

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH**

CLOSING DATE : 14 December 2020

NOTE : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document [Driver's license where applicable]. The certification must be within six (6) months as at the advert closing date. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

OTHER POSTS

POST 26/160 : **HEAD CLINICAL UNIT: GRADE 1: DIAGNOSTIC RADIOLOGY REF NO: H/H/23**

SALARY : R1 728 807 per annum (OSD). (Applicants might be required to enter into a commuted overtime contract.)

CENTRE REQUIREMENTS : Universitas Hospital, Bloemfontein

: Valid registration with the HPCSA for 2019/2020 as a Medical Specialist in Diagnostic Radiology. A minimum of 3 years' appropriate experience after registration as a Medical Specialist. Valid code 8 driver's license. Knowledge and Skills: Provide evidence of leadership qualities and management experience. Research qualifications in the field of Diagnostic Radiology either MMed or PhD. Evidence of professional standing, e.g. membership of professional organizations and their management committees. Qualifications in human resource and financial management.

DUTIES : To be responsible for service delivery within the department of Diagnostic Radiology at Universitas Hospital. To fulfill the administrative, academic and research requirements of an appointment to the Joint Staff Establishment. To supervise pre-and post-graduate training and examinations in the Diagnostic Radiology Department at Universitas Hospital. Render outreach and support services to other levels of care in our drainage areas (Free State Province). Undertake all tasks as directed

by the Head Clinical Department and Head of Clinical services at the Institution.

ENQUIRIES : Dr R Nathan Tel No: (051) 405 3496

APPLICATIONS : To Be Sent To: The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein 9300 or hand delivered at HR Offices, Room 1091, 1st Floor Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein.

FOR ATTENTION : Mr M J Baleni

POST 26/161 : **MEDICAL OFFICER; GRADE 1-3 REF NO: H/M/36**

SALARY : Grade 1: R821 205.per annum
Grade 2: R938 964.per annum
Grade 3: R1 089 693 per annum (OSD)
Applicants might be required to enter into a commuted overtime contract.)

CENTRE : Nala Hospital. Bothaville

REQUIREMENTS : MBCHB or equivalent Degree (Independent Practice): Proof of current registration. Registration as Medical Practitioner with the Health Professions Council of South Africa HPCSA) (Independent Practice) in respect of South African qualified employees. Experience: **Grade 1:** None after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. One-year relevant experience after registration as Medical Practitioner with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 5 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Medical Practitioner. **Grade 3:** Minimum of 10 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge and Skills: General leadership ability. Good human resource management skills. Good interpersonal communication skills. Teaching and conflict management skills.

DUTIES : Rendering of clinical services, which includes examination and treatment of patients, emergencies, ward rounds and operation procedures. Patient administration. Provide training and leadership to medical interns, nurses and medical officers doing community service

ENQUIRIES : Dr S A J Mochaki-Senoge Tel No: (056) 5152071

APPLICATIONS : To Be Sent To: The Chief Executive Officer, Nala Hospital, Private Bag x7, Bothaville, 9660 or hand delivered @ 35 Van Riebeeck Street, Bothaville.

FOR ATTENTION : Mr M P Mahlangu

POST 26/162 : **DEPUTY DIRECTOR: ORGANIZATIONAL DEVELOPMENT REF NO: H/D/26**
Human Resource Management and Planning Directorate: Corporate Office

SALARY : R733 257 per annum (Level 11)

CENTRE : Bloemfontein

REQUIREMENTS : 3year Diploma/Bachelor Degree or equivalent qualification in Management Advisory Services/Organisational Development/Operational Management/Industrial Engineering/Production

Management. At least 3-5 years' experience in organizational development/design environment of which 3 years must be at management level. Certificate in Job Evaluation. Valid driver's license. Knowledge And Skills: Sound knowledge and understanding of Public Service Act and Regulations, Skills Development and Levies Acts, National Health Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations and Procedure and methods specifically in the Public Services. Skills: Good analytical skills, Problem Solving skills, Project Management Skills, Facilitation and presentation skills, management skills, Literacy skills, well developed communication skills (verbal and written).

DUTIES : The successful candidate will be responsible for management of organizational design and development services, management of the Business Process, mapping and improvement processes. Management and facilitation of job evaluation processes. Management of staff establishment. Development and facilitation of the organization structure. Manage the process of change management and service delivery improvement initiatives/programmes. Manage the resources of the Sub-Directorate.

