

DEPARTMENT OF DEFENCE



- APPLICATIONS** : Department of Defence, Chief Directorate Strategic Management, Private Bag X910, Pretoria, 0001 or Hand Delivered to Defence Headquarters, ARMSCOR Building, 370 Nossob Street, Erasmus Kloof.
- CLOSING DATE** : 09 October 2020 (Applications received after the closing date and faxed copies will not be considered).
- NOTE** : The advertisement(s) contained herein is/are meant for the attention/perusal of all interested job seekers, whether they are serving employees/officials of the DOD/Public Service, unemployed persons or persons employed outside the Public Service. Persons not employed by the DOD/Public Service are encouraged to apply for the vacancies advertised in this circular. Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service department), which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience) and clear certified copies of original educational qualification certificates, ID document and Driver's license (where applicable). Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application it must be done in writing. Should an application be received where an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record-, citizenship- & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. Successful candidates will be appointed on probation for the period of twelve (12) months in terms of the prescribed rules.

MANAGEMENT ECHELON

- POST 22/05** : **DIRECTOR RISK MANAGEMENT REF NO: DPSP 25/20**
Defence Policy, Strategy and Planning Division
Chief Directorate: Strategic Management
- SALARY** : R1 057 326 per annum (Level 13)
- CENTRE** : Pretoria
- REQUIREMENTS** : Appropriate Bachelor's or Honour's degree/Postgraduate Diploma in Risk Management, Auditing, Strategic Management, Finance, Compliance, Public Administration and Public Management of higher education band NQF Level 8. Pre-entry Certificate for the Senior Management Service. Special requirements (Skills Needed): Relevant working experience at least 5 years at Middle/Senior Managerial level. Knowledge of Government MTSF Policies, Governance Policies, PFMA, National Treasury Regulations, Public Service Regulations and the Public Sector Risk Management Framework. Knowledge of risk management prescripts, standards and wider intra-departmental activities in government. Affiliation with relevant professional bodies (IRMSA, IIA, Compliance, Ethics etc). Recommended: Quantitative techniques. Appropriate exposure within the risk management environment and knowledge and understanding of the core processes in the Public Service. Compliance, Ethics and Strategic Management knowledge. Ability to effectively and correctly interpret and apply policy, instructions and regulations. Ability to compile, effective management reports and to present it at senior level. Able

to work accurately under pressure and to travel as and when required. Well-developed verbal and written communication skills, specifically in English. Good interpersonal and HR management skills. Strongly orientated towards delivering effective, efficient service and aiming for zero defects. Strongly motivated leader with good leadership qualities. Ability to work effectively and very accurately with figures. In possession of or able to obtain a DOD secret clearance. Essential: Thorough knowledge of microcomputer applications Word for Windows, Excel and PowerPoint. Analytical and innovative thinking ability as well as problem solving skills. Proven ability to design, develop, implement and maintain effective management plans in support of the Defence Policy, Strategy and Planning process.

DUTIES

: Promulgate risk management policy and instructions: Define risk management policy requirements. Develop risk management policy and instructions. Coordinate and facilitate the approval and implementation of risk management policy and instructions. Promulgate risk management strategy and plan: Participate in the departmental environmental analysis processes. Identify departmental objective risks. Develop risk management strategy, which includes a Framework on Risk Appetite and Tolerance levels, develop planning guidelines; and develop departmental risk management implementation plans. Create situational awareness wrt identified risks. Execute performance monitoring, control and reporting wrt risk management: Establish an internal control framework for risk management: Conduct performance monitor and evaluate. Compile departmental risk management reports. Internal management of the directorate: Compile the operational plan of the directorate. Participate in the process to acquire identified resources. Maintain allocated resources. Participate in the process to dispose/retire allocated resources, including budget. Ensure the preserving of the directorate's documentation, Management of HR component.

ENQUIRIES

: Ms A.M.G. van der Colf Tel No: (012) 355 5987