. Time and conflict management skills. Personal attributes responsiveness, professionalism, supportive, assertive, and must be team player. Good communication and Interpersonal skills and ability to function well within a team. Demonstrate a basic understanding of HR and Financial Policies and practices. Demonstrate basic computer literacy to enhance service delivery.

**DUTIES**

: Manage, facilitate and co-ordinate provision of comprehensive package of services at PHC level, including priority programs and quality Improvement Programs in conjunction within a professional and legal framework. Assist and facilitate development of the Operation Plan, monitor the implementation and submit progress report. Facilitate clinical audits in the PHC and ensure implementation of the quality improvement plans supported by strong work ethics. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to client's needs requirements and work as part of multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Coordinate the implementation of the community based outreach programmes services. Ensure effective allocation, utilisation and monitoring, of resources in line with cost containment plan. Ensure implementation, monitoring and evaluation of EPMDs in the operational area. Manage and support education, in service training, and practice development initiatives in the area, maintain professional growth, ethical standards and participation in training and research. Deal with disciplinary and grievance matters including monitoring and managing absenteeism. Ensure Batho Pele Principles, National Core Standards and Ideal clinic priorities are implemented. Provide safe therapeutic environment that allows for practice of safe nursing care as laid down by Nursing Act, Occupational and Safety Act. Ensure completion of accident/incident reports as they occur and timeous reporting. Coordinate special projects and health promoting I line with the program goals of health calendar. Maintain contractive working relationships with all stakeholders i.e. inter-professional, the multi-disciplinary team. Maintain intersectoral collaboration with other Government structures through Operation Sukuma Sakhe Activities. Advocate and promote nursing ethos and professionalism in the PHC clinics.

**ENQUIRIES**

: Mrs GN Mkhize Nursing Manager Cato Manor CHC Tel No: (031) 2611508 or Miss NO Masondo Deputy Director Integrated Clinical Programs: EThekwini District Office Tel No: (031) 240 5310

**APPLICATIONS**

: Direct your application quoting the relevant reference number to: The Human Resource Manager Ethekewini District Office, 83 King Cetshwayo Highway, Mayville, Durban, 4000 or be posted to: The Human Resource Manager, Ethekewini District Office, Private Bag X 54138, Durban, 4000.

**NOTE**

: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). The application form (Z83) must be accompanied by a detailed Curriculum

Vitae, certified copies of certificates, Identity document and Driving License – not copies of certified copies. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered.

**CLOSING DATE** : 15 December 2020

**POST 26/282** : **ASSISTANT MANAGER NURSING (SPECIALTY: MATERNITY & PADIATRIC) GRADE 1 X (POST) REF NO: UNTU 08/2020**

**SALARY** : R614 991 - R692 166 per annum. Other Benefits; Medical Aid (optional). 13th Cheque, Housing Allowance (employee must meet the prescribed requirements) plus 08% rural allowance

**CENTRE** : Untunjambili District Hospital: Kranskop Area

**REQUIREMENTS** : Senior certificate STD 10/ (Grade 12), Basic R425 Diploma/Degree in General Nursing and Midwifery. A post basic qualification in Advanced Midwifery and Neonatal Nursing. A proof of current registration with SANC as a Professional Nurse (2020). A minimum of Ten years' appropriate/recognisable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. At least SIX years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the one year Diploma In Advanced Midwifery & Neonatal Science. At least Three years of the period referred to above must be appropriate/recognisable experience at management level. Proof of current and previous working experience endorsed by Human Resource must Recommendation: Degree/Diploma in Nursing Management Knowledge in nursing care process and procedures, nursing statutes and other relevant legal frameworks. i.e. Nursing Act, Health Act, Occupational Health & Safety Act, Patients' Rights Charter & Batho Pele Principles. Leadership, Organizational, decision making and problem solving abilities within limit of the public sector & institutional framework. Interpersonal skills including public relations, negotiating conflict handling and counselling skills Act, Public Service Act, Regulations & Labour Relations Act. Good communication, report writing, facilitation, co-ordination & leadership skills as well as computer skills.

**DUTIES** : Delegate, Supervise and co-ordinate the provision of effective patient care through adequate nursing care. Oversee clinical governance to ensure high standard of patients Care. Initiate and participate in health promotion to ensure consistent communication of Relevant, accurate and comprehensive information on health. Develop/establish and Maintain constructive working relationship with nursing & other stakeholders (i.e. inter- Professional, inter-sectorial and multi-disciplinary teamwork). Participate in analysis, Formulation & implementation of nursing, practices, standards and procedures. Deal With disciplinary issues, grievance and labour issues including monitoring and managing absenteeism. Monitor and ensure proper utilization of financial and physical Resources. Assist in the implementation of priority programs to reduce morbidity and Mortality rate, communicable and non-communicable diseases. Improve the facility Efficiencies. Ensure accurate reliable statistics and reports are generated through the Information management section. Ensure that units comply with National Core Standards-Ideal Clinic, Batho Pele principles to meet the needs and demands of the Clients. Manage the Employee Performance Management Development System. Deputize the Deputy Manager Nursing.

<b><u>ENQUIRIES</u></b>	:	Mr K.R Mthimkhulu Tel No: (033) 444 1707 EXT 8134
<b><u>APPLICATIONS</u></b>	:	Applications should be directed to: Human Resource Manager Untunjambili District Hospital, Private Bag X 216, Kranskop, 3268
<b><u>NOTE</u></b>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. <b><u>NB:</u></b> Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview.
<b><u>CLOSING DATE</u></b>	:	30 November 2020
<b><u>POST 26/283</u></b>	:	<b><u>OPERATIONAL MANAGER: PRIMARY HEALTH CARE REF NO: UNTU 07/2020 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	R562 800 per annum. Other Benefits 13 <sup>th</sup> cheque, Home owner allowance (employee must meet prescribed requirements), Medical Aid (Optional) and 08% Rural Allowance
<b><u>CENTRE</u></b>	:	Untunjambili Hospital
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate/Grade 12, Degree/Diploma in general nursing and Midwifery plus 1 year post basic qualification in Primary health Care. Current Registration with SANC. (2020 Receipt)A minimum of 9 years appropriate/recognizable experience as a Professional Nurse of which at least 5 years must be appropriate/recognizable experience in Primary Health Care after obtaining the post basic qualification in Clinical Health Assessment, Treatment and Care. Proof of Previous & Current work experience (Certificate of Service (s) endorsed and stamped by HR must be attached. Understanding of nursing legislation and related legal & ethical nursing practices. Perform clinical nursing practice in accordance with the scope of practice and nursing standards. Knowledge of Code OF Conduct and labour Relations and Related Policies. Empathy and counselling skills. Basic understanding e.g. HR and Financial policies and procedures. Strong interpersonal, communication and presentation skills Computer literacy. Ethical medicine including HIV and TB, Paediatrics, Surgery, Obstetrics and Gynaecology, Orthopaedics, Psychiatry, Emergency medicine and Anaesthetics. Good interpersonal and communication skills Ability to work under pressure. Assessment Knowledge of Analysis and Management skills. Teaching and supervision of junior doctors' students. Knowledge of all applicable legislation.
<b><u>DUTIES</u></b>	:	Provide effective management and professional leadership for clinics attached to Untunjambili Hospital Ensure the functionality of all PHC programmes in the clinics. Monitor and supervise the implementation of

chronic diseases by aligning it the integrated Chronic Disease Management Program manual. Provide administrative services through planning, organising ensuring the Availability of medication and essential equipment. Participate in the development of strategic plan and strategic direction. Assist in the improvement of HAST (PMCT, ART, TB, STI's) programmes. Monitor the implementation of EPI Take a part in "'Qo-Qo-Qo Sikhulekile Ekhaya' initiative Implement & provide support to Operation Sukuma Sakhe. Monitor infection prevention and control. Ensure patient satisfaction and control. Ensure that clinic committees are functional & ensure compliance to National Core Standards and ideal Clinic realisation & maintenance Evaluate compliance with protocols, SOP, guidelines, policies & procedures maintain a constructive relationship with relevant role players and other stakeholders. Ensure proper statistics, data management reporting for all clinics. Undertake implantation, monitoring & evaluation of quality improvement programmes for all clinics. Ensure proper control of resources, viz; material, human, physical financial etc. Monitor & evaluate staff performance through the EPMDS system. Exercise control of discipline, grievance and other labour related issues in terms of laid down procedures.

**ENQUIRIES** : Mrs N.P. Ngubane Tel No: (033) 444 1707 EXT 8238  
**APPLICATIONS** : Should be directed to: Human Resource Manager Untunjambili District Hospital, Private Bag X 216, Kranskop, 3268

**NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview.

**CLOSING DATE** : 30 November 2020

**POST 26/284** : **ASSISTANT MANAGER NURSING (NIGHT DUTY) (GENERAL) REF NO: NGWE 65/2020**

**SALARY** : R562 800 – R652 437 per annum. 8% Rural Allowance, 13th cheque, Housing Allowance (Employee must meet prescribed requirements) Medical Aid (Optional)

**CENTRE** : Ngwelezana Tertiary Hospital  
**REQUIREMENTS** : Diploma / Degree in General Nursing. Registration with the SANC as a Professional Nurse. A minimum of 8 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above

must be appropriate or recognizable experience at management level. Attach proof of working experience endorsed by Human Resource Department/ Employer. Advanced knowledge and skills of nursing care processes and procedures, nursing statutes and other relevant legal framework Nursing Act, Health Act, Occupational Health and Safety act, Labour relations Act, Public service regulations Patients' Rights Charter, Batho Pele principles, etc. Strong interpersonal, communication (verbal and written) and presentation skills. Ability to make independent decisions. Problem solving and conflict resolution skills. Ability to prioritize issues and other work related matters and to comply with time frames. High level of accuracy, initiative and innovation. Insight into the public health sector strategies and priorities including nursing strategy, standard operating procedure and policies pertaining to nursing care. Basic computer skills. Knowledge of nursing care delivery approaches. Sound knowledge of nursing management, conflict management, mentorship, supervisory and change management skills.

**DUTIES**

: Provide effective and professional leadership during the night. Ensure safe and therapeutic environment for both staff and patients at night. Delegate, supervise & coordinate the provision of effective and efficient patient care through adequate nursing care at night. Develop/establish & maintain constructive working relationship with nursing & other stakeholders (i.e. Inter-professional, inter-sectoral & multidisciplinary teamwork). Participate in the analysis, formulation & implementation of nursing guidelines, practices, standards & procedure. Ensure adherence to prescribed policies and procedures. Ensure effective management, utilization and supervision of all resources. Administer all nursing services and support services within in the hospital during the night. Monitor and implement EPMDS. Monitor and implement National Standards. Improve quality of care through reduction of patient complains, public complains ad waiting times. Ensure that accurate, reliable statistics and reports are generated. Monitor and evaluate effectiveness of nursing staff development, infection control, and quality control and information management practices in the hospital against set standards with view to identify gaps and address problems timeously. Investigate adverse events and develop action plans for gaps identified. Control duty roster and attendance registers. Deal with grievances and labour issues in terms of laid down policies and procedures.

**ENQUIRIES  
APPLICATIONS**

: Ms R.M Sithole Tel No: (035) 901 7258  
 : Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880, or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**FOR ATTENTION  
NOTE**

: Mr M.P Zungu  
 : Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za) must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received



within 3 months after the closing date, they must accept that their applications were unsuccessful.

