

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF POLICE, ROADS AND TRANSPORT**

- APPLICATIONS** : For The Department of Police, Roads and Transport to Be Submitted To: Applications can be emailed to: Recruitment@freetrans.gov.za or hand delivered to Medfontein Building St Andrew Street, Head: Police, Roads and Transport, P.O. BOX 119, Bloemfontein 9300 by quoting the relevant reference number for the post.
- CLOSING DATE** : 31 July 2020
- NOTE** : Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies and must not be older than six months. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are emailed or posted to the correct address and attachments are included. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. The shortlisted candidate will be subjected to criminal vetting and Qualification Verification. People with disability are encouraged to apply. Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days & Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link:<https://www.thensg.gov.za/trainingcourse/sms-pre-entryprogramme/>. The successful candidate will be required to provide proof of completion of the NSG Public Service Senior Management Leadership Programme Certificate for entry into the SMS, the Selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments.

MANAGEMENT ECHELON

POST 17/58 : **CHIEF DIRECTOR: FLEET MANAGEMENT REF NO: FS PR&T/CDFM/12/05/2020 (X1 POST)**

SALARY : R1 251 183 per annum (Level 14) (An all-inclusive package). The remuneration package consists of the basic salary, government's contribution to the Government Employee Pension Fund and flexible portion, which may be structured in the terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owner's allowance and medical aid assistance.

CENTRE REQUIREMENTS : Bloemfontein

: An appropriate Degree or equivalent qualification (NQF level 7). 5 years' experience in Senior Management Level. Certificate for entry into the SMS which can be accessed by following the link <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>.

DUTIES : Set the direction of the entity through integrated governance by enhancing, Monitoring and achievement of the strategic objectives as set out in the Fleet Management Entity's strategic documents. Ensure effectives and efficiently Fleet Management services to the customers within the applicable legislative frameworks. Effectively manage the provincial government Fleet Asset. Ensure good working relationship with Department and other stakeholders, including

improving the image of the Entity and management of staff morale. Ensure the effective, efficiently, economical and transparent use of financial and other resources.

ENQUIRIES : Mr. S.S Sekobile Tel No: (051) 409 8566/46

SOUTH AFRICAN POLICE SERVICE

APPLICATIONS : Provincial Head: Personnel Services, South African Police Service Free State, Private Bag X20501, Bloemfontein, 9301 or hand delivered to your nearest Police Station or at Medpol Building, 126 Charlotte Maxeke Street, Bloemfontein.

FOR ATTENTION : Sub-Section: Recruitment and Staffing
CLOSING DATE : 31 July 2020

NOTE : Only the official application form (available on the SAPS website (www.saps.gov.za) and at (SAPS Recruitment offices) will be accepted. The Z83 previously utilized will not be accepted. All instructions on the application form must be adhered to. Failure to do so may result in the rejection of the application. The post particulars and reference number of the post must be correctly specified on the application form. A comprehensive Curriculum Vitae must be submitted together with the application form. Certified copies of an applicant's ID, Copy of Highest School Qualification and all educational qualifications obtained, service certificates of previous employers stating the occupation, proof of relevant experience in the field of the post and motor vehicle driver's license. The copies must be correctly certified on the copy itself, not at the back. The certification must not be older than three months. Qualifications and driver's licences submitted will be subjected to verification checking with the relevant institutions. The South African Police Service will verify the residential address of applicants and conduct reference checks. Appointments will be made in terms of the Public Service Act, 1994 as applicable to the post environment. Applications must be mailed timeously. Late applications will not be accepted or considered. If a candidate is short-listed, it can be expected of him/her to undergo a personal interview as well as a practical assessment. Reference checking will be conducted on all short listed applicants. Short-listed candidates for appointment to certain identified posts, will be vetted in terms of the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007 (Act No 32 of 2007) and the Children's Act, 2005 (Act No 38 of 2005). A candidate whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to that post. All short-listed candidates will be subjected to fingerprint screening. Correspondence will be conducted with successful candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. The South African Police Service is under no obligation to fill a post after the advertisement thereof.

OTHER POST

POST 17/59 : **GENERAL WORKERS (X25 POSTS)**

SALARY : R102 534 per annum
CENTRE : Bohlakong (Bethlehem) - Ref No: FS 01/06/2020
Lindley - Ref No: FS 02/06/2020
Reitz - Ref No: FS 03/06/2020
Kommissiepoort - Ref No: FS 04/06/2020
Rosendal - Ref No: FS 05/06/2020
Koppies - Ref No: FS 06/06/2020
Vredefort - Ref No: FS 07/06/2020
Mangaung (Bloemfontein) - Ref No: FS 08/06/2020
Batho (Bloemfontein) - Ref No: FS 09/06/2020
Bloemspruit (Bloemfontein) - Ref No: FS 10/06/2020
Brandfort - Ref No: FS 11/06/2020
Verkeerdevlei - Ref No: FS 12/06/2020
Makwane - Ref No: FS 13/06/2020
Tseki - Ref No: FS 14/06/2020

Verkykerskop - Ref No: FS 15/06/2020
Warden - Ref No: FS 16/06/2020
Allanridge - Ref No: FS 17/06/2020
Hobhouse - Ref No: FS 18/06/2020
Wepener - Ref No: FS 19/06/2020 (2 posts)
Meloding - Ref No: FS 20/06/2020
Parys - Ref No: FS 21/06/2020
Jagersfontein - Ref No: FS 22/06/2020
Wesselsbron - Ref No: FS 23/06/2020
Ventersburg - Ref No: FS 24/06/2020

REQUIREMENTS

: Applicants must display competency in the post-specific functions of the post; A South African Citizen. A Grade 10 qualification will serve as an advantage. Basic literacy, numeracy and communication skills. Be able to read and write. Willing to work extended hours when necessary. Fluency in at least two official languages, of which one must be English. Must have no previous convictions or cases pending. Applicants will be subjected to a vetting process which will include security screening and fingerprint verification willing to work irregular hours.

DUTIES

: Maintaining of a high level of hygiene in and around the workplace with the cleaning of the SAPS Premises assigned to, which may include either or both inner and outer parameters, Performing tasks of a routine nature, such as dusting the environment. Polish furniture and floors. Vacuum carpets and mopping of tile floors. Remove refuse. Perform maintenance tasks in and around the assigned premises clean bathrooms and kitchens. And handling of a variety of Aids in the cleaning of the premises Loading and unloading of goods Garden maintenance services. Washing and cleaning of state vehicles, kitchenware and utensils.

ENQUIRIES

: Captain Coetzee/CAC Loubser/Sergeant Gailele or PO Moeketse at Tel No: (051) 5076807/6407/6419.