

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.

OTHER POSTS

<u>POST 10/134</u>	:	<u>MEDICAL SPECIALIST GRADE 1, 2, 3 REF NO: GS16/20</u> Re-Advertisement Component – Orthopaedics Department
<u>SALARY</u>	:	Grade 1: R1 106 040 per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the Department. Employee must sign the commuted overtime contract form. Grade 2: R1 264 623 per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the Department Employee must sign the commuted overtime contract form. Grade 3: R1 467 651 per annum package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the Department Employee must sign the commuted overtime contract form.
<u>CENTRE REQUIREMENTS</u>	:	Greys Hospital, PMB Metropolitan Hospitals Complex
<u>DUTIES</u>	:	A qualification in Health Science Plus FCS Ortho (SA) or MMed in Orthopaedics or Equivalent qualification Registration with Health Professions Council of South Africa as a Specialist in Orthopaedics Grade 1 Experience: Not applicable; Registration with the HPCSA as a Medical Specialist. Grade 2 Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline Grade 3 Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline Knowledge, Skills, Training And Competency Required Comprehensive knowledge base of a specialist Orthopaedic surgeon in a regional or tertiary hospital setting. Surgical and practical skills required from a specialist in Orthopaedic surgery in a regional or tertiary hospital setting. Possess sound knowledge of Human Resource Management, budgeting, programme implementation, monitoring and evaluation, information management and quality assurance programmes. Knowledge of current Health and Public Service Legislation, Regulations and Policy including medical ethics, epidemiology, budget control and statistics. Good communication, leadership, decision-making and clinical skills. Service Provision: Participate in outpatient assessment and treatment, ward rounds and operative treatment of orthopaedic patients. Continuously monitor service delivery, both at Grey's hospital and referring hospitals, and to institute quality improvement measures to correct deficiencies. Help with the development of District and Regional Orthopaedic Level of Care where the need exists Participate in cost containment activities/practices Participate in provision of emergency after-hour services Management: Assist in administrative duties related to the optimal functioning and service delivery in orthopaedics at Grey's Hospital and the relevant referral hospitals. Develop protocols and clinical pathways for effective/efficient management of acute and chronic Orthopaedic conditions Ensure that data is collected, analysed on the state of Orthopaedic Ser. Participate in Clinical Governance (Morbidity/Mortality) Academic/Research: Provide both Academic and Clinical service functions at the Hospital, including ward rounds,

outpatients clinics, clinical training ward rounds. Train under- and post-graduate students on both bedside training and classroom training at the hospital Participate in both academic and clinical administrative activities as delegated by the Head of Department Participate in Student/Registrar Assessments Relevant Research ad dictated by clinical need Outreach: Active participation in outreach programme aimed at improvement of patient access to the relevant clinical services (at least one visit a week) To ensure skills transfer through teaching activities involving the relevant staff at District/Regional Outlying Hospitals Co-ordination of Outreach Services in Area 2 with 6 monthly reports on Outreach produced.

ENQUIRIES
APPLICATIONS

: Dr ME Senoge Tel No: (033) 8973299
: Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.

FOR ATTENTION
NOTE

: Mrs. M. Chandulal
: Directions To Candidates: The following documents must be submitted:
a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 16/20. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE

: 27 March 2020

POST 10/135

: **MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 17/20**
Component – Internal Medicine

SALARY

: Grade 1: R821 205 per annum
Grade 2: R938 964 per annum
Grade 3: R1 089 693 per annum
All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, plus commuted overtime which is subject to the needs of the department (Incumbent will have to sign the relevant contract form annually)

CENTRE
REQUIREMENTS

: Greys Hospital, Pietermaritzburg Complex
: MBCHB Degree Plus Current registration with the Health Professions Council of South Africa for Independent practice or Public Sector practice at the time of appointment. Community services doctors may be considered provided they are registered as an Independent Medical Practitioner within a month of the closing date. Recommendation ACLS course completed (current valid certificate) Studying for, or successfully completed, Primary (Part 1) examinations in Internal Medicine **Grade 1:** Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as an independent Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as an independent Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. **Grade 3:** Experience: 10 years' experience after registration with the HPCSA as an independent Medical Practitioner. Foreign qualified

candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Knowledge, Skills and Experience: Sound clinical and patient management skills; human resource management; information management; quality assurance programs Current health and public service legislation, regulations and policy, and medical ethics.

DUTIES

: Man Sound clinical and patient management skills; human resource Medical care of patients: Level of care required – medical care appropriate to Grey’s Hospital, a tertiary and referral health facility; Sub-discipline rotations – terms of duty in any or all sub-disciplines of Internal Medicine will be required and will include Neurology, Dermatology and ICU, depending on the needs of the services; Overtime requirements – commuted overtime is mandatory if required by operational demands; Geographical limits – the post(s) will be based at Grey’s but you will be expected to perform duties at various health facilities, which will include rotations at facilities within the Pietermaritzburg metropole (Edendale, Northdale and Greys Hospital). Outreach services to facilities in Area 2 may be required either regularly or from time to time. Administration and management: Supervise junior medical staff, including in clinical work, attendance, time management, conflict management etc; Service logistics – assist in administrative aspects of running the Department e.g. roster and rotation planning, clinical and operational protocol development; Quality improvement – assist and participate in quality improvement, including audits Medico-legal matters – assist with medico-legal tasks such as medical reports for insurance claims, mortality and morbidity analysis etc. Academic programme: Training - provide in-service training to staff or be a recipient of in-service training, as appropriate for a medical officer and to meet the needs of the service; Teaching – participate in under-graduate and post-graduate training programmes (teaching, examinations, administration etc) as required by the programmes and appropriate for a medical officer; Academic activities – active participation in academic activities such as journal clubs, academic presentations etc. Research – participate in departmental research. Initiation and performance of research is optional but desirable.

