NATIONAL TREASURY

The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. It is intended to promote representivity through filling of these posts. Our buildings are accessible to people with disabilities.

APPLICATIONS:
Applications should be accompanied by a comprehensive CV, fully completed Z83 (non-negotiable) and certified copies of qualifications and ID. Please forward your application in PDF format, quoting the relevant reference number and the name of the position on the subject line to the e-mail address mentioned below. No late applications will be accepted. Kindly note: applications that are not compliant with the above requests will not be consider (non-negotiable). The National Treasury no longer accepts hand delivered or posted applications. Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful. Note: The National Treasury reserves the right not fill the below-mentioned posts.

OTHER POSTS

POST 08/24:
DEPUTY DIRECTOR: SCM OPERATIONS REF NO: S031/2020
Division: Corporate Services Division (CS)
Purpose: Manage the SCM operations for an improved requisitions implementation process in the streamlining of all SCM project initiatives in alignment of applicable policies and procedures.

SALARY: R733 257 per annum (all-inclusive remuneration package)
CENTRE: Pretoria
REQUIREMENTS:
A minimum National Diploma/Degree in Logistics/Supply Chain Management, A minimum 4 years’ experience obtained in a Supply Chain Management environment Knowledge and experience of an operational procurement system/s, Knowledge of the broader government frameworks on SCM.

DUTIES:
Initiate the implementation of the Supply Chain Management strategy. Monitor and review logistical and requisition management, Process requisitions for goods and services, Source quotes from suppliers to accelerate due process, Verify accuracy of quotes invited and register on IFMS for extracting of managerial reports and institute corrective actions, Approve requisitions and orders to ensure timeous procurement of goods and services. Profile systems to manage data, transaction costs in compliance with regulatory requirements, Verify captured SCM transactions to obtain comprehensive data to assist with analyses and reporting. Implement governance processes to enhance the correct application of policies and procedures, maintain checklists and registers for verification purposes in compliance of policy and procedures, address SCM abuse, complaints, enquiries and appeals investigations by implementing counter mechanism Goods, Receipts and Distribution: Execute oversight over the warehouse management system pertaining issuing of stock and controls. Develop warehouse management checklists templates and commitment registers. Develop and implement a warehouse strategy to improve service delivery of goods Inventory and Stocktaking: Conduct inventory segmentation to determine shortfalls. Record available and redundant resources and escalate for corrective measures. Develop and maintain control sheets, stock take reports, certificates, checklists and templates to
ensure uniform processes Stakeholder Engagement: Utilise the Financial Management Reporting framework for process alignment. Provide progress on transaction costs analyses on goods and services. Engage stakeholders on costs effective alternative of procurement requests for goods and services. Assess and evaluate the impact of the commitment register and advice proposed amendments.

**ENQUIRIES**
Human Resources on Tel No: (012) 315 5100

**APPLICATIONS**
may be sent via e-mail to Recruit.PF@treasury.gov.za

**CLOSING DATE**
16 March 2020 at 12:00 pm.

**POST 08/25**
MFMA ADVISOR REF NO: S029/2020
Division: Office of the Accountant General (OAG)
Purpose: Assist with coordinating, support and monitor of the implementation of the Municipal Finance Management Act (MFMA).

**SALARY**
R376 596 per annum (excluding benefits)

**CENTRE**
Pretoria

**REQUIREMENTS**
A Degree/National Diploma in Public Finance/Management/Public Management/Economics. A qualification in Statistics or related will be an added advantage. A minimum of 3 years’ experience in public administration pertaining to financial management. Knowledge of local or provincial government structural set-up. Knowledge and understanding of the MFMA and other local government legislation.

**DUTIES**
Some key outputs include: Policy Support: Assist with the development of policies to give effect to the implementation of the MFMA. MFMA Implementation: Assist with the progressive and effective implementation of the MFMA in all municipalities and municipal entities. Research into best practices for LG Finance and related matters. Input for the drafting of new regulations. Promote improvements in financial management in municipalities and municipal entities. Prepare and gather subject material necessary for the drafting and preparation of circulars relevant to financial management in LG. Develop relevant guidelines w.r.t. financial management for practical application by all municipalities and municipal entities. Prepare information for publication in government gazettes. Collecting in-year municipal reports and the analysis thereof. Implement and manage projects relating to the MFMA. Prepare responses for the MFMA Helpdesk. Assist with training to provincial treasuries and municipalities. Develop material to enhance the internal development and capacity building of MFMA Unit staff and that of other directorates with NT. Participate in MFMA related training workshops. Attendance at SCOF visits and meetings. Attend to capacity review visits to provincial treasuries and delegated municipalities. Coordination: Attend and interact at Quarterly MFMA Coordinators Meetings. Constructive feedback and reporting at regular meetings with non-delegated municipalities and internal MFMA stakeholders regarding MFMA Implementation. Coordinate internal and external activities required to administer, guide, support, monitor and report on the MFMA. Support and monitor the implementation of the intergovernmental grants and transfer system, including support to the annual DORA process. Provide responses to cabinet memoranda and other enquiries.

**ENQUIRIES**
Human Resources on Tel No: (012) 315 5100

**APPLICATIONS**
may be sent via e-mail to Recruit.OAG@treasury.gov.za

**CLOSING DATE**
16 March 2020 at 12:00 pm
POST 08/26: ASSISTANT DIRECTOR: GOVERNANCE, MONITORING AND COMPLIANCE REF NO: S016/2020
Division: Office of the Chief Procurement Officer (OCPO)

SALARY: R376 596 per annum (excluding benefits)
CENTRE: Pretoria

REQUIREMENTS:
- A minimum National Diploma/Degree in Commerce/Supply Chain Management
- A Degree/Diploma in Economics/Business Economics/ Supply Chain Management related fields as recognised by SAQA
- A minimum 3 years’ experience in supply chain management
- Knowledge and experience of governance processes pertaining to procurement
- Strategy and Policy Management
- Knowledge and experience of the broader public service SCM framework
- Knowledge of government procurement policy analysis and implementation.

DUTIES:
- Some key outputs include: Strategy and Policy Management: Assist in the design and development of a national strategy and implementation plan for SCM Governance, Monitoring and Compliance framework
- Assist with reviewing of policies as follows: engage stakeholders on submissions of SCM reports, criteria and schedules; assist with information in support of enforcement agencies strategies; assist with the SCM Restricted Suppliers List; and assist with provision of SCM case info update databases
- Provide input into the development of SCM policy, norms, standards, frameworks and guidelines
- Stakeholder Engagement: Engage stakeholders in the establishment of governance, monitoring and compliance strategies for improved SCM collaboration
- Assist with the adherence of stakeholders on compliance to SCM policies, procedures and regulations
- Assist with awareness sessions on SCM compliance of legislative documents with stakeholders
- Monitoring and Evaluation: Assist with the report on Government Agencies and proposed enforcement processes
- Assist with the management of the SCM Restricted Suppliers List in line with said guidelines
- Assist with the development of a monitoring and evaluation system on the performance of the SCM framework
- Knowledge and Information Management: Assist with research initiatives on current trends, and good practices on the management of SCM
- Assist with the recommendation of solutions for SCM governance processes
- Assist with the updating of the SCM governance, monitoring and compliance of the Knowledge and Information Management platform.

ENQUIRIES: Human Resources on Tel No: (012) 315 5100
APPLICATIONS may be sent via e-mail to Recruit.ALM@treasury.gov.za
CLOSING DATE: 16 March 2020 at 12:00 pm