- CLOSING DATE** : 27 November 2020 (Late applications will not be accepted)
- POST 26/285** : **OPERATIONAL MANAGER (PHC) REF NO: ISIGW 01/2020STC (X1 POST)**
- SALARY** : R562 800 - R633 432 per annum. Other Benefits: 13th Cheque, housing allowance (employee must meet prescribed conditions) Medical Aid (optional) and 8% Rural Allowance
- CENTRE REQUIREMENTS** : Isigweje Clinic  
Senior Certificate (Grade 12). Diploma/Degree in General Nursing and Midwifery. Registration with SANC in General Nursing and Midwifery. Proof of current registration with SANC (2020).A minimum of 9 years recognizable experience in nursing after registration as professional nurse with SANC in General Nursing of which 5 years must be recognizable experience after obtaining one year post basic qualification in Primary Health Care. Proof of current and previous experience; certificate of service endorsed by HR. Recommendations: Diploma in Nursing Administration. Computer literacy. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework. Knowledge of policy directives information the provision of Primary Health Care. Good verbal and written communication and report writing skills. Leadership, organizational, decision making and problem solving skills. Conflict management and negotiation skills. Knowledge of code of conduct and Labour Relations procedures/processes. Knowledge of Batho Pele principles and Patients' Rights Charter.
- DUTIES** : Promote quality nursing care as directed by the professional scope of practice and standards as determined by the PHC Core package, norms and standard and Ideal Clinic Realization. Assist in planning, organizing and monitoring of objectives of the units and departments. Demonstrate understanding of Human Resource and Financial Management and practices and procedures. Supervise staff under your control and perform consequence management where necessary. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho-Pele).Able to plan and organize own work and that of support personnel to ensure proper nursing care. Manage all resources within units effectively and efficiently to ensure optimal service delivery. Carry out PMDS evaluation of staff, formulate training programmes and participate in the training and development of staff. Ensure that all equipment in the nursing department is adequate, checked and is in working order. Provide a safe, therapeutic and hygienic environment as laid down by the Nursing Act, Occupational Health and Safety Act and all other applicable prescripts. Oversee the functioning of units and report to nursing management. Active involvement in Operation Sukuma Sakhe. Manage the out-reach services and ensure data management. Conduct facility Nerve Centre, Information Health Meetings and sit in other meetings. Promote Nursing Ethics and Professionalism. Hours of Duty: 40 hours per week, Shift work (day and night duty), Shift work may include straight shift and flexi hours and may include re-adjustments as required to provide adequate nursing coverage.
- ENQUIRIES APPLICATIONS** : Ms C.I.Ndlovu Tel No: (036) 6379600  
All applications should be forwarded to: The Human Resources Manager, St Chads Community Health Centre, Private Bag X 9950, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.
- FOR ATTENTION NOTE** : Mr S.D.Mdletshe  
Applications must be submitted on the prescribed Application for employment form (Z83) which is obtainable at any Government OR from website [www.kznhealth.gov.za](http://www.kznhealth.gov.za) which must be signed and dated. The

application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copy of ID document, certified copies of highest educational qualifications (not copies of previously certified copies), registration with council. The reference number must be indicated in the column provided on the form Z83 (Part A). Persons with disabilities should feel free to apply for the post. NB: Certified copies should not be older than three months. Failure to comply with the above instructions will disqualify applications. Please note that due to a large of applications received, applications will not be acknowledged. However, every successful applicant will be advised of the outcome of the application in due course. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance(vetting), credit records, citizenship) qualifications of Educational Qualification by SAQA, verification of previous experience from Employers and Verification form Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate form the South African Qualification Authority (SAQA) to their application. Non-RSA Citizens/ Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised are free to apply. Please note that no S&T payments will be considered for payment.

- CLOSING DATE** : 30 November 2020
- POST 26/286** : **ASSISTANT MANAGER NURSING: MONITORING AND EVALUATION**  
**REF NO: NGWE 66/2020**
- SALARY** : R562 800 – R652 437 per annum. 8% Rural Allowance, 13th cheque, Housing Allowance (Employee must meet prescribed requirements) Medical Aid (Optional)
- CENTRE** : Ngwelezana Tertiary Hospital
- REQUIREMENTS** : Diploma / Degree in General Nursing. Registration with the SANC as a Professional Nurse. A minimum of 8 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate or recognizable experience at management quality assurance level. Attach proof of working experience endorsed by Human Resource Department/ Employer. Ability to implement National Core Standards. Knowledge of Batho Pele and Patient Right. Excellent communication skills, human relations and ability to teach and train staff within a team. Ability to work and maintain meaningful relationship within a diverse community. Knowledge of health and public service legislation, regulations and policies. Appropriate understanding of nursing scope of practice and nursing standards. Basic computer literacy to enhance service delivery. Effective communication with patients, supervisors and other health professionals. Ability to work as part of multi-disciplinary team at all levels and work effectively to maintain a high level of service delivery. Knowledge of labour relations and disciplinary procedures. Basic understanding of HR and financial policies and practices. Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision-making and Problem solving.
- DUTIES** : Administer and facilitate the implementation of an integrated monitoring and evaluation framework fully aligned to National, Provincial and Department performance reporting requirements. Participate in peer review based on the agreed upon quality assurance monitoring indicators and tools. Co-ordinate the development of the institutional strategic plans which are aligned to annual performance plan and District Health Plan. Analyze data obtained from sources and other management information systems against indicators with a view to develop reliable performance

profiles for verification and publishing of the prescribed performance and other reports. Co-ordinate planning, monitoring and evaluation unit for the hospital and clinics). Develop budget estimates for the planning, monitoring and Evaluation unit. Ensure implementation of the total quality management framework. Enforce compliance to quality legislative prescripts in all units within the facility jurisdiction. Co-ordinate staff training and initiative for ensuring service excellence. Oversee Quality, Communication Infection Prevention and Control as information management. Ensure good Clinical governance in the hospital and clinics.

**ENQUIRIES  
APPLICATIONS**

: Mrs C.N.N Mkhwanazi Tel No: (035) 901 7257/7105  
 : Human Resource Department Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**FOR ATTENTION  
NOTE**

: Mr M.P Zungu  
 : Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. NB: - Please note that due to a large number of applications received, applications will not be acknowledged, however, successful applicants will be advised of the outcome of their application. Due to financial constraints S&T Claims and Resettlement / Relocation will not be considered. Accommodation will only be allocated when it is available otherwise successful candidates must arrange their private accommodation prior to assumption of duty. No interim accommodation in a form of Bed and Breakfast or Hotel Accommodation.  
 : 27 November 2020 (Late applications will not be accepted)

**CLOSING DATE**

**POST 26/287**

**CHIEF DIAGNOSTIC RADIOGRAPHER REF NO: UNTU10/2020**

**SALARY**

: R466 119 per annum. Benefits: 13th Cheque, Rural Allowance (provided the employee meets the Requirements), Home allowance (Medical Aid Optional) 13th Cheque, plus 12% Rural Allowance

**REQUIREMENTS**

: Senior Certificate/Grade 12, National Diploma /Degree in Radiography. Proof of current registration with HPCSA as a Radiographer (202/21).5 (Five) years appropriate experience after registration with HPCSA.3-5 years supervisory experience. Certificate of service endorsed by HR as proof of experience be attached. Knowledge, Skills and Competencies: Knowledge of radiographic procedures and equipment. Computer skills in basic programs. Knowledge of relevant health and safety acts and policies. Sound planning and organizational skills. Knowledge of radiation control and safety regulations. Sound communication and problem solving skills. Good interpersonal relations and ability to perform well with a team. Ability to perform basic quality assurance tests, procedures, and methods

<b><u>DUTIES</u></b>	:	Provide a high quality radiographic and service according to patient's needs. Give factual information to patients and clients on radiology, whilst ensuring that patient's rights are respected. Promote good health practices and ensure optimal care of patients. Execute all clinical procedures competently to prevent complications. Complete the overall work processes of the component and general administrative duties. Inspect and utilized equipment professionally to ensure that it complies with the safety standards. Promote Batho Pele Principles in the execution of all duties for effective service delivery. Provide comprehensive compassionate PHC service to catchment population. Provide expert advice to health professionals at the Institution to ensure effective and efficient patient management. Participate in the development, implementation, monitoring and evaluation of policies, guidelines and quality control standards for the radiography section. Inspect equipment's regularly and report faults timeously to ensure compliance with health and safety standards. Ensure the effective and efficient utilization of allocated resources, including human resources. Ensure the prevention, control and reporting of patient safety incidents. Provide sound Labour Relations and Performance management (EPMDs) to your staff. Participate in Quality Assurance, Quality improvement programmes and Ideal CHC programs. Provide guidance and supervision to junior staff and students. Participate in continued professional development (CPD) programme. Be prepared to work under pressure.
<b><u>ENQUIRIES</u></b>	:	Dr. A Subrati Tel No: (033)-444 1707 EXT 8138
<b><u>APPLICATIONS</u></b>	:	Should be directed to: Human Resource Manager Untunjambili District Hospital, Private Bag X 216, Kranskop, 3268
<b><u>NOTE</u></b>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. <b>NB:</b> Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview.
<b><u>CLOSING DATE</u></b>	:	30 November 2020
<b><u>POST 26/288</u></b>	:	<b><u>OPERATIONAL MANAGER: GENERAL STREAM (H-WARD GRADE)</u></b> <b><u>REF NO: UNTU 05/2020</u></b>
<b><u>SALARY</u></b>	:	R444 276 - R500 031 per annum. 13 <sup>th</sup> cheque, Home owner allowance (employee must meet prescribed Requirement), Medical Aid (Optional) and 08% Rural Allowance
<b><u>CENTRE</u></b>	:	Untunjambili Hospital

<b><u>REQUIREMENTS</u></b>	:	Senior Certificate/Grade 12, Degree/ Diploma in general nursing and Midwifery. Current Registration with SANC. (2020 Receipt) At least minimum of 7 years appropriate/recognizable experience as a Professional Nurse after registration. Proof of Previous & Current work experience (Certificate of Service (s) endorsed and stamped by HR must be attached. Knowledge of nursing care processes & procedures. Knowledge of nursing statutes and relevant legal framework. Knowledge of Human Resource Policies. Operational Management co-ordination networking liaison skills. Good communication, interpersonal relations, problem solving & conflict management skills. Planning management skills. Planning & organising report writing skills. People management and financial management skills.
<b><u>DUTIES</u></b>	:	Supervise & ensure the provision of an effective and efficient patient care through adequate nursing care. Co-ordinate & monitor the implementation of nursing Care plan evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care & rehabilitation of patients. Maintain Constructive working relationship with nursing & other stakeholders i.e. inter-professional, inter-sectoral and multi-disciplinary team work. Analysis, formulation and implementation of nursing guidelines, practices, standards, Policies and procedures. Manage & monitor proper utilization of human, financial, Physical and material resources. Co-ordination of the provision of effective training and research. Provision of effective support to Nursing Services by assisting with relief Duties of the supervisor and partake in overall unit function i. e. Team Building.
<b><u>ENQUIRIES</u></b>	:	Mr KR Mthimkhulu Tel No: (012) 033 444 EXT 8134
<b><u>APPLICATIONS</u></b>	:	Human Resource Manager Untunjambili District Hospital, Private Bag X 216, Kranskop, 3268
<b><u>NOTE</u></b>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. <b><u>NB:</u></b> Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview.
<b><u>CLOSING DATE</u></b>	:	30 November 2020
<b><u>POST 26/289</u></b>	:	<b><u>OPERATIONAL MANAGER: GENERAL STREAM (NIGHT-DUTY GRADE 1) REF NO: UNTU 09/2020</u></b>
<b><u>SALARY</u></b>	:	R444 276 - R500 031 per annum 13 <sup>th</sup> cheque, Home owner allowance (employee must meet prescribed Requirement), Medical Aid (Optional) and 08% Rural Allowance

**CENTRE  
REQUIREMENTS**

: Untunjambili Hospital (OPD)  
: Senior Certificate/Grade 12, Degree/ Diploma in general nursing and Midwifery. Current Registration with SANC. (2020 Receipt) At least minimum of 7 years appropriate/recognizable experience as a Professional Nurse after registration. Proof of Previous & Current work experience (Certificate of Service (s) endorsed and stamped by HR must be attached. Leadership, Management, planning, policies and procedures governing health care service delivery especially the forensic unit. Knowledge of code of conduct, Labour Relations and related policies. Knowledge of nursing care processes & procedures. Knowledge of nursing statutes and relevant legal framework. Knowledge of Human Resource Policies. Operational Management co-ordination networking liaison skills. Good communication, interpersonal relations, problem solving & conflict management skills. Planning management skills. Planning & organising report writing skills. People management and financial management skills.