**ENQUIRIES
APPLICATIONS**

: Dr K. Rasmussen Tel No: (033) 897 3289
: Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.

**FOR ATTENTION
NOTE**

: Mrs. M. Chandulal
: Directions to Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 17/20. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE

: 27 March 2020

POST 10/136 : **MEDICAL OFFICER GR1, 2 OR 3 FORENSIC PATHOLOGY SERVICE**
REF NO: ILE 02/2020 (X1 POST)

SALARY : Component: Kwadukuza Forensic Pathology Services
Grade1: R821 205 per annum all-inclusive package plus fixed commuted overtime
Grade 2: R938 964 per annum all-inclusive package plus commuted overtime
Grade 3: R1 089 693.per annum all-inclusive package plus fixed overtime.

CENTRE REQUIREMENTS : Ilembe Health District Office
Grade1: Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) plus, a tertiary qualification (MBCHB) or equivalent. Current registration with the Health Professions Council of South Africa as a Medical Practitioner. Valid driver's license. **Grade 2:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) plus, A tertiary qualification (MBCHB or equivalent), A valid registration with the Health Professions Council of South Africa. Five (5) year post registration experience as a Medical Practitioner. Valid driver's license. **Grade 3:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) plus tertiary qualification (MBCHB or equivalent), a valid registration with the Health Professions Council of South Africa. Ten (10) year post registration experience as a Medical Practitioner. Valid driver's license. Potential to develop a working knowledge and ability to perform medico-legal post mortem examinations and crime scene visits. Ability to work in multi-disciplinary team setting. Excellent communication skills and decision making qualities. Knowledge of the processes involved in death notification. Resilience and ability to make positive contribution in a busy department Report writing.

DUTIES : Perform medico legal autopsies. Maintain and continuously improve professional and ethical standards related to Forensic Pathology Services. Generate a comprehensive medico legal report based on autopsy findings. Completion of death notification forms (DHA-163) cremation certificate, RAF claims, Insurance etc. Attend to administrative matters as required. Guide Mortuary staff regarding autopsy technique and evidence collection. Attend to administrative matters as required. Maintain and continuously improve professional and ethical standards. Court attendance when required. Assist other districts with autopsy services when necessary.

ENQUIRIES APPLICATIONS : Mr CK Mdletshe (Forensic Pathology Manager) Tel No: (032) 4373500
Please Forward Applications To: The District Director, I Lembe Health District Office, Private Bag x10620, KwaDukuza 4450.

FOR ATTENTION NOTE : Human Resource Section
Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. ILE02/2019.NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s).This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational

categories in the Department. Persons with disabilities should feel free to apply for the post.

- CLOSING DATE** : 27 March 2020
- POST 10/137** : **ASSISTANT MANAGER NURSING REF NO: ICHC /AST 01 (X1 POST)**
Component: Maternal & Child Women's Health (MCWH)
- SALARY** : R614 991 per annum. Other Benefits: 13th Cheque, Medical Aid (Optional) and Home Owner allowance (employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Inanda Community Health Centre
Senior certificate/Grade 12 Diploma/Degree in General Nursing leading to registration with SANC as a Professional Nurse and Midwife. 1 year Diploma in Advance Midwifery and Neonatal Nursing Science. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a Professional nurse with SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining 1 year post basic qualification in Advance Midwifery and Neonatal Nursing Science of which 3 years must be managerial experience. Institutional Degrees/Diplomas must also be submitted for all qualification submitted. Proof of current registration with SANC Certificate of service endorsed by HR component NB: Recommendation: Diploma/Degree in Nursing Administration Knowledge, Skills And Competencies Required Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required Work as part of multidisciplinary team at unit level to ensure good nursing care by nursing team Work efficiency and amicably at a supervisory level with persons of diverse intellectual cultural racial or religious difference Able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit Demonstrate an in-depth understanding of nursing legislation & related legal and ethical nursing practice and how this impacts on service delivery.
- DUITES** : Provide antenatal, labour, post-natal and women health services. Provide pediatric preventive, curative and school health services. Implement standard practices criteria and indicators for maternal & child care. Create and maintain a complete and accurate nursing record for individual health care users. Facilitate and conduct perinatal and mortality meetings. Participate in health promotion and illness prevention initiatives. Maintain a constructive working relationship with the multidisciplinary team. Maintain a plan to improve the quality of maternal & child care. Monitor Performance Management and Development System (PMDS). Ensure the observation of in patients on 24hour basis & that appropriate intervention processes are initiated timeously. Ensure implementation of National and Provincial guidelines. Ensure effective utilization of all resources in the department. Participate in implementation of NCS, norms and standard. Participate in Sukuma Sakhe Project.
- ENQUIRIES APPLICATIONS** : Mrs. B.P. Ndlovu Tel No: (031) 519 8200
should be forwarded to: Human Resource Department, Inanda C CHC, Private Bag x 04, Phoenix, 4080, Or Hand deliver to: The Human Resource Department, Inanda "C" Community Health Centre, C 35 Umshado Road, Inanda, 4310.
- NOTE** : Directions to candidates the following documents must be submitted: Application for Employment form (Z83) which is obtainable at any Government Department or from the Website – www.kznhealth.gov.za. Updated comprehensive Curriculum Vitae stating any experience relevant to the position. Certified copies of highest educational qualifications and current SANC receipt – not copies of certified copies Certification must be within three months). (d) Certified copy of ID document. (Certification must be within three months). (e) Certified copies of certificate of service endorsed by HR/Service record from persal system. The Post Reference Number must be indicated in the column provided on the form Z83, e.g.

