

DEPARTMENT OF ENVIRONMENTAL AFFAIRS

- APPLICATIONS** : Director-General, Department of Environmental Affairs, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.
- FOR ATTENTION** : Mr M Mashele
- CLOSING DATE** : 30 March 2020
- NOTE** : Application must be submitted on a signed and dated Z83 form with a copy of a comprehensive CV, certified copies of qualifications and ID document in order to be considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizen Status; Credit worthiness; Previous employment (reference checks); and Qualification verification. The persons appointed to this position will be subjected to a security clearance. All candidates shortlisted for SMS post will be subjected to a technical competency exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competencies using the mandated DPSA SMS competency assessment tools. The Department reserves the right not to make an appointment. No faxed, e-mailed and late applications will be considered. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful.

MANAGEMENT ECHELON

- POST 10/17** : **DIRECTOR: WILDLIFE ECONOMY REF NO: BC01/2020**
- SALARY** : R1 057 326 per annum (all-inclusive salary package). Remuneration package the remuneration package includes a basic salary (70% of package), State's contribution to the Government Employee Pension Fund (13% of basic salary) and a flexible portion which can be structured according to the individual's personal needs.
- CENTRE** : Pretoria
- REQUIREMENTS** : A Bachelor's degree in Natural Sciences/Environmental Management or an equivalent relevant qualification (NQF level 7) plus five years' experience at middle or senior management. An undergraduate qualification in Commercial/Business Management will be an advantage. Extensive relevant experience in an environmental/commercial business management related field. Experience in development and implementation of projects, including environmental and related legislation. Knowledge of natural commercial resource management planning and implementation. Knowledge of Natural commercial resource management or Natural resource-based rural development. Programme-based natural resource operational management and/or planning. Value-added industry experience and expertise. Ability to negotiate with high-level executives in public and private sector, to secure Government's investments and opportunities. Strategic Capability and Leadership. Programme and Project Management. Knowledge of general government administrative procedures. Organisational, Planning, Communication (written and spoken) and diplomacy skills. Knowledge of the Public Finance Management Act (PFMA) and Treasury Regulations. Ability to work under pressure and long hours. Willingness to travel.
- DUTIES** : Coordinate activities and manage the delivery of the Wildlife implementation plan to improve the economic contribution of South Africa's Biodiversity sector through delivering initiatives on-time and

unblocking bureaucratic bottlenecks. Facilitation, development, management and implementation of the wildlife economy projects. Mainstreaming Wildlife economy initiatives within DEFF, Departments, Agencies, Academic Institutions, industry and communities. Provide leadership to the Provinces in order to advance the development of the wildlife economy in their respective areas. Provide leadership at national, regional and international platforms through engagements and effective leadership. Improve operational efficiency of the directorate through good corporate governance, financial management, stakeholder involvement, transformation and capacity development whilst enhancing service delivery. Coordinate, manage and implement the National Biodiversity Economy Strategy and its implementation plan – the Biodiversity Economy Phakisa 3 Foot Plan.

ENQUERIES

: Mr K. Matibe Tel No: (012) 399 8621

OTHER POSTS

POSTS 10/18

: **DEPUTY DIRECTOR: PROVINCIAL PROJECT MANAGER REF NO: EP20/2019**

**SALARY
CENTRE
REQUIREMENTS**

: R869 007 per annum (all-inclusive remuneration package)
: Mpumalanga Province
: A recognized National Diploma/Bachelor's Degree in Natural Science/ Environmental Sciences/Development Studies/Project Management plus extensive 3-5 years relevant experience in project management :Proven knowledge and experience in working on and supporting project management; Stakeholder management: ability to successfully manage a wide network of relationship, relevant experience in community development business concept development ,feasibility testing ,market research and sustainability testing; knowledge and understanding of the EPWP, proven experience in implementation , monitoring and evaluation of government programmes; ability to operate project management software as well as MS Office; analytical and numerical skills; good report writing skills, interpersonal and problem solving skills; experience in people and financial management, communication, A valid code B driver's license and a willingness to travel extensively and work extended hours.