ENQUIRIES : Ms NL Mahlangeni Tel No: (051) 408 1161/2
APPLICATIONS : The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein

FOR ATTENTION : Me P Mpu
CLOSING DATE : 04 December 2020

POST 26/163 : **DEPUTY DIRECTOR: PEFORMANCE MANAGEMENT AND DEVELOPMENT SYSTEMS REF NO: H/D/27**
 Human Resource Directorate: Corporate Office

SALARY : R733 257 per annum. (Level 11)
CENTRE : Bloemfontein
REQUIREMENTS : A 3year Diploma/Bachelor Degree or equivalent qualification in Human Resource Management/ Human Resource Development/ Public Management or Administration. At least 3-5- years functional experience of which 3 years must be on management level. Valid driver's license Knowledge And Skills: Sound knowledge and understanding of Public Service Act and Regulations, Skills Development and Levies Act, Labour Relations Act, Public Finance Management Act, Administration policies, departmental procedures and policies in the Public Service, human resource processes and practices, PERSAL System, planning and organizing, analytical skills, Problem Solving skills, project management skills, facilitation and presentation skills, management skills, Literacy skills, well developed communication skills (verbal and written).

DUTIES : The successful candidate will be responsible for management of performance management and development system system, facilitate submission of performance agreements and assessments, manage the implementation of pay progressions and incentives. Provide support and guidance to management on implementation of performance management and Development system. Provide training on performance management matters in the Department. Provide secretarial support to moderation committees. Facilitate the management of probations. Manage resources of the Sub-Directorate

ENQUIRIES : Me N L Mahlangeni Tel No: (051) 408 1161/1162
APPLICATIONS : To: The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein

FOR ATTENTION : Me P Mpu
CLOSING DATE : 04 December 2020

POST 26/164 : **ASSISTANT MANAGER: NURSING: PNB-4: REF NO: H/A/45**

SALARY : R614 991 per annum (OSD)

CENTRE : Standard Compliance; Corporate Office: Bloemfontein

REQUIREMENTS : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 10 years' experience as a professional nurse of which 6 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification as a specialist nurse in midwifery. At least 3 years of the period referred to above must be appropriate / recognizable experience at Management Level. Knowledge and Skills: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Promote quality nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and financial policies and practices. Demonstrable ability to operate in a multi-professional environment and team. Valid driver's license. Ability to work independently and in a multi-disciplinary team context. Analytic thinking independent decision making and problem solving skills. Good co-ordination and planning skills. Computer literacy i.e. (MS Word, Excel, Power Point).

DUTIES : To source and interpret clinical records of medical litigation cases. Make the initial clinical assessment and source relevant expert medical opinion. Monitor and support the implementation of the FSDOH Litigation Reduction Strategy. Monitor the implementation of the Clinical Governance and Clinical records policy. Conduct relevant operational research to inform provincial strategy to mitigate litigation

ENQUIRIES : Dr P A Hagemester Tel No: (051) 408 1118/1709

APPLICATIONS : TO: The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein

FOR ATTENTION : Me P Mpu

POST 26/165 : **ASSISTANT MANAGER: IMCI; PNA-7 REF NO: H/A/46**

SALARY : R562 800 per annum (OSD)

CENTRE : MNCWH & Youth Health; Corporate Office: Bloemfontein

REQUIREMENTS : Bachelor Degree in Nursing or 4-year Diploma in Nursing. Current registration with SANC. 8 years' work experience as a Professional Nurse and 3 years of which above must be appropriate/recognizable experience at Management level. Experience in the implementation of Child Health Policy. Knowledge And Skills: Diploma in Paediatric Nursing Science and Experience in conducting of training, Computer literacy. Valid Driver's License

DUTIES : Support the department's strategic objective of reducing child morbidity and mortality. Coordinate implementation of IMCI strategy. Develop child health policies, guidelines and protocols. Develop skills and knowledge of health workers to improve service delivery. Monitor & evaluate child health services. Manage funds allocated for IMCI programme efficiently and effectively. Strengthen health information and knowledge management to optimize performance.

ENQUIRIES : Mr F D Bohlale Tel No: (051) 408 1281

APPLICATIONS : Must Be Send To: The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein

