

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH**

CLOSING DATE : 19 October 2020
NOTE : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document [Driver's license where applicable]. The certification must be within three (3) months as at the advert closing date. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

OTHER POSTS

POST 23/67 : **CLINICAL MANAGER: MEDICAL REF NO: H/C/25**

SALARY : R1 173 900 per annum (OSD)
CENTRE : Bongani Hospital, Welkom
REQUIREMENTS : MBCHB or equivalent Degree (Independent Practice). A minimum of 3 years appropriate experience as Medical Practitioner after registration with HPCSA: Proof of current registration for 2020/2021. Knowledge And Skills: Ability to work independently in a multi-disciplinary team context. Analytical thinking, independent decision making and problem solving skills. Responsive and proactive with flexible approach. Good co-ordination and planning skills. Experience in root cause analysis process or medical legal processes. Effective to perform C-Section. Experience in implementation, monitoring and evaluation of leadership and clinical governance. Time management. Communication and interpersonal skills. Computer literacy. Creative and innovative. Professionalism. Confidentiality.

DUTIES : To manage the hospital's Clinical Service and clinical support service to ensure its effective and efficient delivery of quality service. Ensure integration of clinical services, clinical support service and nursing service. Develop, implement, monitor and evaluate operational plans for clinical services and clinical support service. Co-operation, liaison and communication with all stakeholders. Manage outreach programs from level II and III institutions and outreach to primary Health Care Clinics. Responsible for managing medico legal risk and ethical dilemmas. To ensure the implementation of policies and protocols. To carry out tasks as delegated by the CEO. Manage Finance and Human Resources of Clinical services.

ENQUIRIES : Mr M S Ndaba Tel No: (057) 9168000
APPLICATIONS : To Be Sent to: The Chief Executive Officer, Bongani Hospital, Private Bag X29, Welkom, 9460.
FOR ATTENTION : Mr M S Ndaba

POST 23/68 : **MEDICAL SPECIALIST: GRADE 1-3 REF NO: H/M/31**

SALARY : Grade 1: R1 106 040.per annum
Grade 2: R1 264 623 per annum

Grade 3: R1 467 651 per annum. OSD (excluding commuted overtime)

CENTRE REQUIREMENTS : Urology, Universitas Academic Hospital, Bloemfontein
: Registration with HPCSA as a Medical Specialist Urology. Must be registered with HPCSA for 2020/2021 as Medical Specialist. South African Citizen with valid driver's license (Code 8). Experience: **Grade 1:** none. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal speciality. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal speciality. Knowledge and Skills: ACLS, ATLS, APLS, relevant experience.

DUTIES : Clinical service delivery, medical administration and management, teaching, training and research. It is compulsory that the candidate participate in outreach activities and commuted overtime. Maintain quality assurance standards.

ENQUIRIES APPLICATIONS : Dr. R Nathan Tel No: (051)-4053496
: The Chief Executive Officer, Universitas Hospital, Private Bag x20660, Bloemfontein, 9300 Or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301 CEO, Universitas Academic Hospital, Private Bag X20660, Bloemfontein, 9300.

FOR ATTENTION : Mr MJ Baleni

POST 23/69 : **MEDICAL OFFICER: GRADE 1 - 3 REF NO: H/M/32**

SALARY : Grade 1: R821 205.per annum (OSD)
: Grade 2: R938 964.per annum (OSD)
: Grade 3: R1 089 693 per annum (OSD)

CENTRE REQUIREMENTS : Mangaung Metro District: Bloemfontein
: MBCHB or equivalent Degree (Independent Practice): Proof of current registration for 2019/2020 Registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) (Independent Practice) in respect of South African qualified employees. Experience: **Grade 1:** None after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. One-year relevant experience after registration as Medical Practitioner with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 5 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Medical Practitioner. **Grade 3:** Minimum of 10 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge And Skills: Knowledge of operational in clinical services. Knowledge of administration and management of resources. Ability to work under pressure. Good communication skills.

DUTIES : Rendering of clinical services, which includes examination and treatment of patients, emergencies, ward rounds and operation procedures. Patient administration. Provide training and leadership to medical interns, nurses and medical officers doing community service.

ENQUIRIES APPLICATIONS : Me N J Ramarou-Makhoali, Tel No: (051) 447 2194
: To Be Send To: The District Manager, Mangaung Metro, PO Box 441, Bloemfontein, 9300 or hand deliver @ Pink Building, FSPC Complex, No 4 President Brand Street, Bloemfontein.

FOR ATTENTION : Mr K P Mafabatho

POST 23/70 : **ASSISTANT MANAGER: NURSING: PNA-7 REF NO: H/A/26**

SALARY : R562 800 per annum (OSD)
CENTRE : Botshabelo Hospital, Botshabelo
REQUIREMENTS : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. Registration with the SANC as Professional Nurse. A minimum of 8 years appropriate/ recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Knowledge And Skills: Knowledge of Human Resources and Finance Policies and guidelines. Valid driver's license. Good interpersonal and communication skills. Computer literacy.

