

**PROVINCIAL ADMINISTRATION: LIMPOPO  
DEPARTMENT OF TRANSPORT AND COMMUNITY SAFETY**

*The Department of Transport and Community Safety is an equal opportunity, affirmative action employer with clear employment equity targets. Women and people with disabilities are encouraged to apply.*

- APPLICATIONS** : quoting the relevant reference, should be forwarded as follows: to The Head of Department, Department of Transport and Community Safety ,Private Bag X 9491, Polokwane, 0700 OR Handed in at Phamoko Building, Second 2<sup>nd</sup> Floor, Office No. 45 at 40 Church Street, Polokwane, 0699. Applications which are faxed or e-mailed will not be considered.
- CLOSING DATE** : 02 October 2020 at 16h00
- NOTE** : Applications should be submitted on the prescribed Form Z83 (Obtainable from any Public Service Department or on the Internet at [www.gov.za/documents](http://www.gov.za/documents)), which must be completed in full, originally signed, with reference number indicated and dated by the applicant. Application should be accompanied by a recent updated comprehensive CV (previous experience must be comprehensively detailed, i.e. positions held and dates) as well as certified copies of all qualifications, ID document and where it is a requirement, a certified copy of the driver's license must be attached. Please note: All copies attached must be certified a true copy of the original and not older than six months. The employer reserves the right not to fill the posts. Failure to submit the requested documents will result in your application not being considered. A pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applicants. The purpose of the Senior Management Pre-Entry Programme, which is a public service specific training programme applicable to all applicants who aspire to join the SMS, is to ensure that potential SMS members have a background on processes and procedures linked to the SMS. Full details may be sourced by following the link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/> . Kindly note that technical support is only available from Monday to Friday from 8:00 to 16.00. Should you experience any difficulties with your online application, contact the Helpline: 0861 370 202. The DPSA Directive on Compulsory Capacity Development, Mandatory Training Days and minimum requirement for appointment at SMS level will be the completion of the Senior Management Pre-entry programme as endorsed by the National School of Government. The applicant should therefore have a proof that they have registered for the Pre-entry certificate and have completed the course before the interview. The cost of the pre-entry certificate is for the candidate's expense. To access the pre-certificate course, please visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/> All shortlisted candidates for SMS posts will be subjected to Technical exercise that intends to test relevant technical element of the Job and all recommended candidate will attend a competency assessment that intend to test generic managerial skills. The successful candidates must be willing to sign an oath of secrecy with the Department and also be expected to sign performance agreement. Suitable candidates will be subjected to a personnel suitability check (i.e. verification of educational qualifications, previous work experience, citizenship, reference checks, criminal record check, verification of financial/assets record check and security vetting). Where applicable, candidates will be subjected to a skills/knowledge test. The Department reserves the right not to make any appointment(s) to the posts advertised. The employment decision shall be informed by the Employment Equity Plan of the Department. Applications received after the closing date whether posted or hand-submitted will not be considered. Failure to comply with the above requirements will result in the disqualification of the application. Correspondence will be limited to short-listed candidates only, due to the large number of applications we envisage. If you have not heard from us within 90 days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction; applicants are hereby advised to seek reasons for the above administration action in terms of Promotion of Administrative Justice Act (PAJA) No.3 of 2000.