OCC/H/N 01/2019 NB: Failure to comply with the above instruction will disqualify applicants. Persons with disabilities should feel free to apply. African Males are encouraged to apply. The appointment is subject to positive outcome obtained from the Following checks: security checks, credit checks, qualifications, citizenship and Previous experience verifications. Please take note that due to the large number of applications anticipated, applications might not be acknowledged. Correspondence might be limited to short listed candidates only. If you do not hear from us within 3 months of the closing date, please accept that your application has been unsuccessful. Please note that due to financial constrains no S&T claims will be considered for payment to the candidates that are invited for interview and also no relocation expenses will be paid.

CLOSING DATE

: 27 March 2020

POST 10/138

: **CHIEF DIETICIAN: GRADE 1 REF NO: M15/2020**

SALARY

: R466 119 per annum

CENTRE

: Queen Nandi Regional Hospital

REQUIREMENTS

: Bachelor of Science Degree in Dietetics or equivalent Plus Post graduate diploma in Dietetics or have completed a 4 year integrated Degree in Dietetic Plus Current registration with the Health Professions Council of South Africa as a Dietitian. Plus Completed community service year Plus Unendorsed valid Code B driver's licence (Code 08). Grade 1: A Minimum of 3 year's appropriate experience as a Dietitian after registration with the HPCSA. Knowledge, Skills, Training and Competencies required:-Sound clinical knowledge of human nutrition and appropriate therapeutic nutrition interventions. Broad understanding and knowledge of a range of therapeutic/nutrition conditions in both adults and paediatric patients, including neurological conditions and disability. To identify/treat/follow-up and provide education for home care. Sound knowledge of dietetics procedures, practices and equipment. Skills on nutrition assessment and classification, counselling and support of patients with disabilities. Ability to co-ordinate and implement dietetic services. Demonstrate an understanding of the code of ethics and scope of practice for dietetics. Good communication, organisational, counselling and problem solving skills, including conflict management. Computer literacy, with knowledge of basic food analysis programmes. Good interpersonal skills. Demonstrate sound management and reporting skills.

DUTIES

: Manage Nutrition Services to ensure provision of nutrition services to both in and outpatients, and staff in a cost effective and appropriate manner within a multidisciplinary team, including patients with disabilities. Develop and monitor implementation of dietetics business plan in line with the organization's priorities. Develop and disseminate evidence based standard operating procedures for the nutrition care and management of patients with disabilities. Provide nutrition technical support to foodservices in the facilities. Coordinate and conduct training of staff to support implementation of quality nutrition services. Facilitate and conduct nutrition education and promotion activities. Conduct visits to PHC feeder clinics/home visits for identified patients and support institutions in the area to develop appropriate nutrition support services for patients with disabilities. Maintain health information statistics in line with department of health guidelines and policies and provide regular reports. Plan and Manage resources (financial, inventory and human) in line with budget allocations for nutrition services. Ensure that nutrition care records of assessment, treatment and progress are maintained in accordance with HPCSA requirements. Monitor and evaluate the effects of nutrition care interventions on individuals or groups of patients. Improve professional competence by regular self-evaluation and application of current research information and methods to nutrition practice in order to optimize nutrition care. Participate and contribute to clinical working groups. Implement quality improvement/assurance measures to maintain high standards of nutrition services. Maintain CPD accreditation as stipulated by HPCSA.

**ENQUIRIES
FOR ATTENTION
APPLICATIONS**

: Mr D Simbeye/ Ms S Monegi Tel No: (033) 395 2927/ 2929
: Mr SM Ndabandaba Tel No: (035) 907 7011
: Human Resource Management Services: P/Bag X20005, Empangeni,
3380 OR Hand Delivery to: 29 Union Street, Empangeni 3380.

NOTE

: Directions To Candidates:-The following documents must be submitted:
Application for Employment Form (Form Z.83), which is obtainable at any
Government Department OR from the website - www.kznhealth.gov.za.
Certified copies of identity document, driver's licence, highest educational
qualifications and professional registration certificates – not copies of
certified copies. Curriculum Vitae. The Reference Number must be
indicated in the column provided on the form Z.83. NB: Failure to comply
with the above instructions, faxed and e-mailed application will disqualify
the applicants. Faxed and e-mailed applications will not be accepted. The
appointments are subject to positive outcomes obtained from the State
Security Agency (SSA) to the following checks (security clearance
(vetting), criminal clearance, credit records, citizenship), verification of
Educational Qualifications by SAQA, verification of previous experience
from Employers and verification from the Company Intellectual Property
Commission (CIPC). Reference checking will be done as part of the
selection process. (If applicable) Persons with disabilities should feel free
to apply for any of the advertised posts .Applicants are respectfully
informed that, if no notification of appointment is received within 3 months
after the closing date, they must accept that their applications were
unsuccessful. Applicants in possession of a foreign qualification must
attach an evaluation certificate from the South African Qualifications
Authority (SAQA) to their applications. Non- RSA Citizens/Permanent
Residents/ Work Permit holders must submit documentary proof together
with their applications.