FOR ATTENTION : Me R Stallenberg

<u>POST 26/166</u>	:	<u>OPERATIONAL MANAGER: PNB-3: REF NO: H/O/35</u>
<u>SALARY</u>	:	R562 800 per annum (OSD)
<u>CENTRE</u>	:	Mangaung Metro District
<u>REQUIREMENTS</u>	:	Basic i.e. diploma/degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1 year post – basic qualification. Current registration with the South African Nursing Council (SANC). Knowledge And Skills: Good communication and interpersonal skills. Knowledge of key priority health programs. Knowledge and understanding of the National Core Standards and Ideal clinic realization program Strong management and leadership skills. Computer literacy.
<u>DUTIES</u>	:	Provide holistic nursing care to patients at a cost effective, efficient and equitable manner. Provide and monitor clinical health science practices and mentoring. Manage and implement quality assurance program and attainment of quality standards of the facility for service delivery. Monitor data and manage information to improve on performance indicators. Apply knowledge of human, finance and information resources and related policies
<u>ENQUIRIES</u>	:	Me N J Ramarou-Makhoali Tel No: (051) 447 2194
<u>APPLICATIONS</u>	:	To Be Send To: The District Manager, Mangaung Metro, PO Box 441, Bloemfontein, 9300 or hand deliver @ Pink Building, FSPC Complex, No 4 President Brand Street, Bloemfontein
<u>FOR ATTENTION</u>	:	Mr K P Mafabatho
<u>POST 26/167</u>	:	<u>SUB DISTRICT MANAGER: GRADE 3-4 (X7 POSTS)</u>
<u>SALARY</u>	:	Grade 3: R455 109 per annum Grade 4: R505 113 per annum OSD)
<u>CENTRE</u>	:	Emergency Medical Services Xhariep: (X1 Post Letsemeng, X1 Post: Mohokare) Ref No: H/S/68 Corporate: (X1 Post Bloemfontein); Ref No: H/S/69 Thabo Mofutsanyana: (X1 Post Maluti A Phofung, X1 Post Nketoana & Phumelela): Ref No: H/S/70 Lejweleputswa: (X1 Post Tswelopele & X1 Post Nala, Tokologo) Ref No: H/S/71
<u>REQUIREMENTS</u>	:	ECT/ Paramedic with 3 years' experience after registration with the HPCSA in the applicable category according to OSD. Appointment requirements. Code C1 (10) driver's license with valid PrDP for GP, Current registration with HPCSA, Grade 12 senior certificate. Knowledge And Skills: Computer skills. Post school Qualification. 3 years operational working experience, knowledge of the Free State Province area, Qualification in Medical Rescue courses. Be able to work under pressure and excessive hours, be prepared to travel. Good Driving Skills. Strong Communication skills (Verbal and Written). Knowledge of Labour Relations. Knowledge of skills development policies. Current BLS or ACLS or PALS or ITLS training. Current supervisory post.
<u>DUTIES</u>	:	Render Emergency Medical Care and Transport according to HPCSA protocols. Audit Patient Report Forms. Ensure maintenance of Emergency Vehicles. Give Clinical Supervision to junior staff. Facilitate in-service training to junior staff. Perform standby duties. Audit/Analyse Vehicle & Station Check lists for vehicles and equipment. Complete/Analyse Trip Authority form. Maintain discipline. Ensure EMS comply to EMS Regulations, OHSA and RTMC requirements. Conduct staff meeting. Maintain staff CPD, HPCSA, PrDP files. Audit/Monitor drug registers
<u>ENQUIRIES</u>	:	Xhariep: Mr L J Basson Tel No: (051) 683 0547

Control Centre: Mr S S Towa Tel No: (051) 407 6073
Lejweleputswa: Mr L Yawa / Me Z Engelbrecht, Tel No: (057) 352 8236
Thabo Mofutsanyana: Mr N Khoele / Mr S Maya, Tel No: (058) 307 0238
To: Director: EMS & FPS, EMS Corporate Office, Free State Department
of Health, Emergency Medical Services, P.O Box 227, Bloemfontein,
9300.

APPLICATIONS

FOR ATTENTION

POST 26/168

OPERATIONAL MANAGER: PNB-2 REF NO: H/O/36

**SALARY
CENTRE
REQUIREMENTS**

R471 333 per annum (OSD)
Itemoheng Hospital, Senekal
Diploma/Degree in nursing or equivalent qualification that allows
registration with the SANC as Professional Nurse plus a post-basic
nursing qualification with a duration of at least 1 year in Primary
Healthcare, accredited with SANC. A minimum of 14 years
appropriate/recognizable experience in nursing after registration with
SANC as a Prof Nurse. At least 10 years of the period referred to above
must be appropriate/recognizable experience after obtaining the 1-year
post – basic qualification of the period referred. Current registration with
the South African Nursing Council. Knowledge and Skills Ability to work
under pressure. Ensuring client satisfaction. Function as an effective
member of nursing team to communicate effectively with stakeholders.

DUTIES

Provision of optimal, holistic specialized nursing care with set standards
and within professional/legal framework. Effective utilization of resources,
Participation in training and research, Provision of Support to Nursing
Services, Maintain professional growth/ethical standards and self-
development.

**ENQUIRIES
APPLICATIONS**

Dr LS Mofokeng Tel No: (058) 481 2114
To: The Chief Executive Officer, Itemoheng Hospital, Private Bag X9,
Senekal, 9660.