**DUTIES**

: Ensure adequate Coverage & Supervision of staff in all units to allow provision of quality patient care in an efficient and effective manner. Facilitate and strengthen Implementation of health service delivery policies, procedures, clinical Guidelines, protocols, plans and strategies aimed at achieving services excellence. Promote implementation of Batho Pele principles, Patient's rights charter and Acceptance professional/clinical-ethical standards within the applicable legal Framework. Participate and ensure implementation of norms and standards, National Health Priorities and quality improvement initiatives including national priority program Plans. Ensure a safe environment for both patients and staff at night. Identify staff and students training needs, ensure that effective development takes place and Monitor performance thereof. Demonstrate effective communication with staff, patients Colleagues, clinicians and other stake holders including report writing and Presentation. Ensure effective and efficient management and utilization of resources including staff, material, financial etc. Exercise control of discipline, grievance and labour relations in terms of laid down policies and procedures. Ensure all night Services are coordinated.

**ENQUIRIES  
APPLICATIONS**

: Mr K. R. Mthimkhulu Tel No: (033) 444 1707 EXT 8134  
: Should be directed to: Human Resource Manager Untunjambili District Hospital, Private Bag X 216, Kranskop, 3268

**NOTE**

: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post

are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview.

- CLOSING DATE** : 30 November 2020
- POST 26/290** : **OPERATIONAL MANAGER NURSING (GENERAL STREAM) REF NO: VRH 13/2020**
- SALARY** : R444 276 per annum plus 12% Rural Allowance, 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Vryheid District Hospital  
Diploma/B degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwifery. Registration certificates with the SANC as Professional Nurse, Midwifery. A minimum of 7 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Proof of current registration with SANC (2020 Receipt). Proof of current/previous work experience endorsed and stamped by the employer(s) must be attached. Recommendation: Registration certificate with SANC in Nursing Administration. Proof of computer literacy. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedure. Knowledge of Nursing Act, Health Act, Occupational Health and Safety Act. Display a concern for patients, promoting and advocating proper treatment. Sound understanding of legislations and related ethical nursing practices within the unit. Report writing skill. Conflict management. Interpersonal and team building skills. Communication skills.
- DUTIES** : To supervise and ensure the provision of effective and efficient patient care through adequate nursing care. Coordinate and monitor the implementation of nursing plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Maintain constructive working relationships with nursing and other stakeholders (e.g.intersectoral and multi-disciplinary team).Participate in the analysis, formulation and implementation of nursing guidelines, practices standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Participate in planning, organising and monitoring of objectives of the unit in line with strategic and operational plan of the institution. Ensure compliance to professionalism and ethical practices. Comply with EPMDS. Deal with grievance and staff discipline in terms of laid down policies and procedures. Ensure compliance to National Core Standards and Infection Prevention and control policies. Formulate quality improvement programmes and projects to improve quality of care. Provide safe therapeutic environment as laid down by the Nursing Act, Occupational Health and Safety Act and all other applicable prescripts. Display a concern for patients promoting advocating and facilitating proper treatment and care in ensuring that the unit adheres to principles of Batho Pele. Manage complaints and patients safety incidents according to departmental policy.
- ENQUIRIES APPLICATIONS** : Mrs. Khumalo NJ Tel No: (034) 9822111 Ext 5916  
: All applications should be posted to: The Human Resource Management, Vryheid District Hospital, Private Bag x 9371, Vryheid, 3100.
- FOR ATTENTION NOTE** : Mr SP Nene  
: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the

website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non –RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The Employment Equity Target is an African Male.

- CLOSING DATE** : 27 November 2020
- POST 26/291** : **OPERATIONAL MANAGER NURSING: GENERAL STREAM (SPECIALISED-SURGERY INPATIENT UNIT) REF NO: OPMAN (GEN NURS) SPEC SURG /2/2020**  
Re-Advertisement: People who applied before need to Re-Apply
- SALARY** : Grade 1: R444 276 per annum plus 13th Cheque, Housing Allowance: employee to meet prescribed requirements and Medical Aid: Options.
- CENTRE** : Inkosi Albert Luthuli Central Hospital
- REQUIREMENTS** : Degree / Diploma in General Nursing (R425 qualification or equivalent). Registration certificate with South African Nursing Council and current registration with SANC as General Nurse. A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General nursing is required. Proof of experience endorsed by your Human Resource Department. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patients' needs, requirements and expectations. Demonstrate ability to provide support and guidance within the unit. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate working knowledge of the hospital information system to enhance quality in the service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.
- DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. .Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined legislative framework and national Core Standards and Office of Health Standard Compliance. Perform duties within the ambits of legal framework as required. Ensure compliance to professional and ethical practice. Work effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Perform duties as delegated by the supervisor and relief duties of the assistant nurse manager's office as required .Ensures implementation of programs relevant to the area of speciality. Serves in quality improvement, IPC and Health and Safety committees.
- ENQUIRIES** : Miss NO Mkhize Tel No: (031) 2401063



- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.
- CLOSING DATE** : 27 November 2020
- POST 26/292** : **PROFESSIONAL NURSE – SPECIALTY REF NO: DANHC 04/2020 (01 POST)**  
Cluster: Maternity  
(Re-Advertisement)
- SALARY** : Grade 1: R383 226 – R444 276 per annum  
Grade 2: R471 333 – R579 696 per annum  
Other benefits: 13<sup>th</sup> Cheque Medical Aid (Optional) Housing Allowance: Prescribed requirements to be met Inhospitable Area Allowance: 8%
- CENTRE** : Dannhauser Community Health Centre
- REQUIREMENTS** : Standard 10 or Grade 12 Proof of current registration with SANC (2020) Diploma/Degree in General Nursing plus Midwifery; Plus One year post-basic Advanced Midwifery qualification accredited with SANC **Grade 1:** Minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nurse At least 10 years of the period referred to the above must be appropriate/recognizable experience in the specific specialty after obtaining the 1 year post-basic qualification in Advanced Midwifery.Registration with South African Nursing Council as the General Nurse and Midwife NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Knowledge, Skills, Training And Competencies Required:-Experience in maternity department Knowledge of nursing care process and procedures and other legal framework Basic knowledge of Public Service Regulations Disciplinary code, Human Resource Policies; hospital generic and specific policies. Leadership, supervisory and good communication skills. Team building and cross cultural awareness Conflict management and negotiation skills.
- DUTIES** : Provision of quality patient care through setting of standards, policies and procedures. To provide nursing care that lead to improved service delivery by upholding Batho Pele principles and Patient's rights. Ensure and advocate for the provision and supervision of patient's needs Improve perinatal mortality and morbidity through implementation of priority programmes; e.g. EMTCT, CARMA, MBFI and ESMOE Provide and manage all resources within the unit cost effectively and ensure optimum service delivery. Provide quality nursing care for patients with obstetric

emergencies Ensure the provision of a safe and therapeutic environment for patients, staff and public through implementation of Infection Control and Prevention, Occupational Health and Safety Act and prevention of medico/legal risks. Create and maintain complete and accurate patient records and registers. Ensure the provision of accurate statistical information for data management. Assist in the Implementation of National Core Standards and IDEAL Clinic Provide adequate and health education, awareness and involved in campaigns. Promote women's, mother and child health. Advocate for the Nursing Profession by promoting Professionalism and Nursing Ethics.

**ENQUIRIES  
APPLICATIONS**

: Mrs M Ntseki Tel No: (034) 621 6119  
: All applications should be forwarded to: The Assistant Director: HRM;  
: KZN: Department of Health; Private Bag X1008; Dannhauser; 3080; OR  
: Hand delivered to: Dannhauser Community Health Centre; No 7 Durnacol  
: Road; Dannhauser; 3080

**FOR ATTENTION  
NOTE**

: Mrs DBP Buthelezi  
: Applications must be submitted on the prescribed application for  
: employment form (z83) which must be originally signed and dated. The  
: application form (Z83) must be accompanied by a detailed Curriculum  
: Vitae, certified copies of Certificates, Identity Document and Driver's  
: License (not copies of previously certified copies). The Reference Number  
: must be indicated in the column (Part A) provided thereof on the Z83 form.  
: NB: Failure to comply with the above instructions will disqualify applicants.  
: Faxed and e-mailed applications will NOT be accepted. Persons with  
: disabilities should feel free to apply for the post. The appointments are  
: subject to positive outcomes obtained from the State Security Agency  
: (SSA) to the following checks security clearance (vetting), criminal  
: clearance, credit records and citizenship, verification of Educational  
: qualifications by SAQA, verification of previous experience from  
: Employers and verification from the Company Intellectual Property  
: Commission (CIPC). Applicants are respectfully informed that, if no  
: notification of appointment is received within 3 months after the closing  
: date, they must accept that their applications were unsuccessful.  
: Applicants in possession of foreign qualification must attach an evaluation  
: certificate from the South African qualifications authority (SAQA) to their  
: applications. Non-RSA Citizens/Permanent Residents/Work Permit  
: holders must submit documentary proof together with their applications.  
: Preference Will Be Given To African Male

**CLOSING DATE**

: 27 November 2020

**POST 26/293**

: **OPHTHALMIC NURSE (GRADE 1) REF NO: UNTU 04/2020**  
: Department: OPD  
: Re-Advertised

**SALARY**

: R383 226.per annum. Other Benefits; Medical Aid (optional). 13th  
: Cheque, Housing Allowance (employee must meet the prescribed  
: requirements) plus 08% rural allowance

**CENTRE  
REQUIREMENTS**

: Untunjambili District Hospital: Kranskop Area  
: Senior certificate STD 10/ (Grade 12), Diploma / Degree in General Nurse  
: and Midwifery. A post basic qualification in Ophthalmic Nursing with 4  
: days Certificate in Primary Eye Care. A proof of Nursing Council (2020  
: receipt). A minimum of 4 years' experience in nursing after registration  
: with SANC as a professional nurse. Proof of current and previous working  
: experience endorsed by Human Resource must be attached  
: Recommendations: Dispensing Licence & valid driver's licence  
: (EB).Knowledge in nursing care process and procedures, nursing statutes  
: and other relevant legal framework. Good communication skills-verbal  
: and written. Co-ordination & liaison skills. Problem solving. Financial and  
: budgetary knowledge pertaining to relevant resources under  
: Management, Insight into the procedures and policies pertaining to the  
: Nursing Care. Leadership, Organizational, decision making and problem  
: solving abilities within the limit of the public sector and institutional

framework, Interpersonal skills including public relations, negotiating conflict handling and counselling skills, Computer skills in basic programmes.