CLOSING DATE

: 27 March 2020

POST 10/139

: **CHIEF RADIOGRAPHER (DIAGNOSTIC) GR 1 REF NO: GS 15/20**
Component: Radiography

SALARY

: R466 119 - R517 326 per annum, plus 13th cheque, medical-aid (optional)
homeowners allowance (employee must meet the prescribed
requirements

**CENTRE
REQUIREMENTS**

: Greys Hospital, Pietermaritzburg
: National Diploma/Degree in Diagnostic Radiography Certified copy of
original registration with the Health Professions Council of South Africa
(HPCSA) as a diagnostic radiographer Certified copy of current
registration as a Diagnostic Radiographer (Independent Practice) with
Health Professions Council of South Africa (HPCSA) for 2019/2020
Minimum of three years' experience working in a computerized
radiography department (working in a PACS/RIS environment) after
registration with HPCSA as a Diagnostic Radiographer (Independent
Practice) Certificates of Service to be attached as proof of experience
Recommendation Work experience in a specialized field eg
Mammography, CT, MRI, Cardiac Cath Lab Knowledge, Skills, Training
And Competencies Required: Expert knowledge of specialized equipment
and radiography procedures, including multi slice CT and PACS/RIS
applications Good communication, interpersonal relations and problem
solving skills Sound knowledge of radiation control regulations and health
and safety policies Basic supervisory skills Computer Literacy.

DUTIES

: Provide high quality diagnostic radiography service Observe safe
radiation protection standards and ensure health and safety rules and
regulations are adhered to be actively involved in the Radiation Control
Directorate Quality Assurance programme Participate in a 24 hour roster
system which includes nights, weekends, Public Holidays and standby
duties Working knowledge and experience of PMDS and be responsible
for the PMDS of staff members as allocated Provide assistance,
supervision and training to junior staff and student radiographers. Promote
good health practices and ensure optimal care of the patient Participate

		in quality improvement programmes, policy making, in-service training and National Core Standards. Perform reception and administrative duties as required.
<u>ENQUIRIES</u>	:	Mrs Wood Tel No: (033) 897 3208
<u>APPLICATIONS</u>	:	Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
<u>FOR ATTENTION</u>	:	Mrs. M. Chandulal
<u>NOTE</u>	:	Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 15/20. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.
<u>CLOSING DATE</u>	:	27 March 2020
<u>POST 10/140</u>	:	<u>PROFESSIONAL NURSE (SPECIALTY) ADVANCED MIDWIFERY REF NO: DANCHC 04/2020 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R383 226 – R444 276 per annum Grade 2: R471 333 – R579 276 per annum Other benefits: 13 th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met
<u>CENTRE</u>	:	Dannhauser Community Health Centre
<u>REQUIREMENTS</u>	:	Grade 12 (Senior Certificate), Standard 10/ or National Certificate plus basic R 425 qualification i.e. Degree/Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. One year post-basic qualification with a duration of at least 1 year accredited with SANC in Advanced Midwifery and Neonatal Science. Current registration with SANC as Professional Nurse and Advanced Midwifery and Neonatal Science with a minimum of 4 years appropriate /recognisable experience after registration as Professional Nurse in General Nursing. NB: Applicants are required to submit proof of current and previous work experience endorsed and stamped by Human Resources (Certificate of service and service record) must be attached. Grade 1 Experience: A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing Grade 2 Experience: A minimum of 14 years appropriate recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing, of which at least 10 years must be appropriate/recognisable experience after obtaining the one year post basic qualification in Advanced Midwifery and Neonatal Science. Knowledge, Skills, Training and Competencies required for the Post Experience in maternity department. Knowledge of nursing care process and procedures and other legal framework. Basic knowledge of Public Service Regulations. Disciplinary code, Human Resource Policies; hospital generic and specific policies. Leadership, supervisory and good communication skills. Team building and cross cultural awareness. Conflict management and negotiation skills.
<u>DUTIES</u>	:	Provision of quality patient care through setting of standards, policies and procedures. To provide nursing care that lead to improved service delivery by upholding Batho Pele principles and Patient's rights. Ensure and advocate for the provision and supervision of patient's needs. Improve

perinatal mortality and morbidity through implementation of priority programmes; e.g. EMTCT, CARMA, MBFI and ESMOE. Provide and manage all resources within the unit cost effectively and ensure optimum service delivery. Provide quality nursing care for patients with obstetric emergencies. Ensure the provision of a safe and therapeutic environment for patients, staff and public through implementation of Infection Control and Prevention, Occupational Health and Safety Act and prevention of medico/legal risks. Create and maintain complete and accurate patient records and registers. Ensure the provision of accurate statistical information for data management. Assist in the Implementation of National Core Standards and IDEAL Clinic. Provide adequate and health education, awareness and involved in campaigns. Promote women's, mother and child health. Advocate for the Nursing Profession by promoting Professionalism and Nursing Ethics.

**ENQUIRIES
APPLICATIONS**

: Mrs M Ntseki Tel No: (034) 621 6119
 : All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser, 3080.