FOR ATTENTION

Mr N K Makhoro

POST 26/169

**CLINICAL PROGRAMME COORDINATOR: HEALTH PROMOTION;
PNA-5 REF NO: H/C/58**

**SALARY
CENTRE
REQUIREMENTS**

R444 276 per annum (OSD)
MNCWH & Youth Health; Corporate Office: Bloemfontein
Diploma/Degree in Nursing or equivalent qualification that allows
registration with SANC as Professional Nurse. A minimum of 7 years
appropriate/recognizable experience in nursing after registration with the
SANC as Professional Nurse in General Nursing. Current registration with
the South African Nursing Council (SANC). Knowledge And Skills:
Knowledge of public service regulations, Experience in working with
relevant government departments & NGOs, Ability to conduct training &
empower community Computer literacy. Valid Driver's License.

DUTIES

Strengthen participation of community, relevant stakeholders &
government departments in Health promotion. Initiate, coordinate and
facilitate implementation of provincial & district health awareness
campaigns Intensify programs focusing on the national Health Promotion
Focal Areas. Compile and submit monthly and quarterly reports. Monitor
and evaluate the implementation of Health Promotion programme.
Coordinate and facilitate training. Manage funds allocated for Health
Promotion Programme efficiently and effectively

**ENQUIRIES
APPLICATIONS**

Mr F D Bohlale Tel No: (051) 408 1281
Must Be Sent To: The Director, HRM and Planning, PO Box 227,
Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr
Charlotte Maxeke and Harvey Roads, Bloemfontein

FOR ATTENTION

Me R Stallenberg

POST 26/170 : **PROFESSIONAL NURSE: (PNB1): TRAUMA AND THEATRE REF NO: H/P/31 (X2 POSTS)**

SALARY : R383 226 per annum (OSD)
CENTRE : Tokollo and Mafube District Hospital
REQUIREMENTS : Diploma/Degree in nursing or equivalent qualification that allows registration with SANC as Professional nurse .A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse plus a post-basic nursing qualification in Advanced Theater Technics, Trauma trained with a duration of at least 1 year, accredited with SANC. Current registration with the South African Nursing Council (SANC) as Professional Nurse. Knowledge and Skills: Must be willing to work shifts. Ability to communicate issues in a tactful manner. Problem solving skills. Numeracy skills Commitment. Professionalism. Loyal and confident. Computer skills, ability to take charge.

DUTIES : Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care in the Theatre ward. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patient. Maintain constructive relationships with Nursing and other stakeholders (i.e. Interprofessional, Inter- sectoral and Multi-disciplinary teamwork. Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and Monitor proper utilization of human, financial and Physical resource.

ENQUIRIES : Me P Mokhona Tel No: (058) 813 1040
APPLICATIONS : The Chief Executive Officer, Tokollo Hospital, Private Bag X8, Heilbron, 9650

FOR ATTENTION : Me P Mokhona

POST 26/171 : **ASSISTANT DIRECTOR: FINANCIAL ACCOUNTING REF NO: H/A/ 42**

SALARY : R376 596 per annum (Level 09)
CENTRE : Mangaung Metro
REQUIREMENTS : Appropriate Degree/National Diploma /NQF in Financial Management or Supply Chain Management plus 3 - 5 years' functional experience of which 3 years must be on a Supervisory level. Certificates in BAS and LOGIS. Knowledge And Skills: Valid driver's license. Good understanding of PFMA, Treasury Regulations, PPPFA and relevant experience in Financial Management. Valid driver's license. Extensive experience in a Financial environment. Communication and interpersonal, problem solving and decision making, report writing and computer skills. Strategic leadership capability, PowerPoint presentation skills. Commitment, integrity, loyalty, planning and organizing skills. Training and development. Human Resource Management.

DUTIES : Manage and coordinate the implementation and maintenance of Finance. Ensure the correct implementation of Financial Management Practices (including LOGIS/BAS transactions. Prepare and consolidate reports in financial management issues. Authorize transactions on LOGIS/BAS according to delegations. Ensure effective monitoring and control over financial resources. Support and guide Cost Centre Managers and Cost Centre Clerks. Support SCM functions. Prepare in-depth reports on financial management and issues and statistics.

ENQUIRIES : Mr P I Kgaile Tel No: (051) 408/ 1493
APPLICATIONS : To: The District Manager, Mangaung Metro P O Box 441, Bloemfontein, 9300 or hand delivered @ FSPC, President Brand Street, Bloemfontein

FOR ATTENTION : Mr T A Mokoqo

POST 26/172 : **ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: H/A/43**

SALARY : R376 596 per annum (Level 09)

CENTRE : Fezile Dabi District

REQUIREMENTS : A relevant 3-year tertiary qualification or equivalent qualification plus 3 - 5 years' functional experience of which 3 years must be on a Supervisory level LOGIS/BAS Training. Knowledge And Skills: Knowledge and understanding of SCM environment. Knowledge and implementation of policies. Knowledge of the BAS/LOGIS System. Computer literacy and Analytical skills.