**DUTIES**

: To perform clinical nursing practice in accordance in accordance with the scope of practice and nursing standards for a primary health care sitting. Develop and ensure implementation of nursing care plans. Maintain complete and accurate nursing record according to legal requirements. Diagnosis, treatment, and follow up of the certain specified eye conditions. Diagnosis & referral of other specified eye condition. Visiting pay point for cataract screening. Provisioning of in service training in a Primary Eye Care to a Primary Health Care worker. Provisioning of a preparation of patient for surgical, assisting the surgeon in the operating room and post-operative care. Supervision of cataract case finding, cataract surgery marketing, and rapid assessment of cataract surgical coverage in the community. Supervision of the screening of school children. Prescribing and dispensing of glasses. Supervision of the screening of chronic patients including diabetics. Establishment and maintenance of support groups. Performing fast queue for chronic patients.

**ENQUIRIES  
APPLICATIONS**

: Mr K. R Mthimkhulu Tel No: (033) 444 1707 EXT 8134  
: Applications should be directed to: Human Resource Manager Untunjambili DistrictHospital, Private Bag X 216, Kranskop, 3268.

**NOTE**

: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview.

**CLOSING DATE**

: 30 November 2020

**POST 26/294**

: **PROFESSIONAL NURSE (SPECIALTY) GRADE 1 & 2 REF NO: VRH 14/2020**

**SALARY**

: Grade 1: R383 226 per annum  
Grade 2: R471 333 per annum  
Plus 12% Rural Allowance, 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet prescribed requirements)

**CENTRE  
REQUIREMENTS**

: Vryheid District Hospital (Trauma & Resuscitation)  
: An appropriate B degree/National Diploma in General nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse. Post basic qualification with the duration of at least 1- year qualification in Trauma and Emergency Nursing. Registration certificates with SANC as a General Nurse, Midwifery and Trauma and

Emergency Nursing. Current proof of registration with SANC for 2020. Current proof of registration with SANC (2020 receipt). Proof of current/previous work experience endorsed and stamped by the employer(s) must be attached. **Grade 1:** A minimum of 4 years appropriate / recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate / recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred above must be appropriate / recognizable experience after obtaining the 1- year post-basic qualification in the relevant specialty. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedure. Knowledge of Nursing Act, Health Act, Occupational Health and Safety Act. Display a concern for patients, promoting and advocating proper treatment. Sound understanding of legislations and related ethical nursing practices within the unit. Report writing skill.

**DUTIES**

: Provide comprehensive, quality nursing care to patients/clients in a Critical Care unit in a cost effective, efficient manner. Assist in planning, organising and monitoring of objectives of the specialised unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and organise own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele). Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Ensure compliance with all National, Provincial and professional prescripts in order to render a safe patient service and improve client satisfaction. Participate in the analysis and formulation of nursing policy and procedures. Assist in EPMDS evaluation of staff, within the unit and participate in the monitoring of training and development of staff. Provide direct and indirect supervision of all staff within the unit and give guidance. Order appropriate level of consumables and monitor utilization. Ensure that all equipment in the unit is adequate and is checked and in working order. Provide for a safe, therapeutic and hygienic environment. Working effectively and amicably at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate an understanding of Human Resource and Financial Management policies and procedures. Monitor and evaluate the care and management of all patients and ensure the maintenance of accurate and complete patient records.

**ENQUIRIES  
APPLICATIONS**

: Mrs. Khumalo NJ Tel No: (034) 9822111 Ext 5916  
 : All applications should be posted to: The Human Resource Management, Vryheid District Hospital, Private Bag x 9371, Vryheid, 3100.

**FOR ATTENTION  
NOTE**

: Mr SP Nene  
 : This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is

subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non –RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The Employment Equity Target is an African Male.

<b><u>CLOSING DATE</u></b>	:	27 November 2020
<b><u>POST 26/295</u></b>	:	<b><u>CLINICAL NURSE PRACTITIONER (PHC) GRADE 1 &amp; 2 (X2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R383 226 per annum Grade 2: R471 333 per annum Other Benefits: 13th Cheque, housing allowance (employee must meet prescribed conditions) Medical Aid (optional) and 8% Rural Allowance
<b><u>CENTRE</u></b>	:	St Chads CHC Ref No: STC 10/2020 (X1 Post) Limehill Clinic Ref No: LIME 01/2020 (X1 Post)
<b><u>REQUIREMENTS</u></b>	:	Senior certificate or Grade 12.Degree/Diploma in General Nursing and Midwifery. Current registration certificate with SANC as a Professional Nurse in General Nursing and Midwifery (2020).Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Certificate of Service Endorsed by Human Resource Department. Experience: <b>Grade 1:</b> A minimum of 4 years appropriate/recognisable experience in nursing after registration as a professional nurse with SANC in General Nursing. At least one year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Experience: <b>Grade 2:</b> A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General nursing. At least 10 years must be appropriate/recognisable experience after obtaining the one year Post Basic qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Knowledge, Skills, Training and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound nursing care delivery approaches. Basic financial management skills. Knowledge of human resource management. Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills.
<b><u>DUTIES</u></b>	:	Provision of nursing comprehensive of service according to PHC CORE packages. Provision of holistic health care approach (preventative, promotive, curative and rehabilitative) services. Provision of administration services. Involvement with community stakeholder meetings and various committees. Provision of staff development through EPMDS management, clinical teaching, trainings, workshops and continuous evaluation of employees. Sit in different facility meetings. Responsible for screening, diagnosing and treatment and care of patients at Primary Health Care level. Initiate community projects, involvement in Operation Sukuma Sakhe projects. Ensure safe and clean environment according to IPC standards. Utilize human and other resources efficiently in a cost effective maner. Work as part of multi-disciplinary team to ensure quality nursing care and quality standards (Ideal Clinic Realization, Norms and Standards) are met. Be involved in clinical audits. Ensure Data management. Advocate for nursing ethics and professionalism .Conduct health awareness/campaigns and ensure priority programmes indicators

are achieved. Hours Of Duty: 40 hours per week. Shift work (day and night duty). Shift work may include straight shift and flexi hours and may include re-adjustments as required to provide adequate nursing coverage.

**ENQUIRIES  
APPLICATIONS**

: Ms C.I.Ndlovu Tel No: (036) 6379600  
: All applications should be forwarded to: The Human Resources Manager,  
St Chads Community Health Centre, Private Bag X 9950 Ladysmith 3370,  
OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road,  
Ezakheni 3381.

**FOR ATTENTION  
NOTE**

: Mr S.D.Mdletshe  
: Applications must be submitted on the prescribed Application for  
employment form (Z83) which is obtainable at any Government OR from  
website www.kznhealth.gov.za which must be signed and dated. The  
application form (Z83) must be accompanied by a detailed Curriculum  
Vitae, Certified copy of ID document, certified copies of highest  
educational qualifications (not copies of previously certified copies),  
registration with council. The reference number must be indicated in the  
column provided on the form Z83 (Part A). Persons with disabilities should  
feel free to apply for the post. NB: Certified copies should not be older  
than three months. Failure to comply with the above instructions will  
disqualify applications. Please note that due to a large of applications  
received, applications will not be acknowledged. However, every  
successful applicant will be advised of the outcome of the application in  
due course. The appointment is subject to positive outcome obtained from  
the State Security Agency (SSA) to the following checks (security  
clearance(vetting), credit records, citizenship) qualifications of Educational  
Qualification by SAQA, verification of previous experience from  
Employers and Verification form Company Intellectual Property  
Commission (CIPC). Applicants are respectfully informed that, if no  
notification of appointment is received within 3 months after closing date,  
they must accept that their applications were unsuccessful. Applicants in  
possession of a foreign qualification must attach an evaluation certificate  
form the South African Qualification Authority(SAQA) to their application.  
Non-RSA Citizens/ Permanent Residents/ Work Permit holders must  
submit documentary proof together with their applications. All employees  
in the Public Service that are presently on the same salary level but on a  
notch/package above that of the advertised are free to apply. Please note  
that no S&T payments will be considered for payment to candidates that  
are invited for interview.

**CLOSING DATE**

: 30 November 2020

**POST 26/296**

: **PROFESSIONAL NURSE - SPECIALTY (MATERNITY) REF NO: EGUM  
13/2020 (X2 POSTS)**

**SALARY**

: Grade 1: R383 226 - R444 276 per annum  
Grade 2: R471 333 - R579 696 per annum  
Plus 13th cheque/service bonus plus Rural allowance 8% plus Home  
owners allowances: Employee must meet prescribed requirements plus  
Medical Aid (Optional)

**CENTRE  
REQUIREMENTS**

: E G & Usher Memorial Hospital – Gateway Clinic  
: Grade 12 Certificate or equivalent. Degree/Diploma in General Nursing  
and Midwifery or equivalent qualification that allows registration with  
SANC as a Professional Nurse, 1 (One) year post basic qualification in  
Advanced Midwifery and Neonatal Nursing Science accredited by SANC.  
Certificate of Registration. Proof of current registration with South African  
Nursing Council as a General Nurse, and Advanced Midwife (SANC  
Receipt for 2020). Proof of current and previous experience endorsed and  
stamped by Human Resource (Service Certificate) must be attached.  
**Grade 1:** A minimum of 4 years appropriate / recognizable experience in  
nursing after registration as Professional Nurse with SANC in General  
Nursing with Post Basic Qualification in Advanced Midwifery and Neonatal  
Nursing Science. **Grade 2:** A Minimum of 14 years appropriate /  
recognizable experience in nursing after registration as a Professional

Nurse in General Nursing of which at least (10) years of the period must be appropriate / recognized experience in the specific speciality after obtaining one year Post Basic Qualification in Advanced Midwifery and Neonatal Nursing Science. Knowledge, Skills, Training And Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as , Nursing Act, Health Act, Occupational Health and Safety Act. Patient's Rights Charter, Batho-Pele Principles. Public service regulations, Labour Relations Act, Disciplinary Code and Procedure, Communications skills, report writing skills, computer literacy, facilitation skills, networking skills, problem solving skills, planning/organizing and ability to function as part of the team.

**DUTIES**

: Provision of optimal, holistic specialized nursing care in Maternity with set standards and within a professional/legal framework. Implement standards, practices, criteria and indicators for improving quality nursing care. Maintain a constructive working relationship with nursing and other stake holders. Utilize human, material and physical resources efficiently and effectively. Implement National Core Standards guidelines and standard operational plans. Implement strategies and standard operational plans for Infection Prevention and Control. Monitor and report Patient safety incidents. e.g. needle stick injuries. Patient complaints etc. Assist in planning and co-ordination of training and promote learning opportunities for all nursing categories i.e. on the job training. Ensure and monitor the availability, adequately and optimum utilization of all resources. Assist in orientation, induction and mentoring of all nursing staff and orientation of other staff. Provide effective management and professional leadership by ensuring that the unit is organized to provide quality nursing care. Coach and appraise staff at all levels and be able to solve problems.

**ENQUIRIES  
APPLICATIONS**

: Mr. MJ Mbali Tel No: (039) 797 8100  
 : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

**FOR ATTENTION  
NOTE**

: Human Resource Department  
 : The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months. Curriculum Vitae. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 05/2017.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome

of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, no S&T will be paid to candidates when attending the interviews.

