APPLICATIONS : Applications must be sent to: The Department of Planning, Monitoring and Evaluation (DPME), by mail to Private Bag X944, Pretoria, 0001 or hand delivered at 330 Grosvenor Street, Hatfield, Pretoria. Website: www.dpme.gov.za

FOR ATTENTION : Mr M Lehong

CLOSING DATE : 06 March 2020 at 16:30 pm

NOTE : The relevant reference number must be quoted on all applications. The successful candidate will have to sign an annual performance agreement and will be required to undergo a security clearance. Applications must be submitted on originally signed Z.83 accompanied by original certified copies of qualification(s), Identity Document, valid driver’s license (where driving/travelling is an inherent requirement of the job), proof of citizenship if not RSA citizen, and a comprehensive CV specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. Applicants will be required to meet vetting requirements as prescribed by Minimum Information Security Standards. All copies must be certified in the past 12 months. Failure to submit the above information will result in the application not being considered. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Reference checks will be done during the selection process. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. Shortlisted candidates must be available for interviews at a date and time determined by DPME. Applicants must note that pre-employment checks will be conducted once they are short-listed and the appointment is also subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification and criminal records. Shortlisted candidates will be required to complete a written test as part of the selection process. For salary levels 11 to 15, the inclusive remuneration package consists of a basic salary, the state’s contribution to the Government Employees Pension Fund and a flexible portion in terms of applicable rules. SMS will be required to undergo a Competency Assessment as prescribed by DPSA. All candidates shortlisted for SMS positions will be required to undergo a technical exercise that intends to test the relevant technical elements of the job. The DPME reserves the right to utilise practical exercises / tests for non-SMS positions during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). The DPME also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process.

MANAGEMENT ECHELON

POST 07/37 : SENIOR SECTOR EXPERT: INFRASTRUCTURE REF NO 010/2020
CD: Economy and Infrastructure

SALARY : R1 057 326 per annum (Level 13). (All-inclusive salary package per annum)

CENTRE : Pretoria

REQUIREMENTS : A 3-year tertiary qualification (NQF 7) in Civil Engineering, Project Management, Infrastructure/ Built Environment or equivalent with at least 8 years’ relevant experience of which 5 years’ at MMS (Deputy Director or equivalent) level. A relevant post-graduate qualification (NQF8) as well as in Monitoring and Evaluation will be an added advantage. A valid driver’s licence. Demonstrable public sector leadership acumen with a developmental lens. Extensive knowledge and experience in Civil Engineering/Infrastructure
Project Implementation; and infrastructure sector analysis. Deep understanding of key policy imperatives of government, including relevant public sector governance prescripts. Thorough understanding of the National Development Plan (NDP), and Medium Term Strategic Framework and experience in performing monitoring and evaluation in the infrastructure sector. Strong understanding of the work/functioning of Government and the various stakeholders. Well-developed strategic management & leadership capabilities. Well-developed innovation and organisational abilities. A good understanding of political and governance issues. Knowledge of the relevant legislation and regulations, including the Public Service Act (PSA), Public Finance Management Act (PFMA). Willingness to travel on a regular basis.

Competencies & Skills: Management skills including people management and empowerment, and experience in managing multi-disciplinary teams. Ability to provide strategic direction and leadership. The ability/experience to create an environment for high performance culture and staff development. Ability to manage multiple projects. Excellent interpersonal & communication skills (written & verbal) and the ability to communicate with diverse audiences. Highly developed negotiation skills. Development orientation and the ability to successfully operate at high level in government. Conflict management skills. Strategic and analytical skills. Research and policy analysis skills. Financial management and project/programme management skills with credible experience in managing complex systems, policy and multiple sector processes. Good computer literacy skills. Personal Attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations.

**DUTIES**

The successful candidate will be responsible to support the Outcomes Facilitator: Economy and Infrastructure in the performance monitoring and evaluation of the MTSF and NDP as well as providing expert services in the development of intervention strategies and plans in consultation with stakeholders. This entails Monitoring the implementation and achievement of the expected results as prioritised in the MTSF and NDP in the infrastructure sector and providing guidance and support to the departments with regards to the departmental strategic and annual plans to ensure alignment with the MTSF and NDP. Monitor performance of the government and the sector towards achievement of results as outlined in various government plans. Conduct research and analyse cabinet, memorandums. Provide expert advice in evaluations. Prepare briefing notes for political principals and provide technical support to the governance structures and bodies. Support the Outcomes Facilitator in fulfilling of the Chief Directorate’s statutory responsibilities in terms of PSA, PFMA, Human Resources planning for the Chief Directorate. Ensuring effective and efficient business/operational plan and annual performance plan for the Chief Directorate. Ensure effective and efficient management/supervision of procurement, equipment and facilities within the Chief Directorate in a supportive role.

**ENQUIRIES**

Mr N Nomlala Tel No: (012) 312-0452