DUTIES

: The successful candidate will perform the following duties: Manage and Evaluate business plans and provide assistance to project implementers, general management of contract documents and payments; undertake project inspection and quality assurance; review progress, financial audit and completion reports; reviewing of project plans regularly to ensure tasks and milestones are being achieved in a timely manner ,take an active part in the project issues/risk management process by contributing to the identification and prioritization of existing and potential issues/risks, monthly reporting on projects to the province and the department; provide ad-hoc support to the Directorate: Programme Implementation and the Chief Directorate: Environmental Protection and Infrastructure Protection; oversee the management of staff and other resources in the province; and undertake stakeholder engagement.

ENQUIRIES

: Ms G Modubu Tel No: (012) 399 9693

POST 10/19

: **CONTROL ENVIRONMENTAL OFFICER GRADE A: APPEALS AND LEGAL REVIEW REF NO: LACE22/2019**

**SALARY
CENTRE
REQUIREMENTS**

: R495 219 per annum (OSD)
: Pretoria
: A 4 year degree in environmental or natural science or equivalent relevant qualification coupled with at least 6 years post qualification experience. A legal qualification and experience in drafting administrative decisions will serve as an added advantage. Proof of attendance of an environmental management or environmental impact assessment course, and GIS skills will also serve as an added advantage. Experience in environmental

impact assessments (EIAs) or in the administration and review of EIAs. A good knowledge of the National Environmental Management Act, the Specific Environmental Management Acts (SEMAs), mining legislation, the EIA Regulations and the Promotion of Administrative Justice Act. Advance computer literacy skills. Project management skills, report writing skills and good communication skills in English (written and oral) are essential. Negotiation skills. Applicants must be able to work individually and in a team and must have the ability to work under pressure without supervision of a manager. Applicants must be willing to travel. Applicants must have a valid driver's license.

DUTIES : Coordinate and administer appeals in accordance with the relevant processes and within the prescribed timeframes. Draft appeal decisions and ministerial submissions for the Minister of Environment, Forestry and Fisheries. Receive and respond to appeals related media queries, parliamentary queries, queries from stakeholders, including the appellants and applicants. Appoint appeal panels when required and convene meetings to discuss appeals depending on the complexity of the appeal. Attend to the filing of appeal documents in terms of internal filing policies and guidelines. Review EIA reports and related specialist reports and advise the Appeal Administrators/Minister thereon. Provide litigation support, including the compilation of court records, and attend to consultations with legal counsel to provide assistance on appeal decisions that were taken on judicial review. Attend meetings and site visits as and when required.

ENQUIRIES : Adv. M Ravgogo Tel No: (012) 399 9626

POST 10/20 : **ENVIRONMENTAL OFFICER PRODUCTION GRADE A: GENERAL WASTE MINIMISATION REF NO: CWM04/2019**

SALARY : R272 739 per annum (OSD)

CENTRE : Pretoria

REQUIREMENTS : An appropriate Bachelor's degree or three (3) years tertiary qualification in Natural or Environmental Science or relevant field. 1-2 years' experience required in related field Skills required: Organizing and planning; computer literacy; good interpersonal relations; communication skills (written and verbal); initiative; basic understanding of legal framework for waste management and ability to work individually and in a team.

DUTIES : To assist with the development and implementation of capacity building and awareness raising programmes in order to strengthen the capacity of government, industry and civil society on implementing sound waste management principles. To assist in the development of initiatives for the prevention and minimisation of priority general waste streams, including recycling and re-use. To assist in providing technical input to legislation and policy development related to general waste management. To assist in managing of the various projects within the Sub-Directorate. To assist with general administrative duties in the Sub-Directorate.

ENQUIRIES : Ms B Dlamini Tel No: (012) 399 8794