- CLOSING DATE** : 27 November 2020 @ 16H00 afternoon
- POST 26/297** : **PROFESSIONAL NURSE - SPECIALTY (PAEDIATRIC) REF NO: EGUM 14/2020 (X1 POST)**
- SALARY** : Grade 1: R383 226 - R444 276 per annum  
Grade 2: R471 333 - R579 696 per annum  
Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
- CENTRE REQUIREMENTS** : E G & Usher Memorial Hospital – Gateway Clinic  
Grade 12 Certificate or equivalent. Diploma in General Nursing and Midwifery. One (1) year post basic qualification in Child Nursing Science accredited by SANC. Proof of current registration with South African Nursing Council as a General Nurse, and Advanced Midwife (SANC Receipt for 2020). Proof of current and previous experience endorsed and stamped by Human Resource (Service Certificate) must be attached. **Grade 1:** A minimum of 4 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. **Grade 2:** A Minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse in General Nursing. At least (10) years of the period must be appropriate / recognized experience in the specific speciality after obtaining one year Post Basic Qualification in Paediatrics. Knowledge, Skills, Training and Competencies Required: Sound knowledge of Child Care Act. Sound knowledge Nursing Care. Sound knowledge of nursing care delivery approaches. Formulation of mission and objectives of the unit. A sound knowledge of the Provincial Health Act of 2000, the Nursing Act, Occupational Health and Safety Act of 1995.
- DUTIES** : Provide and manage all resources within the unit cost effectively and ensure optimal service delivery. Participate in the analysis, Formulation and monitoring of objective policies and procedures including quality improvement programs. Participate in staff development using EPMDS system and other work related programs and training. Maintain professional growth, ethical standards through the code of conduct for Public Service and Professional body. Provide direct and indirect supervision of all nursing and to give guidance. Assist in orientation, induction and monitoring of all nursing staff. Demonstrate effective communication within patients, supervisors, multi-disciplinary team and other clinicians, including report writing when required and patient's records. Provide comprehensive holistic specialized quality nursing care to patients as a member of the multidisciplinary team according to the identified needs within the professional legal framework. Provide support to nursing service by assistant with relief duties of the supervisors acting as junior shift leader on both day and night duty as required. Promote quality specialized nursing care as directed by scope of practice standards determined by the relevant specialty. Encourage and support child survival programs e.g. IMCI, PMTCT, EPI, KMC. Assist Operational Manager by participating in NCS Programs.
- ENQUIRIES APPLICATIONS** : Mr. MJ Mbalu Tel No: (039) 797 8100  
Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If



you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

**FOR ATTENTION  
NOTE**

: Human Resource Department  
: The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months. Curriculum Vitae. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 05/2017.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, no S&T will be paid to candidates when attending the interviews

**CLOSING DATE**

: 27 November 2020 @ 16H00 afternoon

**POST 26/298**

: **CLINICAL NURSE PRACTITIONER (PHC) GRADE 1 & 2 REF NO: ROC 02/2020 (X1 POST)**  
Re-Advertisement

**SALARY**

: Grade 1: R383 226 per annum  
Grade 2: R471 333 per annum  
Other Benefits: 13th Cheque, housing allowance (employee must meet prescribed conditions) Medical Aid (optional) and 8% Rural Allowance

**CENTRE  
REQUIREMENTS**

: Gcinalishona Clinic  
: Senior certificate or Grade 12.Degree/Diploma in General Nursing and Midwifery. Current registration certificate with SANC as a Professional Nurse in General Nursing and Midwifery (2020).Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Certificate of Service Endorsed by Human Resource Department. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as a professional nurse with SANC in General Nursing. At least one year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment ,Diagnostic Treatment and Care. Experience: **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General nursing. At least 10 years must be appropriate/recognisable experience after obtaining the one year Post Basic qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Knowledge, Skills, Training and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of

legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound nursing care delivery approaches. Basic financial management skills. Knowledge of human resource management. Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills.

**DUTIES**

: Provision of nursing comprehensive of service according to PHC CORE packages. Provision of holistic health care approach (preventative, promotive, curative and rehabilitative) services. Provision of administration services. Involvement with community stakeholder meetings and various committees. Provision of staff development through EPMDS management, clinical teaching, trainings, workshops and continuous evaluation of employees. Sit in different facility meetings. Responsible for screening, diagnosing and treatment and care of patients at Primary Health Care level. Initiate community projects, involvement in Operation Sukuma Sakhe projects. Ensure safe and clean environment according to IPC standards. Utilize human and other resources efficiently in a cost effective maner. Work as part of multi-disciplinary team to ensure quality nursing care and quality standards (Ideal Clinic Realization, Norms and Standards) are met. Be involved in clinical audits. Ensure Data management. Advocate for nursing ethics and professionalism. Conduct health awareness/campaigns and ensure priority programmes indicators are achieved. Hours Of Duty: 40 hours per week. Shift work (day and night duty).Shift work may include straight shift and flexi hours and may include re-adjustments as required to provide adequate nursing coverage

**ENQUIRIES  
APPLICATIONS**

: Ms C.I.Ndlovu Tel No: (036) 6379600  
: All applications should be forwarded to: The Human Resources Manager, St Chads Community Health Centre, Private Bag X 9950 Ladysmith 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

**FOR ATTENTION  
NOTE**

: Mr S.D.Mdletshe  
: Applications must be submitted on the prescribed Application for employment form (Z83) which is obtainable at any Government OR from website [www.kznhealth.gov.za](http://www.kznhealth.gov.za) which must be signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copy of ID document, certified copies of highest educational qualifications (not copies of previously certified copies), registration with council. The reference number must be indicated in the column provided on the form Z83 (Part A).Persons with disabilities should feel free to apply for the post. NB: Certified copies should not be older than three months. Failure to comply with the above instructions will disqualify applications. Please note that due to a large of applications received, applications will not be acknowledged. However, every successful applicant will be advised of the outcome of the application in due course. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance(vetting),credit records, citizenship) qualifications of Educational Qualification by SAQA, verification of previous experience from Employers and Verification form Company Intellectual Property Commission (CIPC).Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate form the South African Qualification Authority (SAQA) to their application. Non-RSA Citizens/ Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised are free to apply. Please note that no S&T payments will be considered for payment to candidates that are invited for interview.

**CLOSING DATE**

: 30 November 2020

<b><u>POST 26/299</u></b>	:	<b><u>PROFESSIONAL NURSE (SPECIALTY) – THEATRE REF NO: UMP 15/2019 (X2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R383 226 - R444 276 per annum Grade 2: R471 333 - R579 696 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	Umphumulo Hospital Diploma / Degree in General Nursing and Midwifery. Registration with the S.A.N.C. as a Professional Nurse and midwife. A post basic nursing qualification in Operating Theatre Technique, accredited with the South African Nursing Council. Current (2020) council receipt. <b>Grade 1:</b> A minimum of four (4) years appropriate / recognizable experience as a Professional Nurse. <b>Grade 2:</b> A minimum of fourteen (14) years appropriate / recognizable experience as a Professional Nurse of which at least ten (10) years must be appropriate / recognizable experience in theatre after obtaining the post basic qualification of Operating Theatre Technique, Proof of current and previous experience endorsed by the HR department. Understanding of nursing legislation and related legal and ethical nursing practices. Ability to perform clinical nursing practice in accordance with the scope of practice and nursing standards. Good communication and interpersonal skills. Decision making and problem solving skills. Knowledge of Code of Conduct and Labour Relations and related policies. Ability to formulate patient related policies Basic understanding of HR and Financial policies and procedures. Basic computer literacy.
<b><u>DUTIES</u></b>	:	Render an optimal holistic specialized nursing care provided within the set standards and professional /legal framework as a member of the multidisciplinary team. Knowledge and implementation of Nursing Core Standards. Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, National Core Standards and all other applicable prescripts. Effective, efficient utilization and management of all resources. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Evaluate patient care programmes from time to time and make proposals for improvement. Manage and the proper handling of instruments. Work collaboratively with surgeons, anesthetists to meet the needs of the patients during theatre procedures and ensure responsibility for patient's care. Develop competencies in pre-operative care, reception area, scrubbing, circulating, recovery room and post-operative care. Ensure safe environment to achieve desired outcomes of surgical interventions. Participate in the formulation, analysis, implementation and monitoring of unit objectives, nursing standards, policies and standard operating procedures. Participate in after- hours theatre calls. Assist and supervise in CSSD. Ensure that equipment and machinery is available and functional at all times. Monitor the blood fridge and ensure the availability of emergency blood. Report and record patient safety incidences, challenges and deficiencies within the unit. Attend meetings, workshops and training programmes as assigned by the supervisor.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mrs. J. M. Ndlovu Tel No: (032) 4814199 Please forward application quoting the reference number to The Human Resource Department, Umphumulo Hospital, Private Bag X9219, Maphumulo 4470 or hand delivered to Umphumulo Hospital, Human Resource Department.
<b><u>FOR ATTENTION NOTE</u></b>	:	Mr S. M. Naidoo Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates – not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign

qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

- CLOSING DATE** : 27 November 2020
- POST 26/300** : **CLINICAL NURSE PRACTITIONER (GATE CLINIC) REF NO: EMS/32/2020**
- SALARY** : R383 226 – R444 276 per annum, Plus 13th Cheque, Plus Rural allowance (8%). Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional)
- CENTRE** : Emmaus Hospital
- REQUIREMENTS** : Grade 12/ Standard 10 Basic R425 Qualification (i.e. Diploma/Degree ) in General Nursing with Midwifery registration certificate with SANC as a Professional Nurse in General Nursing and Midwifery. Post Basic Diploma in Clinical Nurse SANC as a General and Primary Health Care SANC receipt (2020) Experience: Grade 1 Minimum of four years (4) years appropriate recognizable in nursing after registration as professional nurse with the SANC in General nursing plus Clinical Nursing Science. Grade 2 a minimum of fourteen (14) years recognizable nursing experience as a General Nurse of which at least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post –basic qualification in the relevant specialty. NB: Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management. Knowledge & Skills: Relevant legal framework such as Nursing Acts, Mental Acts, OH&S Acts, Batho Pele and Patients' Right Charter ,Labour Relations Act , Grievance procedure ect. Leadership ,organizational decision making and problem solving ,conflict Handling and counselling, Demonstrate understanding of legislation, related legal and ethical nursing practice with a PHC environment Work as a part a multi-disciplinary team to achieve vision of GATE CLINIC Report writing and time management Ability to provide mentoring and coaching to her/his supervisees Good communication and interpersonal skills Ability to work under pressure Knowledge of National Core Standard, six key priorities and seven domains NIMART training will be advantage.
- DUTIES** : Provide quality comprehensive Primary Health Care promoting preventative, curative and rehabilitative service for the client and community Always promoting scientific quality nursing care by function as a therapeutic team Coordinating between Hospital and community and preventing medico-legal hazards Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account Ensure Batho Pele Principles are implemented Responsible for screening, diagnosis and management of patients at PHC Level. Actively participate in Outreach Campaigns Implement infection prevent and control policies and guidelines Ensure efficient and economical utilization of all resources To promote youth friendly service Effective data management Ensuring 90/909/90 strategy is implemented.

**ENQUIRES APPLICATIONS** : Ms D.Z Hlongwane Tel No: (036) 488 1570 EXT: 8312  
 : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry (Ms. A.N Ngubane) Emmaus Hospital.