DUTIES : Manage and coordinate the implementation and maintenance of SCM practices. Address SCM enquiries to ensure the correct implementation of policies and practices. Prepare and consolidate reports. Authorize transactions on BAS/LOGIS according to delegations.

ENQUIRIES : Mr R D Makgokolo Tel No: (016) 976 9670

APPLICATIONS : To: The District Manager, Fezile Dabi, Private Bag X 2005, Sasolburg, 1947

FOR ATTENTION : Mr R D Makgokolo

POST 26/173 : **STATION MANAGER GRADE 3 - 4: (X10 POSTS)**

SALARY : Grade 3: R318 042.per annum
Grade 4: R386 358 per annum (OSD)

CENTRE : Emergency Medical Services:
Xhariep: Ref No: H/S/72 (X1 Post Zastron, X1 Post Petrusburg, X1 Post Reddersburg)
Corporate: Ref No: H/S/73 (X2 Posts Bloemfontein)
Lejweleputswa: Ref No: H/S/74 (X1 Post Bothaville, X1 Post Bultfontein)
Fezile Dabi: Ref No: H/S/75 (X1 Post Sasolburg) (X1 Post Villiers) (X1 Post Frankfort)

REQUIREMENTS : AEA / ECT/ Paramedic with 3 years' experience after registration with the HPCSA in the applicable category according to OSD. Appointment requirements. Code C1 (10) driver's license with valid PrDP for GP. Current registration with HPCSA. Grade 12 senior certificate. Supervisory experience Knowledge and Skills: Computer skills. 3 years operational working experience, knowledge of the Free State Province area. Qualification in Medical Rescue courses. Be able to work under pressure and excessive hours, be prepared to travel. Good Driving Skills. Strong Communication skills (Verbal and Written). Knowledge of Free State Province. Current BLS or ACLS or PALS or ITLS training. Post school Qualification.

DUTIES : Render Emergency Medical Care and Transport according to HPCSA protocols. Analyze Patient Report Forms. Ensure maintenance of Emergency Vehicles. Give Clinical Supervision to junior staff. Give in-service training to junior staff. Perform standby duties. Complete/Analyse Vehicle Check lists for vehicles and equipment. Complete/Analyse Trip Authority form. Maintain discipline. Ensure fleet comply to operational, OHSA and RTMC requirements. Conduct staff meeting. Maintain staff CPD, HPCSA, PrDP files Monitor drug registers.

ENQUIRIES : Xhariep: Mr L J Basson Tel No: (051) 683 0547
Control Centre: Mr S S Towa Tel No: (051) 407 6073
Lejweleputswa: Mr L Yawa / Me Z Engelbrecht Tel No: (057) 352 8236
Fezile Dabi: Mr G T Mokoena, Tel No: (016) 976 9075

APPLICATIONS : To: Director: EMS & FPS: EMS Corporate Office, Free State Department of Health, Emergency Medical Services, P.O Box 227, Bloemfontein, 9300

FOR ATTENTION : Mr S Gatri

POST 26/174 : **CLINICAL TECHNOLOGIST GRADE 1-3 REF NO: H/C/55 (X1 POST)**

SALARY : Grade 1: R317 976 per annum
Grade 2: R372 810 per annum
Grade 3: R439 164 per annum (OSD)

CENTRE : Obstetrics and Gynaecology, Universitas Academic Hospital

REQUIREMENTS : B-Tech Degree in Clinical Technology (Reproductive Biology). Registered with HPCSA 2020/2021. SA Citizen. Experience: None after registration

with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge And Skills: Extensive experience as an Embryologist. Good research skills. Strong interpersonal skills. Competent in data capturing. Solid organizational skills.

- DUTIES** : Performing Invitro Fertilization Procedures. Conducting regular assessments of health and development of embryos. Maintaining records and samples to ensure testing and laboratory work remains consistent. Monitoring and maintaining quality control. Writing, reviewing and improving embryology standard operating procedures.
- ENQUIRIES** : Prof SM Baloyi. Tel No: (051)-4053272
- APPLICATIONS** : To The Chief Executive Officer, Universitas Hospital, Private Bag x20660, Bloemfontein, 9300 Or hand delivered @ Room 1091, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein,
- FOR ATTENTION** : Mr MJ Baleni
- POST 26/175** : **RADIOGRAPHER: GRADE 1-3 REF NO: H/R/15**
- SALARY** : Grade 1: R317 976 per annum
Grade 2: R372 810 - R439 164 per annum. (OSD)
- CENTRE** : Dihlabeng Hospital, Bethlehem
- REQUIREMENTS** : Diploma in Diagnostic Radiography. Registration with the HPCSA as a Diagnostic Radiographer. Experience: **Grade 1:** None after registration with the HPCSA as a Diagnostic Radiographer in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge And Skills: Ability to work

