

DEPARTMENT OF TRANSPORT

Department of Transport is an equal opportunity, affirmative action employer with clear employment equity targets. Preference will be given to candidates whose appointment will assist the department in achieving its Employment Equity targets at these specific levels in terms of the Department's Employment Equity Plan, therefore Coloured male/female, Indian male/female and people with disabilities are encouraged to apply.

- APPLICATIONS** : Department of Transport, Private Bag X193, Pretoria, 0001 or hand deliver at the 159 Forum Building, Cnr Struben and Bosman Street, Pretoria for attention Recruitment Unit. Room 4034.
- CLOSING DATE** : 27 March 2020
- NOTE** : Applications must be accompanied by form Z83, obtainable from any Public Service Department, (or obtainable at www.gov.za) and a recent updated comprehensive CV (previous experience must be comprehensively detailed, i.e. positions held and dates), as well as certified copies of all qualifications and ID document. Failure to submit the requested documents/information will result in your application not being considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidates must be willing to sign an oath of secrecy with the Department. Applicants will be expected to be available for selection interviews and assessments at a time, date and place as determined by the Department. All appointments are subject to the verification of educational qualifications, previous experience, citizenship, reference checks and security vetting. Please note: Correspondence will only be entered into with short-listed candidates.

OTHER POSTS

- POST 10/84** : **ASSISTANT DIRECTOR: LOGISTICS INFRASTRUCTURE REF NO: DOT/HRM/2020/04**
Branch: Integrated Transport Planning
Chief Directorate: Freight Logistics
Directorate: Logistics Infrastructure

- SALARY** : R470 040 per annum (Level 10)
- CENTRE** : Pretoria
- REQUIREMENTS** : A recognized NQF level 6/7 in Transport Management studies, Transport Planning, Freight Logistics, BA Admin or B Com with at least 3 years relevant experience in freight logistics or freight transport. Note: The following will serve as a recommendation: Sound knowledge of freight logistics operations. Infrastructure and and/or freight logistics or freight logistics transport knowledge of various modes and sectors like warehousing. Distribution centres that contributes to the seamless movement of goods and services. Knowledge of policy development, strategies and regulations. Good written and verbal communication skills. Good organisational skills and computer literacy.

- DUTIES** : The candidates should be able to plan, manage, monitor and evaluate specific activities in order to deliver the desired outputs and outcomes of the projects. Assist in the development of various integrated freight logistics plans and / or strategies across various corridors with respect to both operations and freight logistics infrastructure. Assist to develop and implement strategies to improve operations and infrastructure integration at our key and critical freight intermodal facilities. Assist in facilitating and promoting the implementation of the Freight Logistics Plans to support key strategies and implementation thereof in order to achieve the National and NEPAD objectives. Organise and facilitate stakeholder engagements through various platforms. Assist in the research and information compilation. Attend meeting, workshops and conferences that relates to

freight logistics. Ensure that minutes are taken and prepare documents for meetings timeously. Represent the Chief Directorate in various committees when needed. Be able to coordinate any new project that arises in the Logistics Infrastructure division or directorate. Promote innovation in freight transport and freight logistics arena. Compile the quarterly, strategic, business and annual reports for the directorate. Provide mentor support to interns when applicable.

ENQUIRIES

: Ms A Buda Tel No: (012) 309 3769

POST 10/85

: **SENIOR AVIATION SECURITY OFFICER REF NO: DOT/HRM/2020/05**
Branches: Civil Aviation
Chief Directorate: Aviation Safety, Security, Environment and Search & Rescue
Directorate: Aviation Safety and Security
Sub-directorate: Aviation Security

SALARY
CENTRE
REQUIREMENTS

: R316 791 per annum (Level 08)
: Pretoria
: An applicant should be in possession of a recognized NQF level 6/7 in Transport Management/International Relations/Public Administration/Aviation Security Management with 3 years' relevant experience. Must be in a possession of a valid driver's license. The following will serve as strong recommendation: Knowledge of Aviation Security issues. Understanding of the Civil Aviation Act, 2009 (Act No.13 of 2009) and the Civil Aviation Regulations. Working knowledge of ICAO and AFCAC institutional frameworks. Good interpersonal relations and communication skills at all levels. Good problem-solving skills, confidentiality and reliability. Excellent computer skills, secretarial skills and project management. Must be willing to travel extensively and work beyond the normal working hours.

DUTIES

: The successful candidate will be required to: Assist in managing relevant Committees and Sub-committees; Assist in managing relationships between South Africa and other States and International Organizations; Assist in monitoring new developments in aviation security; Assist in facilitating the establishment of airport facilitation committees; Arrange meetings and workshops for the Sub-directorate; Conduct appropriate research in relation to aviation security; Maintain registers for all outgoing and incoming documents; Compile and draft memorandum, submissions, reports and correspondences; Provide an office support services to the Directorate Provide a financial management service to the Branch; Provide strategic support in the Branch in relation to core function.

ENQUIRIES

: Mr W. Makamo Tel No: (012) 309 3711