ANNEXURE L

PROVINCIAL ADMINISTRATION: LIMPOPO
OFFICE OF THE PREMIER

APPLICATIONS : The Director General, Office of the Premier, Private Bag X 9483, Polokwane, 0600 or Hand delivered to the Office of the Premier, No 40 Hans Van Rensburg Street, Mowaneng Building, Office No.A013, General Records (Registry), Ground Floor. Ms. Suzan Mahlase / Mr. Junior Maboya.

FOR ATTENTION :

CLOSING DATE : 03 August 2020

NOTE : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as certified copies of all qualification(s) and ID-document. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, faxed and emailed will not be considered. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification). Successful candidates will be appointed on a probation period of 12 months. The successful candidate will be subjected to a security clearance. The successful candidate must be willing to sign an oath of secrecy with the Department. All shortlisted candidates for these posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Office of the Premier. The successful candidate will be expected to enter into a performance agreement with the Executive Authority and sign a five (5) year contract of employment upon assumption of duty with the Premier. The candidates will be required to disclose his/her financial interests in accordance with the applicable prescripts. Following the interview and technical exercise, the selection panel will recommend a candidate to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. In order to ensure that potential SMS members have a background on processes and procedures linked to the SMS, a further requirement for appointment at SMS level will be the successful completion of the Senior Management Pre-entry Programme as endorsed by the National School of Government with effect from 01 April 2020. This is a Public Service specific training programme which will be applicable for appointments at SMS post. The link is as follows: www.thensg.gov.za/training-course/sms-pre-entry-programme.

MANAGEMENT ECHELON

POST 17/127 : HEAD AND ACCOUNTING OFFICER FOR DEPARTMENT OF EDUCATION REF NO: OTP/41/20/02
(5) Years fixed term contract)

Re-advert

SALARY : R1 978 533 per annum (SMS Grade D, salary Level 16). Non-pensionable HoD allowance: 10% of the payable inclusive remuneration package

CENTRE : Polokwane: Head Office

REQUIREMENTS : An undergraduate qualification NQF level 7 and a post graduate qualification NQF level 8 as recognised by SAQA; At least 8 -10 years’ experience at a senior managerial level(3 years of which must be with an organ of State as defined in the Constitution, Act 108 of 1996).A post graduated qualification in Business Management/ Administration/Education and Curriculum Development will be an added advantage; valid driver’s licence (with the exemption of applicants with
DUTIES: The successful candidate will be the Head of Department and Accounting Officer responsible for:- Establish strategic direction of the department to ensure alignment with mandates by: Providing Departmental Management and Planning; Providing financial management and corporate services in the department; Providing Executive authority and management support; Provide strategic direction on the development and implementation of curriculum, institutional management, governance and support, organizational risk management, policies, guidelines and procedure manuals. Ensure the provision of strategic guidance and support in the delivery of integrated and comprehensive curriculum and education development programmes in the province. Ensure the establishment, implementation and maintenance of appropriate systems (Analytical Tools, and models or projections of expenditure/cost behaviour) and policies to ensure effective and efficient management of resources (financial, human and physical); Coordinate the provision of Institutional Management, Governance and Support services. Coordinate Organizational Risk Management services. Promote inter and intra-governmental relations and participate and represent the department in various forums.

ENQUIRIES: Ms. Suzan Mahlase Tel No: (015) 287 6030 or Mr. Junior Maboya Tel No: (015) 287 6290

POST 17/128: HEAD AND ACCOUNTING OFFICER FOR DEPARTMENT OF SOCIAL DEVELOPMENT REF NO: OTP/41/20/01 (Five (5) years fixed term contract).

SALARY: R1 521 591 per annum (Level 15), (SMS Grade D) Non-pensionable Head of Department allowance: 10% of the payable inclusive remuneration package.

CENTRE: Polokwane-(Head Office

REQUIREMENTS: An undergraduate qualification NQF 7 and a post graduate qualification NQF level 8 as recognised by SAQA. At least eight to ten (8-10) years of experience at a senior management level (3 years of which must be with an organ of State as defined in the Constitution, Act 108 of 1996). Post graduate qualification in Social Science/Public Administration/Financial Management/ Business Management will be an added advantage. Valid driver’s licence (with the exception of applicants with disabilities). Core and Process Competencies-Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and analysis, Client orientation and Customer Focus, Communication.

DUTIES: The successful candidate will be the Head of Department and Accounting Officer responsible for: Provide strategic direction to ensure efficient, effective and developmental support oriented system in the following: Provide strategic leadership and high-level direction in the effective and efficient management and administration of the Department by giving direction toward the achievement of the Department’s vision, mission, strategy, goals and objectives Manage and ensure that resources are utilized effectively, efficiently, economically and in a transparent manner, which inter-alia include: Promotion of sound labour relations through management and maintenance of discipline Efficient performance management system by ensuring the evaluation and monitoring of the performance of employees, thereby enhancing and maintaining employee motivation and cultivate a culture of performance management. Ensure that budget spending is maximized in line with strategic objective Monitor and oversee memorandum of understanding, service level agreements and expenditure review. Formulate and direct the implementation of communication and media strategy for the Department within the broad framework of the provincial government communication policy. Ensure continuous improvements in internal control systems through risk management,
corruption and fraud prevention strategies. Manage the provision of integrated developmental social services to the poor and the vulnerable in partnership with civil society organisations through: Care and support to Older Persons People with disabilities in residential facilities and accessing protective workshops Institutional HIV and AIDS services provided Individuals benefiting from Social relief of distress program. Provide comprehensive child and family care and support services to communities in partnership with stakeholders and civil society organizations in rendering the following: Care and Services to Families, Child Care and Protection, ECD and Partial Care render administrative and technical advisory support to the Executing Authority. Promote inter and intra-governmental relations and represent the department in various fora.