		independently as well as part of a team. Good communication and interpersonal skills. Ability to work under pressure. Computer literate.
<u>DUTIES</u>	:	Ensure patient care during imaging for optimal diagnostic purpose: Explain procedures to patients, prepare patient for imaging, Assist and position patient for imaging, Perform imaging Practice radiation protection to minimise radiation dose to staff, patients and general public: Establish LMC status of female patients, adhere to radiation safety standards (secure area, lead aprons etc), Apply correct radiation/exposure factors (correct dosages), Exercise clinical responsibility to ensure optimal diagnostic imaging: Interpret clinical history of patients to determine the correct procedure, ensure correct positioning of patient to minimise radiation exposure to the patient, ensure correct identification of patient image (name, lead markers etc).Participate in Education and training programs for continuous professional development and quality service delivery: Practical training and evaluation of students Implement quality assurance programs for quality service delivery, Check/test radiation equipment and report faults, apply reject analysis, Adhere to policies and protocols.
<u>ENQUIRIES APPLICATIONS</u>	:	Me J.C.O Conner Tel No: (058) 3071253
	:	To: The Chief Executive Officer, Dihlabeng Hospital, Private Bag X3, Bethlehem, 9700 Or Hand Dlivered @ 1st Floor,Dihlabeng Hospital, Eufees Road, Bethlehem.
<u>FOR ATTENTION</u>	:	Me S Mpanza
<u>POST 26/176</u>	:	<u>SENIOR STATE ACCOUNTANT REF NO: /S/56</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R316 791 per annum (Level 08)
	:	Elizabeth Ross Hospital, Witsieshoek
	:	NQF6/National Diploma in Public Management/Financial Management/ Economics/Accounting. Logis/BAS training plus 2 years functional experience of which 1 years must be on Supervisory level. Knowledge and Skills: will be added as an advantage. Extensive knowledge of Supply Chain Management in Public Sector. Understanding of PFMA, Treasury Regulations, PPPFA Act, BBBEE Act, Competition Act, Promotion of access of information Act, SITA, Construction and Industry Development Board Act and related practice Notes. Management of resources. Communication and Interpersonal skills, Problem Solving skills, Computer skills, Numeracy skills, Analytical skills, Client orientated, Commitment, Integrity, Loyal, Team Leadership. Presentation skills, Planning and Organizing.
<u>DUITIES</u>	:	Supervise the activities of the State Accounting Clerks / Snr AND State Accountants to contribute to the rendering of a professional financial management service for example: Personnel development, Performance and discipline, Ensure quality of work. Supervise the implementation and maintenance of Financial Management practices (LOGIS/ BAS/ PERSAL Transactions) concerning financial management processes in the department to contribute to the rendering of a professional Financial Management Service. Salaries (monitor payroll). Bookkeeping (Clear Ledger accounts, Capture BAS Payments, Journals and Reports). Banking. Revenue (Prepare monthly financial projections. Monitor revenue collection add report deviations from annual target). Budget (Capture Budget, Virement, Adjustment Budget on BAS etc.) Render a Financial Management advisory service to the Department by investigating, analyzing, benchmarking and interpreting legislation and prescripts and other Financial Administration related issues to promote an effective Financial Management environment. Promote effective financial management by researching, analyzing, developing, monitoring and reviewing Departmental policies, strategies, guidelines, procedures and circulars to contribute to the consistent and effective application of Financial Management practices. Monitor and evaluate Financial Management Policies, procedures and practises. Provide Financial Information and Knowledge Management Services to the Department, for

example: Maintain databases and draw relevant reports in relation to the implementation of Financial Management Policies, procedures and practises. Manage the selection, generation and presentation of financial management information taking into account the strategic and operational management information requirements. Authorise and verify all documents and transactions on LOGIS/BAS/PERSAL according to delegations. Authorisation should happen on a higher level preferable at level 9)