**FOR ATTENTION NOTE** : Human Resource Manager  
 : Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive detailed CV and certified copies of qualification certificates, service certificate including ID and (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No Subsistence and Travelling Allowance Will Be Paid for Interview Attendance.

**CLOSING DATE** : 27 November 2020

**POST 26/301** : **PROFESSIONAL NURSE-SPECIALTY STREAM-THEATRE REF NO: MURCH 03/20120 (X1 POST)**

**SALARY** : Grade 1: R383 226 per annum  
 Grade 2: R471 333 per annum  
 Other Benefits 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

**CENTRE REQUIREMENTS** : Murchison Hospital  
 : Senior Certificate, Degree/Diploma in General nursing and Midwifery plus 1 year post basic qualification in Operating Theatre Technique, Current Registration with SANC as General Nurse and Operating Theatre. Current SANC receipt, previous work experience / Certificate of service endorsed by your Human Resource Department (to be attached to application)  
 Professional Nurse **Grade 1:** Experience: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional with SANC in general nursing and Operating Theatre Technique  
 Professional Nurse **Grade 2:** Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing and Operating Theatre Technique, of which at least 10 years must be appropriate / recognizable experience, after obtaining the one year post basic qualification in the relevant speciality. Knowledge, Skills And Competencies Knowledge of nursing care and processes and procedures Knowledge of Public service regulations Disciplinary code, human resource policies, hospital generic and specific policies Leadership, supervisory and good communication skills Team building and cross cultural awareness Knowledge of SANC rules and regulations Knowledge of Batho Pele Principles and patients' rights charter

**DUTIES** : Must be able to handle operating and emergencies and high risk conditions To execute duties and functions with proficiency within prescript of applicable legislation Provision of quality patient care through setting of standards, policies and procedures To participate in quality improvement programmes and clinical audits Uphold Batho Pele and patients' rights principles Provide a safe, therapeutic environment as laid down by the Nursing act Maintain accurate and complete patient records according to legal requirements Exercise control over discipline, grievance and labour relations issues Manage and supervise effective utilization of all resources e.g. Human, Financial, material etc.

**ENQUIRIES  
APPLICATIONS**

Implementation and management of infection control and prevention protocols Assist with performance reviews i.e. EPMDs as well as student progress reports Maintain a plan to improve the quality of Nursing and health care in operating theatre Formulation of theatre policies to ensure good practice Ensuring the availability of the necessary basic equipment  
Mrs CN Mkhwanazi Tel No: (039) 6877311 ext 127

**NOTE**

All Applications Should Be Forwarded To: Chief Executive Officer P/Bag X701 Portshepstone 4240 or Hand Delivered To: Human Resources Department Murchison Hospital

The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months Curriculum Vitae and Identity document Faxed applications will not be accepted The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/03/2020 NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC) Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution) If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.

**CLOSING DATE**

27 November 2020

**POST 26/302**

**PROFESSIONAL NURSE-SPECIALTY STREAM-EMERGENCY AND TRAUMA/ORTHOPAEDIC REF NO: MURCH 04/2020 (X1 POST)**

**SALARY**

Grade 1: R383 226 per annum  
Grade 2: R471 333 per annum  
Other Benefits 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

**CENTRE  
REQUIREMENTS**

Murchison Hospital  
Senior Certificate, Degree/Diploma in General nursing and Midwifery plus 1 year post basic qualification in Emergency and Trauma / Orthopaedic, Current Registration with SANC as General Nurse and Emergency and Trauma / Orthopaedic .Current SANC receipt, previous work experience / Certificate of service endorsed by your Human Resource Department (to be attached to application) Professional Nurse **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in general nursing and Emergency and Trauma / Orthopaedic Professional Nurse **Grade 2:** Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing and Emergency and Trauma/Orthopaedic, of which at least 10 years must be appropriate/recognizable experience, after obtaining the one year post basic qualification in the relevant speciality. Knowledge, Skills And Competencies Knowledge of nursing care and processes and procedures Knowledge of Public service regulations Disciplinary code, human

resource policies, hospital generic and specific policies Leadership, supervisory and good communication skills Team building and cross cultural awareness Knowledge of SANC rules and regulations Knowledge of Batho Pele Principles and patients' rights charter.

**DUTIES** : Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework Effective utilization of resources: Human, material and financial resources Assist in orientation, induction and mentoring of all nursing staff and orientation of other staff Assist in the planning coordination of training and promote learning opportunities for all nursing categories i.e. on the job training. Complete patient related data and partake in research. Assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift Partake in overall specialized unit function, i.e. team building Maintain professional growth / ethical standards and self-development

**ENQUIRIES** : Mrs. C Mkhwanazi Tel No: (039) 6877311 ext. 127

**APPLICATIONS** : All Applications Should Be Forwarded To: Chief Executive Officer P/Bag X701 Portshepstone 4240 Or Hand Delivered To: Human Resources Department Murchison Hospital

**NOTE** : The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months Curriculum Vitae and Identity document Faxed applications will not be accepted The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/14/2019 NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC) Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution) If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.

**CLOSING DATE** : 27 November 2020

**POST 26/303** : **PROFESSIONAL NURSE-SPECIALTY STREAM-OPHTHALMOLOGY**  
**REF NO: MURCH 05/2020 (X1 POST)**

**SALARY** : Grade A: R383 226 per annum  
Grade B: R471 333 per annum  
Other Benefits: 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

**CENTRE** : Murchison Hospital  
**REQUIREMENTS** : Senior Certificate, Degree/Diploma in General nursing and Midwifery plus 1 year post basic qualification in Ophthalmology, Current Registration with SANC as General Nurse and Ophthalmology. Current SANC receipt, previous work experience/Certificate of service endorsed by your Human Resource Department (to be attached to application) Knowledge, Skills Professional Nurse **Grade 1**: Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as

Professional with SANC in general nursing and Ophthalmology Professional Nurse **Grade 2:** Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing and Ophthalmology, of which at least 10 years must be appropriate / recognizable experience, after obtaining the one year post basic qualification in the relevant speciality. And Competencies: Knowledge of nursing care and processes and procedures Knowledge of Public service regulations Disciplinary code, human resource policies, hospital generic and specific policies Leadership, supervisory and good communication skills Team building and cross cultural awareness Knowledge of SANC rules and regulations Knowledge of Batho Pele Principles and patients' rights charter

**DUTIES** : Provide optimal, holistically specialized care with standards and within a professional/legal framework. Utilize human, material resources and physical resources efficiently and effectively. Participate in training and research. Maintain professional growth/ethical standard and self-development. Provide support to nursing service. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by hospital. Partake in overall specialized unit function, i.e. team building

**ENQUIRIES** : Mrs CN Mkhwanazi Tel No: (039) 6877311 ext. 127  
**APPLICATIONS** : All Applications Should Be Forwarded To: Chief Executive Officer P/Bag X701 Portshepstone 4240 Or Hand Delivered To: Human Resources Department Murchison Hospital

**NOTE** : The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months Curriculum Vitae and Identity document Faxed applications will not be accepted The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/05/2020 NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC) Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course.(This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution) If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.

**CLOSING DATE** : 27 November 2020

**POST 26/304** : **CLINICAL NURSE PRACTITIONER GR 1 OR 2 REF NO: JOZ CLI 05/2020 (X1 POST)**

**SALARY** : Grade 1: R383 226.per annum (OSD)  
Grade 2: R471 333.per annum (OSD)  
Other Benefits: 13TH Cheque, 12 % rural allowance, Medical aid (optional), Housing Allowance (employee to meet prescribed requirements)

**CENTRE** : Othobothini Community Health Centre (Jozini Clinic)



<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / STD 10/ Grade12. Basic R425 qualification (Diploma/ Degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse and Midwife. 1 year post basic qualification in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care accredited with SANC Proof of current registration with SANC (2020). Proof of current and previous experience endorsed and stamped by HR (Certificate of Service). <b>Grade 1:</b> A minimum of 4 years appropriate / recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing and Midwifery. <b>Grade 2:</b> A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/ recognizable experience after obtaining a 1 year post basic qualification in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care accredited with SANC. Knowledge, Skills, Attributes and Abilities: Knowledge of Nursing care and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework. Knowledge of Quality Assurance programmes, Batho- Pele principles and Patient Rights Charter Human Resource Management and basic financial management skills .Leadership, Supervisory and reporting writing skills. Good communication, Counsel, Interpersonal relations, Conflict Management, Decision making and Problem solving skills.
<b><u>DUTIES</u></b>	:	Promote preventive and promotive health for clients through outreaches and OSS. Ensure efficient and effective utilization and control of surgical sundries, pharmaceuticals, equipment and miscellaneous stock. Assist in compiling and updating of procedural guidelines. Identify problems and areas of improvement and communicate with the Operational Manager. Deal with grievances and Labour Relations issues in terms of laid down procedures/ policies. Provide direct and indirect supervision of junior staff and give guidance for quality patient care. Implement infection control standards and practices to improve quality of health care. Initiate treatment and ensure evaluation of patients' clinical conditions. Participate in Health Promotion activities in the mobile points and in the community. Assess in-service training needs, plan and implement training. Participate in data management processes. Participate in attainment of National Core Standards, realization of Ideal Clinic (ICRM), PSI and surveys on PEC and waiting times.
<b><u>ENQUIRIES</u></b>	:	Mrs. B.S.V Ndlovu Tel No: (035) 572 1162 or 061 669 6797
<b><u>APPLICATIONS</u></b>	:	Please forward applications quoting reference number to: The Human Resources Manager, Othobothini CHC, Private Bag X 012, Jozini, 3969 OR hand deliver to Othobothini CHC HR Department.
<b><u>NOTE</u></b>	:	Applications must be submitted on the Application for Employment Form (Z83), which is obtainable at any Government Department or from website- <a href="http://www.kzhealth.gov.za">www.kzhealth.gov.za</a> . Certified copies of ID, Std 10 certificate, educational qualifications, where experience is required a confirmation letter of relevant experience from the employer on an official letterhead (not certificate of service) must be submitted together with your CV. People with disabilities should feel free to apply. Applicants in possession of foreign qualifications must attach an evaluation/ verification certificate from the South African Qualifications Authority (SAQA). Reference numbers must be indicated on the space provided. Please note that appointment will be subject to positive outcome obtained from NIA on the following checks: security clearance, credit record, qualifications, citizenship, and previous experience verification. Should you not hear from us three months after the closing date, please accept that your application was not successful.
<b><u>CLOSING DATE</u></b>	:	11 December 2020
<b><u>POST 26/305</u></b>	:	<b><u>CLINICAL NURSE PRACTITIONER – ARV &amp; TB REF NO: UMP 16/2020</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R383 226 – R444 276 per annum Grade 2: R471 333 – R579 696 per annum

**CENTRE  
REQUIREMENTS**

: Umphumulo Hospital  
:  
: Diploma / Degree in General Nursing and Midwifery. Registration with the S.A.N.C. as a Professional Nurse and midwife. A post basic nursing qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC), with a duration of at least one year accredited with the South African Nursing Council. Current (2020) council receipt **Grade 1:** A minimum of four (4) years appropriate/recognizable experience as a Professional Nurse. **Grade 2:** A minimum of fourteen (14) years appropriate/recognizable experience as a Professional Nurse of which at least ten (10) years must be appropriate/recognizable experience in primary health care after obtaining the post basic qualification of Clinical Nursing Science, Health Assessment, Treatment and Care (PHC), Proof of current and previous experience endorsed by the HR department. Understanding of nursing legislation and related legal and ethical nursing practices. Ability to perform clinical nursing practice in accordance with the scope of practice and nursing standards. Good communication and interpersonal skills. Decision making and problem solving skills. Knowledge of Code of Conduct and Labour Relations and related policies. Ability to formulate patient related policies Basic understanding of HR and Financial policies and procedures. Basic computer literacy

**DUTIES**

: Provide quality comprehensive primary health care by promoting preventative, curative and rehabilitative services for the clients and community. Provide holistic nursing care. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the clinic adheres to the principles of Batho Pele. Maintain accreditation standards by ensuring compliance with National Norms and Standards (NCS) Monitor indicators which measure health practices in the facility. Ensure compliance with Infection Prevention and Control as well as Occupational Health and Safety policies. Provide expert advice & counselling to clients Offer HCT to all clients who visit the clinic. Perform diagnostic procedures eg. Pap smears, blood collection etc. Monitor clients on the ART wellness programmes Initiation of ART to clients who meet the eligibility criteria. Provide health education and in-service education. Liaise and refer clients to relevant stakeholders for effective management of ART programme. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Assist unit manager with overall management and necessary support for effective functioning. Maintain clinical competence by ensuring that scientific principles of nursing are implemented. Maintain accurate and complete patient records. Ensure proper utilization of resources and exercise care over government property

**ENQUIRIES  
APPLICATIONS**

: J. M. Ndlovu Tel No: (032) 4814199  
:  
: Please forward application quoting the reference number to The Human Resource Department, Umphumulo Hospital, Private Bag X9219, Maphumulo 4470 or hand delivered to Umphumulo Hospital, Human Resource Department.