**FOR ATTENTION
NOTE**

: Mrs DBP Buthelezi
 : Applications must be submitted on the prescribed application for employment form (z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualification must attach an evaluation certificate from the South African qualifications authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications.
 03 April 2020

CLOSING DATE

: 03 April 2020

POST 10/141

: **CLINICAL NURSE PRACTITIONER REF NO: DANCHC 05/2020 (X1 POST)**

SALARY

: Grade 1: R383 226 – R444 276 per annum
 Grade 2: R471 333 – R579 276 per annum
 Other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met

**CENTRE
REQUIREMENTS**

: Lady Bank Clinic
 : Grade 12 (Senior Certificate), Standard 10/ or National Certificate plus basic R 425 qualification i.e. Degree/Diploma in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Post Basic qualification with the duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC .Current registration with SANC as Professional Nurse and Primary Health Care and a minimum of 4 years appropriate /recognisable experience after registration as Professional Nurse in General Nursing. **Grade 1:** Experience: A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing **Grade 2:** Experience: A minimum of 14 years appropriate

/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing, of which at least 10 years must be Appropriate/recognisable experience after obtaining the one year post basic qualification in Primary Health Care NB: Applicants are required to submit proof of current and previous work experience/Certificate of Service endorsed and stamped by Human Resources Knowledge, Skills, Training And Competencies Required For The Post Relevant legal framework such as Nursing Acts, Occupational Health and Safety Act, Batho Pele and Patient's Rights Charter, Labour Relations etc. Disciplinary code, human resources policies, hospital generic and specific policies. Sound knowledge of the National Core Standards (OHSC) and Data Management. Sound knowledge of the health programmes run at the PHC level. Ability to relieve in the service areas. Co-ordination and planning skills. Team building and supervisory skills. Good communication and problem solving skills. Knowledge of all applicable legislation guidelines and policies related to nursing principles. Good interpersonal relationship and listening skills.

DUTIES

: Implement and advocate for programmes initiative for clients and the community served by the clinic. Supervision of patients and provision of basic needs e.g. oxygen availability, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the clinic. Ensure proper usage and understanding of relevant guidelines, policies and protocols e.g. IMCI, EDL booklet etc. Ensure clinical intervention to clients including proper administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package, monitor performance and outcomes against the set targets by the Department and act on deviations. Ensure accurate data generation/collection, verification and submission to FIO timeously. Motivate staff regarding development in order to increase level of expertise and assist patients to develop sense of care. Ensure effective implementation of National Core Standards (OHSC) and Ideal Clinic Realisation. Demonstrate effective communication with patients, supervisors and other clinicians, Including report writing. Assist Operational Manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multi-disciplinary team to ensure good Nursing Care in the clinic. Be able to plan and organise own work and that of support personnel to ensure proper Nursing Care in the clinic. Ensure proper utilisation and safe keeping of basic Medical, Surgical, Pharmaceutical and other stock.

**ENQUIRIES
APPLICATIONS**

: Mrs M Ntseki: Tel No: (034) 621 6119
 : All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser, 3080

**FOR ATTENTION
NOTE**

: Mrs DBP Buthelezi
 : Applications must be submitted on the prescribed application for employment form (z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

Applicants in possession of foreign qualification must attach an evaluation certificate from the South African qualifications authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. 03 April 2020

CLOSING DATE

:

POST 10/142

:

CLINICAL NURSE PRACTITIONER (PHC STREAM) REF NO: KDC 02/2020 (X2 POSTS)

Component: Kwadukuza Clinic

SALARY

:

Grade 1: R383 226 per annum Plus 8% rural allowance
Grade 2: R471 333 per annum Plus 8% rural allowance
Benefits 13th Cheque, home owner's allowance, and Medical aid optional (Employee must meet prescribed conditions)

CENTRE

:

Ilembe Health District Office

REQUIREMENTS

:

Grade1: Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate), Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus; Current registration with SANC as General Nurse with Midwifery plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 4 years appropriate/recognizable nursing experience as a General Nurse. **Grade 2:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC), Current registration with SANC as General Nurse and Midwifery, plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years must be appropriate/recognizable PHC experience after obtaining a one year basic qualification in Primary Health Care. Knowledge, skills and competencies: Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counseling. Good listening and communication skills, Co-ordination and planning skills, Team building and supervisory skills, Good interpersonal relationship skill, Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies. NB: Proof of previous and current work experience endorsed and stamped by HR Office must be attached. Recommendations: Valid Code EB Driver's license (Code8).

DUTIES

:

Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping of basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Supervision of patients' reports and intervention, keeping a good valid record on all client interventions. Ensuring proper utilization of human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate

		junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care. Support the realization and maintenance of Ideal Clinic Programme in the facility. Ensure data management and record keeping management for the clinic.
<u>ENQUIRIES</u>	:	Mrs. R Bhagwandin (Operational Manager: Phc Supervisor) Tel No: (032) 4373600
<u>APPLICATIONS</u>	:	To be forwarded to: The District Director: ILembe Health District office Private Bag x 10620, KwaDukuza, 4450.
<u>FOR ATTENTION NOTE</u>	:	Human Resource Section
	:	Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website- www.kznhealth.gov.za Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. SHAK 01/2019.NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.
<u>CLOSING DATE</u>	:	27 March 2020
<u>POST 10/143</u>	:	<u>CLINICAL NURSE PRACTITIONER (PHC STREAM) REF NO: GLEN 01/2020 (X1 POST)</u> Component: Glenhills Clinic
<u>SALARY</u>	:	Grade 1: R383 226 per annum plus 8% rural allowance Grade 2: R471 333 per annum plus 8% rural allowance (Employee must meet prescribed conditions) Benefits 13 th Cheque, home owner's allowance, and Medical aid optional
<u>CENTRE REQUIREMENTS</u>	:	Ilembe Health District Office
	:	Grade1: Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate), Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus; Current registration with SANC as General Nurse with Midwifery plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 4 years appropriate/ recognizable nursing experience as a General Nurse. Grade 2: Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC), Current registration with SANC as General Nurse and Midwifery, plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years must be appropriate/recognizable PHC experience after obtaining a one year basic qualification in Primary Health Care. Knowledge, skills and competencies: Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour

Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counseling. Good listening and communication skills, Co-ordination and planning skills, Team building and supervisory skills, Good interpersonal relationship skill, Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies. NB: Proof of previous and current work experience endorsed and stamped by HR Office must be attached. Recommendations: Valid Code EB Driver's license (Code8).