ENQUIRIES
Ms. Suzan Mahlase Tel No: (015) 287 6030 OR Mr. Junior Maboya Tel No: (015) 287 6290

SOUTH AFRICAN POLICE SERVICE

The South African Police Service is an equal opportunity affirmative action employer and it is its intention to promote representatively in the Public Sector through the filling to this post. Persons whose transfer / promotion / appointment will promote representatively will therefore receive preference. An indication in this regard will expedite the processing of applications.

APPLICATIONS
Please forward your application, quoting the relevant reference number and the name of this publication to The Provincial Head, Personnel Management, South African Police Service, Private Bag X9428, Polokwane, 0700. Applications can also be hand delivered to the Provincial Office 44 Schoeman Street Polokwane, Land Bank Building or email to kobeT2@saps.gov.za,Mphelamlci@saps.gov.za

CLOSING DATE
31 July 2020 at 15:00

NOTE
Only the official application form (available on the SAPS website and at SAPS recruitment offices) will be accepted. The Z83 previously utilized will no longer be accepted. All instructions on the application forms must be adhered to, failure to do so may result in the rejection of the application. The post particulars and reference number of the post must be correctly specified on the application form. A comprehensive Curriculum Vitae must be submitted together with the application form Copies of an applicant’s ID document, Senior Certificate, all educational qualifications obtained and service certificates of previous employers stating the occupation, proof of relevant experience in the field of the post. In view of corona virus (Covid 19) Pandemic and DPSA instruction, the certification are not compulsory. Qualifications submitted will be subjected to verifications checking with relevant institutions. The South African Police Service will verify the residential address of applicants and conduct reference checks. Appointment will be made in terms of Public service Act, 103 of 1994 as applicable to the post environment. The closing date for all applications is : 2020-07-31. Short-listed candidate will undergo a personal interview, practical assessment, will be subjected to fingerprint screening, will be vetted in terms of the Criminal Law (Sexual Offence and Related Matters) Amendment Act, 2007 (Act no 32 of 2007) and the Children’s Act2005 (Act No 38 of 2005). A candidate, whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified. The criminal law (Forensic Procedures) Amendment Act, Act 37 of 2013 requires that all new appointment in the South African Police Service as from 31st of January 2015 provide a buccal (Inside cheek) sample in order to determine their forensic DNA profile. The forensic DNA profile derived from the sample will be loaded to the Elimination Index of the National Forensic DNA Database. All Correspondence will be conducted with successful candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. The South African Police Service is under no obligation to fill a post after advertisement thereof.
OTHER POST

POST 17/129  :  GENERAL WORKER (X29 POSTS)

SALARY  :  R102 534 per annum
CENTRE  :  SAPS Marble Hall-Ref No: LIM: /3/20(X2 Posts)
           SAPS Northam- Ref No: LIM: 4/3/20(X1 Post)
           SAPS Polokwane - Ref No: LIM: 5/3/20 (X1 Post)
           SAPS Prov - JOC - Ref No: LIM: 6/3/20 (X2 Posts)
           SAPS Provincial POP- Ref No: LIM7/3/20(X1 Post)
           SAPS Saselmani- Ref No: LIM: 8/3/20(X1 Post)
           SAPS Seshego – Ref No: LIM: 9/3/20 (X1 Post)
           SAPS Siloam – Ref No: LIM: 10/3/20 (X1 Post)
           SAPS Thohoyandou – VCIU - Ref No: LIM: 11/3/20 (X2 Posts)
           SAPS Zaaiplaas - Ref No: LIM: 12/3/20 (X2 Posts)
           SAPS Prov - SCM - Ref No: LIM: 13/3/20 (X2 Posts)
           SAPS Musina -VCIU - Ref No: LIM: 14/3/20 (X1 Post)
           SAPS Marble Hall - STU - Ref No: LIM: 15/3/20 (X2 Posts)
           SAPS Lebowakgomo – STU - Ref No: LIM16/3/20 (X2 Posts)
           SAPS Makhado - STU - Ref No: LIM: 17/3/20 (X2 Posts)
           SAPS Modimolle District - Ref No: LIM: 18/3/20 (X2 Posts)
           SAPS Witpoort - Ref No: LIM: 19/3/20 (X2 Posts)
           SAPS Hlogotlou - Ref No: LIM: 20/3/20 (X2 Posts)

REQUIREMENTS  :  A Grade 10 qualification will serve as an advantage. Basic literacy, numeracy and Communication skills. Be able to read and write. Willing to work extended hours when necessary Fluency in at least two official languages, of which one must be English. Be willing to work irregular hours.

DUTIES  :  Maintaining of a high level of hygiene in and around the workplace with the cleaning of the SAPS premises assigned to, which may include either or both inner and outer parameters Performing tasks of a routine nature, such as dusting the environment Polish furniture and floors Vacuum carpets and mopping of tile floors Remove refuse Perform maintenance tasks in and around the assigned premises Clean bathrooms and kitchens Safekeeping and handling of a variety of Aids in the cleaning of the premises Loading and unloading of goods Garden maintenance services Washing and cleaning of state vehicles, kitchenware and utensils.

ENQUIRIES  :  Capt. Kobe Tel No: (015) 290 6131 PPO Ṇemaguvhuni Tel No: (015) 290 6026 PO Manoko Tel No: (015) 290 6024