DUTIES : Ensure that a holistic nursing care service is delivered to patients in a cost effective, efficient and equitable manner by Nursing Units that form part of the specific Nursing Area including the overall management (i.e.) Operational, HR and Finance) of the Nursing Services. Ensure compliance to professional and ethical practice. Detailed key performance areas can be obtained from the contact person.

ENQUIRIES : Me Z A Yawathe Tel No: (051) 533 0229
APPLICATIONS : To Be Sent To: The Chief Executive Officer, Botshabelo Hospital, , Private Bag X527, Botshabelo, 9781.

FOR ATTENTION : Mr Me M G Mokoena

POST 23/71 : **ASSISTANT DIRECTOR: HUMAN RESOURCE MANAGEMENT REF NO: H/A/25**

SALARY : R376 596 per annum. (Level 09)
CENTRE : Bongani Hospital, Welkom
REQUIREMENTS : Recognized 3-year Degree/National Diploma in Human Resource Management or related field. At least 3-5 years' functional experience (working with PERSAL in HR environment) of which 3 years must be on supervisory level. Successfully passed the PERSAL courses. Valid driver's licence. Proven Computer literacy. Knowledge and Skills: Must have a sound knowledge and understanding of the HR policies and procedures.

DUTIES : Ensure that employees are trained and developed; Ensure that recruitment and selection procedures are implemented accordingly; Ensure correct implementation of conditions of service and service benefits (Leave, Housing, Medical, Injury on Duty, Long Service Recognition, overtime, relocation, Pension, allowances etc.); Authorise and approve transactions on PERSAL; Facilitate the compilation of Employment Equity Plan; Compile Human Resources Plan; Analyse and control compensation of employees' expenditure; Compile report on implementation of RWOPS; Ensure correct implementation of PMDS. Compile a report of health professionals' registration with the health regulatory /statutory bodies; Analyze staff satisfaction survey reports; Compile reports and action plans on Exit Interviews conducted.

ENQUIRIES : Mr S D Ralile Tel No: (057) 916 8014
APPLICATIONS : To Be Sent To: The Chief Executive Officer, Bongani Hospital, (Contact Person: Mr S D Ralile), Private Bag X29, Welkom, 9460.

POST 23/72 : **CLINICAL TECHNOLOGIST: GRADE 1-3 REF NO: H/C/48 (X1 POST)**

SALARY : Grade 1: R317 976.per annum (OSD)
Grade 2: R372 810.per annum (OSD)
Grade 3: R439 164.per annum (OSD)

CENTRE : Cardiology, Universitas Academic Hospital: Bloemfontein
REQUIREMENTS : National Diploma in Clinical Technology. Registered with HPCSA as Clinical Technologist in Cardiology (Supervised or Independent Practice). South African Citizen. None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge And Skills: B.Tech degree. Knowledge and understanding of relevant disciplines closely related to cardiology. Knowledge of good clinical practice as well as clinical exposure to all aspects of cardiology.

DUTIES : Health care services activities include: Pacemaker implants Pacemaker programming (follow up) and optimization Echocardiography Trans Aortic Valvular Implant TAVI Emergency Service - perform 24-hour emergency on call service.

ENQUIRIES : Me E v d Heever Tel No: (051)-4053484

APPLICATIONS : To Be Send To: The Chief Executive Officer, Universitas Hospital, Private Bag x20660, Bloemfontein, 9300 Or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301 CEO, Universitas Academic Hospital, Private Bag X20660, Bloemfontein, 9300.

FOR ATTENTION : Mr MJ Baleni

POST 23/73 : **ENVIRONMENTAL HEALTH PRACTITIONER: GRADE 1 -3 REF NO: H/E/2**

SALARY : R317 976 per annum (OSD)

CENTRE : Albert Nzula Hospital, Trompsburg

REQUIREMENTS : Baccalaureus Degree in Environmental Science or a B Tech Degree in Environmental Health. Registration with the HPCSA as Environmental Health Practitioner Registration with the HPCSA as Environmental Health Practitioner. Experience: **Grade 1:** None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: Good interpersonal and communication skills. Computer literacy.

DUTIES : Provide District Environmental Health Services including but not limited to: Comprehensive Management of Health Care Waste Services. The Implementation of the Xhariep District Health Care Waste Management Plan. Compliance Monitoring and Implementation of the Free State Health Care Waste Management Policy of 2015 as well the Free State Health Care Waste Management Strategy. Compliance Monitoring of all Public Health Facilities with all health, safety and environmental legislative requirements. Compliance Monitoring of all Licensed Hazardous Substances Dealerships in the Xhariep Health District. Water quality monitoring of all public health facilities in the district. Participation in the District Disease Outbreak Response Team.

ENQUIRIES : Mr M L de Jager Tel No: (051) 492 2161

APPLICATIONS : To Be Send to: The District Manager, Xhariep District, Private Bag 2, Trompsburg, 9913 or hand delivered @ 22 Louw Street, Trompsburg.

FOR ATTENTION : Mr M H Moabi