- DUTIES** : Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping of basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Supervision of patients' reports and intervention, keeping a good valid record on all client interventions. Ensuring proper utilization of human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care. Support the realization and maintenance of Ideal Clinic Programme in the facility. Ensure data management and record keeping management for the clinic.
- ENQUIRIES** : Mrs. R Bhagwandin (Operational Manager: PHC Supervisor) Tel No: (032) 4373600
- APPLICATIONS** : To be forwarded to: The District Director Human Resources Department, ILembe Health District Office, Private Bag X 10620, Stanger, 4450.
- FOR ATTENTION** : Human Resource Section
- CLOSING DATE** : 27 March 2020

POST 10/144 : **CLINICAL NURSE PRACTITIONER (PHC STREAM) REF NO: BALL 02/2020 (X1 POST)**
Component: Ballito Clinic

SALARY : Grade 1: R383 226 per annum Plus 8% rural allowance
Grade 2: R471 333 per annum Plus 8% rural allowance
Benefits: 13th Cheque, home owner's allowance, and Medical aid optional (Employee must meet prescribed conditions)

CENTRE REQUIREMENTS : **Grade 1:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate), Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus; Current registration with SANC as General Nurse with Midwifery plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 4 years appropriate/recognizable nursing experience as a General Nurse. **Grade 2:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC), Current registration with SANC as General Nurse and Midwifery, plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 14 years appropriate/recognizable nursing experience after registration as a

General Nurse with SANC of which 10 years must be appropriate/recognizable PHC experience after obtaining a one year basic qualification in Primary Health Care. Knowledge, skills and competencies: Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counseling. Good listening and communication skills, Co-ordination and planning skills, Team building and supervisory skills, Good interpersonal relationship skill, Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies. NB: Proof of previous and current work experience endorsed and stamped by HR Office must be attached. Recommendations: Valid Code EB Driver's license (Code8).

- DUTIES** : Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping of basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Supervision of patients' reports and intervention, keeping a good valid record on all client interventions. Ensuring proper utilization of human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care. Support the realization and maintenance of Ideal Clinic Programme in the facility. Ensure data management and record keeping management for the clinic.
- ENQUIRIES** : Mrs. R Bhagwandin (Operational Manager: Phc Supervisor) Tel No: (032) 4373600
- APPLICATIONS** : to be forwarded to: The District Director Human Resources Department, ILembe Health District Office, Private Bag X 10620, Stanger, 4450
- FOR ATTENTION** : Human Resource Section
- CLOSING DATE** : 27 March 2020
- POST 10/145** : **PROFESSIONAL NURSE-SPECIALTY (ADM) GRADE 1 & 2 REF NO: EZA 01/2020**
- SALARY** : Grade 1: R383 226 - R444 276 per annum
Grade 2: R471 333 - R579 696 per annum
Other Benefits: 13th Cheque, Medical Aid (optional), Home Owner Allowance (subject to employee meeting prescribed requirements) plus 8% Rural Allowance
- CENTRE** : Ezakheni Nr 2 Clinic
- REQUIREMENTS** : Senior certificate/Grade 12 or equivalent qualification. Diploma/Degree in General Nursing plus Midwifery. One (1) year Post basic qualification in Advanced Midwifery and Neonatal Nursing Science. Current SANC receipt for 2020.Registration with SANC as the General Nurse. Certificate of service endorsed by Human Resource Department. **Grade 1.** A minimum of 4 years appropriate/recognisable experience in nursing after registration as a professional nurse with SANC in General Nursing. At least one year Post Basic Nursing qualification in Advanced Midwifery and Neonatal Nursing Science. Current SANC receipt for 2019. **Grade 2.** A

minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General nursing. At least 10 years must be appropriate/recognisable experience after obtaining the one year Post Basic qualification in Advanced Midwifery and Neonatal Nursing Science. Current SANC receipt for 2020. The ideal candidate must possess: Knowledge of nursing care processes and procedures, and other legal framework. Good verbal and written communication and report writing skills. Decision making and problem solving skills. Conflict management and negotiation skills.

DUTIES

: Execute duties and functions with proficiency within prescripts and applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. Provision of quality patient care through setting of standards, policies and procedures. To provide nursing care that leads to improved service delivery by upholding Batho Pele principles and Patients' Rights. Maintain clinical competency by ensuring that scientific principles of nursing are implemented. Ensure and advocate for the provision and supervision of patients needs. Improve perinatal mortality and morbidity through implementation of priority programmes .g. EMTCT, CARMMA, MBFI, ESMOE, BANC. Provide and manage all resources within the unit, cost effectively and ensure optimum service delivery. Participate in the analysis, formulation and monitoring of objectives, policies and procedures including quality improvements programmes. Provide quality nursing care for patients with obstetric emergencies. Ensure the provision of a safe and therapeutic environment for patients, staff and public through implementation of Infection Control and Prevention and control standards, Occupational Health and Safety Act and prevention of medico/legal risks. Create and maintain complete and accurate patient records and registers. Ensure the provision of accurate statistical information for data management. Assist in the implementation of National Core Standards and Ideal Clinic Realization. Provide adequate health education, awareness and be involved in campaigns. Promote women's and child health. Advocate for the Nursing Profession by promoting Nursing ethics and professionalism. Hours of Duty 40 hours per week. Shift work (day and night duty). Shift work may include straight shift and flexi hours and may include re-adjustments as required to provide adequate nursing coverage.