**FOR ATTENTION  
NOTE**

: Mr S. M. Naidoo  
:  
: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za) must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates – not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to

positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

- CLOSING DATE** : 27 November 2020
- POST 26/306** : **CLINICAL NURSE PRACTITIONER REF NO: CJMH08/2020**
- SALARY** : R383 226 - R444 276.per annum Other Benefits: 13th Cheque, plus 12% rural allowance is compulsory.
- CENTRE** : Hlathi Dam (x1 Post)  
Ntinini (X2 Posts)  
Zamimpilo (X1 Clinics)
- REQUIREMENTS** : Matric or senior certificate. Diploma/Degree in General nursing and midwifery One year post basic qualification in Primary Health Care. A minimum of 4 years appropriate/recognizable experience after registration as a professional nurse. Proof of current registration with South African Nursing Council as General Nurse. Midwifery and Primary Health Care Nurse. Current S.A N.C Receipt 2020. Proof of current and previous experience endorsed and stamped by Human Resource (service certificate) must be attached. Knowledge, Skills and Competencies Required Knowledge of all applicable legislation, and guidelines, including Scientific Nursing and nursing principles. Good Communication, counselling, conflict management, decision making and problem solving skills. Good interpersonal and listening skills Co-ordination and planning skills. Ability to relieve in the service areas. Team building and supervisory skills.
- DUTIES** : Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Assist the unit manager with overall management and necessary support for effective functioning of the clinic. Promote preventive health for clients and community in the clinic. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Work as part of the multidisciplinary team to ensure good Nursing Care in the clinic. Maintain clinical competence by ensuring that scientific principles of nursing care are implemented in a clinic. Must be able to handle obstetric emergencies and high risk conditions. Supervision of patients and provision of basic patients' needs e.g. oxygen, nutrition, elimination fluids and electrolyte balance, safe and therapeutic environment in the clinic using EDL guidelines. Provide direct and indirect supervision of all nursing staff and to give guidance. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of self-care. Ensure clinical intervention to client including administering of prescribed medication and ongoing observation of patients in the clinic. Provide nursing care that lead to improved service delivery by upholding Batho Pele Principles and Patients' Rights Charter. Ensure compliance with and implementation of National Core Standards; deal Clinic Realization and Maintenance, CCMDD, etc.
- ENQUIRIES** : Mrs P. N. Kunene Tel No: (034) 271 64
- APPLICATIONS** : All application should be forwarded to: Human Resource Office 92 Hlubi Street C. J. M. Hospital Nqutu, 3135 Private Bag X5503 Nqutu 3135.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Applications should be submitted on form Z83 from any Public Service Department Human Resource Department OR from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID. Matric, highest educational qualifications and SANC receipts – not copies of certified Copies. Current

registration with SANC 2020. Updated Curriculum Vitae. Certified copy of certificates and service endorsed by Human Resource. The reference number must be indicated in the column provided on form Z83 e.g. CJM 02/2020. (NB). Faxed documents will not be accepted. NB Failure to comply with the above instructions with the above instructions will result in disqualification. Please note that if you are not contacted within three months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPS (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews.

**CLOSING DATE** : 27 November 2020

**POST 26/307** : **ASSISTANT DIRECTOR: SYSTEMS REF NO: DANCHC 14/2020 (X1 POST)**

**SALARY** : R376 596 - R454 920 per annum. Other Benefits: 13th Cheque/Service Bonus Medical Aid: Optional Homeowners Allowance: Employee Must Meet Prescribed Requirements.

**CENTRE** : Dannhauser CHC

**REQUIREMENTS** : Standard 10 or Grade 12 An appropriate Bachelor's Degree or National Diploma in Public Management/Public Administration/Public Health Management/Human Resources Management/Management/ Health Service Administration or equivalent; PLUS Three (3) years supervisory experience in the systems management environment. A valid driver's license (Code 08 or 10) NB: Applicants are required to submit proof of current and previous work experience endorsed and stamped by Human Resource (Certificate of service and service record) must be attached. Knowledge, Skills, Training and Competencies Required: Knowledge of legislative prescripts governing the Public Service. Knowledge of and experience in General Administration, Patient Administration and Information Systems. Knowledge of relevant acts and regulations inclusive of Patient Fees Manual Understanding of Information Technology systems Knowledge of Health and Safety and Quality Assurance Management. Ability to develop policies and understand HR matters, including compilation of management reports. Sound leadership qualities and ability to perform independently and under pressure. Sound management, negotiation, inter-personal, decision-making and problem-solving skills. Good planning, organising, interpersonal relationship, listening and co-ordination skills. Capacity to build and maintain relationship, team building and supervisory skills. Concern for excellence and organising activities and projects for components. Knowledge of project management and good verbal and written communication skills. Knowledge of EPMDS and relevant policies and procedures; and Computer Literate in Microsoft Word, Excel, PowerPoint and Outlook.

**DUTIES** : Manage the day- to- day functioning of the Systems Component in the institution to ensure that high quality services are being provided. Monitor the provisioning of all systems services facilitated by contractors in order to ensure contract adherence and highest level of quality. Manage the following services to ensure optimal usage and cost effectiveness in the entire institution: Cleaning Services Telecommunication Services Registry and Reprographic Services Maintenance Services Information Systems and Technology Services Gardening Services Patient Administration Services Mortuary Services Housekeeping Services Security Services Laundry Services Transport Services Occupational Safety Waste Management Services Systems Contracts Management Ensure that all institutional information systems are maintained to provide reliable, valid and timeous processing of information. Implement and monitor effective systems policies, protocols and practices within the day-to-day operational areas. Oversee risk management system at the institution to

ensure that an effective, up-to-date disaster and major incident management plans are maintained. Render expert advice to management on matters relating to systems administration to ensure compliance with all statutory regulations. Provide technical advice to the management team in respect of operations and ensure that standby and emergency facilities are properly maintained. Contribute as a member of a multi-disciplinary management team towards the effective and efficient management of the institution, and Ensure that staff has work plans and EPMDS tallying with the goals of the component and the institution.

**ENQUIRIES  
APPLICATIONS**

: Dr FP Mtshali: Tel No: (034) 621 6105  
 : All applications should be forwarded to: The Assistant Director: HRM;  
 KZN: Department of Health; Private Bag X1008; Dannhauser; 3080; OR  
 Hand delivered to: Dannhauser Community Health Centre; No 7 Durnacol  
 Road; Dannhauser; 3080.

**FOR ATTENTION  
NOTE**

: Mrs DBP Buthelezi  
 : Applications must be submitted on the prescribed application for  
 employment form (z83) which must be originally signed and dated. The  
 application form (Z83) must be accompanied by a detailed Curriculum  
 Vitae, certified copies of Certificates, Identity Document and Driver's  
 Licence (not copies of previously certified copies). The Reference Number  
 must be indicated in the column (Part A) provided thereof on the Z83 form.  
 NB: Failure to comply with the above instructions will disqualify applicants.  
 Faxed and e-mailed applications will NOT be accepted. Persons with  
 disabilities should feel free to apply for the post. The appointments are  
 subject to positive outcomes obtained from the State Security Agency  
 (SSA) to the following checks security clearance (vetting), criminal  
 clearance, credit records and citizenship, verification of Educational  
 qualifications by SAQA, verification of previous experience from  
 Employers and verification from the Company Intellectual Property  
 Commission (CIPC). Applicants are respectfully informed that, if no  
 notification of appointment is received within 3 months after the closing  
 date, they must accept that their applications were unsuccessful.  
 Applicants in possession of foreign qualification must attach an evaluation  
 certificate from the South African qualifications authority (SAQA) to their  
 applications. Non-RSA Citizens/Permanent Residents/Work Permit  
 holders must submit documentary proof together with their applications.  
 Preference Will Be Given To African Male

**CLOSING DATE**

: 27 November 2020

**POST 26/308**

: **ASSISTANT DIRECTOR: SYSTEMS REF NO: GAM CHC 7/2020**

**SALARY**

: R376 596 per annum. Other Benefits: 13th Cheque Medical Aid (Optional)  
 Housing allowance (employee must meet prescribed requirements)

**CENTRE  
REQUIREMENTS**

: GamalakhE CHC  
 : STD 10 Certificate or Grade 12 Bachelor's Degree/National Diploma in  
 Public management/Public Administration/Public Health Management/  
 Human Resources Management Three (3) years supervisory experience  
 in the systems management environment Computer Literacy A valid code  
 08 or 10 drivers licence Previous and current proof of experience  
 endorsed by Human Resource must be attached (with complete dates,  
 months and year) Knowledge, Skills And Competencies Knowledge of  
 prescripts governing public service. Knowledge in general administration,  
 management, maintenance services, safety and security services.  
 Knowledge of relevant acts and regulations including patients fee's  
 manual. Ability to develop policies and understand HR matters. Sound  
 leadership qualities and ability to work independently and as a team.  
 Sound management, negotiation, interpersonal, decision making, and  
 problem solving skills. Good planning, leading, organizing and organizing  
 skills. Knowledge of project management, good communication skills  
 (both verbal and written) Knowledge of employee performance  
 management & development systems (EPMDS).

**DUTIES** : Manage day to day functioning of systems unit both in the CHC and at satellite clinics. Manage the following services to ensure optimal usage and cost effectiveness in the entire institution. Cleaning services Telecommunications Registry and reprographic services Maintenance services Gardening services Patient administration services Security services Laundry services Transport services Occupational health and safety services Waste management services Systems contract management services. Implement and monitor effective systems policies, protocols, and practices. Oversee risk management matters and ensure an effective, up to date, disaster and major incident management plans are maintained. Render expert advice to management on matters relating to systems administration and ensure compliance with all statutory regulations. Provide technical advice to the management team on operations and ensure that standby and emergency facilities are properly maintained. Contribute as the member of multi-disciplinary management team towards effective and efficient management of the institution. Ensure that staff has work plans that tally with the goals of the department.

