DEPARTMENT OF COOPERATIVE GOVERNANCE

The vision of the Department of Cooperative Governance is one of having a well-co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of this post. Candidature of persons whose appointment/transfer/promotion will promote representivity will therefore receive preference.

CLOSING DATE: 19 June 2020

NOTE: All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates.

Applications must be submitted on a signed Z.83 form (application form), obtainable from any Public Service department, and should be accompanied by a comprehensive CV, with specific starting and ending dates in all relevant positions and clarify the levels and ranks pertaining to experience as compared to the Public Service, certified copies of ID and qualifications, as well as SAQA verification report for foreign qualifications. It is the applicant’s responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. Thank you for the interest shown in the Department.

The below posts are senior management posts. Candidates should therefore possess strong managerial and financial management skills and a Certificate for entry into the Senior Management Service which can be sourced using the following link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme/


MANAGENT ECHELON

POST 14/01: DEPUTY DIRECTOR-GENERAL: CORPORATE SERVICES REF.NO: 27931/01

SALARY: R 1 521 591 per annum. (An all-inclusive remuneration package) The package includes a basic salary (70% of package), and a flexible portion that may be structured in terms of the applicable guidelines.

CENTRE: Pretoria


DUTIES: As the Deputy Director-General, the incumbent will perform the following duties: Provide strategic leadership and guidance on Human Capital
Management services in the Department. Provide strategic leadership and guidance on Communication and Marketing in the Department. Provide strategic leadership and guidance on Information Communication Technology in the Department. Provide strategic leadership and guidance on Legal Services in the Department. Provide strategic leadership and guidance on Corporate Planning, Internal Monitoring, Reporting and Evaluation in the Department. Provide strategic leadership and guidance on Facilities and Security Management in the Department.

ENQUIRIES : Ms L.Y. Bothma, Tel.No: (012) 334 0725
APPLICATIONS : Applications may be submitted electronically via email to URS Response Handling: cogta66@ursonline.co.za or via fax: 086 415 5709
FOR ATTENTION : URS Response Handling, Tel No: (012) 811 1900

POST 14/02 : DEPUTY DIRECTOR-GENERAL: INSTITUTIONAL DEVELOPMENT
REF.NO: 27931/02
Re-advertisement and candidates who had previously applied are encouraged to re-apply).

SALARY : R1 521 591 per annum. (Level 15) The package includes a basic salary (70% of package), and a flexible portion that may be structured in terms of the applicable guidelines.

CENTRE : Pretoria
REQUIREMENTS : An undergraduate qualification with preference in either Public Management/Economics or Development Studies and a postgraduate qualification (NQF Level 8) as recognised by SAQA. Senior Management Service pre-entry certificate. Eight (8) to ten (10) years relevant experience at senior management level. A strategic thinker with background on municipal operations. Applicants who have a legal background will have an added advantage. Technical Competencies: Knowledge of Provincial and Local Government systems. Knowledge of the Local Government Municipal Finance Management Act. Knowledge of the Local Government Municipal Property Rates Act. Understanding of Cooperative Governance.

DUTIES : As the Deputy Director-General, the incumbent will perform the following duties: Oversee the management and facilitate the development of sound human resource management systems for Municipalities. Oversee the coordination of municipal service partnerships as well as develop and implement revenue enhancement programmes in Municipalities. Ensure the implementation of the Municipal Property Rates Act. Ensure the development and implementation of citizen engagement programmes. Receive corruption, investigate and ensure consequences for fraud and corruption in local Government. Promote good governance and support municipal establishment processes.

ENQUIRIES : Ms M.G. Mahlangu, Tel.No: (012) 334 0517
APPLICATIONS : Applications may be submitted electronically via email: cogta67@ursonline.co.za or via fax: 086 415 5709.
FOR ATTENTION : URS Response Handling, Tel No: (012) 811 1900.