**ENQUIRIES
APPLICATIONS**

: Mrs C.I. Ndlovu Tel No: (036) 6379600
: All applications should be forwarded to: The Human Resources Manager
St Chads Community Health Centre, Private Bag X 9950 Ladysmith 3370,
OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road,
Ezakheni 3381.

**FOR ATTENTION
NOTE**

: Mr S.D. Mdletshe
: Applications must be submitted on the prescribed Application for employment form (Z83) which is obtainable at any Government or from website www.kznhealth.gov.za which must be signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copy of ID document, certified copies of highest educational qualifications (not copies of previously certified copies), registration with council. The reference number must be indicated in the column provided on the form Z83 (Part A). Persons with disabilities should feel free to apply for the post. NB: Certified copies should not be older than three months. Failure to comply with the above instructions will disqualify applications. Please note that due to a large of applications received, applications will not be acknowledged. However, every successful applicant will be advised of the outcome of the application in due course. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), credit records, citizenship) qualifications of Educational Qualification by SAQA, verification of previous experience from Employers and Verification form Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date,

they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate form the South African Qualification Authority (SAQA) to their application. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised are free to apply. Please note that no S&T payments will be considered for payment to candidates that are invited for interview.

<u>CLOSING DATE</u>	:	31 March 2020
<u>POST 10/146</u>	:	<u>PROFESSIONAL NURSE (SPECIALTY) GRADE 1 & 2: OPERATING THEATRE REF NO: PNS2/OT/2019 (X4 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R383 226 - R444 276 per annum Grade 2: R471 333 - R 579 696 per annum Plus 13th Cheque, Medical Aid: Optional, Housing Allowance (Employee must meet minimum requirements)
<u>CENTRE REQUIREMENTS</u>	:	Addington Hospital: KwaZulu-Natal Degree/Diploma in General Nursing and Midwifery. Registration Certificate with SANC as a General Nurse and Midwife. Degree/Diploma – Post Basic qualification – Operating Theatre Nursing Science. Post Basic registration certificate accredited by SANC in the relevant Speciality: Operating Theatre Nursing Science. Current registration receipt with SANC. In-Service applicants to produce SAQA verification if available may be requested from your Human Resource Dept. Certified copies of certificates of service stating relevant experience as a Professional Nurse AND Professional Nurse (Specialty) experience in Operating Theatre. Updated Curriculum Vitae with email address indicated. Experience Grade 1: A minimum of 4 years appropriate recognizable experience in Nursing after registration as a Professional Nurse and Midwife with the South African Nursing Council. A post-basic Qualification with a duration of at least 1 year in the relevant Speciality. Experience: Grade 2 A minimum of 14 years appropriate recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/Recognisable experience in the specific speciality after obtaining the 1 year post-basic qualification in the relevant speciality. Recommendation: At least 1 – 2 years' experience in Operating Theatre Nursing would be an advantage. Knowledge, Skills, Training and Competence Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Good verbal and written communication and report writing skills. Decision making and problem solving skills. Conflict management and negotiation skills. Project Management skills. Must have good knowledge of Cardiac Conditions. Basic Computer skills.
<u>DUTIES</u>	:	Provide comprehensive, quality nursing care to patients/clients in a speciality unit in a cost-effective, efficient manner. Assist in planning, organizing and monitoring of objectives of the specialised unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele). Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Ensure compliance with all National, Provincial and Professional prescripts in order to render a safe patient service and improve client satisfaction. Participate in the analysis and formulation of nursing policies and procedures. Assist in EPMDS evaluation of staff within the unit and participate in monitoring the training need of staff. Provide direct and

indirect supervision of all staff within the unit and give guidance. Order appropriate level of consumables and monitor utilization. Ensure that equipment in the unit is adequate and is checked and functional. Provide for a safe, therapeutic and hygienic environment. Work effectively and amicably, at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate an understanding of Human Resource and Financial Management Policies and Procedures. Monitor and evaluate the care and Management of all patients and ensure the maintenance of accurate and complete patient records. Hours Of Duty: 40 Hours per week. Shift work – Day and Night duty.

**ENQUIRIES
APPLICATIONS**

: Matron B N Ndhlovu Tel No: (031) 327 2000
 : All applications to be posted to: The Human Resource Dept, Addington Hospital, P O Box 977 Durban, 4000 Or dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban.

NOTE

: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview. Note: Employment Equity: Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender. African Male.

