

DEPARTMENT OF TOURISM

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts.

- APPLICATIONS** : Applications, quoting the relevant reference number must be forwarded to the attention of Chief Director: HR Management and Development at Department of Tourism, Private Bag X424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria. Applicants may alternatively submit by email to recruitment@tourism.gov.za (Maximum size of 5 MB)
- CLOSING DATE** : 04 September 2020 at 16:30 (Late applications will not be considered)
- NOTE** : E-mailed applications must only include a completed and signed Z83 form which is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za, a CV with a font size of 10 and Arial theme font, a copy of the Identity Document, a copy of the Senior Certificate and the highest required qualification as well as a copy of a driver's licence where necessary. Attachments must be limited to 5 megabytes. Emails that do not comply with the above specifications will bounce back without reaching the department. Uncertified copies will be accepted when submitting your application, but shortlisted candidates must produce original/certified copies on the day on the interviews. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the candidate being disqualified. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment. Short-listed candidates will be subjected to screening and security vetting to determine the suitability of a person for employment. Shortlisted candidates may further be subject to a job related test.

MANAGEMENT ECHELON

- POST 20/83** : **DEPUTY DIRECTOR GENERAL: TOURISM SECTOR SUPPORT SERVICES REF NO: DT21/2020**
- SALARY** : R1 521 591 per annum (Level 15) (all-inclusive remuneration package consisting of a basic salary, the state's contribution to the Government Employees Pension fund and a flexible portion that may be structured.
- CENTRE** : Pretoria
- REQUIREMENTS** : A SAQA recognised post graduate qualification (NQF8) plus proven strategic management and leadership skills, 8-10 years' experience at a senior managerial level. Thorough understanding of stakeholder management dynamics within the tourism industry at all levels. Knowledge and understanding of tourism policies and procedures. Knowledge of public service and departmental procedures and prescripts. Good understanding of strategic planning, policy development, monitoring and evaluation finance/budgeting, Human resource, planning and management, project management, government systems, stakeholder management and contract management. Computer Literacy. Possession of a valid driver's licence and willingness to travel. One of the minimum entry requirements for SMS is the pre-entry certificate. For more details on the pre-entry course visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>.
- DUTIES** : Reporting to the Director-General, the successful candidate will be responsible for the following key functions: Provide leadership and strategic direction in the Branch, Ensure the creation of an enabling environment for tourism enterprises to grow and contribute to job creation and the competitiveness of the destination through the provision of business support services and tools; Ensure the implementation of programmes aimed at empowerment of marginalised enterprises and individuals to promote inclusive growth of the Sector; Facilitate sector transformation on tourism B-BBEE codes; Integrate BBBEE implementation across all business units within the Department of Tourism and SAT; ensure the identification and implementation of interventions aimed at inculcating a culture of travel in the domestic market and make tourism experiences more accessible; provide expert advice in the

development of policy and regulations to support the growth of domestic tourism; ensure the implementation of prioritised programmes that present opportunities for training and development for the growth of the sector; coordinate efficient management of Tourism Sector HRD governance by facilitating appropriate governance of Tourism Sector HRD through institutional arrangements and implementing advocacy and awareness capacity building initiatives; ensure the diversification and enhancement of tourism offerings in order to increase South Africa's global tourism competitiveness; oversee the establishment of capital and non-capital tourism incentives to promote and encourage tourism development and growth; ensure the implementation of initiatives that continuously enhance/improve the visitor experience in South Africa (VICs); manage the implementation of the Intergovernmental Relations Framework including the implementation of the Districts Development Model for Tourism; and formulate and manage the component's resources against its strategic objectives.

ENQUIRIES

: Mr Percy Tshabane Tel No: (012) 444 6195

NOTE

: All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Some of the interviewed candidates will be subjected to a 2-day competency assessment that will test generic managerial competencies. Appointment will be subject to the signing of the performance agreement, employment contract and annual financial disclosure.