- ENQUIRIES** : Mr NA Mashini Tel No: (058) 718 4000
- APPLICATIONS** : TO: The Chief Executive Officer, Elizabeth Ross Hospital, Private Bag X804, Witsieshoek, 9866
- FOR ATTENTION** : Me D M Tamme
- POST 26/177** : **SHIFT LEADER: GRADE 3 -4 (X54 POSTS)**
- SALARY** : Grade 3: R265 995 per annum
Grade 4: R318 042 per annum (OSD)
- CENTRE** : **Hariep:** Ref No: H/S/76 (X2 Posts Each: Springfontein, Trompsburg, Jagersfontein, Smithfield, Zastron, Reddersburg, Petrusburg)
Mangaung: Ref No: H/S/77 (X2 Posts Soutpan)
Thabo Mofutsanyana: Ref No: H/S/78 (X2 Posts Marquard, X2 Posts Clocolan, X2 Posts Lindley, 2 Posts Tweespruit, X2 Posts Vrede, X1 Post Fouriesburg)
Lejweleputswa: Ref No: H/S/79 (X1 Post Bothaville, X1 Post Theunisen, X1 Post Odendaalsrus, X2 Posts Hennenman, X1 Post Boshof, X1 Post Bultfontein, X2 Posts Wesselsbron, X2 Posts Brandfort, X2 Posts Hoopstad)
Ems Fezile Dabi: Ref No: H/S/80 (X2 Posts Sasolburg, X2 Posts Koppies, X2 Posts Parys, X2 Posts Heilbron, 1 X Frankfort, X2 Villiers, X2 Posts Steynsrus, X1 Kroonstad).
- REQUIREMENTS** : AEA / ECT/ Paramedic with 3 years' experience after registration with the HPCSA in the applicable category according to OSD. Appointment requirements. Code C1 (10) driver's license with valid PrDP for GP. Current Registration With HPCSA, Grade 12 Certificate. Knowledge And Skills: Computer skills. 2 years operational working experience, knowledge of the Free State Province area. Supervisory experience. Post school Qualification. Qualification in Medical Rescue courses Be able to work under pressure and excessive hours, be prepared to travel. Good Driving Skills. Strong Communication skills (Verbal and Written). Knowledge of Free State Province. Current BLS or ACLS or PALS or ITLS training
- DUTIES** : Render Emergency Medical Care and Transport according to HPCSA protocols. Analyze Patient Report Forms. Clean and Maintain Emergency Vehicles. Give Clinical Supervision to junior staff. Give in-service training to junior staff. Perform standby duties. Complete / Analyse Vehicle Check lists for vehicles and equipment. Complete / Analyse Trip Authority form. Maintain discipline. Ensure fleet comply to operational, OHSa and RTMC requirements.
- ENQUIRIES** : Mangaung: Mr S E Mohlakoane Tel No: (051) 4055646
Xhariep: Mr L J Basson Tel No: (051) 683 0547
Lejweleputswa: Mr L Yawa / Me Z Engelbrecht, Tel No: (057) 352 8236
Fezile Dabi: Mr G T Mokoena, Tel No: (016) 976 9075
Thabo Mofutsanyana: Mr S Maya / Mr N Khoele, Tel No: (058) 307 0238
- APPLICATIONS** : TO: Director: EMS & FPS, EMS Corporate Office, Free State Department of Health, Emergency Medical Services, P.O Box 227, Bloemfontein, 9300
- FOR ATTENTION** : Mr S Gatri

DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

APPLICATIONS : Head: Public Works, Human Resources Management Directorate. P.O Box 7551, Bloemfontein 9300 or Applications that are hand delivered must be brought at the Foyer of OR Tambo House where they must be placed in the appropriately marked box at: Security Ground Floor, OR Tambo House, St. Andrews Street, Bloemfontein. No Applications Will Be Accepted By Staff In Offices In The Building.

NOTE : Directions to applicants: Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

OTHER POSTS

POST 26/178 : **ICT SECURITY SPECIALIST INFORMATION AND COMMUNICATION TECHNOLOGY REF NO: PWI 20/17 (X1 POST)**
Directorate

SALARY : R470 040 per annum (Level 10)

CENTRE : Bloemfontein

REQUIREMENTS : A National Diploma in IT or Bachelors Degree in IT. Knowledge of IT, Risk Management or Information Security. A valid driver's license

DUTIES : Maintain the ICT security infrastructure for the department. (e.g. provision of ICT Risk Frame Work and its Registry). Analyze, identify and evaluate information technology (Infrastructure) and systems security risks/controls. Propose, recommend and implement IT/s risk reduction solutions. Implement both the physical and logical security procedures, includes physical access control procedure, password and parameter setting policy). Ensure that information and information systems are properly protected from a variety of threats such as error and fraud. Ensure that hardware, software, personnel and data are not impaired by the ineffective functioning of support equipment (e.g. air conditioning, UPS) due to natural causes or exposure to sabotage, espionage or subversion. Maintain IT security policies. Monitor, resolve security issues, log the incidents and report on security related issues. Identify, assess, and analyze ICT related problems and vulnerabilities (pro-active and reactive), and implement technical solutions, measures and best practices to ensure available operational technical environment. Monitor departmental ICT environment and strategy and conduct research to provide solutions to the department with regards to specialist ICT fields. Research new technologies / products, market directions and ideas and make recommendations on the feasibility thereof. Undertake ICT continuity and disaster recovery planning, implementation, and testing. Provide specialist advice on requirements and specifications for procurement of ICT related goods and services and serve on tender evaluation/adjudication committees (SITA). Represent the department with various stakeholders (provincial & national departments; private/international organisations) to deliver required ICT solutions. Monitor the performance of the subordinates allocated to the section.