**ENQUIRIES** : Dr P.F Shongwe Tel No: (039) 3181113

**APPLICATIONS** : All Applications Should Be Forwarded To: Assistant director: HRM Private bag X 709, Gamalakhe 4249

**CLOSING DATE** : 27 November 2020

**POST 26/309** : **PROFESSIONAL NURSE (SPECIALTY) GRADE 1, 2 REF NO: NGWE 67/2020 OPERATING THEATRE AND CSSD**

**SALARY** : Grade 1: R362 559 – R420 318.per annum  
Grade 2: R445 917 – R548 436 per annum  
Plus 8% Rural Allowance, 13<sup>th</sup> Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)

**CENTRE** : Ngwelezana Tertiary Hospital

**REQUIREMENTS** : Diploma/Degree in General Nursing that allows registration with SANC as a Professional Nurse, One year post basic qualification in Operating Theatre Nursing Science, Registration with the SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing, **Grade 2:** A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing and at least 10 years of this period must be appropriate/recognizable experience in operating theatre after obtaining post basic qualification in that specialized field, Attach proof of working experience endorsed by Human Resource Department/Employer. Ability to prioritize issues and other work related matters in order to comply with regulations and guidelines and high level of accuracy. Adherence to scope of practice as defined by SANC.

**DUTIES** : Render an optimal holistic specialized nursing care to patients as member of a multidisciplinary team. Train and supervise junior staff and student nurses. Maintain accreditation standards by ensuring compliance with National Norms and Standards, Co-ordinate clinical activities. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Strengthen ethics and professionalism. Advocate for quality care of patients. Participate in staff development using EPMDS System and other work related programmes and training. Ensure that equipment and machinery is available and functional at all-time Report patients' safety incidents, challenges and deficiencies within the unit. Attend to meetings, workshops and training programs as assigned by the supervisor

**ENQUIRIES** : Ms RM Sithole Tel No: (035) 901 7258 / 7047

**APPLICATIONS** : Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021,

**FOR ATTENTION  
NOTE**

Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1<sup>st</sup> Floor Admin Block

Mr M.P Zungu

Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za) must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.**NB:** Please note that due to a large number of applications received, applications will not be acknowledged, however, successful applicants will be advised of the outcome of their application. Due to financial constraints S&T Claims and Resettlement / Relocation will not be considered. Accommodation will only be allocated when it is available otherwise successful candidates must arrange their private accommodation prior to assumption of duty. No interim accommodation in a form of Bed and Breakfast or Hotel Accommodation. 27 November 2020 (Late applications will not be accepted)

**CLOSING DATE**

**POST 26/310**

**DIAGNOSTIC RADIOGRAPHER GRADE 01, 02 OR 03 REF NO:  
MOS/DRAD/13/2020 (01 POST)**

**SALARY**

Grade 1: R317 976 - R361 872 per annum  
Grade 2: R372 810 - R426 291 per annum  
Grade 3: R439 164 - R532 959 per annum  
Other Benefits Home Owner Allowance; 13th Cheque; Medical Aid (Optional) plus Rural Allowance (17 % of basic salary) (conditions apply)

**CENTRE  
REQUIREMENTS**

Mosvold District Hospital  
National Diploma/ Degree in Diagnostic Radiography/ any appropriate qualification that allows for the required registration with the HPCSA in the relevant profession. Certificate of Registration with Health Professional Council of South Africa (HPCSA) as a Diagnostic Radiographer (independent/ private practice). Current registration confirmation/annual practice with HPCSA as diagnostic radiographer independent/private practice for 2020-2021. Recommendation – Qualification in ultrasound radiography registered with HPCSA Diagnostic Radiographer - **Grade 01** (Experience) None after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. One (01) year experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, whom it is not required to perform community service, as required in South Africa. Diagnostic Radiographer - **Grade 02** (Experience) Minimum of ten (10) years' experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Eleven (11) years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, whom it is not

required to perform community service, as required in South Africa. Diagnostic Radiographer - **Grade 03** (Experience) Minimum of twenty (20) years' experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Twenty one (21) years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, whom it is not required to perform community service, as required in South Africa. Please provide all your certificate of service from previous and current employer endorsed and stamped by HR Department Knowledge, Skills Training and Competencies Required: Sound knowledge of diagnostic radiography procedures and imaging, including computerized radiography (CR). Knowledge of radiographic procedures, equipment and accessories associated with relevant techniques. Sound knowledge of radiation control regulations; safety measures and policies Knowledge of Occupational Health and Safety and other relevant Acts, policies and regulations. Knowledge of basic Quality Assurance procedures in diagnostic radiography. Ability to perform and record basic quality assurance tests as per Radiation Control Directorate. Sound communication, interpersonal and problem solving skills

**DUTIES** : Provide high quality diagnostic radiographs to assist with correct diagnosis. Provide a high quality diagnostic service according to patient's needs, while adhering to safe radiation protection standards. Execute all clinical procedures competently with computed radiography whilst adhering to protocols and practices and techniques. Inspect and utilize equipment professionally to ensure that they comply with safety standards. Perform Quality Assurance tests and procedures as agreed in the department. Participate in a roster system which includes nights, weekends, public holidays and standby duties. Promote Batho Pele principles in the daily execution of duties for effective service delivery. To contribute to overall work process in the diagnostic imaging department. Play an active role in the implementation of quality improvement programmes and National Core Standard and Ideal Hospital.

**ENQUIRIES** : Ms W Vilakazi Tel No: (035) 591 0122 EXT136

**APPLICATIONS** : All applications to be forwarded to: The Assistant Director: HRM Mosvold District Hospital; Private Bag X 2211; Ingwavuma; 3968

**FOR ATTENTION** : Mr VM Phewa

**CLOSING DATE** : 27 November 2020

**POST 26/311** : **OPTOMETRIST GRADE 1 REF NO. OTH CHC 19/2020 (X1 POST)**

**SALARY** : Grade 1: R317 976 – R361 872.per annum. Other Benefits: 13th Cheque, Medical aid (optional), Housing Allowance (employee to meet prescribed requirements)

**CENTRE** : Othobothini Community Health Centre (Othobothini Clinic)

**REQUIREMENTS** : Senior Certificate/ Grade 12, appropriate qualification as an Optometrist, Current registration with the health Professional council of South Africa (HPCSA) as Optometrist Knowledge, Skills, Attributes And Abilities: Sound Clinical knowledge within the discipline of Optometry, Refraction low vision, contact lens, ocular motility and special investigations, Diagnostic and Therapeutic skills, Enthusiasm, hardworking, considerate and interested in battlement of self and Others, Experience in managing patients, peers and students, Good Communication and interpersonal skills, Courteous, honest and regular communication with senior and junior staff as well as with patients and colleagues, Ability to function as part of a multi-disciplinary team, Knowledge of all applicable legislation and ethics.

**DUTIES** : Assess and do refractions and measurement of intra-ocular pressure on patient with visual impairment, Prescripts of spectacles if indicated, Facilitate and co-ordinate quality improvement initiative (Clinical Audits, ongoing medical education etc.), Health education to patients on eye care, Maintain medical records, Provide assistance to Medical; and Nursing staff with management of eye patients, Provide outreach service to PHC



clinics, Render statistical returns and reports as required, Assess and diagnose ocular pathology and all types of refractive errors, Prescription of optical assistive devices Kindly attach certificate of service/ Proof of work experience endorsed by HR.

**ENQUIRIES  
APPLICATIONS**

: Ms. Z.V. Myeni Tel No: (035) 591 7006  
: Please forward applications quoting reference number to: Human Resource Management Service, Othobothini CHC, Private Bag X 12, Jozini, 3969 OR hand deliver to Othobothini CHC HR Department.

**NOTE**

: Applications must be submitted on the Application for Employment Form (Z83), which is obtainable at any Government Department or from website- [www.kzhealth.gov.za](http://www.kzhealth.gov.za). Certified copies of ID, Std 10 certificate, educational qualifications, and certificate of service / proof of experience signed by HR office must be submitted together with your CV. People with disabilities should feel free to apply. Reference numbers must be indicated on the space provided. Please note that appointment will be subject to positive outcome obtained from NIA on the following checks: security clearance, credit record, qualifications, citizenship, and previous experience verification. Should you not hear from us three months after the closing date, please accept that your application was not successful.

**CLOSING DATE**

: 27 November 2020

**POST 26/312**

**CLINICAL TECHNOLOGIST (CRITICAL CARE) REF NO: GS 60/20 (X 1 POST)**

(Production Grade 1, 2, 3)  
Component – Adult Critical Care

**SALARY**

: R317 976 per annum + 13th cheque, medical-aid (optional), Homeowners allowance (employee must meet the prescribed requirements)  
Grade 2: R372 810 per annum Plus 13th Cheque, Medical Aid -optional and Housing Allowance- Employee must meet prescribed requirement.  
Grade 3: R 439 164 per annum Plus 13th Cheque, Medical Aid -optional and Housing Allowance- Employee must meet prescribed requirement

**CENTRE  
REQUIREMENTS**

: Greys Hospital - Intensive Care Unit  
: National Diploma Clinical Technology Plus Registration with the Health Professions Council of South Africa (HPCSA) as Clinical Technologist in Critical Care (Independent practice) Knowledge, Skills, Training and Competency Required Competence in performing required tasks in all the specified areas of Critical Care technology. Work experience as a Clinical Technologist in Critical Care. Experience: **Grade 1:** None after registration with the HPCSA in Clinical Technology (Critical Care) in respect of SA qualified employees 1 Year relevant experience after registration with the HPCSA in Clinical Technology (Critical Care) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Experience: **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA in Clinical Technology (Critical Care) in respect of SA qualified employees Minimum of 11 years relevant experience after registration with the HPCSA in Clinical Technology (Critical Care) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Experience: **Grade 3:** Minimum of 20 years relevant experience after registration with the HPCSA in Clinical Technology (Critical Care)in respect of SA qualified employees Minimum of 21 years relevant experience after registration with the HPCSA in Clinical Technology (Critical Care) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

**DUTIES**

: Provision of a professional clinical technology service in Critical Care at Grey's Hospital's Intensive Care Unit, Operating Theatres, Paediatric Intensive Care Unit and Neonatal Intensive Care Unit. Use of technical equipment to determine hemodynamic and physiological function of patients in order that the correct critical care procedures can be performed Assisting medical and nursing staff with technical equipment during

performance of clinical procedures Performance of point-of-care clinical tests including, but not limited to, haemoglobin measurement, Blood glucose estimation, arterial blood gas analyses and thromboelastography Provide and train others in user-level maintenance and provisioning of point-of-care test devices. Technical support of life support apparatus. Administration of acquisition, servicing and logistics of life-support and point-of-care analytical equipment (in conjunction with Health Technology Services) as well as administration of acquisition and logistics of relevant consumable items (in conjunction with Supply Chain Management). Training of staff members in the use and maintenance of life-support and point-of-care analytical equipment Participation in departmental outreach program, academic activities and research activities. Competence in Basic Life Support. Optimal patient care in critical care, anaesthetics and resuscitation in conjunction with the Operational Manager and Intensivist in Charge.

**ENQUIRIES  
APPLICATIONS**

: Dr A. Ramkillawan Tel No: (033) 897 3241 or Tel No: (033) 897 3267  
: Applications to be forwarded to: The Human Resources Department,  
Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

**FOR ATTENTION  
NOTE**

: Mrs. M. Chandulal  
: Directions To Candidates: The following documents must be submitted:  
a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 60/20. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).

**CLOSING DATE**

: 27 November 2020