CLOSING DATE

: 31 March 2020

POST 10/147

: **PROFESSIONAL NURSE (SPECIALTY) PAEDIATRICS REF NO:
PNS4/PAEDS/2020**

SALARY

: Grade 1: R383 226 per annum
 Grade 2: R471 333 per annum
 Plus 13th Cheque, Medical Aid: Optional, Housing Allowance (Employee must meet minimum requirements)

**CENTRE
REQUIREMENTS**

: Addington Hospital: KwaZulu-Natal
 : Degree/Diploma in General Nursing and Midwifery. Registration Certificate with SANC as a General Nurse and Midwife. Degree/Diploma – Post Basic qualification – Child Nursing Science. Post Basic registration certificate accredited by SANC in the relevant Speciality: Child Nursing Science. Current registration receipt with SANC. In-Service applicants to produce SAQA verification, may be requested from your Human Resource Dept. Certified copies of certificates of service stating relevant experience as a Professional Nurse AND Professional Nurse (Speciality) experience in Psychiatry. Updated Curriculum Vitae with email address indicated. Experience: **Grade 1:** A minimum of 4 years appropriate recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. A post-basic qualification with a duration of at least 1 year accredited with SANC in the relevant Speciality. **Grade 2:** A minimum of 14 years appropriate recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least ten (10) years of the period referred to above must be appropriate/Recognisable experience in the specific speciality after

obtaining the 1 year post-basic qualification in the relevant speciality. Knowledge, Skills, Training and Competence Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frame works. Good verbal and written communication and report writing skills. Decision making and problem solving skills. Conflict management and negotiation skills. Project Management skills. Must have good knowledge of Cardiac Conditions. Basic Computer skills.

DUTIES

: Provide comprehensive, quality nursing care to patients/clients in a speciality unit in a cost-effective, efficient manner. Assist in planning, organizing and monitoring of objectives of the specialised unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele). Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Ensure compliance with all National, Provincial and Professional prescripts in order to render a safe patient service and improve client satisfaction. Participate in the analysis and formulation of nursing policies and procedures. Assist in EPMDS evaluation of staff within the unit and participate in monitoring the training need of staff. Provide direct and indirect supervision of all staff within the unit and give guidance. Ensure that equipment in the unit is adequate and is checked and in working order. Provide for a safe, therapeutic and hygienic environment. Work effectively and amicably, at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Monitor and evaluate the care and Management of all patients and ensure the maintenance of accurate and complete patient records. Hours Of Duty: 40 Hours per week. Shift work – Day and Night duty.

**ENQUIRIES
APPLICATIONS**

: Mrs B N Ndhlovu Tel No: (031) 327 2000
: All applications to be posted to: Recruitment, Human Resource Dept., Addington Hospital, P O Box 977 Durban, 4000 Or dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban.

NOTE

: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview. Note: Employment Equity: Preference will be given to the following candidates as per Employment Equity target: African Male. Any person with disability regardless of race and gender.

CLOSING DATE

: 31 March 2020

<u>POST 10/148</u>	:	<u>ASSISTANT DIRECTOR: SYSTEMS REF NO: BETH 5/2020</u>
<u>SALARY</u>	:	R376 596.per annum (All –Inclusive Package) 13 th Cheque, Medical Aid Optional, Home Owners/Housing Allowance (Employee must meet prescribed requirements).
<u>CENTRE REQUIREMENTS</u>	:	Bethesda District Hospital - (Kwa Zulu - Natal)
<u>DUTIES</u>	:	Matric certificate, Bachelor degree/National Diploma in Public Management/Administration. 3-5 years Supervisory Experience in Systems Component Valid driver's license. Proof of current and previous work experience endorsed by Human Resources Office. Recommendations: Computer Literacy The following knowledge, skills, training and competencies required: Decision making skills, Ability to multitask and manage change, Control of budget and auditing procedures including norms and standards, Providing procedures and procurement directives, Planning, organizing activities and project for components, knowledge of relevant Legislation, White paper, PFMA and Treasury regulations, Ability to work independently and under pressure, Human Resource management skills, Develop policies, understanding of HR Practices, Staff Relations and strong leadership skills. Manage and coordinate the following areas to ensure optimal and cost effectiveness(Cleaning services, Catering services, Maintenance services, Gardening services, Mortuary services, Housekeeping, Laundry, Transport, Switchboard and Administrative Services), Monitor the provision of all hotel services and facilities by contractors in order to ensure contract adherence and ensure compliance with services level agreement and highest level of care, Analyses alternative for performing needed work including contracting out services and evaluate and recommend procedures/to improve operational efficiency, Ensure the effective, efficient and economical utilization of resource allocated to the institution including the development, Ensure that all institution's information System (Patient related and other) is maintained so as to provide reliable, valid timeous processing and information, Ensure compliance with Health and Safety and Disaster Management requirements by all staff member, Ensure compliance to National Core Standards and make me look like a hospital programme, Develop and implement policies, Effective management of the performance of employees according to EMDS.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. L.T Nyawo Tel No: (035) 595 3105 Assistant Director HRM
<u>FOR ATTENTION NOTE</u>	:	The Human Resources Manager, Bethesda Hospital, Private Bag X 602 UBombo 3970.Hand delivered applications may be submitted at Human Resources office Bethesda Hospital Ubombo Main Road. The Human Resources Manager: Mr. L.T Nyawo The Selection panel will recommend candidate to attend generic Managerial competency assessments (in compliance with the DPSA Directive on the implementation of competency based assessment Applications should be submitted on form Z83 obtainable from any Public Service Department and should accompanied by a CV (Previous experience must be comprehensively detailed) and certified Copies of qualification certificates (including Senior Certificate/ Grade 12 certificate regardless of the qualification requirement indicated in the advert) , service certificates, including ID and driver's licence. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the Posts. The successful candidate will be subjected to personnel Suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is received within three (3) months after the closing date, candidates may regard their application as

CLOSING DATE

: unsuccessful. The Department will not be liable where applications use incorrect/no reference number(s) on their applications.
27 March 2020