ENQUIRIES : Ms GB Zake Tel No: (051) 492 3912

CLOSING DATE : 30 November 2020

POST 26/179 : **CONTROL NETWORK CONTROLLER REF NO: PWI 20/18 (X1 POST)**
Directorate: Information and Communication Technology

SALARY : R376 596 per annum (Level 09)
CENTRE : Bloemfontein
REQUIREMENTS : A National Diploma in IT or Bachelors Degree in IT. Five years appropriate practical experience in Networking Environment. Knowledge of Windows Operating Systems and File Servers. Practical experience Microsoft and CISCO Network Environment. Valid Code B Driver's License. Recommendations: Knowledge of the Microsoft Ecosystem/ Environment (Microsoft Windows Operating System and Server Environment., i.e. Exchange, Active Directory and SharePoint). Knowledge of practical experience on SQL, Columbus Desktop Management and Spider, and development and implementation of ICT Corporate Governance Policies. Valid Code 08 Driver's License.

DUTIES : Be responsible for the administration, optimization and efficient operations of the ICT systems, including monitoring of usage and performance, as well as the identification of the enhancement opportunities system failures. Administration of all Network connections, switches, routers etc. Perform Software and Hardware Rollout Projects. Provide first line helpdesk support. Constant research and evaluation of Software and Hardware Products. Administration, installation and upgrades of Software and Hardware Products. Administration of Operating Systems and File Servers. Provide input on policy matters regarding ICT. Ensure that networks diagrams are developed and maintained properly. Develop information and technology systems infrastructure and conduct investigation in the maintenance of existing technologies, availability need and demonstrate new technologies. Manage activities of the server administration and related support staff and assist with government wide policy guidelines and advice technology trends, direction and best practices. Promote the optimal and efficient utilization of computer technology as a key enabler in the delivery of information and related services, with a new to enhance departmental service delivery. Establish and implement IT strategy. Review IT risks and ensure mitigation plans are developed and executed. Ensure conformance of all IT products, systems and services to departmental needs.

ENQUIRIES : Ms. GB. Zake Tel No: (051) 492 3912

CLOSING DATE : 30 November 2020

POST 26/180 : **ARTISAN PRODUCTION GRADE A (X14 POSTS)**
Directorate: Works Construction and Maintenance Regional Offices

SALARY : R190 653 per annum A basic salary (OSD)
CENTRE : Mangaung Region (X8 Posts)
Carpentry Ref No: PWI 20/19 (X2 Posts)
Bricklaying Ref No: PWI 20/20 (X2 Posts)
Welding Ref No: PWI 20/21 (X1 Post)
Tiling & Plastering Ref No: PWI 20/22 (X2 Posts)
Mechanical Ref No: PWI 20/23 (X1 Post)
Lejweleputswa/ Fezile Dabi Region (X6 Posts)
Plumbing Ref No: PWI 20/24 (X1 Post)
Carpentry Ref No: PWI 20/25 (X1 Post)
Bricklaying Ref No: PWI 20/26 (X2 Posts)
Electrical Ref No: PWI 20/27 (X1 Post)
Welding Ref No: PWI 20/28 (X1 Post)

REQUIREMENTS : A completed Apprenticeship and passed Trade Test in terms of the Provisions of Section 13(2) (h) of the Manpower Training Act of 1981, as amended or a Certificate issued under the Provision of the Repealed Section 27 of the same Act. Knowledge of the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993) (OHS Act).

DUTIES

: Render technical, production, operation and maintenance services. Implement according to client specification and within limits of production capability. Quality assurance of produced objects within the ambit of the specific trade the incumbent is required to render a production and maintenance services to: Inspect equipment and/or facilities for technical faults. Repair equipment and facilities according to standards. Test repair equipment and/or facilities against specifications. Service equipment and/or facilities according to schedule. Quality assure serviced and maintained equipment and/or facilities. Perform administrative and related functions: Compile and submit reports. Provide inputs to the operational plan. Keep and maintain job record/register. Supervise and mentor staff. Maintain expertise: Continuous individual development to keep up with technologies and procedures.

ENQUIRIES

: Mr T Khumalo, Tel No: (051) 403 7850

CLOSING DATE

: 30 November 2020