## MANAGEMENT ECHELON

- POST 22/261** : **CHIEF FINANCIAL OFFICER REF NO: LDTCS 002 /2020**  
Re-advert and those who have applied previously are encourage to apply.
- SALARY** : R1 251 183 per annum (Level 14) (All-inclusive remuneration package). The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion in terms of applicable rules. (Kindly take note that this is a re-advertisement and those who have applied previously are encourage to apply).
- CENTRE REQUIREMENTS** : Head Office (Polokwane)  
Qualifications: An undergraduate qualification (NQF level 7) or equivalent as recognised by SAQA. An undergraduate qualification in finance and accounting will be an added advantage. 5 years of experience at a senior managerial level. Valid driver's licence (attach copy). Competencies: Strategic Capability and Leadership; People Management and Empowerment, Programme and Project Management; Financial Management; Change Management; Computer Literacy; Knowledge Management, Service Delivery Innovation; Problem Solving and Analysis; Client Orientation and Customer Focus; Communication; Public Service Knowledge; Negotiation, Policy formulation and Analytic thinking.
- DUTIES** : Establish and maintain appropriate systems (analytical tools, information systems and models or projections of cost behaviour and policies) to ensure effective and efficient management of resources. Oversee effective integrated financial services and supply chain management systems within the Department in accordance with the PFMA. Provide strategic support and guidance to the Accounting Officer and Programme Managers. Oversee and lead the provision of logistics and facilities in ensuring the optimal utilization of fixed and movable assets. Facilitate the implementation of national norms and standards where applicable. Liaise with the relevant role – players in the financial environment regarding transversal financial matters. Ensure effective and efficient financial management/administration by collaborating in the development of training programmes by providing direct training in financial matters to officials of the Department.
- ENQUIRIES** : Ms. N F Mpe Tel No: (015) 294 8401 or Ms RJ Phihlela Tel No: (015) 295 1166 or Ms. Y Amika Tel No: 015 295 1209
- POST 22/262** : **DIRECTOR: FINANCIAL ACCOUNTING REF NO: LDTCS 003 /2020**
- SALARY** : R1 057 326 per annum (Level 13) (All-inclusive remuneration package). The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be structured in terms of applicable rules.
- CENTRE REQUIREMENTS** : Head Office (Polokwane)  
Qualifications: An undergraduate qualification NQF level 7 OR equivalent Qualifications as recognized by SAQA. An undergraduate qualification in Financial Accounting will be an added advantage. 5 - 10 years of experience at a Deputy Director (Financial Management). Valid driver's license (attach copy) Competencies: Strategic Capability and Leadership. People Management and Empowerment. Project Management. Financial Management. Change Management. Computer Literacy. Knowledge Management. Service Delivery Innovation, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Public Service Knowledge. Negotiation. Knowledge of relevant Acts. Policies and Prescripts. Thorough knowledge of PFMA and Treasury regulations. Thorough knowledge of Public Service. Policies, Procedures, and Analytic thinking.
- DUTIES** : Provide leadership and strategic direction in the Directorate. Manage departmental revenue and Debt. Manage administration of salaries. Manage accounts. Manage the component's resources against its strategic objectives.
- ENQUIRIES** : Ms. N F Mpe Tel No: (015) 294 8401 or Ms RJ Phihlela Tel No: (015) 295 1166 or Ms. Y Amika Tel No: 015 295 1209
- POST 22/263** : **DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: LDTCS 004 /2020**
- SALARY** : R1 057 326 per annum (Level 13) (All-inclusive remuneration package). The inclusive remuneration package consists of a basic salary, the State's

**CENTRE  
REQUIREMENTS**

contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be structured in terms of applicable rules.

: Head Office (Polokwane)  
: An undergraduate qualification NQF level 7 OR equivalent Qualifications as recognized by SAQA. An undergraduate qualification in Supply Chain Management will be an added advantage. 5 - 10 years of experience at a Deputy Director (Financial Management/Supply Chain Management). Valid driver's license (attach copy). Competencies: Strategic Capability and Leadership. People Management and Empowerment. Project Management. Financial Management. Change Management. Computer Literacy. Knowledge Management. Service Delivery Innovation. Problem Solving and Analysis. Client Orientation and Customer Focus. Communication. Public Service Knowledge. Negotiation. Knowledge of relevant Acts, Policies and Prescripts. Thorough knowledge of PFMA and Treasury regulations. Thorough knowledge of Public Service Policies. Understanding supply chain management principles. Procedures and Analytic skills.

**DUTIES**

: Provide leadership and strategic direction in the Directorate. Manage demand and acquisition services. Manage stores, purchases and vendor performance. Coordinate management of contracts. Manage the component's resources against its strategic objectives.

**ENQUIRIES**

: Ms. N F Mpe Tel No: (015) 294 8401 or Ms RJ Phihlela Tel No: (015) 295 1166 or Ms. Y Amika Tel No: (015) 295 1209