

DEPARTMENT OF COOPERATIVE GOVERNANCE

The vision of the Department of Cooperative Governance is one of having a well-co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of this post. Candidature of persons whose appointment/transfer/promotion will promote representivity will therefore receive preference.

- APPLICATIONS** : Applications may be posted to URS Response Handling, P O Box 11506, Tiegerpoort, 0056; submitted electronically via email: cogta63@ursonline.co.za or via fax: 086 415 5709.
- FOR ATTENTION** : URS Response Handling, Tel No: (012) 811 1900.
- CLOSING DATE** : 03 April 2020
- NOTE** : All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. Applications must be submitted on a signed Z.83 form (application form), obtainable from any Public Service department website, and should be accompanied by a comprehensive CV, with specific starting and ending dates in all relevant positions and clarify the levels and ranks pertaining to experience as compared to the Public Service, certified copies of ID and qualifications, as well as SAQA verification report for foreign qualifications. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. Thank you for the interest shown in the Department. The below post is a senior Management post. Candidates should therefore possess managerial skills. Candidates, who are shortlisted, could expect to undergo management competency assessments. Management competencies: Strategic capacity and leadership. People management and empowerment. Advanced programme and project management. Change management. Financial management. Knowledge management. Service Delivery Innovation. Advanced problem solving and analysis. Client orientation and customer focus. Advanced communication (written and verbal). Advanced presentation/public speaking skills.

MANAGEMENT ECHELON

- POST 10/08** : **DIRECTOR: PERFORMANCE MANAGEMENT (WC)**
- SALARY** : R1 057 356 per annum (Level 13) An all-inclusive remuneration package the package includes a basic salary (70% of package) and a flexible portion that may be structured in terms of the applicable guidelines.
- CENTRE** : Pretoria
- REQUIREMENTS** : An undergraduate qualification (NQF Level 7) in Public Administration/Local Government/Development Management or

equivalent qualification as recognised by SAQA with 5 years relevant experience at a middle management level in a related field. A valid driver's licence. The successful candidate is expected to travel extensively. Technical Competencies: Advanced Project Coordination Skills. Advanced Project/Programme Management Development. Planning and Organising. Project/Programme formulation. Project monitoring and evaluation.

DUTIES

: The successful candidate will perform the following duties: Coordinate and monitor implementation of performance plans in municipalities. Coordinate stakeholders within and outside government in support of Local Government Improvement Programme. Collaborate and participate in provincial Back to Basics coordinating structures to monitor and report municipalities' performance. Management of complaint's and correspondence from parliament, presidency and citizens. Facilitate support action plans and intervention to address immediate performance challenges in a municipality.

ENQUIRIES

: Ms Mabidilala Tel No: (012) 334 0623